



N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
FAX (262) 246-5222  
Email: [info@villagesussex.org](mailto:info@villagesussex.org)  
Website: [www.villagesussex.org](http://www.villagesussex.org)

VILLAGE BOARD AGENDA  
VILLAGE OF SUSSEX  
6:00 PM TUESDAY, AUGUST 26, 2025  
SUSSEX CIVIC CENTER – BOARD ROOM 2<sup>nd</sup> FLOOR  
N64W23760 MAIN STREET

1. Roll call.
2. Pledge of Allegiance.
3. Consideration and possible action on minutes of the Village Board meeting held on July 22, 2025.
4. Communications and Public Hearings
  - A. Village President Report on meetings attended/up-coming, and communications.
  - B. Public Hearings.
    1. \*An Ordinance to repeal and recreate Subsection 17.0506(A)(5)(b) regarding equipment rental uses as a CU in the BP-1 Business Park Zoning District. \* (**\*Please note this item is being tabled at the request of the Petitioner and will be renoticed if and when it will be considered for action\***)
    2. An Ordinance to Amend the 2040 Comprehensive Plan Land Use Plan with respect to parcel SUXV0227036 (SE Corner Alpine Drive and Main Street) from Open Space to Single-Family Attached and Two Family Residential, Recreational, and Secondary Environmental Corridor.
    3. An Ordinance to Rezone parcel SUXV0227036 (SE Corner Alpine Drive and Main Street) from A-1 Agriculture Zoning District with Planned Development Overlay “PDO” to SFRD-3 Single Family Attached, P-1 Park, and P-2 Park with isolated Natural Resource Area Overlay with PDO.
    4. An Ordinance to repeal and recreate Section 17.0435(B) regarding minimum area requirement for a residential Planned Development Overlay District.
5. Committee Reports
  - A. Board of Fire Commissioners Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
  - B. Community Development Authority Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
  - C. Finance and Personnel Committee Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.
    1. Recommendation and possible action on July check register and p-card.
    2. Recommendation and possible action on July Ace Hardware purchases.
    3. Recommendation and possible action on a request for a Change of Agent for the Cigarette and Tobacco Retailer License for Walgreens, N65W25055 Main St. Sussex.
    4. Recommendation and possible action on an application for a Mobile Food Vendor for Kona Ice of Waukesha, N88W28235 Getaway Ln., Hartland.
    5. Recommendation and possible action on 2025 2<sup>nd</sup> Quarter Investment Report
  - D. Park & Recreation Board Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
  - E. Pauline Haass Library Board Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
    1. Recommendation and possible action on Resolution No. 25-10 For Exemption from 2025 Waukesha County Library Tax.

- F. Plan Commission Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.
  - 1. Recommendation and possible action on an Ordinance to Amend the 2040 Comprehensive Plan Land Use Plan with respect to parcel SUXV0227036 (SE Corner Alpine Drive and Main Street) from Open Space to Single-Family Attached and Two Family Residential, Recreational, and Secondary Environmental Corridor.
  - 2. Recommendation and possible action on an Ordinance to Rezone parcel SUXV0227036 (SE Corner Alpine Drive and Main Street) from A-1 Agriculture Zoning District with Planned Development Overlay “PDO” to SFRD-3 Single Family Attached, P-1 Park, and P-2 Park with isolated Natural Resource Area Overlay with PDO.
  - 3. Recommendation and possible action on an Ordinance to repeal and recreate Section 17.0435(B) regarding minimum area requirement for a residential Planned Development Overlay District.
- G. Public Safety and Welfare Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
- H. Public Works Committee Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.
  - 1. Recommendation and possible action on July Public Works bills for payment.
  - 2. Recommendation and possible action on State/Municipal Agreement for Carbon Reduction Program Projects for Corky Curtis Trail, CTH K to Sussex Preserve.
  - 3. Recommendation and possible action on request to PSC for simplified 3% water rate increase.
  - 4. Recommendation and possible action on Well 5 Variable Frequency Drive (VFD) Replacement.
  - 5. Recommendation and possible action on Storm Water Management Practices Maintenance Agreement with Maple Avenue Elementary School.
  - 6. Recommendation and possible action on Village of Sussex Consent to Assignment to GFL Solid Waste Midwest LLC.
  - 7. Recommendation and possible action on Resolution No. 25-09, Accepting Improvements for the Golden Fields Subdivision.
- 6. Staff Reports on upcoming events, projects, future agendas and scheduled meetings.
- 7. Comments from citizens present.
- 8. Old Business.
  - A. Consideration and possible action on a Resolution of Necessity for Connection of the Corky Curtis Trail at the property depicted in Exhibit A.
- 9. New Business.
  - A. Consideration and possible action on We Energies Easement in Village Park for electrical upgrades.
  - B. Consideration and possible action on Conflict-of-Interest Waiver request with Quarles and Brady LLP.
  - C. Consideration and possible action on a Resolution authorizing the Park and Recreation Director to act on the Village’s behalf in regard to the Urban-Forestry Cost-Share Grant from the WDNR.
- 10. Consideration and possible action on resignations and appointments.
  - A. Consideration and possible action on process for filling vacant Trustee position.
- 11. Adjournment.

Anthony LeDonne  
Village President

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Jeremy Smith  
Village Administrator

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 246-5200.

**DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM  
THE VILLAGE BOARD AND ARE  
SUBJECT TO CHANGE UPON APPROVAL OF THE VILLAGE BOARD**

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
July 22, 2025**

**1. Roll Call:**

The meeting was called to order by LeDonne at 6:00 p.m.

Members present: Trustees Greg Zoellick, Lee Uecker, Ron Wells, Benjamin Jarvis, and President Anthony LeDonne

Members excused: Trustee Scott Adkins

Also present: Assistant Village Administrator Katherine Gehl, Village Attorney John Macy, Deputy Clerk Denise Crapser, and members of the Public.

A quorum of the Village Board was present at the meeting.

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance. A moment of silence was observed for the passing of Stacy Riedel.

**3. Consideration and possible action on minutes:**

A motion by Uecker, seconded by Zoellick to approve the June 24, 2025 meeting minutes as presented.

Motion carried 5-0

**4. Communications and Public Hearings.**

**A. Village President Report**

The Village President listed upcoming meetings and events in the Village of Sussex including:

8/5 – Public Works Committee meeting, Finance & Personnel Committee meeting

8/6 – Architectural Review Board meeting, National Night Out on Main Street at the Civic Center

8/17 – Main Street Block Party

8/19 – Public Safety and Welfare Committee meeting, Plan Commission meeting, Parks & Rec meeting

8/20 – Pauline Haas Library Board meeting

8/26 – Village Board meeting

**5. Committee Reports.**

**A. Board of Fire Commissioners**

Nothing to Report.

**B. Community Development Authority**

Nothing to Report.

**C. Finance and Personnel Committee**

1. A motion by Jarvis, seconded by Wells to recommend to the Village Board approval of June check register and P-card statement bills for payment in the amount of \$3,227,351.20.

Motion carried 5-0

2. Recommendation and possible action on June Ace Hardware purchases.

A motion by Jarvis, seconded by Wells to recommend to the Village Board approval of June Ace Hardware bills for payment in the amount of \$473.80. (LeDonne abstained)

Motion carried 4-0

**D. Park & Recreation Board**

Nothing to Report.



**E. Pauline Haass Library Board**

Trustee Zoellick presented an update from the previous Library Board meeting.

**F. Plan Commission**

Nothing to Report.

**G. Public Safety and Welfare**

Nothing to Report.

**H. Public Works Committee**

1. A motion by Jarvis seconded by Wells to recommend to the Village Board approval of June bills for payment in the amount of \$561,819.04

Motion carried 5-0

**6. Staff Reports**

**Ms. Gehl:** Budget Planning meeting dates are set for 9/3, 9/10, 10/1 (tent.), 10/22 and a notification email is forthcoming. The Budget Books will be ready August 29.  
The Ridge groundbreaking is on 8/7 at 2:00pm

**Mr. Macy:** Nothing to report.

**Ms. Crapser:** Nothing to report.

**7. Comments from citizens present.**

Kyle Simon, N63W23675 Main Street, Sussex spoke regarding the safety of crosswalks where the Bugline intersects with vehicle trafficways. He was directed to contact Village staff with his concerns in order to refer to committee. Maple Ave, County Rd VV, Silver Spring.

**8. Old Business**

None

**9. New Business Other discussion for future agenda topics**

None

**10. Consideration and possible action on resignations and appointments.**

None

**11. Adjournment**

A motion by LeDonne, seconded by Jarvis to adjourn the meeting at 6:15 p.m.

Motion carried 5-0

Respectfully submitted,

Denise Crapser  
Village Deputy Clerk



Ordinance Amendment  
Application  
Village of Sussex

**Submitted On:**

Jun 30, 2025, 10:39AM CDT

# Ordinance Amendment Petition

<b>Address</b>	N53W25374 Highlands Ct
<b>Zoning Code Section:</b>	BP-1
<b>Amendment Purpose:</b>	Conditional Use Permit - Equipment Rental Use
<b>Upload File(s)</b>	BP-1 Proposed Amendment - Equipment Storage.docx
<b>Owner, Agent, or Attorney</b>	Wangard Partners, LLC
<b>Full Address</b>	<b>Street Address:</b> 1200 N Mayfair Rd Suite 410 <b>City:</b> Milwaukee <b>State:</b> W <b>Zip:</b> 53226
<b>Owner, Agent, or Attorney</b>	
<b>Full Address</b>	
<b>Contact Name:</b>	Stephanie Rechner
<b>Email</b>	srechner@wangard.com
<b>Phone Number</b>	2629354013
<b>Full Address</b>	



August 7, 2025

Jeremy Smith, Village Administrator  
N64W23760 Main Street  
Sussex, WI 53089

**Subject:** BP-1 Text Amendment Public Hearing Postponement

Dear Administrator Smith,

On behalf of Wangard Partners, I am writing to respectfully request that the upcoming public hearing for the BP-1 Text Amendment allowing Outdoor Equipment Rental Use currently scheduled for August 26<sup>th</sup> be postponed until a future date to be later determined. We will provide the Village with at least 30 days' notice prior to the requested new hearing date.

Please let us know if there are any additional steps or formalities that we should follow to confirm this postponement.

We appreciate your consideration of this request and look forward to continuing to work together.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matt Moroney', is written over the word 'Sincerely,'.

Matt Moroney  
CEO

Wangard Partners

## ORDINANCE NO. \_\_\_\_

AN ORDINANCE TO REPEAL AND RECREATE SUB SECTION  
17.0506(A)(5)(b) REGARDING EQUIPMENT RENTAL USES  
AS A CONDITIONAL USE IN THE BP-1 BUSINESS PARK  
ZONING DISTRICT OF THE VILLAGE OF SUSSEX MUNICIPAL CODE.

WHEREAS, the Village of Sussex has received a request for a municipal code amendment to repeal and recreate Section 17.0506(A)(5)(b) regarding equipment rental uses as a conditional use in the BP-1 Business Park District; and

WHEREAS, the Village Plan Commission discussed allowing equipment rental uses as a conditional use in the BP-1 Business Park Zoning District at its July 15, 2025 meeting; and

WHEREAS, the Village Board periodically reviews code sections for updates based upon requests from the public and to reflect modern times and practices; and

WHEREAS, the Village Board Members are committed to aligning the Village of Sussex Municipal Code with opportunities to support public desires without jeopardizing public safety or welfare; and

WHEREAS, upon receipt of the Village Plan Commission's recommendation, the Village Board held a public hearing on XXXXXXXX; and

WHEREAS, following the public hearing, and upon due consideration of the recommendation from the Plan Commission, the Village Board finds that the public necessity, convenience, welfare and good zoning practice requires that the amendment to the zoning ordinance be granted as recommended by the Plan Commission;

NOW, THEREFORE, the Village Board of the Village of Sussex, Waukesha County, Wisconsin, do ordain as follows:

**SECTION 1.** THEREFORE, Section 17.0506(A)(5)(b) regarding equipment rental uses as a conditional use in the BP-1 Business Park District is hereby repealed and recreated to read as follows with the text addition in red and underlined:

- b) Car, truck, RV rental, and Construction, mining, and forestry machinery and equipment rental and leasing in the B-3 and BP-1 districts, if the following items are found that traffic from the use will not reduce the functionality grade of any nearby intersection(s) without the same being mitigated; and that noise standards of the operations shall be at least 10% lower at the property line than the Village Ordinance. The Plan Commission must find that the buildings are fully adhere to the design standards of the Village ~~and the lot is screened such that the parked vehicles or equipment are not visible from any residential district.~~ All outside storage areas shall meet the minimum requirements of Section 17.0506(A)(11)(b).

**SECTION 2. SEVERABILITY**

The several sections of this Ordinance are declared to be severable. If any section or

portion thereof shall be declared by a decision of the court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and not affect the validity of all other provisions, sections or portions thereof the ordinance which shall remain in full force and effect. Any other ordinances are hereby repealed as to those terms that conflict.

### **SECTION 3. EFFECTIVE DATE**

This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

VILLAGE OF SUSSEX

\_\_\_\_\_  
Anthony LeDonne, Village President

ATTEST:

\_\_\_\_\_  
Jennifer Boehm, Village Clerk-Treasurer

Published and/or posted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.



## LAND USE MAP AMENDMENT PETITION

TO: The Honorable President and Members of the Village Board for the Village of Sussex

I (we), the undersigned, being the owner(s) of all the area herein described, hereby petitions the Village Board of the Village of Sussex, Wisconsin, to amend the Land Use Map for the following described property:

Address: Outlot 6 Vista Run Rediv Lot 4 #12082

(Please attach a legal description)

Current Land Use: Placeholder Open Land

Requested Land Use: Single-Family Attached and Two-Family Residential, recreational, secondary environmental corridor

Purpose of amendment: Allow for Single-Family Attached/Two-Family Residential Use

Please provide the following:

**Site Plan:** submit a proposal of the land and identify the areas to be amended using the legend from the current Land Use Map. Provide estimated acreage of the proposed site.

Vista Run, LLC  
Owner, Agent or Attorney  
N27W24025 Paul Court Suite 100  
Pewaukee, WI 53072  
Address

Neumann Developments, Inc.  
Owner, Agent or Attorney  
N27W24025 Paul Court Suite 100  
Pewaukee, WI 53072  
Address

Contact Name: Bryan Lindgren Address: N27W24025 Paul Court Suite 100 Pewaukee, WI 53072

Phone #: 262-542-9200 E-mail: blindgren@neumanncompanies.com

**Needed at time of submittal:**

Land Use Map Amendment fee of \$500.00

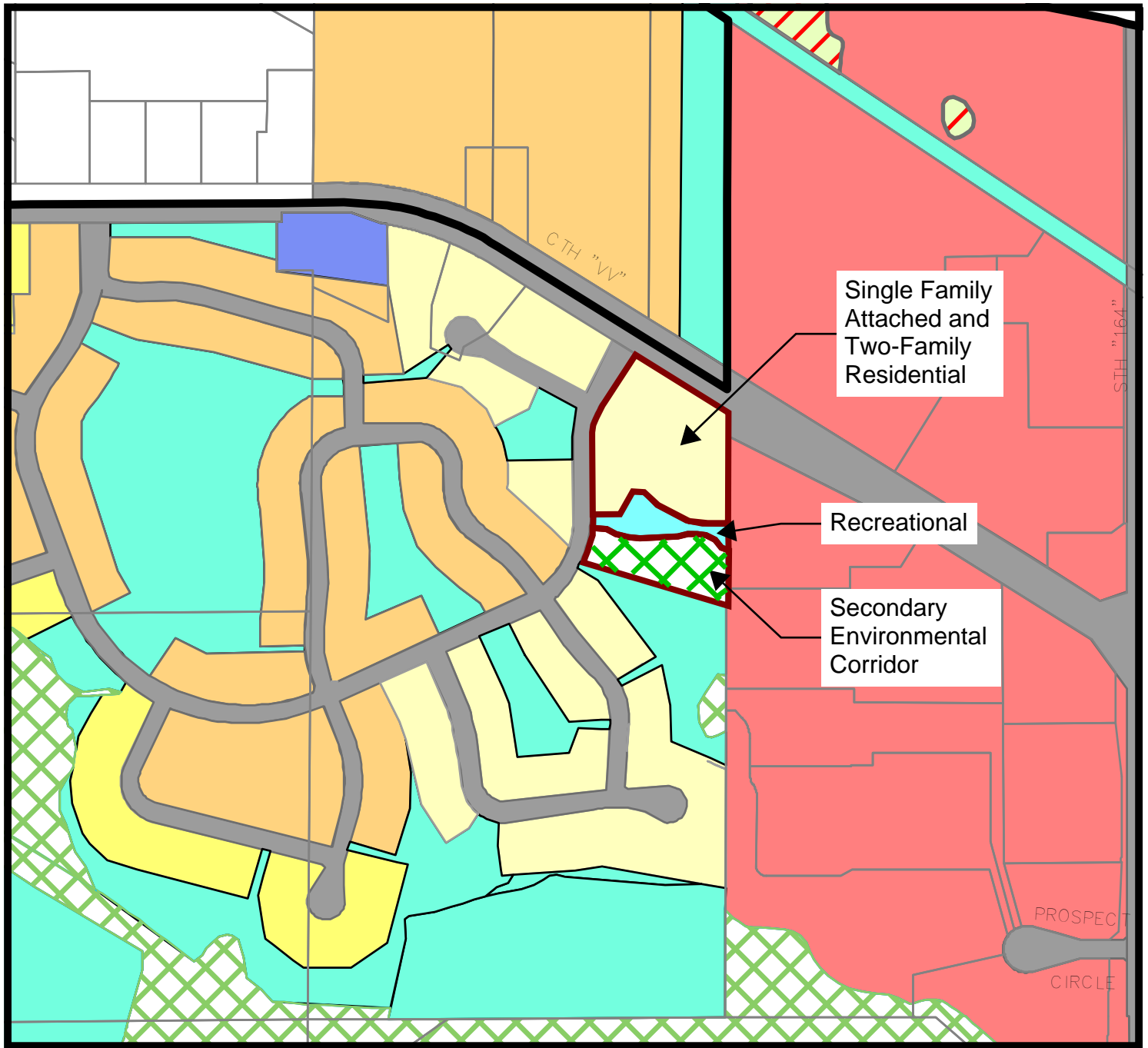
For office use only

Plan Commission recommendation: \_\_\_\_\_

Date filed with Village Clerk: \_\_\_\_\_ Publish dates: \_\_\_\_\_

Public Hearing date: \_\_\_\_\_ Village Board date: \_\_\_\_\_

# PROPOSED LAND USE

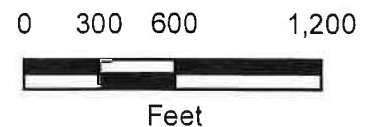


## Legend

- Open Land
- Single-Family Attached and Two-Family Residential
- Low Density Single-Family Residential
- Medium Density Single-Family Residential
- Multi-Family Residential
- Commercial
- Commerce Center
- Industrial
- Quarry
- Government and Institutional
- Recreational
- Publicly Owned Open Space
- Streets and Highways
- Railway, Communications and Utilities
- Surface Water

## OUTLOT 6 VISTA RUN REDIV LOT 4

DATE: 06/16/2025



## LEGAL DESCRIPTION

Abbreviated Legal Description: OUTLOT 6 VISTA RUN REDIV LOT 4 CSM #12082 BEING PT NE1/4 SE1/4 OF SW1/4 & NW1/4 SW1/4 OF SE1/4 SEC 21 & NE1/4 OF NW1/4 SEC 28 T8N R19E  
 Property Address: Alpine Drive, Sussex, Wisconsin 53089  
 Property Tax Key Identification Number: SUXV0227036

RESOLUTION NO. 25-13

AMENDMENT TO THE  
2040 COMPREHENSIVE PLAN  
FOR THE VILLAGE OF SUSSEX, WISCONSIN  
AND SPECIFICALLY THE LAND USE MAP  
A COMPONENT OF THE COMPREHENSIVE PLAN

WHEREAS: the Village Board is authorized by state law to adopt and amend a comprehensive plan as defined in Sections 66.1001(1)(a) and 66.1002(2) of the Wisconsin Statutes; and

WHEREAS: The Village Board adopted a comprehensive plan on March 25, 2003 and updated to the 2040 Comprehensive Plan on May 22, 2018 and on occasion amendments will be made; and

WHEREAS: The Sussex Plan Commission has received a petition to amend the Land Use Map and finds it to be acceptable; and

WHEREAS: The Village desires to amend the adopted 2040 Comprehensive plan, specifically the Land Use Plan Map component of the same, based on a request by the petitioner, Neumann Development, specifically the property identified by Tax Key Number 0227.036 as follows:

FROM: The approximately 6.632 acres of the subject property that are currently classified on the Land Use Map as Open Space.

TO: The approximately 6.632 acres of the subject property would be classified on the Land Use Map as Single-Family Attached and Two-Family Residential, Recreational, and Secondary Environmental Corridor.

NOW THEREFORE, BE IT RESOLVED by the Plan Commission of the Village of Sussex, adopts this resolution and recommends that the Village Board of the Village of Sussex adopt an ordinance entitled AMENDMENT to the 2040 COMPREHENSIVE PLAN OF THE VILLAGE OF SUSSEX, WISCONSIN AND SPECIFICALLY THE LAND COMPONENT OF THE SAME to accomplish the following:

Amend the Land Use classification for the property identified by Tax Key Number 0227.036 containing approximately 6.632 acres on the Land Use Map as shown on the exhibit to the Single-Family Attached and Two-Family Residential, Recreational, and Secondary Environmental Corridor Land Use Classifications.

Exhibit A legal description attached hereto and incorporated herein.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2025

Approved by a vote of \_\_\_\_ ayes \_\_\_\_ nays.



By: \_\_\_\_\_  
Anthony LeDonne, Chairman

Attest: \_\_\_\_\_  
Jennifer Boehm, Village Clerk

STATE OF WISCONSIN

VILLAGE OF SUSSEX

WAUKESHA COUNTY

ORDINANCE NO.896

AMENDMENT TO THE 2040 COMPREHENSIVE PLAN  
OF THE VILLAGE OF SUSSEX, WISCONSIN  
AND SPECIFICALLY THE LAND COMPONENT OF THE SAME

WHEREAS: the Village Board is authorized by state law to adopt and amend a comprehensive plan as defined in Sections 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes; and

WHEREAS: the Village Board for the Village of Sussex is authorized to make changes to the adopted Comprehensive Plan upon recommendation of the Village Plan Commission; and

WHEREAS: the Plan Commission reviewed the amendment to the land use map, a component of the comprehensive plan, to change the Land Use classification for the property located at the southeast corner of Silver Spring Dr and Alpine Dr, more specifically the property identified by Tax Key Number 0227.036 as follows:

FROM: The approximately 6.632 acres of the subject property that are currently classified on the Land Use Map as Open Space.

TO: The approximately 6.632 acres of the subject property would be classified on the Land Use Map as Single-Family Attached and Two-Family Residential, Recreational, and Secondary Environmental Corridor.

WHEREAS: the Plan Commission made a finding the proposed amendment is consistent with the spirit and intent of the comprehensive plan; and

WHEREAS: the Village Plan Commission, by a majority vote, adopted resolution #\_\_\_\_\_, a copy of which is on file with the Village Clerk's office, recommending to the Village Board an amendment to the land use map which is a component of the comprehensive plan; and

WHEREAS: the Village Board conducted a public hearing on \_\_\_\_\_, 2025 regarding the proposed amendment in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes; and

WHEREAS: the Village Board of the Village of Sussex, having carefully reviewed the recommendation of the Village Plan Commission, having determined that all procedural requirements and notice requirements have been satisfied, having given the matter due consideration of the plan components, as may be herein amended, relating to issues and opportunities, housing transportation, utilities and community facilities, agricultural, natural

and cultural resources, economic development, inter governmental cooperation, land-use, and implementation has determined that the comprehensive plan dated March 25, 2003, as herein amended, will serve the general purposes of guiding and accomplishing a coordinated, adjusted and harmonious development of the Village of Sussex which will, in accordance with existing and future need, best promote public health, safety, morals, order convenience, prosperity and general welfare, as well as efficiency and economy in the process of development.

NOW THEREFORE, the Village Board of the Village of Sussex, do ordain as follows:

### **SECTION 1. FINDINGS**

The Village Board makes the following findings relating to the plan amendment:

1. The subject property to be reclassified on the land use map is appropriate to be reclassified to the proposed land use classification due complimentary existing land uses adjacent to the property.
2. The proposed amendment is consistent with the spirit and intent of the comprehensive plan.

### **SECTION 2. AMENDMENT**

The Village of Sussex's comprehensive plan is hereby amended to change the land use classification of property located at the southeast corner of Silver Spring Dr and Alpine Dr, more specifically the property identified by Tax Key Number 0227.036 as follows:

FROM: The approximately 6.632 acres of the subject property that are currently classified on the Land Use Map as Open Space.

TO: The approximately 6.632 acres of the subject property would be classified on the Land Use Map as Single-Family Attached and Two-Family Residential, Recreational, and Secondary Environmental Corridor.

