

VILLAGE OF SUSSEX
DEPARTMENT OF BUILDING INSPECTION
N64 W23760 Main Street, Sussex, WI 53089
(262) 246-5212 / Fax (262) 246-5222

**APPLICATION FOR
PERMIT TO REMOVE, ALTER OR INSTALL
DRIVEWAY OR CURB OPENING**

Project Location _____

Subdivision _____

Owner _____ Phone _____

Address _____

Contractor _____

Address _____

City/State/Zip _____

Tax Key _____

Permit No. _____

Zoning Class. _____

Conforming _____

Non-Conforming _____

DESCRIPTION OF PROJECT: CURB REPLACEMENT/DRIVEWAY

- | | | |
|--------------------------------------|--------------------------------------|-----------------------------------|
| <input type="checkbox"/> New | <input type="checkbox"/> Driveway | <input type="checkbox"/> Asphalt |
| <input type="checkbox"/> Repair | <input type="checkbox"/> Approach | <input type="checkbox"/> Concrete |
| <input type="checkbox"/> Replacement | <input type="checkbox"/> Parking Bay | |
| | <input type="checkbox"/> Flare | |

Estimated Cost of Project: \$ _____

NOTE: Owner must provide Inspection Department with a current survey showing the location and dimensions of driveway(s).

The UNDERSIGNED, as owner or agent of the owner, hereby agrees that all construction, alternative or installation of driveway/curb and gutter, as above described, will be done in accordance with the description set forth on this statement. The undersigned further agrees to perform all work in strict compliance with the ordinances of the Village of Sussex and to obey any and all lawful orders of the Building Inspection Department or authorized agent(s).

Signature of Applicant _____

Date _____

CONDITIONS OF APPROVAL: This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.

- Meet the requirements of Zoning Code Section 17.0604 Driveways.
- Limit of one driveway opening per property.
- See attached approach detail for concrete or asphalt.
- Road must be kept free of construction material at all times; no staging of any material.
- If curb box is located in driveway it must be sleeved to allow movement of driveway during freeze/thaw conditions. Village recommends 4" diameter x 6" long (minimum) SDR 35 pipe for similar. Final grade adjustments including setting curb box to grade are the property owner's responsibility.
- Driveway to be minimum 3' from lot line.
- Locate lot lines prior to placement of any pavement.

INSPECTION IS REQUIRED: ☐ After forms are set ☐ Upon completion of driveway(s)

Call for inspection: (262) 246-5212

Call (262) 262-246-5237, Voicemail Option 1, for permission to park on street

FEES

TECHNOLOGY FEE (28.4) \$ 5.00

PERMIT FEE (28.3) \$ 50.00

TOTAL \$ 55.00

ALL FEES ARE NON-REFUNDABLE

APPLICATION APPROVED

Building Inspector

Date

DRIVEWAY INSPECTION

____ Remove and replace Curb:Gutter

____ Remove curb:gutter to next joint if less than 5 feet away

____ 2-#6 deformed 24" long tie bars

____ Other: _____

____ 5" thick pavement to ROW

____ Driveway width at ROW Varies (10'-26')

____ Limestone TB Base

Inspected By: _____

Date: _____