### **SECTION 3. DISTRIBUTION OF RECOMMENDED AMENDMENT**

1. The Village Administrator is directed to send a copy of this ordinance to the following along with an explanatory cover letter:
  - a. Clerk of each adjoining municipality;
  - b. County Clerk of the Waukesha County Administration Center, 1320 Pewaukee Road, Room 120; Waukesha, WI 53188;
  - c. Executive Director of the Southeast Wisconsin Regional Planning Commission; P.O. Box 1607
  - d. Waukesha, WI 53188;
  - e. Director; Waukesha County Department of Parks and Land Use; 515 W. Moreland Blvd Waukesha, WI 53188;
  - f. Wisconsin Department of Administration, Comprehensive Planning Program, 101 E. Wilson Street, 9<sup>th</sup> Floor Madison, WI 53703;
  - g. Pauline Haass Public Library N64W23820 Main Street, Sussex, WI 53089

**SECTION 4. SEVERABILITY**

The several sections of this Ordinance are declared to be severable. If any section or portion thereof shall be declared by a decision of the court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and not affect the validity of all other provisions, sections or portions thereof the ordinance which shall remain in full force and effect. Any other ordinances are hereby repealed as to those terms that conflict.

**SECTION 5. EFFECTIVE DATE**

This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

VILLAGE OF SUSSEX

\_\_\_\_\_  
Anthony J. LeDonne, Village President

ATTEST:

\_\_\_\_\_  
Jennifer Boehm, Village Clerk-Treasurer

Approved by a vote of \_\_\_\_\_ ayes \_\_\_\_\_ nays.

SURVEYOR:  
KEITH A. KINDRED, PLS S-2082  
SEH  
501 MAPLE AVE  
DELAFIELD, WI 53018  
(414) 949-8919  
KKINDRED@SEHINC.COM

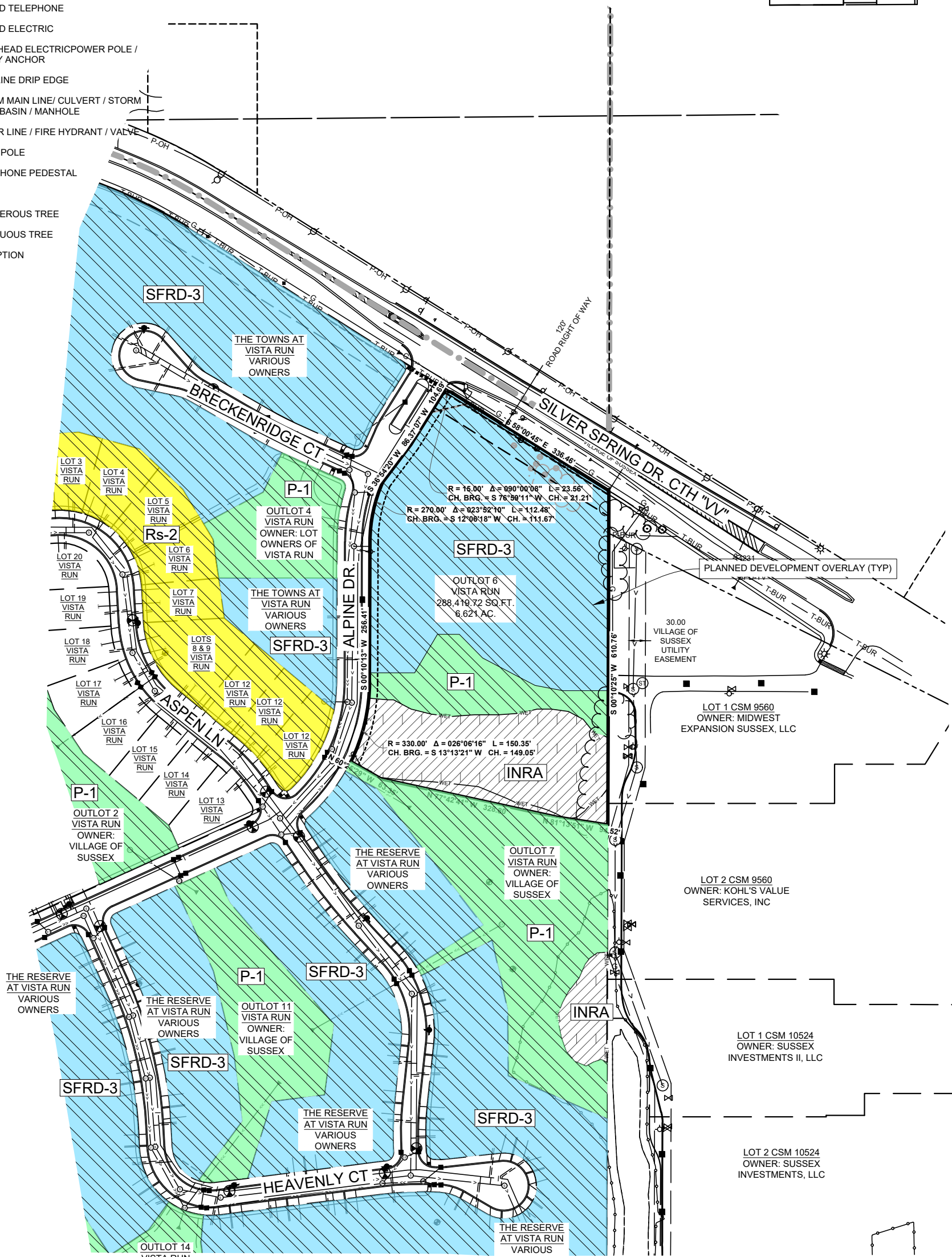
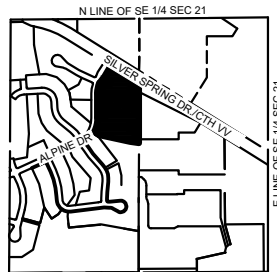
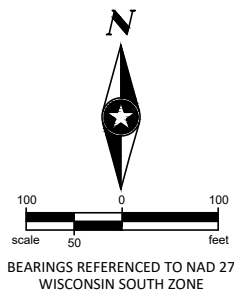
# RE-ZONING EXHIBIT

BEING ALL OF OUTLOT 6 VISTA RUN LOCATED IN  
THE NW 1/4 OF THE SE 1/4 OF SECTION 21 T.8N.,  
R.19E., VILLAGE OF SUSSEX, WAUKESHA COUNTY,  
WISCONSIN

## LEGEND

- 2" IRON PIPE FOUND (UNLESS  
OTHERWISE STATED)

- G — GAS LINE / VALVE
- TV-BUR — TV-BUR — BURIED TELEPHONE
- P-BUR — P-BUR — BURIED ELECTRIC
- P-OH — P-OH — OVERHEAD ELECTRIC POWER POLE /  
GUY ANCHOR
- TREELINE DRIP EDGE
- — — — — STORM MAIN LINE/ CULVERT / STORM  
CATCH BASIN / MANHOLE
- — — — — WATER LINE / FIRE HYDRANT / VALVE
- \* — LIGHT POLE
- — TELEPHONE PEDESTAL
- △ — SIGN
- \* — CONIFEROUS TREE
- — DECIDUOUS TREE
- ## — EXCEPTION



## LEGAL DESCRIPTION

PER COMMITMENT NO: 24000030450

### LEGAL DESCRIPTION PER "EXHIBIT A"

Outlot 6, Vista Run, a Redivision of Lot 4 of Certified Survey Map No. 12082, being a part of the Northeast 1/4 and Southeast 1/4 of the Southwest 1/4 and the Northwest 1/4 and Southwest 1/4 of the Southeast 1/4 of Section 21, and the Northeast 1/4 of the Northwest 1/4 of Section 28, Township 8 North, Range 19 East, Village of Sussex, Waukesha County, State of Wisconsin.



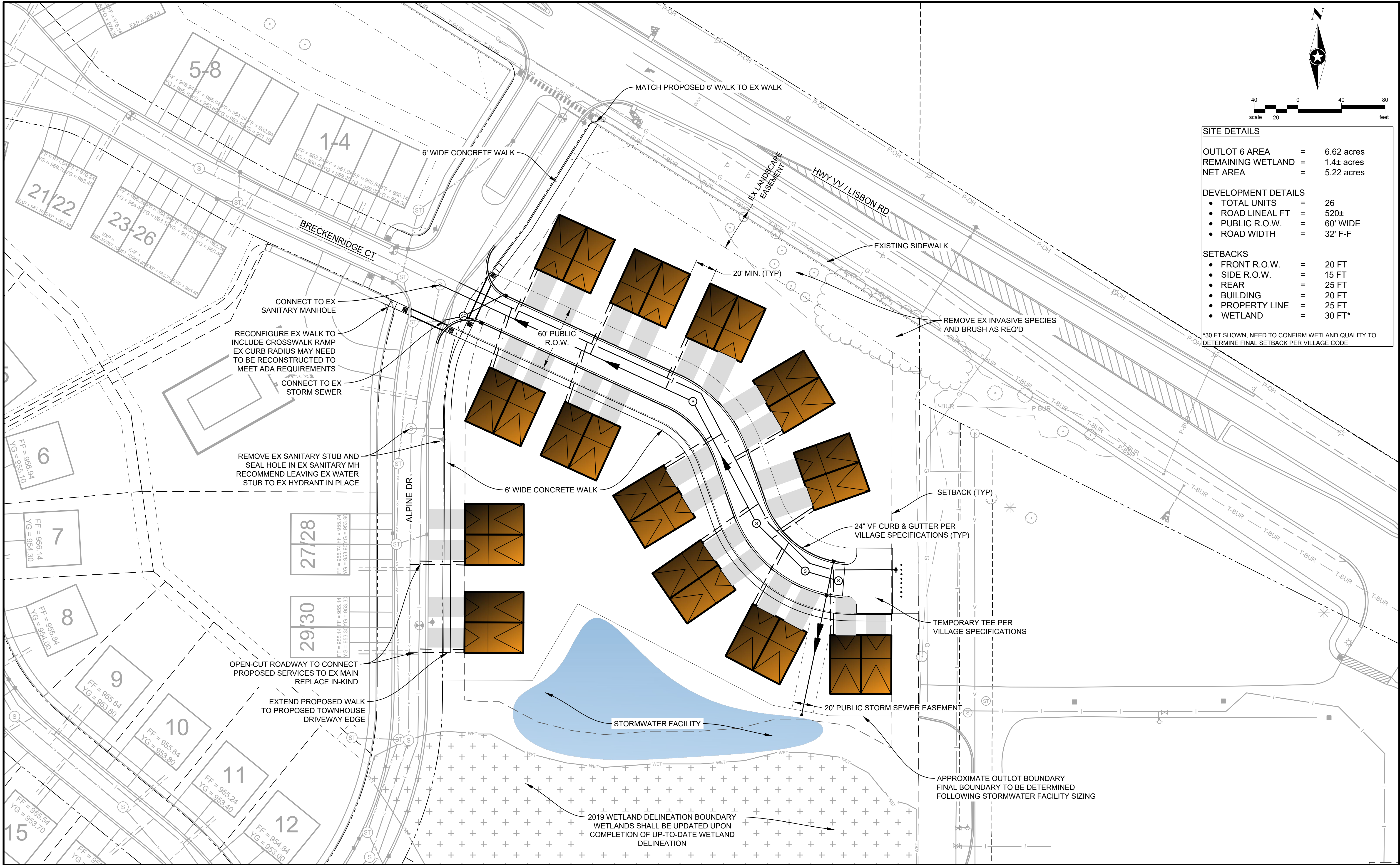
SEH PROJECT: NEUMA 149103  
DRAWN BY: KGB  
CHECKED BY: KAK

## REZONING EXHIBIT

BEING ALL OF OUTLOT 6 VISTA RUN LOCATED IN THE NW 1/4 OF THE SE 1/4 OF SECTION 21 T.8N., R.19E.,  
VILLAGE OF SUSSEX, WAUKESHA COUNTY, WISCONSIN



Save: 5/27/2025 5:04 PM zhochevar Plot: 5/27/2025 5:08 PM X:\KONNINEUMA149\03\5-final-cdsh\51-drawings\10-Civil\cd\wg1\_Outlot 6 Townhomes\NU149103\_GM\_OL6.dwg



SITE DETAILS		
OUTLOT 6 AREA	=	6.62 acres
REMAINING WETLAND	=	1.4± acres
NET AREA	=	5.22 acres
DEVELOPMENT DETAILS		
• TOTAL UNITS	=	26
• ROAD LINEAL FT	=	520±
• PUBLIC R.O.W.	=	60' WIDE
• ROAD WIDTH	=	32' F-F
SETBACKS		
• FRONT R.O.W.	=	20 FT
• SIDE R.O.W.	=	15 FT
• REAR	=	25 FT
• BUILDING	=	20 FT
• PROPERTY LINE	=	25 FT
• WETLAND	=	30 FT*
*30 FT SHOWN, NEED TO CONFIRM WETLAND QUALITY TO DETERMINE FINAL SETBACK PER VILLAGE CODE		

SEH Project	149103	Rev.#	##	Plan Revision Issue Description	Date	Rev.#	##	Sheet Revision Issue Description	Date	VISTA RUN OUTLOT 6 RESIDENTIAL DEVELOPMENT VILLAGE OF SUSSEX, WI		PRELIMINARY SITE PLAN		1
Drawn By	ZJH	#	#		#	#	#		#					of 1
Designed By	MAM	#	#		#	#	#		#					
Checked By	ZJH	#	#		#	#	#		#					



STATE OF WISCONSIN

VILLAGE OF SUSSEX

WAUKESHA COUNTY

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO CONDITIONALLY REZONE  
CERTAIN LANDS IN THE VILLAGE OF SUSSEX FROM  
CR-1 AND RS-3 SINGLE FAMILY RESIDENTIAL DISTRICT  
TO

RS-2 SINGLE FAMILY RESIDENTIAL DISTRICT,  
SFRD-3 SINGLE FAMILY ATTACHED DISTRICT, PARK, WITH ENVIRONMENTAL  
OVERLAYS ~~AND AGRICULTURAL~~ WITH A  
PLANNED DEVELOPMENT OVERLAY DISTRICT

WHEREAS: A petition has been filed by Neumann Development Inc. on behalf of the property owners Hickory Hill Farms Inc. ("Petitioner") of certain lands in the Village of Sussex to rezone said properties as described in Exhibit A attached hereto and incorporated herein ("Subject Properties"); and

WHEREAS: Said rezoning petition was submitted to rezone the subject properties to RS -2 Single Family Residential District, SFRD-3 Single Family Attached District, Park, with Environmental Overlays, and Agricultural with a Planned Development Overlay District described on Exhibit A-1; and

WHEREAS: The Petitioner has supplied all required data pursuant to the Village of Sussex Zoning Code; and

WHEREAS: Upon due notice as required by Section 17.1300 of the Village Code, the Village Board held a public hearing on March 24, 2020, as required by Section 17.0435(C)(4) of the Village Code; and

WHEREAS: Upon due notice as required by Section 17.1300 of the Village Code, the Village Board held a public hearing on \_\_\_\_\_, as required by Section 17.0435(C)(4) of the Village Code to amend the PDO Planned Development Overlay Ordinance; and

WHEREAS: The Plan Commission has reviewed the basis for approval described in Section 17.0435(D) of the Village Code and has made the following findings, subject to all terms and conditions of this zoning ordinance being satisfied:

1. That the petitioners for the proposed Planned Development Overlay District have indicated that they intend to begin the physical development of the PDO within nine (9) months following the approval of the petition and that the development will be carried out according to a reasonable construction schedule satisfactory to the Village.
2. That the proposed Planned Development Overlay District is consistent in all respects to the purpose of this Section and to the spirit and intent of this Ordinance; is in conformity with the adopted master plan or any adopted component thereof; and, that the development would not be contrary to the

general welfare and economic prosperity of the community.

3. The proposed site shall be provided with adequate drainage facilities for surface and storm waters.
4. The proposed site shall be accessible from public roads that are adequate to carry the traffic that can be expected to be generated by the proposed development.
5. No undue constraint or burden will be imposed on public services and facilities, such as fire and police protection, street maintenance, and maintenance of public areas by the proposed development.
6. The streets and driveways on the site of the proposed development shall be adequate to serve the residents of the proposed development and shall meet the minimum standards of all applicable ordinances or administrative regulations of the Village.
7. Public water and sewer facilities shall be provided.
8. The entire tract or parcel of land to be included in a Planned Development Overlay District is held under single ownership.
9. Such development will create an attractive residential environment of sustained desirability and economic stability, including structures in relation to terrain, consideration of safe pedestrian flow, ready access to recreation space, and coordination with overall plans for the community.
10. The total net residential density within the Planned Development Overlay District will be compatible with the Village master plan or component thereof.
11. Provision has been made for the installation of adequate public facilities and the continuing maintenance and operation of such facilities.
12. Adequate, continuing fire and police protection is available.
13. The population composition of the development will not have an adverse effect upon the community's capacity to provide needed school or other municipal service facilities.



14. Adequate guarantee is provided for permanent preservation of open space areas as shown on the approved site plan either by private reservation and maintenance or by dedication to the public.

WHEREAS: The Village Plan Commission of the Village of Sussex has recommended to the Village Board of the Village of Sussex that said zoning change be made upon certain conditions; and

WHEREAS: The Village of Sussex has reviewed the basis for approval of the petition described in Section 17.0435(D) of the Village Code, and concurs with the Village Plan Commission, and makes the same findings, subject to all terms and conditions of this zoning ordinance being duly satisfied as required herein; and

WHEREAS: The Village Board of the Village of Sussex having carefully reviewed the recommendation of the Plan Commission of the Village of Sussex, having determined that all procedural requirements and notice requirements have been satisfied, having given the matter due consideration, and having based its determination on the effect of the granting of such rezoning on the health, safety and welfare of the community, immediate neighborhood in which said use will be located, and having given due consideration to the municipal problems involved as well as the impact on the surrounding properties as to noise, dust, smoke and odor, and others hereby determine that the rezoning will not violate the spirit or intent of the Zoning Code for the Village of Sussex, will not be contrary to the public health, safety or general welfare of the Village of Sussex, will not be hazardous, harmful, noxious, offensive and will not for any other reason cause a substantial adverse effect on the property values and general desirability of the neighborhood as long as the operation is conducted pursuant to the following conditions and in strict compliance with the same and is consistent with the recommendation found in the Village of Sussex master plan.

NOW, THEREFORE, the Village Board of the Village of Sussex, Waukesha County, Wisconsin, do ordain as follows:

SECTION 1: The subject property as described on **Exhibit A** is hereby rezoned to Rs-2 Single Family Residential District (Approximately 63 acres), SFRD-3 Single Family Attached District (Approximately ~~18-22~~ acres), ~~Agricultural/Open Space (Approximately 6.5 Acres)~~ Park (Approximately ~~62-63~~ Acres), with Approximately ~~2.2-54~~ acres of Isolated Natural Resources Overlay and 16.5 acres of Secondary Environmental Overlay and within a Planned Development Overlay District, and the Zoning Map of the Village of Sussex is hereby amended, subject to the terms and conditions described herein.

SECTION 2: The above rezoning and zoning map amendment is conditioned upon the following conditions, which must be complied with or this ordinance is null and void:

1. Presentation Compliance. The subject property must be developed in substantial conformity with the plans presented to the Plan Commission on June 18, 2019, ~~and~~ November 19, 2019, ~~and~~ February 18, 2020, ~~and~~ July 15, 2025 in substantial conformity with the presentation at the public hearing at the Village Board on March 24, 2020 ~~and XXXXX, 2025~~ as presented shall be attached hereto and incorporated

herein as **Exhibit B**.

2. Preliminary and Final Plat Conditions. The Petitioner shall submit and receive all necessary approvals for a preliminary plat and a final plat, and shall satisfy all conditions of the same.

3. Lot Sizes and Setbacks.

A. There will be 3 single family detached style areas within the PDO RS-2 zoning:

1. Estate Lots (38 lots), lot sizes will not be less than 15,000 square feet with a minimum lot width not less than 90 feet. The setbacks for this lot style shall be 25 feet front yard, 12.5 feet side yard and 25 feet rear yard.
2. Residential Lots (70 lots), lot sizes will not be less than 12,000 square feet with a minimum lot width not less than 75 feet. The setbacks for this lot style shall be 25 feet front yard, 10 feet side yard and 25 feet rear yard.
3. Villa Lots (98 lots), lot sizes will not be less than 10,000 square feet with a minimum lot width not less than 65 feet. The setbacks for this lot style shall be 20 feet front yard, 7.5 feet side yard and 20 feet rear yard.

The location of these lot styles shall remain consistent with the plans presented, but the number of the exact lots in each type may be adjusted with permission of the Village Administrator (which may or may not be granted) by not more than 3 lots of any one type (Estate, Residential, or Villa).

B. There will be 2 single family attached style areas within the PDO SFRD-3 zoning:

1. Two- Family Condominium (58 condo units and a condo clubhouse) with shared common areas where the lots are greater than an acre and the building setbacks are 20 feet front yard, 20 feet building to building and 25 feet rear yard.
2. Townhomes (30 home units in 3 buildings of 4 townhome units each and ~~9~~<sup>22</sup> buildings of 2 townhome units each) with shared common area, and setbacks of 20 feet front yard, 20 feet building to building and 25 feet rear yard.

C. All of these home/unit locations and layouts as presented shall be attached hereto and incorporated herein as **Exhibit B**.

3. Phasing Plan. For purposes of the Village's Phasing Ordinance under 18.0902

Outlots 4, 5, and 7 shall be considered one development, Outlots 10, 11, 12, 14, and 15 shall be considered one development, , and the remaining single family detached lots shall be considered a development such that each may develop in conjunction with each other without limiting each other groups development capabilities.

4. Road Width and Length. The Public Road widths shall be 33' measured back of curb to back of curb. The Plan Commission and Village Board find that this width is appropriate to provide safe and convenient access in accordance with this neighborhood plan, 18.0701 18.0703 of the Village Code.
5. Special Assessment. The payment of outstanding special assessments owed on this property must be paid in full prior to starting any site work.
6. Construction Sequencing Plan. Subject to the Developer submitting to and receiving approval from the Village Engineer a construction sequencing plan to ensure safe and adequate construction development of the site for public safety access, utility development, and customer access at all times. Because of the size of this development and the requirement to preserve public safety while this development is phased in there shall be established in the first phase of development a roadway pattern that has two access points to the existing public roadway system.
7. Housing Monotony Clause. As required in the Village Design Standards and Chapter 17 Section 17.1002 (B)(2), no single family detached building shall be permitted that design or exterior appearance of which is so identical to a building on lots within 500 feet of each other that it creates monotony or drabness.
8. Required Plans and Engineer Satisfaction. Subject to the Petitioner submitting to and receiving written approval from the Village Plan Commission of all of the following plans for the entire subject property, prior to the rezoning ordinance taking effect. Said plans shall satisfy all comments, conditions, and concerns of the Village Engineer.
  - A. Utility Plans for the entire site including any necessary utility extensions or oversizing necessary to properly connect the development site's utilities with the Village system. Including, but not limited to:
    1. Sewer System Plans
    2. Water System Plans including the water loop along Main Street looping into Big Sky Drive.
    3. Storm water Management Plans with the appropriate maintenance requirements and outlots. The outlots for the stormwater ponds shall be owned by the Village.
  - B. Master Street Lighting Plan for the entire site.
  - C. Sidewalk and Path Plan for the entire site shown on the plat including location, width, and materials of the sidewalks. Sidewalk shall be established

along the entirety of Silver Spring/CTH VV/Main Street and along Maryhill Road to the UnNamed Creek Crossing to the point where it connects with the path along said Creek. Developer shall establish a path along the length of Outlots 16. Sidewalks shall be on one side of all non cul-de sac roads internal to the subdivision.

D. Street Tree Plan for the entire site, which shall be planted by the Developer per each phase no later than 12 months from the date of approval of that corresponding Final Plat/Condo Plat within the optimal spring or fall planting season.

E. Landscape plan for common areas including necessary easements for ongoing maintenance by homeowners association as may be appropriate. In particular a specific plan for buffering the homes/units along Main Street.

F. Tree Mitigation and Preservation Plan and payment of any fees associated with said plan, and the proper deed restriction in a form approved by the Village Attorney being placed against said lots where the trees and soil are to be left preserved according to said plan.

G. Street plans including Highway VV Plans and any necessary approvals from Waukesha County for the access points and improvements necessary to gain access for the same.

10. Developer's Agreement. Prior to development of the Subject Property or any portion thereof, the Developer of the Subject Lands or portion thereof is required to enter into a Developer's Agreement as approved by the Village prior to the approval of permits for grading and start of construction.
11. Professional Fees. Petitioner shall, on demand, reimburse the Village for all costs and expenses of any type that the Village incurs in connection with this rezoning petition, including the cost of professional services incurred by the Village (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional rezoning ordinance due to a violation of these conditions.
12. Payment of Charges. Any unpaid bills owed to the Village by the owner of subject lands or his or her tenants, operators or occupants, for reimbursement of professional fees (as described above); or for personal property taxes; or for real property taxes; or for licenses, permit fees or any other fees owed to the Village: shall be placed upon the tax roll for the subject property if not paid within thirty (30) days of billing by the Village, pursuant to Section 66.0627. Wisconsin Statutes. Such unpaid bills also constitute a breach of the requirements of this conditional rezoning ordinance that is subject to all remedies available to the Village, including possible cause for termination of the conditional

rezoning ordinance.

13. Acceptance. Subject to the petitioner approving in writing the issuance of the conditional rezoning ordinance, and that the petitioner understands and accepts the same, and that upon failure to satisfy these conditions, this conditional rezoning ordinance is void, and the same is deemed not to have been approved, and the Petitioner will therefore need to re-commence the application process for rezoning of the property.
14. One Year to Satisfy Conditions. Subject to the petitioner satisfying all of the aforementioned conditions within one year of the Village Board adopting this conditional rezoning ordinance. The Village Board may grant additional time solely at the discretion of the Village Board upon request for an extension by the Developer.

SECTION 3: The Village Engineer is hereby authorized and directed to note this rezoning on the Official Zoning Map of the Village of Sussex upon successful development of the property and satisfaction of all conditions in Section 2 of this Ordinance.

SECTION 4. SEVERABILITY. The several sections of this Ordinance are declared to be severable. If any section or portion thereof shall be declared by a decision of the court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and not affect the validity of all other provisions, sections or portions thereof of the ordinance which shall remain in full force and effect. Any other ordinances are hereby repealed as to those terms that conflict.

SECTION 5. EFFECTIVE DATE. This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, ~~2020~~2025.

VILLAGE OF SUSSEX

~~Gregory L. Goetz~~ Anthony LeDonne  
Village President

ATTEST: \_\_\_\_\_  
~~Sam Liebert~~ Jennifer Boehm  
Village Clerk-Treasurer

Published and/or posted this \_\_\_\_\_ day of \_\_\_\_\_, ~~2020~~2025.

STATE OF WISCONSIN

VILLAGE OF SUSSEX

WAUKESHA COUNTY

ORDINANCE NO. 897

AN ORDINANCE TO REZONE  
CERTAIN LANDS IN THE VILLAGE OF SUSSEX FROM THE  
A-1 AGRICULTURAL ZONING DISTRICT WITH A  
PDO PLANNED DEVELOPMENT OVERLAY  
TO  
SFRD-3 SINGLE FAMILY ATTACHED, P-1 PARK, AND  
P-2 PARK WITH AN ISOLATED NATURAL RESOURCE AREA OVERLAY  
WITH A PDO PLANNED DEVELOPMENT OVERLAY

WHEREAS: A petition has been filed by Neumann Development (“Petitioner”) for the Rezoning of certain lands in the Village of Sussex to rezone said properties as described in Exhibit A attached hereto and incorporated herein (“Subject Properties”); and

WHEREAS: Said rezoning petition was submitted to rezone the subject property from the A-1 Agricultural Zoning District with a PDO Planned Development Overlay to the SFRD-3 Single Family Attached, P-1 Park, and P-2 Park with an Isolated Natural Resource Area Overlay with a PDO Planned Development Overlay as described on Exhibit A; and

WHEREAS: The existing Planned Development Overlay will be amended to reflect the proposed development of an additional 13 buildings of 2 townhome units each.

WHEREAS: The Petitioner has supplied all required data pursuant to the Village of Sussex Zoning Code; and

WHEREAS: Upon due notice as required by Section 17.1300 and 17.1400 of the Village Code, the Village Board held a public hearing on August 26, 2025, as required by Section 17.1305 of the Village Code; and

WHEREAS: The Plan Commission has reviewed the basis for approval described in Section 17.1300 of the Village Code and has found that the proposed rezoning is in keeping with the general welfare and good zoning practice of the Village of Sussex, subject to all terms and conditions of this zoning ordinance being satisfied; and

WHEREAS: The subject property is currently vacant and the property owner wishes to proceed with development the property which would require the subject property to be rezoned; and

WHEREAS: Adjacent properties to the west and south are also Zoned SFRD-3 and similarly developed; and

WHEREAS: The Village Plan Commission of the Village of Sussex has recommended to the Village Board of the Village of Sussex that said zoning change be made upon certain conditions; and

WHEREAS: The Village of Sussex has reviewed the basis for approval of the petition described in Section 17.1300, and concurs with the Village Plan Commission, and makes the same findings, subject to all terms and conditions of this zoning ordinance being duly satisfied as required herein; and

WHEREAS: The Village Board of the Village of Sussex having carefully reviewed the recommendation of the Plan Commission of the Village of Sussex, having determined that all procedural requirements and notice requirements have been satisfied, having given the matter due consideration, and having based its determination on the effect of the granting of such rezoning on the health, safety and welfare of the community, immediate neighborhood in which said use will be located, and having given due consideration to the municipal problems involved as well as the impact on the surrounding properties as to noise, dust, smoke and odor, and others hereby determine that the rezoning will not violate the spirit or intent of the Zoning Code for the Village of Sussex, will not be contrary to the public health, safety or general welfare of the Village of Sussex, will not be hazardous, harmful, noxious, offensive and will not for any other reason cause a substantial adverse effect on the property values and general desirability of the neighborhood as long as the operation is conducted pursuant to the following conditions and in strict compliance with the same and is consistent with the recommendation found in the Village of Sussex master plan.

NOW, THEREFORE, the Village Board of the Village of Sussex, Waukesha County, Wisconsin, do ordain as follows:

SECTION 1: The subject property as described on **Exhibit A** is hereby rezoned to the SFRD-3 Single Family Attached, P-1 Park, and P-2 Park with an Isolated Natural Resource Area Overlay with a PDO Planned Development Overlay and the Zoning Map of the Village of Sussex is hereby amended, subject to the terms and conditions described herein.

SECTION 2: The Vista Run Planned Development Overlay is hereby amended to remove language referencing the Agricultural Zoning, adjusting the acreage of the zoning districts within the development, and adjusting the number of townhome buildings with 2 units from 9 to 22 to reflect the proposed development shown in **Exhibit B**.

SECTION 3: The above rezoning and zoning map amendment is conditioned upon the following conditions, which must be complied with or this ordinance is null and void:

1. Presentation Compliance. The subject property must be developed as a senior living facility following the approval and compliance of a Conditional Use Permit for a senior living facility on the subject property.
2. Special Assessment. The payment of outstanding special assessments owed on this property must be paid in full prior to starting any site work.
3. Professional Fees. Petitioner shall, on demand, reimburse the Village for all costs and expenses of any type that the Village incurs in connection with this rezoning petition, including the cost of professional services incurred by the Village (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at

meetings or other related professional services for this application, as well as to enforce the conditions in this conditional rezoning ordinance due to a violation of these conditions.

4. Payment of Charges. Any unpaid bills owed to the Village by the owner of subject lands or his or her tenants, operators or occupants, for reimbursement of professional fees (as described above); or for personal property taxes; or for real property taxes; or for licenses, permit fees or any other fees owed to the Village: shall be placed upon the tax roll for the subject property if not paid within thirty (30) days of billing by the Village, pursuant to Section 66.0627. Wisconsin Statutes. Such unpaid bills also constitute a breach of the requirements of this conditional rezoning ordinance that is subject to all remedies available to the Village, including possible cause for termination of the conditional rezoning ordinance.
5. Acceptance. Subject to the petitioner approving in writing the issuance of the conditional rezoning ordinance, and that the petitioner understands and accepts the same, and that upon failure to satisfy these conditions, this conditional rezoning ordinance is void, and the same is deemed not to have been approved, and the Petitioner will therefore need to re-commence the application process for rezoning of the property.
6. One Year to Satisfy Conditions. Subject to the petitioner satisfying all of the aforementioned conditions within one year of the Village Board adopting this conditional rezoning ordinance. The Village Board may grant additional time solely at the discretion of the Village Board upon request for an extension by the Lot owner.

SECTION 4: The Village Engineer is hereby authorized and directed to note this rezoning on the Official Zoning Map of the Village of Sussex upon successful development of the property and satisfaction of all conditions in Section 2 of this Ordinance.

SECTION 5. SEVERABILITY. The several sections of this Ordinance are declared to be severable. If any section or portion thereof shall be declared by a decision of the court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and not affect the validity of all other provisions, sections or portions thereof of the ordinance which shall remain in full force and effect. Any other ordinances are hereby repealed as to those terms that conflict.

SECTION 6. EFFECTIVE DATE. This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

VILLAGE OF SUSSEX

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Anthony LeDonne  
Village President

ATTEST: \_\_\_\_\_  
Jennifer Boehm  
Village Clerk-Treasurer

Published and/or posted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

## ORDINANCE NO. 902

AN ORDINANCE TO REPEAL AND RECREATE SUB SECTION  
17.0435(B) REGARDING MINIMUM AREA REQUIRES FOR A RESIDENTIAL  
PLANNED DEVELOPMENT OVERLAY DISTRICT OF THE VILLAGE OF SUSSEX  
MUNICIPAL CODE.

WHEREAS, the Village of Sussex Plan Commission has initiated a municipal code amendment to the Village of Sussex to repeal and recreate Section 17.0435(B) regarding the minimum area requirement for a residential Planned Development Overlay District; and

WHEREAS, the Village of Sussex has recognized that to ensure the highest and best use for remnant residential infill lots smaller than 10 acres, it may be necessary to allow for flexible zoning requirements while maintaining the neighborhood characteristics;

WHEREAS, the Village Board periodically reviews code sections for updates based upon requests from the public and to reflect modern times and practices; and

WHEREAS, the Village Board Members are committed to aligning the Village of Sussex Municipal Code with opportunities to support public desires without jeopardizing public safety or welfare.

NOW, THEREFORE, the Village Board of the Village of Sussex, Waukesha County, Wisconsin, do ordain as follows:

**SECTION 1.** Sub Section 17.0435(B) regarding minimum area requires for a residential Planned Development Overlay District is hereby repealed and recreated to read as follows with the text addition in red and underlined:

**B. Minimum Area Requirements**

1. Areas designated as Planned Development Overlay Districts shall be under single or corporate ownership or control, and shall contain a minimum development area of:

<u>Principal Uses Minimum</u>	<u>Area of PDO</u>
(a) Residential PDO	<u>No Minimum</u>
(b) Commercial PDO	5 acres
(c) Industrial PDO	20 acres
(d) Mixed Use	5 acres

**SECTION 3. SEVERABILITY**

The several sections of this Ordinance are declared to be severable. If any section or portion thereof shall be declared by a decision of the court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section



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## MEMORANDUM

To: Village Board  
From: Jennifer Boehm, Clerk/Treasurer  
Re: Village Board Meeting- August 26, 2025  
Date: August 21, 2025

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4.A. Village President Report- report on meetings, communications, and recognitions.

4.B.1. Table the public hearing with respect to an Ordinance change for equipment rental use in the BP-1 District. The petitioner of this Ordinance change has requested the matter be tabled.

4.B.2. Open and hold the Public Hearing for an Ordinance to Amend the 2040 Comprehensive Plan Land Use Plan with respect to parcel SUXV0227036 (SE Corner Alpine Drive and Main Street) from Open Space to Single-Family Attached and Two Family Residential, Recreational, and Secondary Environmental Corridor. The hearing is to hear from the public about changing the land use map for this parcel from open space use to Single Family attached like the property directly to the west of this parcel. The parcel was always intended for development but was left open space when the rest of the development was planned as there were questions what would be the best use for the parcel adjacent to CTH VV and the Kohl's commercial development. The Plan Commission has now recommended a land use that would support Townhomes mirroring the Townhomes immediately to the west that act as a buffer off of CTH VV.

4.B.3. Open and hold the Public Hearing for an Ordinance to Rezone parcel SUXV0227036 (SE Corner Alpine Drive and Main Street) from A-1 Agriculture Zoning District with Planned Development Overlay "PDO" to SFRD-3 Single Family Attached, P-1 Park, and P-2 Park with isolated Natural Resource Area Overlay with PDO. The hearing is to hear from the public about establishing zoning on the parcel that would allow for the Townhomes like those constructed immediately to the west of the parcel and to amend the PDO for the purposes of the number of townhomes in the overall development. The land was always scheduled for development, but it was left Agriculture until the best use for this parcel could be determined with the parcel abutting County Hwy VV and Kohl's commercial development.

4.B.4. Open and hold the Public Hearing for an Ordinance to repeal and recreate Section 17.0435(B) regarding minimum area requirement for a residential Planned Development Overlay District. The hearing is to hear from the public about the Ordinance change. The Village brought in 26 parcels with its final border agreement with Lisbon. Many of these parcels are of unique shape or size that don't align with straight zoning code development for optimal use of the land. A PDO allows through a public hearing process for the Village to tweak certain code requirements such as lot width or setbacks to the specific development based upon specific factors of that site. The Village uses PDO's on many developments to create better design and smarter public infrastructure layouts based upon site factors as topography, where a stream crosses, etc., where the base code wouldn't allow such flexibility. The challenge for the

26 parcels is that they don't meet the minimum lot size of 10 acres for the PDO process to apply. Ironically it is many of these parcels smaller sizes 2 -5 acres that would make the PDO very useful to efficiently develop the challenging pieces. As the Village reaches build out, the efficient use of its remaining land is essential for the long-term economics of the community. The Plan Commission recommended against this Ordinance change with the concern of having no parcel size restriction at all.

5.C.1. The Finance and Personnel Committee recommends approval of the July 2025 Check Register and P-card Statements in the amount of \$2,592,175.57. Please see the disbursement summaries and registers for additional information.

5.C.2. The Finance and Personnel Committee recommends approval of the July Ace Hardware purchases in the amount of \$464.46. Please see the disbursement summaries for additional information.

5.C.3. The Finance and Personnel Committee recommends approval of a request for a Change of Agent for the Cigarette and Tobacco Retailer License for Walgreens, N65W25055 Main St. Sussex. Please see the application for more information.

5.C.4. The Finance and Personnel Committee recommends approval of an application for a Mobile Food Vendor for Kona Ice of Waukesha, N88W28235 Getaway Ln., Hartland, to do business at the Wee Welcome Inn Child Care Center located at N63W24375 Main St., Sussex .

5.C.5. The Finance and Personnel Committee recommends approval of the 2025 2nd Quarter Investment Report. The Village and its Utilities has \$36 million in investments, much of this restricted due to regulations. The largest amount of over \$18 million was invested with Wisconsin Local Government Investment Pool at 4.36% interest. Please see the report for more information.

5.E.1. The Library Board recommends approval of Resolution 25-10 providing for the Exemption from the 2024 Waukesha County Library Tax. This annual Resolution is required by Waukesha County to avoid having Sussex residents pay the County Library tax. It requires the Village to pay for Library services in excess of the County Library tax and meet other Library standards, all of which the Village easily meets. Please see the Resolution for more information.

5.F.1. The Plan Commission recommends approval of Ordinance to Amend the 2040 Comprehensive Plan Land Use Plan with respect to parcel SUXV0227036 (SE Corner Alpine Drive and Main Street) from Open Space to Single-Family Attached and Two Family Residential, Recreational, and Secondary Environmental Corridor. Additional information is provided in the public hearing portion of the memo. Please see the Ordinance and for more information.

5.F.2. The Plan Commission recommends approval of Ordinance to Rezone parcel SUXV0227036 (SE Corner Alpine Drive and Main Street) from A-1 Agriculture Zoning District with Planned Development Overlay "PDO" to SFRD-3 Single Family Attached, P-1 Park, and P-2 Park with isolated Natural Resource Area Overlay with PDO. Additional information is provided in the public hearing portion of the memo. Please see the Ordinance for more information.

5.F.3. The Plan Commission does not recommend approval of Ordinance to repeal and recreate Section 17.0435(B) regarding minimum area requirement for a residential Planned Development Overlay District. Additional information is provided in the public hearing portion of the memo. Please see the Ordinance for more information.

5.H.1. The Public Works Committee recommends approval of the July invoices in the amount of \$ 2,630,389.53. Please see the bills list for more information.

5.H.2. The Public Works Committee recommends approval State/Municipal Agreement for Carbon Reduction Program Projects for Corky Curtis Trail, CTH K to Sussex Preserve. This trail section would run from HWY K to Maple Avenue, as a boardwalk in large sections along the Pewaukee River. The estimated cost of the project is \$2,018,276. The grant covers 80% of the construction costs up to a maximum of \$1,605,820.80, with the Village's share being \$411,455.20. These costs are conservative and if construction comes in under estimate, our share is just 20% of the actual cost. This is a reimbursement project, where we request reimbursement from the DOT periodically during the construction phase. Our share would come from unspent contingency from the road program and cash capital for right of way so no new tax levy would be necessary. Please see the agreement and memo from now retired Village Public Works Director/Engineer Judy Neu for more information.

5.H.3. The Public Works Committee recommends approval of a request to PSC for simplified 3% water rate increase. The last water rate change was in 2019. Operational costs of the Utility over the past 6 years necessitate a rate increase and by doing a simplified case now the Village can delay a full rate case, which would certainly result in a larger rate increase. Please see the rate application for more information.

5.H.4. The Public Works Committee recommends approval of Well 5 Variable Frequency Drive (VFD) Replacement. The total cost including installation is \$32,420 with a 10% contingency for a total allocation of \$35,662. The water utility has sufficient funds in the 2025 budget to cover the costs. \$135,000 was budgeted in 2025 for Well #5 Rehab. This is a portion of that budget item. Please see the memo from Assistant PW Director Jon Baumann for more information.

5.H.5. The Public Works Committee recommends approval of the Maple Avenue School Driveway Project Storm Water Maintenance Practices Agreement to the Village Board. These are standard agreements for ponds that are privately maintained. Please see the agreement and memo from now retired Village Public Works Director/Engineer Judy Neu for more information.

5.H.6. The Public Works Committee recommends approval of a Consent to Assignment letter agreement stating that we agree to having GFL take over the contract from LRS. This is a standard legal step that should be taken in a case like this. Please see the agreement and memo from now retired Village Public Works Director/Engineer Judy Neu for more information.

5.H.7. The Public Works Committee recommends approval of Resolution No. 25-09, Accepting Improvements for the Golden Fields Subdivision and releasing the surety. The asphalt binder layer of pavement was placed on October 16, 2023 (Final lift was placed September 19, 2024. Fourteen (14) months from the first lift of asphalt binder would be December 16, 2024. Therefore, the warranty is up. Please see the Resolution and memo from now retired Village Public Works Director/Engineer Judy Neu for more information.

8.A. Staff recommends approval of Resolution of Necessity for Connection of the Corky Curtis Trail at the property depicted in Exhibit A. The Village has agreed to the offer to sell the Village land for \$10,500 from the property owner. The Village Attorney is advising the Village to pass this resolution to follow all the necessary legal steps for local governments buying land. The land is necessary to complete the trail work. Please see the resolution for more information.

9.A. Staff recommend approval of the We Energies Easement in Village Park for electrical upgrades. We Energies is bringing additional power and running it from alternative locations due to the new Ridge project. This easement allows the power to run in those locations. Please see the Easement for more information. There will be an additional agreement for the main power run in Weaver Drive, but staff is working on issues with We Energies about that agreement.

9.B. Staff does not have a recommendation on the Conflict-of-Interest waiver request from Quarles and Brady LLP. We Energies is seeking to require certain things from the Village for the main power run upgrades in Weaver Drive about future relocation costs if any. The Village has a disagreement about signing away some of these rights. We Energies uses Quarles and Brady as their legal firm on these matters. The Village uses Quarles and Brady as Bond Counsel that financed the public improvements where We Energies is running their power through. They are different divisions of the law firm, but this still brings about a legal issue for the firm. Both parties must waive the conflict or Quarles can't work on this project for We Energies. Timing to resolve this issue is important to the Village. The Village Attorney can present pro's and con's of allowing the waiver.

9.C. Staff recommend approval of the Resolution allowing the Park and Recreation director to manage the Urban-Forestry Grant on behalf of the Village. This is an important funding source for Forestry efforts, and it requires a point of contact for day-to-day management with the DNR. The management of these grants has become much more intense than previous iterations of the program. Please see the resolution for more information.

10.A. The Village Board has an opening due to the passing of former Trustee Riedel. The process to fill that opening is determined by the Village Board. The Village President would like to ask the Board to consider filling the vacancy by Stacy's father as a tribute in her honor.

or portion thereof directly specified in the decision, and not affect the validity of all other provisions, sections or portions thereof the ordinance which shall remain in full force and effect. Any other ordinances are hereby repealed as to those terms that conflict.

### **SECTION 3. EFFECTIVE DATE**

This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

VILLAGE OF SUSSEX

\_\_\_\_\_  
Anthony LeDonne, Village President

ATTEST:

\_\_\_\_\_  
Jennifer Boehm, Village Clerk-Treasurer

Published and/or posted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**Village of Sussex  
Village Board Payment Approvals  
Jul-2025**

Payroll Registers

First Pay Period - Regular	\$	189,245.96	
Second Pay Period - Board	\$	<u>197,484.25</u>	
Total Payroll	\$	386,730.21	
P-Card Purchases	\$	150,991.95	(Including library and village)
Check Register (07/01/25 - 07/31/25)	\$	<u>2,054,453.41</u>	(less Ace Hardware)
<b>Grand Total</b>	<b>\$</b>	<b><u>2,592,175.57</u></b>	



## Report Criteria:

Report type: GL detail

Vendor.Vendor number = {&lt;&gt;} 2

Check.Type = {&lt;&gt;} "Adjustment"

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
07/07/2025	21409	ABT, CHARLOTTE - ACH	REIMBURSEMENT - MILEAGE 5/28-7/1/2025	44.94	100-55300-000-390	Expenses
07/07/2025	21410	AIRGAS INC	SUPPLIES	27.90	620-53610-100-249	Maint--General Plant
07/07/2025	21411	CARRICO AQUATIC RESOURCES - ACH	PH HELP AGREEMENT 2025 4 OF 4	400.00	100-55200-000-394	Splashpad Operations
07/07/2025	21412	RUSHING, DAMONDRIA	PICKLEBALL CLINICS	420.00	100-55350-000-140	Program Instructors
07/07/2025	21413	E.H. WOLF & SONS INC-SLINGER	TANK #4 NO LEAD	628.61	100-16110	Inventory
07/07/2025	21413	E.H. WOLF & SONS INC-SLINGER	TANK #1 DIESEL	377.32	100-55200-000-239	Gasoline & Diesel
07/07/2025	21413	E.H. WOLF & SONS INC-SLINGER	TANK #5 DIESEL	292.57	100-16120	Diesel Inventory
07/07/2025	21414	GEHL, KATHERINE - ACH	REIMB MILEAGE WCMA CONF 2025	232.40	100-51410-000-390	Expenses
07/07/2025	21415	GRAINGER - ACH	PVC TUBING	25.65	100-51600-000-242	Maint--Bldg & Facilities
07/07/2025	21416	GRANICUS LLC	CUSTOMIZATIONS-MILESTONE 1 OF 4	610.00	100-51490-000-347	Community Information
07/07/2025	21416	GRANICUS LLC	CUSTOMIZATION-MILESTONES 1 OF 4	177.00	610-53700-000-923	Outside Services Employed
07/07/2025	21416	GRANICUS LLC	CUSTOMIZATION-MILESTONES 1 OF 4	170.00	620-53610-100-212	Outside Services
07/07/2025	21416	GRANICUS LLC	CUSTOMIZATION-MILESTONES 1 OF 4	43.00	640-53650-000-340	Data Processing Services
07/07/2025	21417	HAWKINS INC - ACH	1 LB BLK (MINI-BULK)	10,932.74	610-53700-000-631	Treatment-Chemicals
07/07/2025	21418	SMITH, JEREMY - ACH	REIMBURSEMENT MILEAGE MAY/JUNE 2025	402.90	100-51410-000-390	Expenses
07/07/2025	21418	SMITH, JEREMY - ACH	REIMBURSEMENT - MILEAGE VALDERS 7/1/25	133.00	410-57620-000-390	Expenses
07/07/2025	21419	JASTER, JOEL - ACH	REIMBURSEMENT - MILEAGE - JUNE 2025	16.10	100-52400-000-390	Expenses
07/07/2025	21420	LANNON STONE PRODUCTS - ACH	RIP RAP MEDIUM	243.53	640-53650-000-390	Expenses
07/07/2025	21421	LIEDTKE, CHRISTINE - ACH	REIMBURSEMENT - MILEAGE 4/3/25-6/27/25	73.64	100-55300-000-390	Expenses
07/07/2025	21422	MOSAIC CREATIVE STUDIOS LLC - ACH	POP UP CLASSES AND CAMPS	1,435.00	100-55350-000-140	Program Instructors
07/07/2025	21423	NASSCO INC. - ACH	SUPPLIES	339.45	100-55200-000-298	Contract--Misc Sanitation
07/07/2025	21424	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION 07/03/2025	61.92	100-14500	Due from Haass Library
07/07/2025	21424	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION 07/03/2025	1,883.23	100-21520	North Shore Withheld
07/07/2025	21425	PROFESSIONAL FIRE FIGHTERS	UNION DUES - JUNE 2025	766.64	100-21550	Union Dues Withheld
07/07/2025	21426	REINDERS - ACH	EZ-STRAW MULCH	29.00	100-55200-000-402	Soccer Fields
07/07/2025	21426	REINDERS - ACH	SEED & STRAW VISTA PARK PROJECT	242.00	410-57620-000-390	Expenses
07/07/2025	21426	REINDERS - ACH	CAP-FUEL	48.09	100-55200-000-240	Maint--Equipment
07/07/2025	21427	RELIANT FIRE APPARATUS INC - ACH	REPAIRS - UNIT 24094-1	5,184.10	100-52200-000-244	Maint--Vehicle
07/07/2025	21428	RIVER RUN COMPUTERS INC - ACH	SCADA WINDOWS SERVER 2025 LICENSING	1,082.07	610-18325	SCADA System
07/07/2025	21428	RIVER RUN COMPUTERS INC - ACH	SCADA WINDOWS SERVER 2025 LICENSING	1,082.08	620-18325	SCADA System
07/07/2025	21428	RIVER RUN COMPUTERS INC - ACH	IT SOFTWARE-CLOUD SERVICE 7/25	1,957.84	100-51430-000-397	Licensing Costs
07/07/2025	21428	RIVER RUN COMPUTERS INC - ACH	IT SOFTWARE-CLOUD SERVICE 7/25	568.10	610-53700-000-923	Outside Services Employed
07/07/2025	21428	RIVER RUN COMPUTERS INC - ACH	IT SOFTWARE-CLOUD SERVICE 7/25	545.63	620-53610-100-212	Outside Services
07/07/2025	21428	RIVER RUN COMPUTERS INC - ACH	IT SOFTWARE-CLOUD SERVICE 7/25	138.01	640-53650-000-340	Data Processing Services
07/07/2025	21429	SPORTZ BRAINS, LLC - ACH	SPORTY SHORTY SOCCER CAMP	585.00	100-55350-000-140	Program Instructors

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
07/11/2025	21430	AMERIGRAPHICS - ACH	CAR MAGNETS	104.00	100-51100-000-390	Expenses
07/11/2025	21430	AMERIGRAPHICS - ACH	BUSINESS CARDS - MERKEL	49.00	100-51420-000-390	Expenses
07/11/2025	21430	AMERIGRAPHICS - ACH	INSPECTION REPORT	105.00	100-52400-000-390	Expenses
07/11/2025	21430	AMERIGRAPHICS - ACH	DAILY DISPOSAL RECORD FORMS	345.00	620-53610-100-310	Office Supplies
07/11/2025	21430	AMERIGRAPHICS - ACH	DAILY HYDRANT RECORDS	205.00	610-53700-000-921	Office Supplies & Expenses
07/11/2025	21431	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	275.98	100-52200-000-342	Medical Supplies
07/11/2025	21432	FAMILY STRONG INC. - ACH	SKILLZ MARTIAL ARTS JUNE 24-JULY 8, 2025	178.13	100-55350-000-140	Program Instructors
07/11/2025	21433	HAWKINS INC - ACH	1 LB BLK (MINI-BULK)	3,995.59	610-53700-000-631	Treatment-Chemicals
07/11/2025	21434	NASSCO INC. - ACH	LINERS	460.70	100-55200-000-298	Contract--Misc Sanitation
07/11/2025	21435	ORANGE SHOE PERSONAL FITNESS	COREFLEX SESSION 1	93.60	100-55350-000-140	Program Instructors
07/11/2025	21435	ORANGE SHOE PERSONAL FITNESS	BODYWORKS SESSION 1	187.20	100-55350-000-140	Program Instructors
07/11/2025	21436	SUPPLY ZONE LLC	CLEANING SUPPLIES	395.90	100-51600-000-242	Maint--Bldg & Facilities
07/11/2025	21437	WAUKESHA LIME	COLD MIX-UPM	120.45	100-53311-000-230	Maint--Street Materials
07/16/2025	21438	BERRES, THOMAS A - ACH	REIMBURSEMENT - MILEAGE TO WALL PANEL	127.40	100-55300-000-390	Expenses
07/16/2025	21439	CARRICO AQUATIC RESOURCES - ACH	BULK PH DOWN LO	399.05	100-55200-000-394	Splashpad Operations
07/16/2025	21440	E.H. WOLF & SONS INC-SLINGER	TANK #4 NO LEAD	413.98	100-16110	Inventory
07/16/2025	21440	E.H. WOLF & SONS INC-SLINGER	TANK #5 DIESEL	414.84	100-16120	Diesel Inventory
07/16/2025	21441	HOOPER HANDS - ACH	BASKETBALL - SUMMER CAMP	715.00	100-55350-000-140	Program Instructors
07/16/2025	21442	INFOSEND INC - ACH	UB PROCESSING - JUNE 2025	681.55	640-53650-000-310	Office Supplies
07/16/2025	21442	INFOSEND INC - ACH	UB PROCESSING - JUNE 2025	681.55	620-53610-100-215	Accountant
07/16/2025	21442	INFOSEND INC - ACH	UB PROCESSING - JUNE 2025	681.75	610-53700-000-903	Accounting Supplies & Expenses
07/16/2025	21443	JOHNSON'S NURSERY INC - ACH	RIDGEVIEW BOULEVARDS - INITIAL TREE PLAN	1,050.00	100-55200-000-400	Forestry Efforts
07/16/2025	21444	REINDERS - ACH	DIAMOND DRY REIMBURSED BY LIONS DAZE	862.40	100-55200-000-390	Expenses
07/16/2025	21444	REINDERS - ACH	DIAMOND DRY REIMBURSED BY LIONS DAZE	862.40	100-55200-000-390	Expenses
07/16/2025	21445	SJE RHOMBUS	PARTS FOR SLUDGE FEED PUMPS 2NDARY TR	3,500.44	620-53610-300-245	Maint--Trmt & Disposal Equip
07/22/2025	21446	CARLSON, JEFF - ACH	REIMB HORICON TRAINING	75.00	610-53700-000-930	Misc General Expenses
07/22/2025	21447	DOBBECK, HALIE - ACH	REIMBURSEMENT - MILEAGE 5/5-7/11/25	188.93	100-55300-000-390	Expenses
07/22/2025	21448	E.H. WOLF & SONS INC-SLINGER	TANK #1 DIESEL	369.45	100-55200-000-239	Gasoline & Diesel
07/22/2025	21448	E.H. WOLF & SONS INC-SLINGER	TANK #4 NO LEAD	549.94	100-16110	Inventory
07/22/2025	21448	E.H. WOLF & SONS INC-SLINGER	TANK #5 DIESEL	229.41	100-16120	Diesel Inventory
07/22/2025	21449	HEINEN, BENJAMIN - ACH	REIM - PURCHASING & INVENTORY CONTROL	95.20	610-53700-000-930	Misc General Expenses
07/22/2025	21450	JX ENTERPRISES INC - ACH	DRYER-REMAN AD-IS AIR DRYER	708.59	100-53311-000-244	Maint--Vehicle
07/22/2025	21451	KAHLER SLATER INC.-ACH	VP BLDG DESIGN - JUNE 2025	10,598.75	410-57620-000-290	Contractual Fees
07/22/2025	21452	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION	61.92	100-14500	Due from Haass Library
07/22/2025	21452	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION	1,883.23	100-21520	North Shore Withheld
07/22/2025	21453	RUEKERT & MIELKE - ACH	2025 GIS MAINTENANCE	1,360.00	100-51491-000-216	Engineering
07/22/2025	21454	TREETOP EXPLORER LLC - ACH	RECREATIONAL TREE CLIMING	468.00	100-55350-000-140	Program Instructors
07/28/2025	21455	AIRGAS INC	OXYGEN	305.33	100-52200-000-342	Medical Supplies
07/28/2025	21456	AYRES ASSOCIATES INC - ACH	2025 WISLR ROAD RATINGS	1,075.00	100-51491-000-216	Engineering
07/28/2025	21457	E.H. WOLF & SONS INC-SLINGER	TANK #4 NO LEAD	808.19	100-16110	Inventory

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
07/28/2025	21457	E.H. WOLF & SONS INC-SLINGER	TANK #4 NO LEAD	188.82	100-16110	Inventory
07/28/2025	21457	E.H. WOLF & SONS INC-SLINGER	TANK #5 DIESEL	571.92	100-16120	Diesel Inventory
07/28/2025	21458	ESO SOLUTIONS INC.	RMS BUNDLE	5,660.23	100-52200-000-340	Data Processing Services
07/28/2025	21459	HAWKINS INC - ACH	1 LB BLK (MINI-BULK)	4,051.20	620-53610-300-411	Phosphorus Removal Chemical
07/28/2025	21460	HELLER SAFETY SOLUTIONS LLC	SAFE SITTER ESSENTIALS	564.00	100-55350-000-140	Program Instructors
07/28/2025	21461	HORNER, JEAN - ACH	REIMB TRIP SNACKS	37.46	100-55350-000-404	Adult Trips
07/28/2025	21462	INFOSEND INC - ACH	UB PROCESSING	681.51	610-53700-000-903	Accounting Supplies & Expenses
07/28/2025	21462	INFOSEND INC - ACH	UB PROCESSING	681.51	620-53610-100-215	Accountant
07/28/2025	21462	INFOSEND INC - ACH	UB PROCESSING	681.72	640-53650-000-310	Office Supplies
07/28/2025	21463	LANNON STONE PRODUCTS - ACH	BASE COURSE VILLAGE PARK ROAD	3,208.92	410-57620-000-490	Other Building Materials
07/28/2025	21464	NASSCO INC. - ACH	SUPPLIES	836.20	100-55200-000-298	Contract--Misc Sanitation
07/28/2025	21465	PARKING LOT MAINTENANCE, INC. - ACH	2025 PARKING LOTS REHABILITATION	221,246.07	410-57331-000-290	Contractual Fees
07/28/2025	21466	PAULINE HAASS LIBRARY - ACH	2ND QTR 2025 PHPL QUARTERLY PAYMENT	191,244.50	100-55110-000-795	Library Payment
07/28/2025	21467	REINDERS - ACH	DRY SEED MULCH/LAWN SEED MIX	166.75	620-53610-100-249	Maint--General Plant
07/28/2025	21468	RELIANT FIRE APPARATUS INC - ACH	REPAIRS - UNIT 33783-1 (L71)	737.63	100-52200-000-244	Maint--Vehicle
07/28/2025	21469	RUCHI BHOOTRA	CHALLENGE ISLAND SLIMETOPIA CAMP	1,920.00	100-55350-000-140	Program Instructors
07/28/2025	21470	SUPPLY ZONE LLC	ELEVATE EXTREME CAN LINERS	49.99	100-51600-000-242	Maint--Bldg & Facilities
07/31/2025	21471	ASSOCIATED APPRAISAL CONSULT - ACH	ASSESSOR FEES AUGUST 2025	4,500.00	100-51530-000-218	Assessor--Fees
07/31/2025	21472	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	228.67	100-52200-000-342	Medical Supplies
07/31/2025	21472	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	476.96	100-52200-000-342	Medical Supplies
07/31/2025	21472	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	416.29	100-52200-000-342	Medical Supplies
07/31/2025	21473	BROOKS TRACTOR, INC	GAL LOW VIS HYG DSPLY	110.80	640-53650-000-240	Maint--Equipment
07/31/2025	21474	DAN PLAUTZ CLEANING SERVICE - ACH	CLEANING SERVICE - JULY 2025	947.00	100-52100-000-242	Maint--Bldg & Facilities
07/31/2025	21475	GRAINGER - ACH	LAMP MODULE	66.30	620-53610-200-243	Maint--Collection Pump Equip
07/31/2025	21475	GRAINGER - ACH	CABLE TIES	16.59	620-53610-200-243	Maint--Collection Pump Equip
07/31/2025	21476	HAWKINS INC - ACH	1 LB BLK (MINI-BULK)/CONDITIONER	6,239.05	610-53700-000-631	Treatment-Chemicals
07/31/2025	21477	HOOPER HANDS - ACH	MECHANICS OF BASKETBALL & BALLOLOGY	1,856.00	100-55350-000-140	Program Instructors
07/31/2025	21478	LANNON STONE PRODUCTS - ACH	BASE COURSE VILLAGE PARK ROAD	4,044.13	410-57620-000-490	Other Building Materials
07/31/2025	21479	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION	1,883.23	100-21520	North Shore Withheld
07/31/2025	21479	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION	61.92	100-14500	Due from Haass Library
07/31/2025	21480	PROFESSIONAL FIRE FIGHTERS	UNION DUES - JULY 2025	766.64	100-21550	Union Dues Withheld
07/31/2025	21481	RHYME BUSINESS PRODUCT (PORTAGE)	COPIER	10.12	640-53650-000-310	Office Supplies
07/31/2025	21481	RHYME BUSINESS PRODUCT (PORTAGE)	COPIER	30.35	100-53311-000-240	Maint--Equipment
07/31/2025	21481	RHYME BUSINESS PRODUCT (PORTAGE)	COPIER	30.35	100-55200-000-390	Expenses
07/31/2025	21481	RHYME BUSINESS PRODUCT (PORTAGE)	COPIER	30.35	610-53700-000-921	Office Supplies & Expenses
07/31/2025	21481	RHYME BUSINESS PRODUCT (PORTAGE)	COPIER	263.35	620-53610-100-310	Office Supplies
07/31/2025	21482	RUSHING, DAMONDRIA	PICKLEBALL CLINICS JUNE 2025	630.00	100-55350-000-140	Program Instructors
07/31/2025	21483	WCTC REGISTRATION - ACH	CPR AED PRO CARDS/AHA SITE FEE/BLS PROVI	506.00	100-52200-000-324	Schooling & Dues
07/04/2025	69033	AIR ONE EQUIPMENT, INC.	BREATHING AIR QUALITY TEST	165.00	100-52200-000-250	Equip Certification/Testing
07/04/2025	69034	ALL-WAYS CONTRACTORS	MATERIALS - SCREENED	180.00	100-55200-000-402	Soccer Fields

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
07/04/2025	69035	CARLSON RACINE ROOFING &	ROOF REPAIRS - PSB	2,183.00	100-52100-000-242	Maint--Bldg & Facilities
07/04/2025	69035	CARLSON RACINE ROOFING &	ROOF REPAIRS - PSB	1,455.00	100-52200-000-242	Maint--Bldg & Facilities
07/04/2025	69035	CARLSON RACINE ROOFING &	ROOF FLASHING REPAIRS	114.00	100-51600-000-242	Maint--Bldg & Facilities
07/04/2025	69036	DRURY LANE EVENTS	ALWAYS...PATSY CLINE	2,421.44	100-55350-000-404	Adult Trips
07/04/2025	69037	HARBOR HOMES	OCC BD REF: W257N6718 COPPER COURT	100.00	100-23230	Occupancy Deposits
07/04/2025	69038	HEGDE, DINESH	REFUND THE GROVE OAK ROOM	150.00	100-23410	Rent Deposits
07/04/2025	69039	HELM SERVICE	MAPLE ROOM A/C REPAIR - THE GROVE	346.00	100-55200-000-242	Maint--Bldg & Facilities
07/04/2025	69040	HOPKINS SPORTS CAMPS LLC	VOLLEYKATS JUNE 9-JUNE 30 2025	284.80	100-55350-000-140	Program Instructors
07/04/2025	69040	HOPKINS SPORTS CAMPS LLC	VOLLEYBALL JUNE 9-JUNE 30 2025	640.80	100-55350-000-140	Program Instructors
07/04/2025	69041	MACQUEEN EQUIPMENT	FACEPIECE/FACEPIECE BAG	468.00	100-52200-000-240	Maint--Equipment
07/04/2025	69042	MISSION SQUARE	DEFERRED COMPENSATION #302052 VILLAGE	3,232.44	100-21521	ICMA Withheld
07/04/2025	69042	MISSION SQUARE	DEFERRED COMPENSATION #302052 PHPL	308.41	100-14500	Due from Haass Library
07/04/2025	69043	MUNICIPAL LAW & LITIGATION	ATTORNEY FEES - OPINIONS	2,168.90	100-51300-000-211	Legal Fees--Opinions
07/04/2025	69043	MUNICIPAL LAW & LITIGATION	ATTORNEY FEES - TRAFFIC	2,403.10	100-51300-000-210	Legal Fees--Traffic
07/04/2025	69044	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE POLICY 48-10372-26-00	10,872.75	100-51600-000-510	Insurance
07/04/2025	69044	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE POLICY 48-10372-26-00	5,537.02	100-53311-000-510	Insurance
07/04/2025	69044	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE POLICY 48-10372-26-00	2,354.23	100-52100-000-510	Insurance
07/04/2025	69044	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE POLICY 48-10372-26-00	2,451.37	100-52200-000-510	Insurance
07/04/2025	69044	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE POLICY 48-10372-26-00	6,865.08	100-55200-000-510	Insurance
07/04/2025	69044	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE POLICY 48-10372-26-00	7,892.23	100-14500	Due from Haass Library
07/04/2025	69044	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE POLICY 48-10372-26-00	767.65	640-53650-000-510	Insurance
07/04/2025	69044	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE POLICY 48-10372-26-00	12,980.56	610-53700-000-924	Property Insurance
07/04/2025	69044	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE POLICY 48-10372-26-00	658.31	620-53610-100-510	Insurance
07/04/2025	69044	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE POLICY 48-10372-26-00	39.65	620-53610-100-510	Insurance
07/04/2025	69044	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE POLICY 48-10372-26-00	29,802.15	620-53610-300-510	Insurance
07/04/2025	69045	PERFORMANCE FOOD SERVICE	DAY CAMP SNACKS	1,035.57	100-55350-100-390	DAY CAMP Expenses
07/04/2025	69046	PIGGLY WIGGLY - NEW	DAY CAMP SUPPLIES	37.62	100-55350-100-390	DAY CAMP Expenses
07/04/2025	69047	SHAVE, SANDRA	REFUND DEPOSIT THE GROVE OAK ROOM	150.00	100-23410	Rent Deposits
07/04/2025	69048	SOERENS FORD OF BROOKFIEL	VEHICLE REPAIR	169.48	100-52200-000-244	Maint--Vehicle
07/04/2025	69049	KATHLEEN A DOWNEY DBA:	CHAIR YOGA	160.00	100-55350-000-140	Program Instructors
07/04/2025	69049	KATHLEEN A DOWNEY DBA:	GENTLE YOGA	160.00	100-55350-000-140	Program Instructors
07/04/2025	69050	STOCKINGER, JOHN P	REFUND DEPOSIT VILLAGE PARK DISC GOLF	150.00	100-23410	Rent Deposits
07/04/2025	69051	THE MAREK GROUP INC	PINT SIZED SPORTS SAMPLE T-SHIRTS	46.10	100-55350-000-390	Expenses
07/04/2025	69052	WI DEPT OF FINANCIAL INSTIT	4 YEAR NOTARY FILING FEE - PIEPER JENNIFE	20.00	100-52200-000-390	Expenses
07/04/2025	69053	WISCONSIN SCHOLASTIC CHESS FEDERATION	WSCF CHESS CAMP SESSION 1	1,323.00	100-55350-000-140	Program Instructors
07/11/2025	69054	HARBOR HOMES	L/S BD REF W226N7896 TIMBERLAND DRIVE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W226N7896 TIMBERLAND DRIVE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W226N7862 TIMBERLAND DRIVE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W226N7862 TIMBERLAND DRIVE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W227N7921 TAMARACK COURT	2,000.00	100-23220	Road Cleaning Deposits

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07/11/2025	69054	HARBOR HOMES	L/S BD REF W227N7921 TAMARACK COURT	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W227N7909 TAMARACK COURT	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W227N7909 TAMARACK COURT	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	REF L/S BD N79W22789 TIMBERLAND DRIVE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	REF L/S BD N79W22789 TIMBERLAND DRIVE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W228N7915 TIMBERLAND DRIVE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W228N7915 TIMBERLAND DRIVE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W227N7784 WOODLAND COURT	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W227N7784 WOODLAND COURT	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W227N7750 WOODLAND COURT	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W227N7750 WOODLAND COURT	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W228N7713 WOODLAND COURT	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W228N7713 WOODLAND COURT	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W228N7725 WOODLAND COURT	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W228N7725 WOODLAND COURT	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W255N6681 WOODLAND COURT	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W255N6681 WOODLAND COURT	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W228N7747 WOODLAND COURT	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W228N7747 WOODLAND COURT	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W228N7767 WOODLAND COURT	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W228N7767 WOODLAND COURT	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W253N6749 ASPEN LANE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W253N6749 ASPEN LANE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF N66W25564 ALPINE DRIVE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF N66W25564 ALPINE DRIVE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF N66W25538 ALPINE DRIVE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF N66W25538 ALPINE DRIVE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W255N6679 ASPEN LANE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W255N6679 ASPEN LANE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W255N6681 ASPEN LANE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W255N6681 ASPEN LANE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W254N6698 ASPEN LANE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W254N6698 ASPEN LANE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W254N6674 ASPEN LANE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69054	HARBOR HOMES	L/S BD REF W254N6674 ASPEN LANE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69055	HELM SERVICE	SERVICE CALL - CC ALARM RESET	2,576.50	100-51600-000-242	Maint--Bldg & Facilities
07/11/2025	69056	HOPKINS SPORTS CAMPS LLC	SOCCER CAMPS 6/30-7/3/2025	1,890.40	100-55350-000-140	Program Instructors
07/11/2025	69057	INDELCO PLASTICS CORPORATION	3/4" SR-THE TU BALL VALVE, PVC-VITON	461.83	610-53700-000-635	Trtmt-Maint of Equipment
07/11/2025	69058	INNOVATIVE PUBLIC ADVISORS LLC	EXECUTIVE RECRUITMENT SERVICES - DPW/VI	4,375.00	100-51410-000-180	Human Resources Expense
07/11/2025	69059	MR. HOLLAND'S HOME SERVICES	REFUND PERMIT FEE OVERPAYMENT	49.50	100-000-44325	Electrical Permits

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07/11/2025	69060	MULCAHY SHAW WATER	TEMPERATURE SENSOR	343.85	620-53610-300-420	Lab Supplies--Treatment
07/11/2025	69061	OPLIGER, RUTH	REFUND - VETERAN BURIAL LOT	168.75	280-000-46540	Cemetery - Lot Sales
07/11/2025	69062	PAUL'S CERTIFIED AUTO REPAIR	MOWER TIRE MOUNT & DISPOSAL	31.00	100-55200-000-240	Maint--Equipment
07/11/2025	69063	PERFORMANCE FOOD SERVICE	DAY CAMP SNACKS	881.24	100-55350-100-390	DAY CAMP Expenses
07/11/2025	69064	TIM O'BRIEN HOMES	L/S BD REF N66W25540 BEAVER CREEK LN	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69064	TIM O'BRIEN HOMES	L/S BD REF N66W25540 BEAVER CREEK LN	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69064	TIM O'BRIEN HOMES	L/S/BD REF N65W25567 BEAVER CREEK LANE	2,000.00	100-23220	Road Cleaning Deposits
07/11/2025	69064	TIM O'BRIEN HOMES	L/S/BD REF N65W25567 BEAVER CREEK LANE	400.00	100-23240	Landscaping/Erosion Deposits
07/11/2025	69065	UTILITY SERVICE COMPANY	PEDISPHERE PLANT TANK CHEM CLEAN WASH	735.25	610-53700-000-650	Maint of Distribution System
07/11/2025	69065	UTILITY SERVICE COMPANY	PEDISPHERE WOODSIDE TANK CHEM CLEAN W	656.25	610-53700-000-650	Maint of Distribution System
07/11/2025	69065	UTILITY SERVICE COMPANY	STANDPIPE VISUAL INSPECTION	868.50	610-53700-000-650	Maint of Distribution System
07/15/2025	69066	AL MOROS LAWN CUTTING	LAWN CUTTING - JUNE 2, 9, 26, 23, 30 2025	1,000.00	280-54910-000-290	Contractual Fees
07/15/2025	69067	BURKE TRUCK & EQUIPMENT	LABOR, SHOP, REPAIR	2,351.65	100-53311-000-240	Maint--Equipment
07/15/2025	69068	HARBOR HOMES	OCC BD REF W256N6684 ALPINE DRIVE	100.00	100-23230	Occupancy Deposits
07/15/2025	69069	RIES GRAPHICS LTD	2025 FALL ACTIVITY GUIDE	4,913.44	100-55350-000-326	Printing & Publishing
07/15/2025	69069	RIES GRAPHICS LTD	2025 FALL ACTIVITY GUIDE CORRECTIONS	60.00	100-55350-000-326	Printing & Publishing
07/15/2025	69070	VERIZON WIRELESS	HOT SPOTS - ARMORY PK	40.01	100-55200-000-220	Utilities--Telephone
07/15/2025	69070	VERIZON WIRELESS	HOT SPOTS - MADELINE PK	40.01	100-55200-000-220	Utilities--Telephone
07/15/2025	69070	VERIZON WIRELESS	HOT SPOTS - PK GARAGE	40.01	100-55200-000-220	Utilities--Telephone
07/15/2025	69071	VILLAGE OF RICHFIELD	BUILDING INSPECTION CONTRACT	10,493.85	100-52400-000-290	Contractual Fees
07/15/2025	69072	WALDSCHMIDTS TOWN & COUNTRY	SEALED PTO SWITCH KIT	39.22	100-55200-000-240	Maint--Equipment
07/15/2025	69073	WAUKESHA COUNTY FAIR	FAIR TICKETS	471.00	100-55350-100-390	DAY CAMP Expenses
07/15/2025	69073	WAUKESHA COUNTY FAIR	FAIR PARKING	6.00	100-55350-100-390	DAY CAMP Expenses
07/15/2025	69074	WAUKESHA CTY TREAS-RM148	AUGUST 2025 POLICE SERVICES	183,174.77	100-52100-000-290	Contractual Fees
07/15/2025	69074	WAUKESHA CTY TREAS-RM148	LEARN TO SKATE NAGA-WAUKEE	560.00	100-55350-000-140	Program Instructors
07/17/2025	69075	ALL-WAYS CONTRACTORS	RIDGEVIEW TREES	60.00	100-55200-000-400	Forestry Efforts
07/17/2025	69076	BEYER, CHRIS	REF L/S BD W254N5473 CRESCENT HILL DR, SU	400.00	100-23240	Landscaping/Erosion Deposits
07/17/2025	69076	BEYER, CHRIS	REF L/S BD W254N5473 CRESCENT HILL DR, SU	2,000.00	100-23220	Road Cleaning Deposits
07/17/2025	69077	ESPIRE HOMES INC	REF L/S BD W252N5592 CRESCENT HILL DR	400.00	100-23240	Landscaping/Erosion Deposits
07/17/2025	69077	ESPIRE HOMES INC	REF L/S BD W252N5592 CRESCENT HILL DR	2,000.00	100-23220	Road Cleaning Deposits
07/17/2025	69078	HARBOR HOMES	L/S BD REF W227N7676 WOODLAND COURT	400.00	100-23240	Landscaping/Erosion Deposits
07/17/2025	69078	HARBOR HOMES	L/S BD REF W227N7676 WOODLAND COURT	2,000.00	100-23220	Road Cleaning Deposits
07/17/2025	69078	HARBOR HOMES	L/S BD REF W228N7755 WOODLAND COURT	400.00	100-23240	Landscaping/Erosion Deposits
07/17/2025	69078	HARBOR HOMES	L/S BD REF W228N7755 WOODLAND COURT	2,000.00	100-23220	Road Cleaning Deposits
07/17/2025	69079	KAEREK HOMES INC.	REF L/S BD N73W23607 CRAVEN DR	400.00	100-23240	Landscaping/Erosion Deposits
07/17/2025	69079	KAEREK HOMES INC.	REF L/S BD N73W23607 CRAVEN DR	2,000.00	100-23220	Road Cleaning Deposits
07/17/2025	69080	MISSION SQUARE	DEFERRED COMPENSATION #302052 VILLAGE	3,232.44	100-21521	ICMA Withheld
07/17/2025	69080	MISSION SQUARE	DEFERRED COMPENSATION #302052 PHPL	308.41	100-14500	Due from Haass Library
07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	105.00	100-51410-000-310	Office Supplies
07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	600.00	100-51420-000-310	Office Supplies

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07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	225.00	100-51491-000-310	Office Supplies
07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	105.00	100-51510-000-310	Office Supplies
07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	60.00	100-52200-000-345	Supplies
07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	225.00	100-52400-000-390	Expenses
07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	105.00	100-53311-000-345	Supplies
07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	75.00	100-55200-000-310	Office Supplies
07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	600.00	100-55300-000-310	Office Supplies
07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	390.00	610-53700-000-921	Office Supplies & Expenses
07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	390.00	620-53610-100-310	Office Supplies
07/17/2025	69081	PITNEY BOWES BANK INC	POSTAGE - VILLAGE OF SUSSEX - 46205985	120.00	640-53650-000-310	Office Supplies
07/17/2025	69082	POSTMASTER	POSTAGE FALL ACTIVITY GUIDE	3,802.81	100-55350-000-310	Office Supplies
07/17/2025	69083	TIM O'BRIEN HOMES	REF L/S BD N55W24206 PEPPERTREE S	400.00	100-23240	Landscaping/Erosion Deposits
07/17/2025	69083	TIM O'BRIEN HOMES	REF L/S BD N55W24206 PEPPERTREE S	2,000.00	100-23220	Road Cleaning Deposits
07/17/2025	69084	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	90.00	100-55350-000-180	Human Resources Expense
07/17/2025	69084	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	7.00	100-55200-000-180	Human Resources Expense
07/17/2025	69084	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	15.00	100-54600-000-390	Expenses
07/17/2025	69084	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	21.00	100-51600-000-390	Expenses
07/17/2025	69084	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	42.00	100-51410-000-180	Human Resources Expense
07/17/2025	69084	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	7.00	100-000-44128	Food Truck License
07/17/2025	69084	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	28.00	100-000-44124	Peddler s Licenses
07/17/2025	69084	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	63.00	100-000-44120	Operator s Licenses
07/17/2025	69084	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	15.00	100-14500	Due from Haass Library
07/17/2025	69085	WISCONSIN DNR #7921	NONMETALLIC MINING ANNUAL REPORT FEE 20	160.00	100-56700-000-290	Contractual Fees
07/17/2025	69086	WI DEPT OF JUSTICE - TIME	3RD QTR 2025 TIME ACCESS	180.00	100-52100-000-390	Expenses
07/28/2025	69087	ALL-WAYS CONTRACTORS	SEWER MATERIALS	60.00	620-53610-100-249	Maint--General Plant
07/28/2025	69088	BMO HARRIS BANK NA - PAYMENTS	RINGLING BREWERY - BARABOO TRIP LUNCH	507.27	100-55350-000-404	Adult Trips
07/28/2025	69088	BMO HARRIS BANK NA - PAYMENTS	RINGLING MANSION - BARABOO TRIP TOUR	468.00	100-55350-000-404	Adult Trips
07/28/2025	69088	BMO HARRIS BANK NA - PAYMENTS	NEW HIRE LUNCH - RUMORS	81.00	100-51410-000-180	Human Resources Expense
07/28/2025	69088	BMO HARRIS BANK NA - PAYMENTS	SUSSEX BOWL - DAY CAMP DINNER	154.69	100-55350-100-390	DAY CAMP Expenses
07/28/2025	69088	BMO HARRIS BANK NA - PAYMENTS	SUSSEX BOWL - DAY CAMP FIELD TRIP	792.00	100-55350-100-390	DAY CAMP Expenses
07/28/2025	69088	BMO HARRIS BANK NA - PAYMENTS	SKY ZONE DAY CAMP FIELD TRIP	1,493.70	100-55350-100-390	DAY CAMP Expenses
07/28/2025	69088	BMO HARRIS BANK NA - PAYMENTS	SUMMER DANCE COSTUMES 2025	2,956.85	100-55350-200-390	DANCE Expenses
07/28/2025	69088	BMO HARRIS BANK NA - PAYMENTS	SUMMER DANCE COSTUMES 2025	2,857.60	100-55350-200-390	DANCE Expenses
07/28/2025	69088	BMO HARRIS BANK NA - PAYMENTS	PRAIRIEVILLE PARK DAY CAMP FIELD TRIP	222.00	100-55350-100-390	DAY CAMP Expenses
07/28/2025	69088	BMO HARRIS BANK NA - PAYMENTS	PRAIRIEVILLE PARK REFUND DAY CAMP FIELD	10.00	100-55350-100-390	DAY CAMP Expenses
07/28/2025	69089	BUSCHKE, JIM	REFUND CARRIE BUSCHKE FOR YOGA	56.00	100-000-46710	Registration Fees
07/28/2025	69090	CEDAR CORPORATION	VILLAGE PARK PROJECTS THROUGH 6-14-25	495.00	410-57331-000-216	Engineering
07/28/2025	69091	CIVIC SYSTEMS LLC	COMPUTERS - HARDWARE	144.00	100-57190-000-810	Equipment
07/28/2025	69091	CIVIC SYSTEMS LLC	COMPUTERS - HARDWARE	48.00	610-53700-000-921	Office Supplies & Expenses
07/28/2025	69091	CIVIC SYSTEMS LLC	COMPUTERS - HARDWARE	48.00	620-53610-100-310	Office Supplies

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07/28/2025	69092	GESTRA ENGINEERING, INC.	2025 ROAD & PARKING LOT PROGRAM PROJEC	888.00	410-57331-000-290	Contractual Fees
07/28/2025	69093	KAEREK HOMES INC.	OCC BD REF: W238N5550 COBBLESTONE COU	100.00	100-23230	Occupancy Deposits
07/28/2025	69094	KARUNAKARAN, SHIBULAL	REFUND - DEPOSIT VP LIONS SHELTER	150.00	100-23410	Rent Deposits
07/28/2025	69095	LALONDE CONTRACTORS, INC	2025 ROAD PROGRAM	862,917.65	410-57331-000-290	Contractual Fees
07/28/2025	69096	MILLER-BRADFORD & RISBERG INC	KOBLECO RENTAL 1 WEEK	3,849.06	410-57620-000-390	Expenses
07/28/2025	69096	MILLER-BRADFORD & RISBERG INC	FUEL AND RETURN CHARGE FOR KOBLECO RE	863.56	410-57620-000-390	Expenses
07/28/2025	69097	MOLLY MAID OF LAKE COUNTRY	CLEANING SERVICE 7/21, 7/22, 7/23 2025	1,150.00	100-51600-000-242	Maint--Bldg & Facilities
07/28/2025	69098	PERFORMANCE FOOD SERVICE	DAY CAMP SNACKS	1,183.18	100-55350-100-390	DAY CAMP Expenses
07/28/2025	69098	PERFORMANCE FOOD SERVICE	SNACKS - DAY CAMP	917.74	100-55350-100-390	DAY CAMP Expenses
07/28/2025	69099	PIGGLY WIGGLY - NEW	DAY CAMP FIELD TRIPS	7.78	100-55350-100-390	DAY CAMP Expenses
07/28/2025	69099	PIGGLY WIGGLY - NEW	DAY CAMP FIELD TRIPS	9.07	100-55350-100-390	DAY CAMP Expenses
07/28/2025	69100	POWRTEK ENGINEERING INC.	EMERGENCY GENERATORS DESIGN	998.20	410-57140-000-290	Contractual Fees
07/28/2025	69101	R A SMITH NATIONAL INC	2025 ROAD PROGRAM & PARKING LOTS REHAB	40,761.50	410-57331-000-290	Contractual Fees
07/28/2025	69102	STRAND ASSOCIATES INC	SCADA ONGOING MAINTENANCE	309.50	610-18325	SCADA System
07/28/2025	69102	STRAND ASSOCIATES INC	SCADA ONGOING MAINTENANCE	309.50	620-18325	SCADA System
07/28/2025	69102	STRAND ASSOCIATES INC	SCADA COMPUTER AND SOFTWARE UPGRADE	945.00	620-18325	SCADA System
07/28/2025	69102	STRAND ASSOCIATES INC	SCADA COMPUTER AND SOFTWARE UPGRADE	945.00	610-18325	SCADA System
07/28/2025	69103	TROTTER & ASSOCIATES INC.	2025 WPCF UPGRADES	10,827.50	410-57140-000-290	Contractual Fees
07/28/2025	69104	WAUKESHA CTY TREAS-RM148	CHARGE CONVERTING LAND HIGHLANDS PHA	9,429.00	470-57331-000-390	Expenses
07/28/2025	69105	WE ENERGIES A299	STREET LIGHTING VILLAGE PARK ROAD	27,584.46	410-57620-000-216	Engineering
07/28/2025	69106	WOLVERINE FIREWORKS DISPLAY	2025 FIREWORKS	21,525.00	100-55202-000-393	Fourth of July
07/28/2025	69107	WE ENERGIES A299	GAS SERVICE VP BLDG CONSTRUCTION	3,031.00	410-57620-000-216	Engineering
07/28/2025	69108	WE ENERGIES A299	ELECTRIC FACILITY RELO-VP BLDG	29,596.16	410-57620-000-216	Engineering
07/25/2025	69109	WE ENERGIES A299	ELECTRIC FACILITY RELO - VILLAGE PARK	9,404.02	410-57620-000-216	Engineering
07/28/2025	69110	WE ENERGIES A299	GAS SERVICE PAVILION-THE RIDGE AT VILLAGE	2,826.00	410-57620-000-216	Engineering
07/28/2025	69111	WE ENERGIES A299	ELECTRIC SERVICE - VP PAVILION	18,535.07	410-57620-000-216	Engineering
07/28/2025	69112	WE ENERGIES A299	GAS MAIN VILLAGE PARK BLDG CONSTRUCTIO	12,634.76	410-57620-000-216	Engineering
07/31/2025	69113	CATO, LINDA	REFUND RENTAL GROVE MAPLE ROOM & KITC	150.00	100-23410	Rent Deposits
07/31/2025	69114	DAIRYLAND HAMILTON BUSES INC.	SUMMER OPPORTUNITIES BUSSING	1,800.00	100-55350-100-390	DAY CAMP Expenses
07/31/2025	69115	DELL MARKETING L.P.	LATITUDE 7230 RUGGED EXTREME	1,061.66	610-53700-000-901	Meter Reading Labor
07/31/2025	69115	DELL MARKETING L.P.	LATITUDE 7230 RUGGED EXTREME	1,061.67	620-53610-100-310	Office Supplies
07/31/2025	69116	DORNER COMPANY - SUSSEX	VILLAGE OF LANNON SEWER; MAINT, NEW PUM	6,655.00	620-53610-416-249	Maint--General Plant
07/31/2025	69117	ESPIRE HOMES INC	OCC BD REF:W252N5545 CRESCENT HILL DR	100.00	100-23230	Occupancy Deposits
07/31/2025	69118	FERGUSON WATERWORKS #1476	NP 3 BRZ 150# THRD PTFE CHK	1,000.00	620-53610-100-249	Maint--General Plant
07/31/2025	69118	FERGUSON WATERWORKS #1476	LF 1-1/2 FIP X CTS Q COMP STRT COUP/LF 1-1/2	119.36	620-53610-100-249	Maint--General Plant
07/31/2025	69118	FERGUSON WATERWORKS #1476	LF 1-1/4 CTS X FIP COUP/LF 1-1/4 BRS CORED P	87.29	620-53610-100-249	Maint--General Plant
07/31/2025	69118	FERGUSON WATERWORKS #1476	3/4X4 MJ BLUE T-HEAD B&N	128.00	610-53700-000-651	Maint of Mains
07/31/2025	69119	BEYER, LILLIAN KELLY DBA:	SELF DEFENSE	500.00	100-55350-000-140	Program Instructors
07/31/2025	69120	HARBOR HOMES	OCC BD REF W256N6763 ALPINE DRIVE	100.00	100-23230	Occupancy Deposits
07/31/2025	69121	HELM SERVICE	SERVICE CALL LIBRARY BOILER CO LEVEL DIA	564.00	100-14500	Due from Haass Library



Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
07/31/2025	69121	HELM SERVICE	SERVICE CALL LIBRARY REPAIRS ON BC-3	1,377.00	100-14500	Due from Haass Library
07/31/2025	69122	HOLIAN INDUSTRIES OF WISCONSIN, LLC	EXTERIOR ROOF DUCT INSULATION REPLACE	1,117.50	100-52100-000-242	Maint--Bldg & Facilities
07/31/2025	69122	HOLIAN INDUSTRIES OF WISCONSIN, LLC	EXTERIOR ROOF DUCT INSULATION REPLACE	1,117.50	100-52200-000-242	Maint--Bldg & Facilities
07/31/2025	69123	HOPKINS SPORTS CAMPS LLC	VOLLEYBALL & MINI-HAWK CAMPS	1,668.00	100-55350-000-140	Program Instructors
07/31/2025	69124	LANGE ENTERPRISES	2025 ROAD PROGRAM SIGNS	982.78	410-57331-000-390	Expenses
07/31/2025	69125	MILLER-BRADFORD & RISBERG INC	SKID STEER PARK PROJECT	1,400.00	410-57620-000-810	Equipment
07/31/2025	69126	MISSION SQUARE	MISSION SQUARE	3,232.44	100-21521	ICMA Withheld
07/31/2025	69126	MISSION SQUARE	MISSION SQUARE	308.41	100-14500	Due from Haass Library
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	916.50	100-14500	Due from Haass Library
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	297.83	100-51410-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	227.74	100-51420-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	155.12	100-51430-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	218.75	100-51510-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	257.87	100-51600-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	808.54	100-53311-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	125.57	100-52100-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	7,940.82	100-52200-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	98.51	100-52400-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	241.89	100-56700-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	869.25	100-55200-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	1,123.49	100-55300-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	107.99	100-51491-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	485.92	640-53650-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	1,605.25	610-53700-000-924	Property Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-WC #0900081309 UNITED HEARTLAND-LWM	1,467.96	620-53610-100-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	611.25	100-14500	Due from Haass Library
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	61.48	100-51410-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	99.90	100-51420-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	117.14	100-51430-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	12.01	100-51510-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	262.89	100-51600-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	4,024.62	100-51938-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	3,082.87	100-53311-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	2,285.18	100-52100-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	3,169.87	100-52200-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	957.88	100-55200-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	507.80	100-55300-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	242.68	640-53650-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	204.20	100-51491-000-510	Insurance
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	1,221.32	610-53700-000-924	Property Insurance

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
07/31/2025	69127	R & R INSURANCE SERVICES INC	INS-PKG #67181 LWMMI 5/1/25-5/1/26	1,669.41	620-53610-100-510	Insurance
07/31/2025	69128	STATE FARM	SURETY BOND - JENNIFER PIEPER	50.00	100-52100-000-390	Expenses
07/31/2025	69129	VILLAGE OF LANNON	2025 1ST QTR INTERCEPTOR BILLING	1,031.19	620-110-46412	Sewer--Other Governments
07/31/2025	69129	VILLAGE OF LANNON	2025 2ND QTR INTERCEPTOR BILLING	3,545.10	620-110-46412	Sewer--Other Governments
07/31/2025	69130	WISCONSIN SCHOLASTIC CHESS FEDERATION	WSCF CHESS CAMP SESSION 2	567.00	100-55350-000-140	Program Instructors
Grand Totals:				2,054,453.41		

Posting Date	Merchant Name	Transaction Amount	Name
6/13/2025	APPLE.COM/BILL	\$ 1.35	CHARLOTTE ABT
6/13/2025	APPLE.COM/BILL	\$ 1.35	CHARLOTTE ABT
6/13/2025	AMAZON.COM*NA7HX2V42	\$ 22.49	CHARLOTTE ABT
6/13/2025	AMAZON MKTPL*NH54X49N0	\$ 83.30	CHARLOTTE ABT
6/13/2025	APPLE.COM/BILL	\$ 1.35	CHARLOTTE ABT
6/13/2025	APPLE.COM/BILL	\$ 1.35	CHARLOTTE ABT
6/13/2025	APPLE.COM/BILL	\$ 1.35	CHARLOTTE ABT
6/13/2025	APPLE.COM/BILL	\$ 1.35	CHARLOTTE ABT
6/16/2025	APPLE.COM/BILL	\$ 1.04	CHARLOTTE ABT
6/16/2025	APPLE.COM/BILL	\$ 1.35	CHARLOTTE ABT
6/16/2025	APPLE.COM/BILL	\$ 1.35	CHARLOTTE ABT
6/16/2025	APPLE.COM/BILL	\$ 1.35	CHARLOTTE ABT
6/16/2025	AMAZON MKTPL*NA9I23CJ0	\$ 26.57	CHARLOTTE ABT
6/16/2025	COSTCO WHSE #1101	\$ 18.89	CHARLOTTE ABT
6/23/2025	AMAZON MKTPL*NO43R7TX0	\$ 13.72	CHARLOTTE ABT
6/25/2025	AMAZON MKTPL*NO1549IH0	\$ 89.99	CHARLOTTE ABT
6/26/2025	SAMS CLUB #8164	\$ 19.98	CHARLOTTE ABT
6/27/2025	SAMSClub.COM	\$ 732.60	CHARLOTTE ABT
6/27/2025	NRPA OPERATING	\$ 180.00	CHARLOTTE ABT
6/30/2025	GOOGLE ONE	\$ 19.99	CHARLOTTE ABT
6/30/2025	AMAZON MKTPL*NQ4BS05M0	\$ 46.26	CHARLOTTE ABT
7/2/2025	AMAZON MKTPL*N33MA2Z31	\$ 7.02	CHARLOTTE ABT
7/3/2025	AMAZON MKTPL*N31691N80	\$ 17.47	CHARLOTTE ABT
7/4/2025	AMAZON MKTPL*N300O00I1	\$ 17.97	CHARLOTTE ABT
7/4/2025	AMAZON MKTPL*N344L2WU2	\$ 30.84	CHARLOTTE ABT
6/13/2025	AMAZON RETA* NH4XK0RJ0	\$ 16.09	JENNIFER BAHNAMAN
6/13/2025	PIGGLY WIGGLY	\$ 36.85	JENNIFER BAHNAMAN
6/16/2025	TARGET.COM *	\$ 1,732.16	JENNIFER BAHNAMAN
6/16/2025	TARGET.COM *	\$ 31.49	JENNIFER BAHNAMAN
6/16/2025	TARGET.COM	\$ 73.48	JENNIFER BAHNAMAN
6/17/2025	METRO MARKET #380	\$ 42.93	JENNIFER BAHNAMAN
6/19/2025	AMAZON MKTPL*NA9MT9700	\$ 39.92	JENNIFER BAHNAMAN
6/20/2025	AMAZON MKTPL*NO07D4DJ2	\$ 205.11	JENNIFER BAHNAMAN
6/24/2025	TARGET.COM *	\$ (87.48)	JENNIFER BAHNAMAN
6/27/2025	AMAZON RETA* NQ1031UZ2	\$ 161.30	JENNIFER BAHNAMAN
6/27/2025	AMAZON MKTPL*NQ6XT0KL2	\$ 19.99	JENNIFER BAHNAMAN
6/27/2025	AMAZON MKTPL*NQ4NS9ZF0	\$ 32.98	JENNIFER BAHNAMAN
6/30/2025	AMAZON MKTPL*NQ9D49V80	\$ 7.99	JENNIFER BAHNAMAN
7/1/2025	AMAZON MKTPL*NQ11M4UF1	\$ 28.99	JENNIFER BAHNAMAN
7/1/2025	AMAZON MKTPL*N399N0GO2	\$ 5.39	JENNIFER BAHNAMAN
7/3/2025	AMAZON MKTPL*N35041T41	\$ 27.95	JENNIFER BAHNAMAN
7/7/2025	AMAZON MKTPL*N37XU9XJ1	\$ 95.94	JENNIFER BAHNAMAN
7/8/2025	AMAZON MKTPL*NL9OJ2C70	\$ 133.53	JENNIFER BAHNAMAN
7/9/2025	PICK N SAVE #853	\$ 10.98	JENNIFER BAHNAMAN
7/9/2025	AMAZON MKTPL*NL6VJ97T2	\$ 7.92	JENNIFER BAHNAMAN
6/19/2025	TST*BELFAST STATION	\$ 84.83	JONATHAN S BAUMANN
6/19/2025	AMERICAN WATER WORKS ASSO	\$ 450.00	JONATHAN S BAUMANN
6/27/2025	AMAZON MKTPL*NQ0WW2TT1	\$ 6.99	JONATHAN S BAUMANN
6/11/2025	THE UPS STORE 4914	\$ 213.40	DUSTIN BECKMAN
6/11/2025	AMAZON MKTPL*NA4FK1LW2	\$ 133.38	THOMAS A BERRES
6/11/2025	AMAZON MKTPL*NH0ES8561	\$ 125.99	THOMAS A BERRES
6/19/2025	AMAZON MKTPL*NA9PR9I71	\$ 26.84	THOMAS A BERRES
6/24/2025	POOL SUPPLY UNLIMITED	\$ 169.32	THOMAS A BERRES
6/26/2025	POOL SUPPLY UNLIMITED	\$ (8.06)	THOMAS A BERRES
7/2/2025	AMAZON MKTPL*N37KJ1FH0	\$ 71.99	THOMAS A BERRES
7/3/2025	AMAZON MKTPL*N32EK7D52	\$ 35.99	THOMAS A BERRES
7/3/2025	AMAZON MKTPL*N366O33D1	\$ 128.69	THOMAS A BERRES

Posting Date	Merchant Name	Transaction Amount	Name
7/3/2025	AMAZON MKTPL*N33HM39N2	\$ 23.74	THOMAS A BERRES
7/4/2025	AMAZON MKTPL*N32H73P21	\$ 193.65	THOMAS A BERRES
7/9/2025	AMAZON MKTPL*NL3R44020	\$ 63.98	THOMAS A BERRES
6/16/2025	SQ *WHITLOW'S SECURITY	\$ 49.75	JENNIFER BOEHM
6/20/2025	AMAZON MKTPL*NA68C4WF0	\$ 25.90	JENNIFER BOEHM
6/24/2025	AMAZON MKTPL*NQ8N25TG2	\$ 17.15	JENNIFER BOEHM
6/26/2025	USPS PO 5681000089	\$ 11.16	JENNIFER BOEHM
6/30/2025	AMAZON MKTPL*NQ75C3SL0	\$ 58.35	JENNIFER BOEHM
6/12/2025	AMAZON MKTPL*NA5RE1XB2	\$ 6.84	EMILY BOLWERK
6/13/2025	AMAZON MKTPLPLACE PMTS	\$ (63.17)	EMILY BOLWERK
6/13/2025	AMAZON MKTPL*NH3B149N0	\$ 55.21	EMILY BOLWERK
6/16/2025	FACEBK *WFG6PTGUB2	\$ 2.00	EMILY BOLWERK
6/16/2025	FACEBK *YDEP9T4UB2	\$ 2.00	EMILY BOLWERK
6/16/2025	FACEBK *MELKWSQUB2	\$ 2.00	EMILY BOLWERK
6/16/2025	FACEBK *2LNNMSCUB2	\$ 2.00	EMILY BOLWERK
6/16/2025	FACEBK *LVUJAT4VB2	\$ 2.00	EMILY BOLWERK
6/16/2025	FACEBK *NLZUAT4UB2	\$ 2.00	EMILY BOLWERK
6/16/2025	FACEBK *2FWDBT4UB2	\$ 2.00	EMILY BOLWERK
6/16/2025	FACEBK *RYUP5TLUB2	\$ 2.00	EMILY BOLWERK
6/16/2025	FACEBK *MDJKCT4UB2	\$ 3.00	EMILY BOLWERK
6/17/2025	FACEBK *NX9TSTGUB2	\$ 3.00	EMILY BOLWERK
6/17/2025	FACEBK *3U78HS8UB2	\$ 3.00	EMILY BOLWERK
6/18/2025	FACEBK *YGRC2TUUB2	\$ 5.00	EMILY BOLWERK
6/18/2025	FACEBK *6478ATLUB2	\$ 5.00	EMILY BOLWERK
6/19/2025	FACEBK *8SXJ6TQUB2	\$ 5.00	EMILY BOLWERK
6/19/2025	DOLLARTREE	\$ 6.25	EMILY BOLWERK
6/19/2025	AMAZON MKTPL*NA4453UB1	\$ 30.88	EMILY BOLWERK
6/19/2025	MEIJER # 275	\$ 45.57	EMILY BOLWERK
6/20/2025	MICHAELS STORES 3757	\$ 29.96	EMILY BOLWERK
6/20/2025	FACEBK *WXJ8PS8UB2	\$ 8.00	EMILY BOLWERK
6/25/2025	AMAZON MKTPL*NO4UM2IC1	\$ 60.25	EMILY BOLWERK
7/4/2025	AMAZON MKTPL*N33UU3PU1	\$ 9.75	EMILY BOLWERK
6/20/2025	BAKER & TAYLOR LLC	\$ 1,249.36	PHPL BOOKS
6/20/2025	BAKER & TAYLOR LLC	\$ 219.90	PHPL BOOKS
6/20/2025	BAKER & TAYLOR LLC	\$ 43.14	PHPL BOOKS
6/20/2025	BAKER & TAYLOR LLC	\$ 416.36	PHPL BOOKS
6/20/2025	BAKER & TAYLOR LLC	\$ 1,192.37	PHPL BOOKS
6/20/2025	BAKER & TAYLOR LLC	\$ 1,227.00	PHPL BOOKS
6/20/2025	BAKER & TAYLOR LLC	\$ 270.47	PHPL BOOKS
6/20/2025	BAKER & TAYLOR LLC	\$ 1,451.73	PHPL BOOKS
6/13/2025	AMAZON MKTPL*NH3E04991	\$ 85.02	DENISE CRAPSER
6/16/2025	AMAZON MKTPL*NA5G85ZI0	\$ 23.20	DENISE CRAPSER
7/9/2025	AMAZON.COM*NL28J0JM1	\$ 29.78	DENISE CRAPSER
7/10/2025	METRO MARKET #380	\$ 16.98	DENISE CRAPSER
7/10/2025	AMAZON.COM*NL44H5MI0	\$ 69.23	DENISE CRAPSER
6/13/2025	AMAZON MKTPL*NH94P29S1	\$ 26.99	HALIE DOBBECK
7/9/2025	STO-COTE PRODUCTS	\$ 1,471.02	HALIE DOBBECK
6/16/2025	AMAZON MKTPL*NO8IS34W2	\$ 50.85	TERESA DOUGLAS
6/16/2025	AMAZON RETA* NA93S7PG0	\$ 278.70	TERESA DOUGLAS
6/17/2025	CHICAGO BOOKS & JOURNALS	\$ 220.76	TERESA DOUGLAS
6/23/2025	AMAZON MKTPL*NO3KZ2TR0	\$ 96.49	TERESA DOUGLAS
6/23/2025	AMAZON MKTPL*NO7SG0AA0	\$ 87.99	TERESA DOUGLAS
7/9/2025	AMAZON MKTPL*NLOVS8120	\$ 39.90	TERESA DOUGLAS
6/20/2025	PAYPAL *CLOISONNEKIQJK4	\$ 60.99	MAURA FLANAGAN
6/20/2025	MEIJER # 275	\$ 26.96	MAURA FLANAGAN
6/23/2025	AMAZON MKTPL*NO7J01LH0	\$ 129.06	MAURA FLANAGAN
6/12/2025	PAYPAL *USPATRIOTLL	\$ 93.24	KRISTOPHER GROD

Posting Date	Merchant Name	Transaction Amount	Name
6/18/2025	BATTERYGUYUS*BATTERIES	\$ 34.95	KRISTOPHER GROD
6/18/2025	WWP*TERMINIX BATZNER	\$ 318.00	KRISTOPHER GROD
6/18/2025	METRO MARKET #380	\$ 12.97	KRISTOPHER GROD
6/19/2025	PANERA BREAD #601547 P	\$ 18.67	KRISTOPHER GROD
6/19/2025	IN *FREE STYLE GRAPHICS O	\$ 429.25	KRISTOPHER GROD
6/23/2025	THE HOME DEPOT 4940	\$ 375.45	KRISTOPHER GROD
6/24/2025	HOMEDEPOT.COM	\$ 68.62	KRISTOPHER GROD
6/24/2025	ACMETOOLS.COM	\$ 548.00	KRISTOPHER GROD
6/25/2025	THE HOME DEPOT 4940	\$ 340.86	KRISTOPHER GROD
6/26/2025	5.11, INC.	\$ 62.53	KRISTOPHER GROD
6/27/2025	MENARDS PEWAUKEE WI	\$ 41.91	KRISTOPHER GROD
6/27/2025	ON INC	\$ 178.50	KRISTOPHER GROD
7/3/2025	THE HOME DEPOT #4940	\$ 157.99	KRISTOPHER GROD
6/18/2025	AMAZON MKTPL*NA4NW79D1	\$ 5.99	ERIK LEITZKE
6/12/2025	METRO MARKET #380	\$ 28.57	CHRIS LIEDTKE
6/19/2025	COUSINSSUBS	\$ 75.27	CHRIS LIEDTKE
6/24/2025	AMAZON.COM*NO91N3SZ1	\$ 31.05	CHRIS LIEDTKE
7/4/2025	MEIJER # 275	\$ 5.98	CHRIS LIEDTKE
6/16/2025	AMAZON MKTPLACE PMTS	\$ (17.00)	ADELE M LORIA
6/24/2025	AMAZON.COM*NO6FH52W1	\$ 59.99	ADELE M LORIA
6/30/2025	APPLE.COM/BILL	\$ 11.54	ADELE M LORIA
7/1/2025	SPOTIFY P382718603	\$ 12.59	ADELE M LORIA
7/8/2025	WWW.DOODLE.COM	\$ 83.40	ADELE M LORIA
7/9/2025	AMAZON.COM*NL5H55QO2	\$ 12.02	ADELE M LORIA
7/1/2025	COGNITO-TEAM	\$ 49.00	LORI NISWONGER
6/11/2025	AMAZON RETA* NA3RE3TB2	\$ 145.60	ANNA OLESZCZAK
6/13/2025	AMAZON RETA* NH07E2C91	\$ (0.03)	ANNA OLESZCZAK
6/12/2025	AMAZON RETA* NH6UP19W0	\$ 92.98	ANNA OLESZCZAK
6/13/2025	AMAZON MKTPL*NH73M5UD0	\$ 39.95	ANNA OLESZCZAK
6/16/2025	AMAZON RETA* NA79V85K1	\$ 14.79	ANNA OLESZCZAK
6/17/2025	AMAZON RETA* NO3R22AB2	\$ 9.93	ANNA OLESZCZAK
6/18/2025	AMAZON RETA* NA7O049X1	\$ 73.45	ANNA OLESZCZAK
6/20/2025	AMAZON RETA* NO49T0341	\$ 326.83	ANNA OLESZCZAK
6/23/2025	AMAZON RETA* NO3TV8WG2	\$ 25.98	ANNA OLESZCZAK
6/23/2025	AMAZON RETA* NQ4TY2T52	\$ 53.29	ANNA OLESZCZAK
6/24/2025	AMAZON RETA* NO6E18QX0	\$ 55.93	ANNA OLESZCZAK
6/24/2025	AMAZON RETA* NQ2559XX2	\$ 19.95	ANNA OLESZCZAK
6/26/2025	AMAZON RETA* NQ8AT3AY1	\$ 61.60	ANNA OLESZCZAK
6/27/2025	AMAZON RETA* NQ8EK1EX0	\$ 33.28	ANNA OLESZCZAK
6/30/2025	AMAZON RETA* NQ0JC2YM2	\$ 34.08	ANNA OLESZCZAK
7/2/2025	AMAZON RETA* N34VV6222	\$ 37.09	ANNA OLESZCZAK
7/3/2025	AMAZON RETA* N32C77021	\$ 31.44	ANNA OLESZCZAK
7/3/2025	AMAZON RETA* N39MW3PX0	\$ 80.58	ANNA OLESZCZAK
7/7/2025	AMAZON RETA* NL1QK61E2	\$ 7.74	ANNA OLESZCZAK
7/7/2025	AMAZON RETA* N36S957L1	\$ 11.99	ANNA OLESZCZAK
7/8/2025	AMAZON RETA* NL88M5Z10	\$ 19.95	ANNA OLESZCZAK
7/8/2025	AMAZON RETA* NL9B67FR1	\$ 15.99	ANNA OLESZCZAK
7/9/2025	AMAZON RETA* NL8GQ27V2	\$ 99.91	ANNA OLESZCZAK
6/11/2025	MENARDS PEWAUKEE WI	\$ 828.62	DEBORAH ORDAN
6/11/2025	AUTOMOTIVE SUPPLY OF SUS	\$ 485.50	DEBORAH ORDAN
6/11/2025	BADGER METER INC	\$ 284.39	DEBORAH ORDAN
6/11/2025	BEACON ATHLETICS, LLC	\$ 305.62	DEBORAH ORDAN
6/11/2025	ATT*BILL PAYMENT	\$ 253.35	DEBORAH ORDAN
6/11/2025	NORTHERN LAKE SERVICE	\$ 145.00	DEBORAH ORDAN
6/11/2025	2PITNEY BOWES LEASING	\$ 398.82	DEBORAH ORDAN
6/12/2025	MID-AMERICAN RESEARCH CHE	\$ 1,284.00	DEBORAH ORDAN
6/12/2025	A/E GRAPHICS, INC.	\$ 78.49	DEBORAH ORDAN

Posting Date	Merchant Name	Transaction Amount	Name
6/12/2025	GALLS	\$ 312.04	DEBORAH ORDAN
6/12/2025	NCL OF WISCONSIN INC	\$ 484.23	DEBORAH ORDAN
6/16/2025	SPECTRUM	\$ 16.36	DEBORAH ORDAN
6/17/2025	SPECTRUM	\$ 118.39	DEBORAH ORDAN
6/18/2025	SPECTRUM	\$ 370.90	DEBORAH ORDAN
6/18/2025	SPECTRUM	\$ 130.00	DEBORAH ORDAN
6/18/2025	SPECTRUM	\$ 150.00	DEBORAH ORDAN
6/19/2025	AT&T PAYMENT	\$ 425.88	DEBORAH ORDAN
6/19/2025	AT&T BILL PAYMENT	\$ 630.71	DEBORAH ORDAN
6/19/2025	WACHTEL TREE SCIENCE	\$ 21,580.00	DEBORAH ORDAN
6/23/2025	JONES LAKE MANAGEMENT	\$ 700.00	DEBORAH ORDAN
6/23/2025	THE SIGMA GROUP INC	\$ 12,000.00	DEBORAH ORDAN
6/23/2025	GFL - ENV	\$ 53,136.50	DEBORAH ORDAN
6/23/2025	EUROFINS SF ANALYTICAL LA	\$ 176.12	DEBORAH ORDAN
6/23/2025	SERVICE SANITATION WI	\$ 110.00	DEBORAH ORDAN
6/24/2025	NORTHERN LAKE SERVICE	\$ 145.00	DEBORAH ORDAN
6/24/2025	COMMUNITY HOSP GENERAL	\$ 72.86	DEBORAH ORDAN
6/25/2025	SALAMONE SUPPLIES	\$ 68.16	DEBORAH ORDAN
6/25/2025	SALAMONE SUPPLIES	\$ 172.80	DEBORAH ORDAN
6/25/2025	TRUGREEN *LOCKBOX	\$ 725.17	DEBORAH ORDAN
6/26/2025	USABUEBOOK	\$ 126.95	DEBORAH ORDAN
6/30/2025	SERVICE SANITATION WI	\$ 1,040.30	DEBORAH ORDAN
6/30/2025	SPECTRUM	\$ 20.01	DEBORAH ORDAN
7/2/2025	BADGER METER INC	\$ 306.67	DEBORAH ORDAN
7/2/2025	TYCOINTEGRATEDSECURITY	\$ 90.74	DEBORAH ORDAN
7/2/2025	TYCOINTEGRATEDSECURITY	\$ 193.54	DEBORAH ORDAN
7/2/2025	TYCOINTEGRATEDSECURITY	\$ 114.22	DEBORAH ORDAN
7/2/2025	TYCOINTEGRATEDSECURITY	\$ 147.25	DEBORAH ORDAN
7/2/2025	SPECTRUM	\$ 1,243.18	DEBORAH ORDAN
7/2/2025	CINTAS CORP	\$ 1,433.86	DEBORAH ORDAN
7/2/2025	CINTAS CORP	\$ 167.45	DEBORAH ORDAN
7/4/2025	IN *SCENICVIEW MAINTENANC	\$ 2,806.00	DEBORAH ORDAN
7/4/2025	IN *SCENICVIEW MAINTENANC	\$ 4,490.00	DEBORAH ORDAN
7/4/2025	IN *TALLGRASS RESTORATION	\$ 2,064.00	DEBORAH ORDAN
7/4/2025	AT&T PAYMENT	\$ 475.31	DEBORAH ORDAN
7/7/2025	IN *SCENICVIEW MAINTENANC	\$ 4,672.00	DEBORAH ORDAN
7/10/2025	MENARDS PEWAUKEE WI	\$ 627.17	DEBORAH ORDAN
7/10/2025	AUTOMOTIVE SUPPLY OF SUS	\$ 698.39	DEBORAH ORDAN
6/17/2025	SNIP-IT (GROKABILITY)	\$ 39.99	CHRISTOPHER PERALTA
6/17/2025	AMAZON MKTPL*NO2ZE93Q2	\$ 31.18	CHRISTOPHER PERALTA
6/23/2025	BITWARDEN	\$ 10.00	CHRISTOPHER PERALTA
6/27/2025	AMAZON MKTPL*NQ86Q1NH0	\$ 58.53	CHRISTOPHER PERALTA
7/1/2025	LENOVO UNITED STATES	\$ 73.83	CHRISTOPHER PERALTA
6/13/2025	ODP BUS SOL LLC# 106869	\$ 187.42	LISA PONTO
6/16/2025	AMAZON MKTPL*NA3G66FN1	\$ 8.22	LISA PONTO
6/16/2025	AMAZON.COM*NA9O17XQ1	\$ 7.57	LISA PONTO
6/16/2025	AMAZON MKTPL*NA3VZ11U0	\$ 20.29	LISA PONTO
6/16/2025	AMAZON MKTPL*NO6O064X2	\$ 41.58	LISA PONTO
6/17/2025	AMAZON MKTPL*NA5Y88561	\$ 379.98	LISA PONTO
6/19/2025	AMAZON MKTPL*PLACE PMTS	\$ (319.98)	LISA PONTO
6/20/2025	ODP BUS SOL LLC# 106869	\$ 129.68	LISA PONTO
6/23/2025	AMAZON MKTPL*NO3856VI0	\$ 6.99	LISA PONTO
6/27/2025	ODP BUS SOL LLC # 101170	\$ 4.30	LISA PONTO
6/26/2025	MEIJER # 275	\$ 27.83	LISA PONTO
6/26/2025	AMAZON.COM*NQ24M1S92	\$ 22.49	LISA PONTO
6/26/2025	AMAZON.COM*NQ5ER0SX2	\$ 12.99	LISA PONTO
6/27/2025	AMERICAN AED LLC	\$ 96.99	LISA PONTO



Posting Date	Merchant Name	Transaction Amount	Name
6/30/2025	ODP BUS SOL LLC# 106869	\$ 69.30	LISA PONTO
6/30/2025	AMAZON.COM*NQ47P67X1	\$ 16.49	LISA PONTO
7/1/2025	AMAZON MKTPL*NQ20S09C0	\$ 39.89	LISA PONTO
7/3/2025	COSTCO WHSE #1101	\$ 120.11	LISA PONTO
7/7/2025	HP *HP.COM STORE	\$ 1,525.36	LISA PONTO
7/7/2025	HP *HP.COM STORE	\$ 3,813.40	LISA PONTO
7/7/2025	AMAZON MKTPL*NL7PM4PV2	\$ 29.21	LISA PONTO
7/9/2025	WALGREENS #7731	\$ 10.58	LISA PONTO
6/12/2025	TEACHERSPAYTEACHERS.COM	\$ 2.63	REC PROGRAMS
6/16/2025	AMAZON MKTPL*NA3YG2OW1	\$ 8.99	REC PROGRAMS
6/16/2025	AMAZON MKTPL*NA8154DV2	\$ 11.99	REC PROGRAMS
6/16/2025	AMAZON.COM*NA9681VZ1	\$ 139.98	REC PROGRAMS
6/17/2025	AMAZON MKTPL*NO5SL8TF2	\$ 57.47	REC PROGRAMS
6/18/2025	AMAZON MKTPL*NA9BY8SH1	\$ 148.69	REC PROGRAMS
6/18/2025	AMAZON.COM*NA8QK1UC1	\$ 20.16	REC PROGRAMS
6/19/2025	AMAZON MKTPL*NA9WV3IU1	\$ 123.95	REC PROGRAMS
6/19/2025	AMAZON MKTPL*NA5W119J0	\$ 107.18	REC PROGRAMS
6/20/2025	AMAZON.COM*NO6M50Q82	\$ 54.99	REC PROGRAMS
6/20/2025	AMAZON.COM*NO8V62OV0	\$ 41.70	REC PROGRAMS
6/23/2025	AMAZON.COM*NO8EU5KQ2	\$ 66.25	REC PROGRAMS
6/23/2025	AMAZON MKTPL*NO0IX0T21	\$ 4.39	REC PROGRAMS
6/23/2025	AMAZON MKTPL*NO1T53L50	\$ 9.87	REC PROGRAMS
6/23/2025	AMAZON MKTPL*NO3628Q41	\$ 23.74	REC PROGRAMS
6/23/2025	AMAZON MKTPL*NO27W6M30	\$ 100.14	REC PROGRAMS
6/23/2025	AMAZON MKTPL*NO67I9Q71	\$ 62.69	REC PROGRAMS
6/23/2025	AMAZON MKTPL*NO5TX7Q81	\$ 209.30	REC PROGRAMS
6/26/2025	AMAZON MKTPL*NQ87O98V2	\$ 78.18	REC PROGRAMS
6/26/2025	AMAZON MKTPL*NQ6YB4401	\$ 19.13	REC PROGRAMS
6/30/2025	AMAZON MKTPL*NQ72070W0	\$ 76.13	REC PROGRAMS
6/30/2025	AMAZON MKTPL*NQ33R8XO0	\$ 99.99	REC PROGRAMS
6/30/2025	AMAZON MKTPL*NQ6O702I0	\$ 43.99	REC PROGRAMS
7/1/2025	AMAZON MKTPL*N37BQ0GP2	\$ 61.46	REC PROGRAMS
7/1/2025	AMAZON MKTPL*NQ5KY4UB1	\$ 13.59	REC PROGRAMS
7/2/2025	AMAZON MKTPL*N312W5BF2	\$ 21.99	REC PROGRAMS
7/3/2025	AMAZON.COM*N34765DQ2	\$ 39.77	REC PROGRAMS
7/3/2025	AMAZON MKTPL*N32OC2NV1	\$ 74.37	REC PROGRAMS
7/3/2025	AMAZON MKTPL*N38V50NI0	\$ 34.00	REC PROGRAMS
7/4/2025	AMAZON MKTPL*N37DN50Q1	\$ 18.94	REC PROGRAMS
7/4/2025	AMAZON MKTPL*N321H00K0	\$ 5.53	REC PROGRAMS
7/4/2025	AMAZON MKTPL*N30Q56RF2	\$ 5.69	REC PROGRAMS
7/4/2025	AMAZON MKTPL*N30B12P31	\$ 46.30	REC PROGRAMS
7/7/2025	AMAZON MKTPL*N35JM72Q0	\$ 14.65	REC PROGRAMS
7/7/2025	AMAZON MKTPL*N34XU1200	\$ 21.54	REC PROGRAMS
7/7/2025	AMAZON MKTPL*NL9HV30C2	\$ 32.49	REC PROGRAMS
7/7/2025	AMAZON MKTPL*NL6H420I2	\$ 58.64	REC PROGRAMS
7/8/2025	IKEA 478307220	\$ 63.00	REC PROGRAMS
7/10/2025	AMAZON MKTPL*NL5RZ89X2	\$ 68.99	REC PROGRAMS
7/10/2025	AMAZON MKTPL*NL5HO6A51	\$ 356.16	REC PROGRAMS
7/10/2025	AMAZON MKTPL*NL0TY5021	\$ 107.00	REC PROGRAMS
7/10/2025	AMAZON MKTPL*NL45E4WG2	\$ 154.76	REC PROGRAMS
6/12/2025	AMAZON MKTPL*NA20O2GF2	\$ 79.80	ANNE PULVERMACHER
6/16/2025	AMAZON MKTPL*NA4A80SK2	\$ 115.98	ANNE PULVERMACHER
6/16/2025	AMAZON MKTPL*NA9PD7S02	\$ 71.90	ANNE PULVERMACHER
6/16/2025	AMAZON MKTPL*NA0LH4FL0	\$ 164.42	ANNE PULVERMACHER
6/16/2025	GANNETT MEDIA CO	\$ 24.99	ANNE PULVERMACHER
6/17/2025	AMAZON.COM*NA2XQ5PF0	\$ 130.54	ANNE PULVERMACHER
6/18/2025	AMAZON MKTPL*NO9W73PI2	\$ 698.00	ANNE PULVERMACHER

Posting Date	Merchant Name	Transaction Amount	Name
6/19/2025	ODP BUS SOL LLC# 106869	\$ 242.19	ANNE PULVERMACHER
6/19/2025	AMAZON.COM*NA4QK92E0	\$ 77.06	ANNE PULVERMACHER
6/19/2025	AMAZON MKTPL*NA82582R0	\$ 81.88	ANNE PULVERMACHER
6/19/2025	AMAZON MKTPL*NA40E4K70	\$ 5.99	ANNE PULVERMACHER
6/24/2025	AMAZON.COM*NO3YO3SZ1	\$ 8.09	ANNE PULVERMACHER
6/25/2025	DOA E PAY DOC SALES	\$ 1,987.60	ANNE PULVERMACHER
6/26/2025	STONE HARBOR RESORT	\$ 176.00	ANNE PULVERMACHER
6/27/2025	STONE HARBOR RESORT	\$ 231.00	ANNE PULVERMACHER
7/2/2025	AMAZON MKTPL*N39ST26L2	\$ 25.98	ANNE PULVERMACHER
7/9/2025	AMAZON.COM*NLOTB6FP1	\$ 71.07	ANNE PULVERMACHER
7/9/2025	AMAZON MKTPL*NL8IL74B1	\$ 24.80	ANNE PULVERMACHER
7/10/2025	AMAZON MKTPL*NL9787G80	\$ 60.24	ANNE PULVERMACHER
6/30/2025	TST*THE MILL SUPPER CLUB	\$ 62.21	JEREMY J SMITH
6/30/2025	FAZOLIS 5929	\$ 15.28	JEREMY J SMITH
7/2/2025	ICMA ONLINE	\$ 890.00	JEREMY J SMITH
6/16/2025	DBC*BLICK ART MATERIAL	\$ 38.45	JENNIFER STEFFES
6/18/2025	PIGGLY WIGGLY	\$ 10.76	JENNIFER STEFFES
6/25/2025	UW CE REGISTRATION CENTER	\$ 200.00	JENNIFER STEFFES
6/16/2025	COMPLETE OFFICE OF WISCON	\$ 143.96	BRENDA TENNYSON
6/19/2025	AMAZON MKTPL*NA25U4IF0	\$ 17.99	BRENDA TENNYSON
6/19/2025	AMAZON MKTPL*NA7W89IG0	\$ 42.22	BRENDA TENNYSON
7/1/2025	AMAZON MKTPL*N37H13X42	\$ 59.75	BRENDA TENNYSON
7/3/2025	COMPLETE OFFICE OF W	\$ 139.48	BRENDA TENNYSON
7/7/2025	COMPLETE OFFICE OF WISCON	\$ 40.95	BRENDA TENNYSON
7/9/2025	AMAZON.COM*NLOB147O2	\$ 14.99	BRENDA TENNYSON
6/18/2025	FACEBK *G22ULSCVH2	\$ 59.89	REBECCA WERGINZ
6/30/2025	DEMCO INC	\$ 220.78	REBECCA WERGINZ
6/30/2025	AMAZON MKTPL*NQ3G43BH1	\$ 39.96	REBECCA WERGINZ
7/8/2025	FACEBK *NKBG7UU7H2	\$ 35.00	REBECCA WERGINZ
7/9/2025	FACEBK *G9XWVY88H2	\$ 9.92	REBECCA WERGINZ
<b>TOTAL P-CARDS</b>		<b>\$ 150,991.95</b>	



## Report Criteria:

Including employee hash and count

Pay Code Summary

PC	Pay Code Title	Amount
1-01	HOURLY	111,750.58
15-02	FIRE TRAINING	168.00
2-00	OVERTIME	1,751.63
29-00	HSA DEPOSIT FOR	1,472.68
41-01	MISSION SQUARE	3,232.44-
42-02	ACCIDENT AFTER T	3.87-
45-00	VISION INSURANCE	131.41-
50-01	WRS GENERAL	7,707.76-
74-00	SOCIAL SECURITY	11,415.41-
77-00	STATE WITHHOLDI	6,988.13-

PC	Pay Code Title	Amount
1-02	SALARY	59,782.34
15-03	FIRE HOLIDAY 1.5X	1,440.00
21-00	INSURANCE OPT O	3,185.94
4-00	VACATION	6,761.09
41-02	NORTH SHORE	1,883.23-
42-03	DISABILITY	24.84-
49-00	IAFF LOCAL 5241 U	766.64-
50-02	WRS PROTECTIVE	2,586.77-
75-00	MEDICARE	2,669.73-
86-00	DIRECT DEPOSIT	133,076.9

PC	Pay Code Title	Amount
15-01	FIRE RUNS	98.00
15-08	FIRE STIPEND	625.00
23-00	DEFERRED COMP	445.45
40-00	HSA	1,472.68-
42-01	ACCIDENT INSURA	29.19-
43-00	HEALTH INSURANC	3,493.42-
5-00	SICK	1,717.17
6-00	COMP TIME	1,520.76
76-00	FEDERAL WITHHOL	15,236.22-

Gross Total \$189,245.96

## Report Criteria:

Including employee hash and count

Pay Code Summary

PC	Pay Code Title	Amount
1-01	HOURLY	102,517.92
15-01	FIRE RUNS	194.00
15-04	FIRE CALL IN	84.39
2-00	OVERTIME	7,519.93
23-00	DEFERRED COMP	445.45
40-00	HSA	1,472.68-
42-01	ACCIDENT INSURA	29.19-
43-00	HEALTH INSURANC	3,493.42-
50-01	WRS GENERAL	7,862.23-
74-00	SOCIAL SECURITY	11,938.47-
77-00	STATE WITHHOLDI	7,431.61-
86-00	DIRECT DEPOSIT	139,517.7

PC	Pay Code Title	Amount
1-02	SALARY	59,782.34
15-02	FIRE TRAINING	296.00
15-05	HOLIDAY 2X	3,887.01
20-00	TAXABLE LIFE INSU	198.02
29-00	HSA DEPOSIT FOR	1,472.68
41-01	MISSION SQUARE	3,232.44-
42-02	ACCIDENT AFTER T	3.87-
45-00	VISION INSURANCE	131.41-
50-02	WRS PROTECTIVE	2,685.12-
75-00	MEDICARE	2,792.12-
8-00	HOLIDAY	5,422.65

PC	Pay Code Title	Amount
1-03	VILLAGE BOARD	2,890.28
15-03	FIRE HOLIDAY 1.5X	2,496.00
15-08	FIRE STIPEND	625.00
21-00	INSURANCE OPT O	3,185.94
4-00	VACATION	6,226.23
41-02	NORTH SHORE	1,883.23-
42-03	DISABILITY	24.84-
5-00	SICK	891.36
6-00	COMP TIME	1,019.75
76-00	FEDERAL WITHHOL	16,340.83-
85-00	NET PAY	117.74-

GROSS AMOUNT \$197,484.25

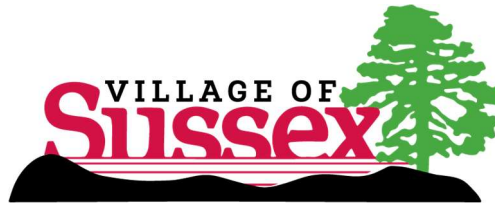
## Report Criteria:

Report type: GL detail

Vendor.Vendor number = 2

Check.Type = {&lt;&gt;} "Adjustment"

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account	Invoice GL Account Title
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	38.64	100-53311-000-345	Supplies
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	16.71	100-53311-000-348	Tools
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	16.99	100-52200-000-240	Maint--Equipment
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	1.80	100-51600-000-242	Maint--Bldg & Facilities
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	15.14	610-53700-000-635	Trtmt-Maint of Equipment
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	4.01	610-53700-000-651	Maint of Mains
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	28.78	610-53700-000-655	Maint of Other Plant/Equ
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	14.06	610-53700-000-933	Transportation Expenses
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	28.03	620-53610-100-249	Maint--General Plant
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	67.60	100-55200-000-240	Maint--Equipment
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	40.49	100-55200-000-242	Maint--Bldg & Facilities
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	35.08	100-55200-000-298	Contract--Misc Sanitation
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	1.50	100-55200-000-394	Splashpad Operations
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC	137.65	100-55200-000-399	Horticulture
07/04/2025	69032	ACE HARDWARE	HARDWARE MISC GENE	17.98	410-57140-000-390	Expenses
Grand Totals:				464.46		



### Investments as of June 30, 2025

	Term	Interest Rate	Balance	Comments
<b>BMO Harris Bank</b>				
Checking Account		0.00%	7,751,871.74	Fully collateralized
Money Market Account		1.02%	7,688,004.35	Fully collateralized
<b>Associated Bank</b>				
Certificate of Deposit	11/6/24 - 11/6/25	3.50%	500,000.00	Fully collateralized
Money Market Account		1.00%	866,553.05	Fully collateralized
<b>Landmark Credit Union</b>				
Shareholder Account			5.00	Acct required in order to have a CD at the credit union
Certificate of Deposit	6/18/24 - 12/18/25	4.51%	268,454.43	
<b>Summit Credit Union</b>				
Shareholder Account			5.00	Acct required in order to have a CD at the credit union
Certificate of Deposit	2/6/25 - 2/06/26	4.41%	244,514.58	
<b>Local Govt Investment Pool</b>				
Sub Accounts #1, 2 & 5		4.36%	18,911,616.21	
			<u>36,231,024.36</u>	

All funds held at BMO Harris and Associated Bank are collateralized.

#### Highlights of the Quarter:

- ❖ The total balance shows a \$459 thousand increase since the last quarter. This increase is primarily due to the receipt of the 2025A GO Promissory Notes of \$4.3 million and the receipt of property tax collections of \$1.8 million offset by the June payout of property taxes collected of \$1.1 million and the net payment for operations of \$4.5 million.
- ❖ The LGIP interest rate continued to slowly decline from the December 31, 2024 rate of 4.61%
- ❖ Based on the balances at quarter-end, the average yield for the quarter decreased from 1.02% to 0.65% for the second quarter.

While the total of investments may seem like a large amount, there are various reserves required by our borrowing instruments. Other funds are set aside for specific purposes as set by the Village Board or Village policies. Funds are categorized as follows:

<b>Amounts Set Aside for Specific Purposes:</b>		
<b>Fund</b>	<b>Approximate Amount</b>	<b>Comments</b>
General	1,899,297	Set aside for impact fees, deposits, working capital and senior activities
General	8,279,970	Set aside for insurance contingencies, future purchases (prior surplus set aside for other purposes), equipment replacement
Park	1,118,908	Park impact fees received that are for specific purposes
Recreation Scholarships	33,678	Funds available for providing scholarships
Cemetery Fund	20,328	Funds for cemetery operations
Debt Service	-	Funds for debt service payments
Capital Projects	3,120,707	Borrowed money held to pay for projects as payments are due.
TIF #6	1,365,484	Tax increment for debt repayment
TIF #7	1,189,765	State loan proceeds waiting for developer payments to be made
Water	3,226,581	Funds for debt payments, construction funds, reserves required by our debt instruments, and RCA's collected to be used for specific purposes.
Sewer	4,203,921	Funds for debt payments, construction funds, reserves required by our debt instruments, and RCA's collected to be used for specific purposes.
CDA	287,338	Funds set aside for future TIF start ups & other development initiatives.
Stormwater	776,117	Funds set aside for equipment replacement and debt service.
Taxes	<u>1,908,769</u>	Collections of taxes that will be paid out to the other districts, including the Village.
<b>Sub-total</b>	<b>27,430,863</b>	<b>Portion of all funds that are set aside/required to be held.</b>
	<u>8,800,161</u>	Balance in all funds to be used for current year expenditures/expenses. In the general fund, taxes are collected early in the year and paid out over the course of the year.
	<u><u>36,231,024</u></u>	



741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080  
W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

To: Chief Elected Officials/Administrators in Municipalities with Libraries, Library Directors  
From: Brittany Larson, Bridges Library System Director  
Re: Waukesha County Library Tax Exemption Notice  
Date: August 15, 2025

**Annually, Waukesha County sets a special levy for library services. The funds are distributed to public libraries to compensate them for use by non-residents of their communities. State law (ss. 43.64(2) Wisc. Statutes) provides that municipalities with libraries may avoid double taxation and exempt themselves from this special levy if they meet certain conditions:**

- Exempting library municipalities must levy and expend an amount equal to or greater than the mill rate set by Waukesha County in the preceding year with the exception of joint libraries whose participating municipalities have an alternate option for exempting which is to levy and expend an amount not less than the average of the previous 3 years (ss.43.64 (2)(c)).
- Exempting library communities are required to provide written notification to the county annually.
- The County Code requires that the notification be from the **local governing body** rather than from the clerk alone.
- The County Code also requires a deadline of September 30 so that the County Executive Budget available to supervisors and the general public can properly reflect the county library taxation levels in the Adopted Budget in November.
- Exempting communities must also have a library that meets or exceeds minimum service levels and quality assurance standards (included in the Waukesha County Library Services Plan and formally adopted by the Waukesha County Board of Supervisors in 2022) which are certified by the library board. (The libraries have already received their standards certification letters.)

If you would like to exempt your municipality from the Waukesha County library tax, the form (on page 2), ***Request for Exemption from Waukesha County Library Levy 2025 Tax for 2026 Purposes*** must be completed, approved by the municipality's governing body, signed, and returned to Bridges Library System no later than September 30, 2025. A copy of your adopted municipal ordinance or resolution certifying that your library appropriation meets or exceeds the requirements is also required. Email submission is acceptable as long as the form includes the actual signature.

Thank you for providing library services to our citizens. Strong libraries build strong communities and your commitment to support your library is vital and valued!

**Serving the libraries of Waukesha and Jefferson Counties**

OUR MISSION: Improving member libraries through leadership, collaboration, & support

<p align="center"><b>Request for Exemption from Waukesha County Library Levy 2025 Tax for 2026 Purposes</b></p>
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**Name of Community:**

**Name of library:**

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We recognize that, pursuant to 43.64 of Wisconsin Statutes, to obtain an exemption from the 2025 county library levy for 2026 purposes, the municipality must certify that during budget year 2026, its library will be provided and be allowed to expend no less than the county library tax rate in the prior year, \$0.201512 per \$1,000 Equalized Value.

In the case of a joint library, an alternate exemption option exists pursuant to ss 43.64 (2) (c). Under this language, each participating municipality in the joint library has the option to certify that during its budget year 2026, the library will be provided and allowed to expend no less than the average of the funding levels of the previous 3 years.

We further recognize that, pursuant to state law, listed funding must be only from municipal sources, not the entire library budget. Reported amounts must exclude fines, fees, and other revenues. Capital expenditures are excluded as well.

I am authorized to certify that the governing body of the municipality has enacted an ordinance or resolution pledging that it will appropriate and allow the library to expend no less than a rate of \$0.201512 per \$1,000 of the actual state Equalized Value amount for the community that was published by the state on August 15, 2025 or, in the case of a joint library whose municipality may choose this option, that the participating municipality will appropriate and allow the library to expend no less than the average of the funding levels of the previous 3 years.

The community meets its requirement stated above and is therefore eligible for exemption from the 2025 Waukesha County library levy.

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**Name and Title of Person filling out this form:**

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**Signature**

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**Date**

**This form, along with a copy of the municipal resolution/ordinance, must be filed no later than September 30, 2025.**

Send to:

Bridges Library System

741 N. Grand Avenue, Suite 210

Waukesha, WI 53186

Or email to [blarson@bridgeslibrarysystem.org](mailto:blarson@bridgeslibrarysystem.org)

**STATE OF WISCONSIN**

**VILLAGE OF SUSSEX**

**WAUKESHA COUNTY**

**RESOLUTION No. 25-10**

**RESOLUTION FOR EXEMPTION FROM 2025 WAUKESHA COUNTY LIBRARY TAX**

- WHEREAS: The Village of Sussex funds the Pauline Haass Public Library so that it may serve Sussex, Lisbon and the customers of the Waukesha County Federated Library System,
- WHEREAS: The Village's proportional share of the costs of the Pauline Haass Public Library is in excess of the County rate in the prior year of \$0.201512 per \$1,000 Equalized Value and
- WHEREAS: The Village must annually certify by the enactment of a resolution pledging that it will appropriate and allow the library to expend no less than a rate of \$0.201512 per \$1,000 times the actual State Equalized Value amount for the Village that was published by the State on August 15, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin that:

1. The Village Board hereby certifies that the Village will appropriate and allow the Pauline Haas Public Library to expend no less than a rate of \$0.201512 per \$1,000 times the actual State Equalized Value for the Village for 2026 in order to allow for the continued operation of the Library.
2. The Village is eligible for exemption from the County Library levy.
3. The Village Clerk is hereby authorized and directed to sign the "Request for Exemption from Waukesha County Library Levy- 2025 Tax for 2026 Purposes" and to provide it to the Waukesha County Federated Library System as well as the Waukesha County Clerk for their records.

Adopted this 26th day of August, 2025

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Anthony J. LeDonne, Village President

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Jennifer Boehm, Village Clerk



## PUBLIC WORKS COMMITTEE

## BILLS FOR PAYMENT

8/1/2025

VENDOR	AMOUNT		%COMPLETED	NOTES
CEDAR CORPORATION	\$ 495.00	VILLAGE PARK PROJECTS - PROF. SERV. THRU 6/14/25	126%	PRE-PAID DUE TO MTG TIMING
GESTRA	\$ 888.00	2025 PARKING LOTS REHABILITATION	39%	PRE-PAID DUE TO MTG TIMING
LALONDE CONTRACTORS, INC	\$ 862,917.65	2025 ROAD PROGRAM	31%	PRE-PAID DUE TO MTG TIMING
PARKING LOT MAINTENANCE, INC	\$ 221,246.07	2025 PARKING LOTS REHABILITATION	44%	PRE-PAID DUE TO MTG TIMING
POWRTEK ENGINEERING, INC	\$ 998.20	EMERGENCY GENERATORS DESIGN	88%	PRE-PAID DUE TO MTG TIMING
R A SMITH	\$ 40,761.50	2025 PARKING LOTS REHABILITATION	29%	PRE-PAID DUE TO MTG TIMING
TROTTER AND ASSOCIATES	\$ 10,827.50	2025 WPCF UPGRADES (INSPECTION CONTRACT)	38%	PRE-PAID DUE TO MTG TIMING
NICHOLAS & ASSOCIATES, INC	\$ 481,408.00	THE RIDGE & PARKS MAINTENANCE FACILITY	11%	
WIL-SURGE ELECTRIC, INC	\$ 74,324.65	EMERGENCY GENERATORS DESIGN	53%	
NEW BERLIN GRADING, INC	\$ 120,700.11	VILLAGE PARK STORMWATER POND	33%	
PARKING LOT MAINTENANCE, INC	\$ 136,004.99	PARKING LOTS	55%	
SABEL MECHANICAL	\$ 234,443.72	2025 WPCF UPGRADES	19%	
LALONDE CONTRACTORS INC	\$ 444,207.14	2025 ROAD PROGRAM	37%	
AYRES	\$ 1,075.00	2025 WISLR ROAD RATINGS	25%	
GESTRA	\$ 92.00	2025 ROAD AND PARKING LOT PROGRAM PROJECT	39%	
Total	<b>\$ 2,630,389.53</b>			



N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
FAX (262) 246-5222

Email: [info@villagesussex.org](mailto:info@villagesussex.org)  
Website: [www.villagesussex.org](http://www.villagesussex.org)

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## MEMORANDUM

To: Public Works Committee  
From: Judith A. Neu, Village Engineer  
Date: July 7, 2025

**Re: State-Municipal Agreement: Corky Curtis Trail, CTH K to Sussex Preserve**

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In June 2024, we applied for a Carbon Reduction Program (CRP) grant for the Corky Curtis Trail from Executive Drive / CTH K to the Sussex Preserve Subdivision. This ½ mile trail will include sidewalk along CTH K from Executive Drive to the existing path at Sussex IM Industrial site, and a Boardwalk through the wetland from the north side of the Sussex IM Industrial site to the existing trail in Sussex Preserve. Our project was selected for funding under this program and we are incredibly fortunate to get this 80% grant.


The estimated cost of the project is \$2,018,276. The grant covers 80% of the construction costs up to a maximum of \$1,605,820.80, with the Village's share being \$411,455.20. These costs are conservative and if construction comes in under estimate, our share is just 20% of the actual cost. This is a reimbursement project, where we request reimbursement from the DOT periodically during the construction phase. Our share would come from unspent contingency from the road program and cash capital for right of way so no new tax levy would be necessary.

Design costs in 2026 are not covered by the grant and are expected to be about \$150,000, which would be covered by existing Cash Capital funds and some Park Impact Fees. While the design is not overly complicated, the permitting will be lengthy as much of the boardwalk will be located in or around wetland and floodplain. In addition, the federal funding for this project naturally adds a few layers of complexity. The design should be started in 2026 to provide enough time to obtain environmental approvals.

The project is scheduled for State Fiscal Year 2028, which begins July 1, 2027. This project would be bid in January 2028. Per the agreement, the project must be let (put out for bids) prior to September 30, 2028. The project must be completed by April 14, 2031, and a project completion certificate sent to DOT before that date.

The agreement requires that the new trail be available in all weather conditions, including clearing snow, therefore, unlike other trails in the Village, we will need to do snow removal on this section of trail from County Highway K to Maple. So we would treat this section like our sidewalk network and portions of this section are already on sidewalk where snow removal occurs.

This project allows the Village to complete the Corky Curtis trail at 20% of the cost and it is amazing for Sussex to qualify and receive this funding. Staff recommends that the Committee recommend approval of the State Municipal Agreement to the Village Board.

 <p><b>STATE/MUNICIPAL AGREEMENT FOR CARBON REDUCTION PROGRAM (CRP) PROJECTS</b></p> <p>Subprogram #: 206</p> <p>Program Name: CRP</p>	<p>Date: June 26, 2025</p> <p>I.D.: 2713-05-01/71</p> <p>WisDOT UEI#: CBE4JHP1S8H7</p> <p>Project Sponsor UEI #: <b>TBD</b></p> <p>FAIN ID: TBD</p> <p>Project Title: V SUSSEX, CORKY CURTIS TRAIL</p> <p>Location/Limit: CTH K TO SUSSEX PRESERVE SUBDIV</p> <p>Project Length (if applicable):</p> <p>Project Sponsor: Village of Sussex</p> <p>County: Waukesha</p> <p>MPO Area (if applicable): Milwaukee</p>
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The signatory, the **Village of Sussex**, hereinafter called the Project Sponsor, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State or WisDOT, to initiate and effect the transportation project hereinafter described.

Authority for the State to enter into this agreement are Wis. Stats. §§ 84.03 and 85.02 in accordance with 23 U.S.C. 175(c), 23 USC, Section 503(c)(4)(E), in the Code of Federal Regulations.

The authority for the Project Sponsor to enter into this State/Municipal Agreement with the State is provided by Wis. Stats. §§ 86.25 and 66.0301.

#### NEEDS AND ESTIMATE SUMMARY:

All components of the project must be defined in the environmental document if any portion of the project will be submitted for approval in a federally funded program. The Municipality agrees to complete all participating and any non-participating work included in this improvement consistent with the environmental document. No work on final engineering and design may occur prior to approval of the environmental document.

**Existing Roadway/Equipment:** The traffic volumes on CTH K and the lack of shoulders on Maple Ave also makes this route feel less safe for pedestrians and bicyclists. The Corky Curtis Trail is one of many trails in the Village that are linked to the Bugline Recreation Trail which extends from North Lake through Merton, Sussex, Lisbon and Lannon to the heart of Menomonee Falls. The only current connection from the Bugline to the intersection of K and 164 is via 2 miles of sidewalk along the STH 164 corridor. STH 164 carries over 20,000 vehicles/day in this section while CTH K carries about 12,000 vehicles/day.

**Proposed Improvement:** The proposed project will construct a 1/4-mile-long bicycle/pedestrian trail/boardwalk along the headwaters of the Pewaukee River from the existing trail located 2100 feet east of STH 164 along CTH K and 700 feet north of CTH K (Sussex IM Industrial site) to the existing trail located south and east of Peppertree Drive S in the Sussex Preserve subdivision. Also construct a 1/4-mile-long public sidewalk along CTH K from Executive Drive west to the existing Trail located west of the Pewaukee River on an easement on the Sussex IM property (N52W24500 Lisbon Road (CTH K)).

Non-participating work includes work included in the project and other work necessary to finish the project that will be undertaken independently by the Project Sponsor. Please note that non-participating components of a project/contract are considered part of the overall project and will be subject to applicable federal requirements.

The Project Sponsor agrees to the following State Fiscal Year 2025-2028 Supplemental CRP project funding conditions:

All Project Sponsors and processes, including real estate acquisition and environmental documentation, must comply with *A Sponsor's Guide to Non-Traditional Transportation Project Implementation* (Sponsor's Guide) and the current WisDOT Facilities Development Manual (FDM).

The subject project is funded with 80% federal funding up to a maximum of **\$1,605,820.80** for all federally-funded project phases when the Project Sponsor agrees to provide funds in excess of the **\$1,605,820.80** federal funding maximum, in accordance with CRP guidelines. Non-participating costs are 100% the responsibility of the Project Sponsor. Any work performed by the Project Sponsor prior to federal authorization is not eligible for federal funding. The Project Sponsor will be notified by the State when each project phase or ID is authorized and available for charging.

No DBE goal shall be assigned unless requested by the sponsor and approved by WisDOT or assigned by WisDOT. Has a DBE goal been assigned? ☒ No ☐ Yes, the DBE goal is \_\_\_\_\_.

**State Fiscal Year 2025-2028 Supplemental CRP project funding may only be used for 2025-2028 Supplemental projects.**

**Project Award date: April 14, 2025**

This project is currently scheduled in State Fiscal Year **2028**.

**Sunset Date: April 14, 2031**

The subject project must be Let for construction prior to September 30, 2028. Failure to meet this deadline may result in the forfeiture of the awarded CRP funding.

The subject project must be completed by April 14, 2031, and the Project Sponsor must submit a project completion certificate to WisDOT central office on or before this date. WisDOT may consider a written request to extend the sunset deadline from the Project Sponsor and may approve such a request in the presence of extenuating circumstances. The written request shall explain the reasons for project implementation delay and revised timeline for project completion.

In the summary funding table below, the federal share of the total estimated cost distribution indicates the maximum amount of federal funding available to the project, to be distributed across federally-funded project phases. The final Project Sponsor share is dependent on the final federal participation, and the actual costs will be used in the final division of costs for billing and reimbursement.

SUMMARY OF COSTS					
PHASE	Total Est. Cost	Federal Funds	%	Project Sponsor Funds	%
<b>ID 2713-05-01</b>					
Design Review #	\$10,000.00	\$0.00	0%	\$10,000.00	100%
<b>ID 2713-05-71</b>					
Participating Construction	\$1,992,276.00	\$1,593,820.80	80%*	\$398,455.20	20%*
Participating Construction Review #	\$15,000.00	\$12,000.00	80%*	\$3,000.00	20%*
Non-Participating Construction	\$1,000.00		N/A		100%
<b>Total Est. Cost Distribution</b>	<b>\$2,018,276.00</b>	<b>\$1,605,820.80</b>	<b>MAX*</b>	<b>\$411,455.20</b>	<b>N/A</b>

\*This project has a CRP federal funding maximum of **\$1,605,820.80**. This maximum is cumulative for all federally funded project phases.  
 # Review costs are administered and paid for by WisDOT. The Project Sponsor will be billed for any required local match and for costs beyond the cumulative federal funding.

This request is subject to the terms and conditions that follow (pages 3–10) and is made by the undersigned under proper authority to make such request for the designated Project Sponsor and upon signature by the State shall constitute agreement between the Project Sponsor and the State. No term or provision of neither this State/Municipal Agreement nor any of its attachments may be changed, waived, or terminated orally but only by an instrument in writing duly executed by both parties to this State/Municipal Agreement.

Signed for and on behalf of: <b>Village of Sussex</b> (please sign in blue ink)		
Name	Title	Date
Signed for and in behalf of the <b>State of Wisconsin</b> (please sign in blue ink)		
SE Region Planning Chief		
Name	Title	Date

#### GENERAL TERMS AND CONDITIONS:

1. All projects must be in an approved Transportation Improvement Program (TIP) or State Transportation Improvement Program (STIP) prior to requesting authorization.
2. Work prior to federal authorization is ineligible for federal funding. The Project Sponsor will be notified by the State when each project phase or ID is authorized and available for charging.
3. The initiation and accomplishment of the project will be subject to the applicable federal and state regulations, as referenced in the document *A Sponsor's Guide to Non-Traditional Project Implementation*. The Project Sponsor, throughout the entire project, commits to comply with and promote all applicable federal and state laws and regulations that include, but are not limited to, the following:
  - a. Environmental requirements, including but not limited to those set forth in 23 U.S.C. 139 and the National Environmental Policy Act (42 U.S.C. 4321 et seq.).

- b. Equal protection guaranteed under the U.S. Constitution, WI Constitution, Title VI of the Civil Rights Act and Wis. Stat. Sec. 16.765. The Project Sponsor agrees to comply with and promote applicable Federal and State laws, regulations, and implementing requirements intended to provide for the fair and equitable treatment of individuals and the fair and equitable delivery of services to the public. In addition, the Project Sponsor agrees not to engage in any illegal discrimination in violation of applicable Federal or State laws and regulations. This includes but is not limited to Title VI of the Civil Rights Act of 1964 which provides that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” The Project Sponsor agrees that public funds, which are collected in a nondiscriminatory manner, should not be used in ways that subsidize, promote, or perpetuate illegal discrimination based on prohibited factors such as race, color, national origin, sex, age, physical or mental disability, sexual orientation, or retaliation.
  - c. All applicable DBE requirements that the State specifies.
  - d. Federal and state statutes that govern the CRP Program, including but not limited to [23 USC, Section 503\(c\)\(4\)\(E\)](#), 23 U.S.C. 175(c), and all applicable federal laws.
4. Additional applicable state and federal requirements may include, but are not limited to, the following:
- a. Prevailing wage requirements, including but not limited to 23 U.S.C. 113 and Wis. Stat. Sec. 103.50.
  - b. Buy America Provision and its equivalent state statutes, set forth in 23 U.S.C. 313 and Wis. Stat. Sec. 16.754.
  - c. Competitive bidding requirements set forth in 23 U.S.C. 112 and Wis. Stat. Sec. 84.06.

#### **STATE RESPONSIBILITIES AND REQUIREMENTS:**

5. Funding for the project is subject to inclusion in Wisconsin’s approved Carbon Reduction Program. Federal funding for approved projects will be limited to participation in the costs of the following items, as applicable to the project:
- a. The grading, base, pavement, curb and gutter, sidewalk, and replacement of disturbed driveways in kind.
  - b. Storm sewer mains necessary for the surface water drainage.
  - c. Catch basins and inlets for surface water drainage of the improvement, with connections to the storm sewer main.
  - d. Construction engineering incident to inspection and supervision of actual construction work (except for inspection, staking, and testing of sanitary sewer and water main).
  - e. Signing and pavement marking, including marking of detour routes. Detour routes and haul roads are not eligible on local projects.
  - f. New installations or alteration of street lighting, traffic signals or traffic control devices, and advanced transportation technologies.
  - g. State Review Services for construction and procurement.
  - h. Other CRP items as enumerated in the approved application and determined during design.
6. Project items purchased with federal funding are for the primary use of the CRP project.
7. State Disbursements:

- a. Payment by the State to the Project Sponsor shall be made on a regular basis upon presentation of Reimbursement Requests for expenditures incurred during prior periods of the project duration subject to the allowable maximum payment. Exceptions to this schedule will be made as appropriate. In general, State reimbursements will be made after sufficient proof of payment is sent to the State.
- b. A final adjustment of state payments will be made upon completion of the State's audit of the project. If the State's audit establishes that the State paid more than its share of the eligible project costs, the Project Sponsor shall refund to the State upon demand a sum equal to the overpayment.

#### **PROJECT SPONSOR RESPONSIBILITIES AND REQUIREMENTS:**

- 8. Work necessary to complete the CRP project to be financed entirely by the Project Sponsor or other utility or facility owner includes the items listed below, when applicable to the project.
  - a. New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - b. Damages to abutting property after project completion due to change in street or sidewalk widths, grades, or drainage.
  - c. Detour routes and haul roads. The Project Sponsor is responsible for determining the detour route.
  - d. Conditioning, if required and maintenance of detour routes.
  - e. Repair of damages to roads or streets caused by reason of their use in hauling materials incident to the improvement.
  - f. All work related to underground storage tanks and contaminated soils.
  - g. Real estate for the improvement.
  - h. Preliminary Engineering.
  - i. State Review Services for Design.
  - j. Street and bridge width in excess of standards, in accordance with the current WisDOT Facilities Development Manual (FDM).
  - k. Other 100% Project Sponsor funded items as determined through design.
- 9. The work eligible for Federal participation will be administered by the Project Sponsor. The Project Sponsor is an eligible recipient of these grant funds pursuant to, 23 U.S.C. 175(c) and all applicable federal laws.
- 10. Where applicable, all contracts will be let by competitive bid and awarded to the lowest responsible bidder in accordance with the requirements set forth in 23 U.S.C. 112 and Wis. Stat. § 66.0901. Where applicable, all contracts for design related services shall be awarded and administered in accordance with the requirements of 23 CFR 172 and procedures published in the Wisconsin Department of Transportation Facilities Development Manual (FDM), Chapter 8, Consulting Services.
- 11. The Project Sponsor must receive, read, and agree to meet the requirements outlined in the *Sponsor's Guide to Non-Traditional Transportation Project Implementation*. The Project Sponsor must indicate this understanding and agreement by submitting the *Sponsor's Guide Acknowledgement Form*, which must be accepted by the State before approval of this State/Municipal Agreement shall be granted.
- 12. The Project Sponsor must complete and submit *Certification for Non-Traditional Project Administration and Delivery* documentation, and this documentation must be accepted by the State before approval of this State/Municipal Agreement shall be granted. The Project Sponsor, and all consultants and other entities

working on behalf of the Project Sponsor, are required to comply with the federal and state rules and requirements for projects being administered through a local letting process.

13. The Project Sponsor, in accordance with the project scope, must employ the services of a registered professional engineer, architect or landscape architect, to be responsible for design and construction engineering and related activities.
14. A copy of the plans, specifications, and estimates containing the engineer's, architect's, or landscape architect's seal as prepared for bidding purposes (in accordance with project scope) must be provided to the State for approval prior to advertising the project for bids.
15. The project will take place in accordance with the appropriate standards unless an exception to standards is granted by the State prior to construction. The entire cost of the construction project not constructed to standards will be the responsibility of the Project Sponsor unless such exception is granted.
16. Work to be performed by the Project Sponsor without Federal funding participation, necessary to ensure a complete improvement acceptable to the Federal Highway Administration and/or the State may be done in a manner at the election of the Project Sponsor but must be coordinated with all other work undertaken during construction.
17. The Project Sponsor is responsible for financing administrative expenses related to Project Sponsor responsibilities.
18. The Project Sponsor will not proceed with any State/Municipal Agreement revisions without first receiving prior approval from the State. A change order must be executed for revisions to the State/Municipal Agreement prior to the Project Sponsor's request for reimbursement for the revisions. Revisions done without prior WisDOT approval are not entitled to State reimbursement and shall be at the sole expense of Project Sponsor.
19. If reviews or audits show any of the work to be ineligible for Federal funding, the Project Sponsor will be responsible for any withdrawn costs associated with the ineligible work.
20. If the Project Sponsor should withdraw the project, it will reimburse the State for any costs incurred by the State on behalf of the project upon demand.
21. The Project Sponsor will assume all responsibility for retaining a complete project file that includes not only construction documentation but also copies of letting documents, all Local and State submittals and approvals contained in these instructions, and other pertinent documents to support project procurement, development, implementation and cost and any other item required by State and Federal law and submitting such information, upon request, in order to receive reimbursement. The Project Sponsor will keep all project records and have them available for inspection by representatives of the Federal Government and the State and will furnish copies thereof when requested.
22. Federal Single Audits of the Project Sponsor: The Project Sponsor shall allow the State and auditors to have access to the Project Sponsor's records and financial statements as necessary for determining the presence of and compliance with all information and requirements specified in 2 CFR Part 200 subpart D.
23. In connection with the performance of work under this State/Municipal Agreement, the Project Sponsor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in S. 51.01(5), sexual orientation, or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Except with respect to sexual orientation, the Project Sponsor further agrees to take affirmative action to ensure equal employment opportunities. The Project Sponsor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the employment officer setting forth the provisions of the nondiscrimination clause.



24. The Project Sponsor will include in all contracts executed by them a provision obligating the contractor not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01 (5), sexual orientation as defined in s. 111.32 (13m), or national origin.

25. When applicable to the project, the Project Sponsor will, at its own cost and expense:

- a. Maintain all portions of the project that lie within its jurisdiction (to include, but not limited to, cleaning storm sewers, removing debris from sumps or inlets, and regular maintenance of the catch basins, curb and gutter, parking lanes, bicycle lanes, trails, and other facilities, sidewalks and other pedestrian facilities, and other project infrastructure) for such maintenance through statutory requirements in a manner satisfactory to the State, and will make ample provision for such maintenance each year. The Project Sponsor will ensure that facilities are available in all weather conditions, including clearing snow from sidewalks and multi-use trails.
- b. Regulate [or prohibit] parking at all times in the vicinity of the proposed improvements during their construction.
- c. Regulate [or prohibit] all parking at locations where and when the pavement area usually occupied by parked vehicles will be needed to carry active traffic in the street.
- d. Assume general responsibility for all public information and public relations for the project and to make fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
- e. Provide relocation orders and real estate plats and easements, as required by the project.
- f. Use the *WisDOT Utility Accommodation Policy* unless it adopts a policy, which has equal or more restrictive controls.
- g. Provide maintenance and energy for lighting.
- h. Provide proper care and maintenance of all landscaping elements of the project including replacement of any plant materials damaged by disease, drought, vandalism, or other cause.

26. It is further agreed by the Project Sponsor that:

- a. The Project Sponsor assumes full responsibility for the design, installation, testing, and operation of any sanitary sewer and water main infrastructure within the improvement project and relieves the State, and all its employees, from liability for all suits, actions, or claims resulting from the sanitary sewer and water main construction under this State/Municipal Agreement.
- b. The Project Sponsor assumes full responsibility for the plans and special provisions provided by their designer, or anyone hired, contracted, or otherwise engaged by the Project Sponsor. The Project Sponsor is responsible for any expense or cost resulting from any error or omission in such plans or special provisions. The Project Sponsor will reimburse the State if the State incurs any cost or expense to correct or otherwise remedy such error or omission or consequences of such error or omission.
- c. The Project Sponsor will be 100% responsible for all costs associated with utility issues involving the Contractor, including costs related to utility delays.
- d. All signs and traffic control devices and other protective structures erected on or in connection with the project, including such of these as are installed at the sole cost and expense of the Project Sponsor or by others, will be in conformity with such "Manual on Uniform Traffic Control Devices" as may be adopted by the American Association of State Highway and Transportation Officials, approved by the State, and concurred in by the Federal Highway Administration.

28. The subject **project must be completed by the project sunset date, listed on page 2** of this State/Municipal Agreement, and the Project Sponsor must submit a project completion certificate to WisDOT central office on or before this date. WisDOT may consider a written request to extend the sunset deadline from the Project Sponsor and may approve such a request in the presence of extenuating circumstances. The written request shall explain the reasons for project implementation delay and revised timeline for project completion.

## LEGAL RELATIONSHIPS:

29. Responsibility for Damage and Tort Claims: The Project Sponsor and the Project Sponsor's surety shall indemnify and save harmless the State, its officers and employees, from all suits, actions or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of the operations of the Project Sponsor; or on account of or in consequence of any neglect in safeguarding the work; or because of any act or omission, neglect or misconduct of the Project Sponsor; or because of any claims or amounts recovered for any infringement by the Project Sponsor of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Worker's Compensation Act, relating to the Project Sponsor's employees; or any other law, ordinance, order or decree relating to the Project Sponsor's operations. So much of the money due the Project Sponsor under and by virtue of the contract as shall be considered necessary by the State for such purposes, may be retained for the use of the State; or, in case no money or insufficient money is retained, the Project Sponsor's surety may be held until such suit or suits, action or actions, claim or claims for injuries or damages as aforesaid shall have been settled and suitable evidence to that effect furnished to the State; except that money due the Project Sponsor will not be withheld when the Project Sponsor produces satisfactory evidence that the Project Sponsor is adequately protected by public liability and property damage insurance. The Project Sponsor also shall comply with all the above requirements indemnifying and saving harmless the county, town, or municipality in which the improvement is made and each of them separately or jointly and officers and employees.

The State shall not be liable to the Project Sponsor for damages or delays resulting from work by third parties. The State also shall be exempt from liability to the Project Sponsor for damages or delays resulting from injunctions or other restraining orders obtained by third parties except where the damage or delay is a direct result of an injunction or restraining order obtained by a citizen's action alleging violations of 42 U.S.C. 4331 - 4332, 23 U.S.C. 138 or Public Law 91-646.

It shall be the Project Sponsor's responsibility to see that all the contract operations incident to the completion of the contract are covered by public liability and property damage liability insurance so the public or any representative of the contracting authority may have recourse against a responsible party for injuries or damages sustained as a result of the contract operations. This requirement shall apply with equal force, whether the work is performed by the Project Sponsor, by a subcontractor or by anyone directly or indirectly employed by either of them.

It is the express intent of this provision that a Project Sponsor that is a county, town or municipality may and should contractually pass on this entire Responsibility for Damage and Tort Claims provision to any public and private entities with which it may subcontract any of the work covered by this State/Municipal Agreement.

- a. The word, "surety" in the above paragraphs refers to the issuer of a payment and performance bond under Wis. Stat. Sec. 779.14.
  - b. Nothing in this section should be construed as a waiver of any statutory defenses that may be available to any governmental party.
30. The Project Sponsor, also known as the primary participant, as that term is defined in 49 CFR Part 29, certifies to the best of its knowledge and belief, that it and its principals, as that term is defined in 49 CFR Part 29, in accordance with all applicable Federal and State statutory and regulatory requirements:
- a. Are not currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any State of Wisconsin or Federal department or agency;

- b. Have not, within a three-year period preceding this State/Municipal Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c. Are not currently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated above;
  - d. Have not within a three-year period preceding this State/Municipal Agreement had one or more public transactions (Federal, State or Local) terminated for cause or default; and
  - e. That all grantees, contractors, and suppliers, including what is also known as lower tier participants as that term is used in 49 CFR Part 29 and the Appendix to Part 29 -- Covered Transactions, have certified in writing that neither they or their principals are currently debarred, suspended, proposed for debarment or suspension, have been declared ineligible, or have voluntarily been excluded from participating in this or any other Federal, State or Local transaction by any Federal, State or Local department, agency or official, as set forth in, but not limited to, the terms described in 2 CFR 200.214.
31. *Contract Modification:* This State/Municipal Agreement can only be modified by written instruments duly executed by both parties. No term or provision of neither this State/Municipal Agreement nor any of its attachments may be changed, waived, or terminated orally.
32. *Binding Effects:* All terms of this State/Municipal Agreement shall be binding upon and inure to the benefits of the legal representatives, successors, and executors. No rights under this State/Municipal Agreement may be transferred to a third party. This State/Municipal Agreement creates no third- party beneficiary rights to be held by any person or entity who is not a party to this State/Municipal Agreement. Nor does it accord on any non-party the right of enforcement.
33. *Choice of Law and Forum:* This State/Municipal Agreement shall be interpreted and enforced in accordance with the laws of the State of Wisconsin. The Parties hereby expressly agree that the terms contained herein and, in any deed, executed pursuant to this State/Municipal Agreement are enforceable by an action in the Circuit Court of Dane County, Wisconsin.
34. Nothing in this State/Municipal Agreement shall be construed as a waiver of the State's sovereign immunity.

## PROJECT FUNDING CONDITIONS

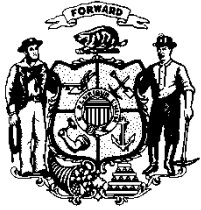
35. *Non-Appropriation of Fund:* With respect to any payment required to be made by the State under this State/Municipal Agreement, the parties acknowledge the State's authority to make such payment is contingent upon appropriation of funds and required legislative approval sufficient for such purpose by the Legislature. If such funds are not so appropriated, either the Project Sponsor or the State may terminate this State/Municipal Agreement after providing written notice not less than thirty (30) days before termination.
36. *Maintenance of Records:* During the term of performance of this State/Municipal Agreement, and for a period not less than three years from the date of final payment to the Project Sponsor, records and accounts pertaining to the performance of this State/Municipal Agreement are to be kept available for inspection and audit by representatives of the State. The State reserves the right to audit and inspect such records and accounts at any time. The Project Sponsor shall provide appropriate accommodations for such audit and inspection.

In the event that any litigation, claim, or audit is initiated prior to the expiration of said records maintenance period, the records shall be retained until such litigation, claim or audit involving the records is complete.

Records pertaining to the performance of the State/Municipal Agreement are subject to disclosure pursuant to Wis. Stats. Sec. 19.31 et seq. and shall be preserved by the Project Sponsor.

37. The Project Sponsor agrees to the following State Fiscal Year 2025-2028 CRP Supplemental project funding conditions:
- a. ID 2713-05-01: Design and any related review costs are funded 100% by the Project Sponsor. This includes Plan Development and State Review. The work includes project review, approval of required reports and documents and processing the final PS&E document for award of the contract.
  - b. ID 2713-05-71: Construction:
    - i. Costs for construction of the Corky Curtis Trail and any related review costs are funded with 80% federal funding when the Project Sponsor agrees to provide the remaining 20%. These costs are subject to the cumulative project federal funding cap.
    - ii. Non-participating costs for non-participating construction items and any related review costs are funded 100% by the Project Sponsor. Costs include construction delivery and review.
  - c. The maximum participation of federal funding will be limited to 80% of the actual eligible project cost or the total cost distribution of CRP program funds shown on page 3 of this State/Municipal Agreement, whichever is less. The project federal funding maximum of \$1,605,820.80 is cumulative for all federally funded project phases.
38. Federal Inactive List: Once a project has received its authorization to incur costs letter until the completion of the project, reimbursement requests must be submitted periodically. Failure to submit reimbursement requests may result in the project being placed on a federal inactive list and therefore, risks losing federal funding. As such, reimbursement requests should be submitted quarterly to indicate continued activity on the project.

[End of Document]



# Public Service Commission of Wisconsin

Summer Strand, Chairperson  
Kristy Nieto, Commissioner  
Marcus Hawkins, Commissioner

4822 Madison Yards Way  
P.O. Box 7854  
Madison, WI 53707-7854

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July 18, 2025

Village Of Sussex Water Public Utility  
N64 W23760 Main Street  
Sussex, WI 53089-3120

Re: Simplified Rate Case Outreach

Utility: 5835

To Whom It May Concern:

To help ensure that Wisconsin water utilities provide safe, reliable, environmentally responsible, and affordable water service in a sustainable manner, the Public Service Commission (Commission) establishes customer rates and tariffs and monitors the financial integrity of water utilities.

This year, Commission staff reviewed the rate case history of water utilities using data from the water tariff database and PSC Annual Reports to identify utilities that are eligible for a simplified rate case (SRC).

**This letter notifies Village Of Sussex Water Public Utility (Utility) that Commission staff has determined that the Utility is eligible for an SRC.** An SRC is a simple and convenient way to adjust rates that accounts for inflationary increases to maintain revenue continuity. An SRC helps sustain a utility's financial health and avoid significant rate hikes for customers.

## **About the SRC Process**

Commission staff encourages the Utility to apply for a rate increase through an SRC. An SRC is a streamlined process for adjusting water rates that is available to municipal utilities that meet certain specific criteria. Eligibility is assessed based on historical and current financial criteria, including rate case frequency and the Commission's current [benchmark rate of return](#).

An SRC provides an inflationary increase to public fire protection and general service rates that helps utilities maintain revenue continuity. The current rate increase factor is 3 percent.

The SRC process includes an application and a notice to customers but does not require a public hearing. Commission staff typically processes an SRC application within 30 days after it is submitted. The rates can be made effective 45 or more days after the application is submitted.

### **How to Apply for an SRC**

The SRC application is easy to complete. Requests for rate applications may be made on the Commission website using the following link: [Simplified Rate Case Application \(SRC\)](#).

Commission staff is available to assist the Utility in moving forward with an SRC and welcomes the opportunity to discuss any questions. Additional information about the SRC process and eligibility requirements is available on the Commission website: [PSC Simplified Rate Case - Water Utility](#).

Please direct your questions to Erik Lindgren at [erik.lindgren@wisconsin.gov](mailto:erik.lindgren@wisconsin.gov) or by phone at (608) 261-9402.

Sincerely,

A handwritten signature in black ink, appearing to read 'A.P. Galvin', with a long horizontal flourish extending to the right.

Andrew P. Galvin  
Administrator  
Division of Water Utility Regulation and Analysis

APG:EA:rgs

## Simplified Rate Case Application - Water Class C

5835 - Village of Sussex Water Public Utility

**Note:** this application is not officially submitted until it is uploaded to the Commission's Electronic Records Filing System.

Public Service Commission of Wisconsin

(filing this form out is in accordance with Wis.Stat196.193)

PO Box 7854

3011(1/1/2020)

Madison WI 53707-7854

Preparer Name: **Taylor Walls**

Preparer Phone Number: **262-246-5225**

Preparer Email Address: **twalls@sussexwi.gov**

Date Application will be filed with the PSC: **09/10/2025**

**Notice** Date to be Mailed/Published: **09/10/2025**

Newspaper Name: **MJS**

**Community**

**Now**

Rate Effective Date: **01/01/2026**

	Annual Report Information	Page	
1	Total Sales of Water	W-1	\$2,987,420
2	Rate Increase Factor		3.0%
3	Line 1 * Line 2		\$89,623
4	Net Operating Income (Operating Revenues - Operating Expenses)	W-1	\$212,311
5	Adjusted Total Operating Income (Line 3 + Line 4)		\$301,934
6	Average Net Rate Base - Water Utility	F-23	\$17,201,276
7	Line 5 / Line 6		1.8%
8	<b>Test 1 - Financial Eligibility Qualifies *</b>		<b>Yes</b>
9	Adjusted Operating Income (Line 5)		
10	Total Operation & Maintenance (O&M) expense (600 and 900 accounts only)		
11	Line 9 / Line 10		
12	<b>Test 2 - Financial Eligibility Qualifies **</b>		

\* Eligible if line 7 <= 6.20%

\*\* Eligible if line 11 <= 6.0%

### History Check

Effective Date of the Last Full Rate Case: **12/26/2019**

Rates from last full rate case have been in effect for at least one full calendar year and the current annual report has been filed. **Yes**

If Class AB, it has been 5 years or less since the last full rate case. **NA**

Effective Date of the Last SRC: **06/29/2018**

Rates from the last SRC have been in effect for one year (12 months). **Yes**

### Water Meter Rates

5/8" meter rate at the last full rate case: **13.00**

Current 5/8" meter rate: **13.00**

If Class C or D, current rate is less than 40% higher than the last full rate case. **Yes**

5/8" meter rate percent increase since last full rate case: **0.00%**

**Notice of Rate Increase**  
**Water Customers of the Village of Sussex Water Public Utility**

This is to give you notice that the Village of Sussex Water Public Utility will file an application on September 10, 2025, with the Public Service Commission of Wisconsin (PSC), for authority to increase water rates. Rates for general service will increase 3.0 percent. The increase is necessary to reduce the existing deficiency in present rates. The request is being made under Wis. Stat. 196.193. Rate increases granted under this statute do not require a public hearing. The effect of the increase for some selected customers is shown below. Public Fire Protection and Wholesale rates (if applicable) will also increase 3.0 percent.

<b>Customer Classification</b>	<b>Meter Size</b>	<b>Gallons</b>	<b>Existing Monthly Rate</b>	<b>Revised Monthly Rate</b>
Average Residential	5/8	4,000	\$31.20	\$32.15
Multifamily	2	30,500	\$178.78	\$184.25
Commercial	1	19,300	\$113.82	\$117.30
Industrial	4	286,700	\$1,454.49	\$1,499.12
Public Authority	1 1/2	51,700	\$271.24	\$279.55

Village of Sussex Water Public Utility anticipates that this rate increase will go into effect on January 1, 2026. If you have any questions about the rate increase request, call the Village of Sussex Water Public Utility at (262) 246-5224.





N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
info@sussexwi.gov  
villagesussex.org

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**Date:** 7/22/2025

**To:** Public Works Committee

**From:** Jon Baumann, Assistant Public Works Director

**Subject:** Well 5 VFD (Variable Frequency Drive)

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The VFD (Variable Frequency Drive) for Well 5 is a critical component to the operation of the well. VFD controls the motor speed and monitors the motor condition. Due to the age and the above normal operating temperature of the existing VFD we have determined it would be in the best interest of the utility to replace it before we experience catastrophic failure. The VFD that the water utility has had quoted is an ABB, ACQ580, 200HP free standing cabinet drive. ABB VFD's have been very reliable and are both water and sewer utilities preferred brands. ABB has a manufacturing facility right in New Berlin, WI and a service team (JMB & Associates) next door in Menomonee Falls.

Staff are recommending approval to replace the VFD at Well 5. The total cost including installation is \$32,420 with a 10% contingency for a total allocation of \$35,662. The water utility has sufficient funds in the 2025 budget to cover the costs. \$135,000 was budgeted in 2025 for Well #5 Rehab. This is a portion of that budget item.

OLD MITSUBISHI VFD/CABINET



NEW ABB VFD/CABINET





N64W23760 Main Street  
Sussex, Wisconsin 53089  
(262) 246-5200  
info@sussexwi.gov  
villagesussex.org

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**Date:** June 20, 2025  
**To:** Public Works Committee  
**From:** Judith A. Neu, Village Engineer / Public Works Director  
**Subject:** Maple Avenue School Driveway Project - Storm Water Management Practices Agreement

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Section 14.60 of the Municipal Code requires that Developers that are subject to the Post Construction Stormwater Management section of the code enter into an agreement with the Village setting forth the long-term maintenance requirements for the facilities. These agreements typically go through Plan Commission and Village Board along with the Developers' Agreement and Plat. Because there is no Plat or Developers' Agreement for this project, this storm water agreement needs to be approved separately. The storm water practices at Maple Avenue School, W240N6059 Maple Avenue, will be owned and maintained by the property owner. The agreement follows standard format used in our typical stormwater agreements. The Village has the right to maintain the facilities and to charge the owner for any costs incurred if the owner fails to maintain the stormwater facilities in good working condition.

Staff recommends that the Public Works Committee recommend approval of the Maple Avenue School Driveway Project Storm Water Maintenance Practices Agreement to the Village Board.

STORM WATER MANAGEMENT PRACTICES  
MAINTENANCE AGREEMENT

Document Number

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2024, by and between Hamilton School District hereinafter called the "Owner", and the Village of Sussex, hereinafter called the "Village".

WITNESSETH:

WHEREAS, the Owner is the owner of the following described lands situated in the Village of Sussex, County of Waukesha County, State of Wisconsin, to-wit:

That part of the Southeast Quarter (1/4) of the Northeast Quarter (1/4) of Section No. 27, Town 8 North, of Range 19 East, Town of Lisbon (now Village of Sussex), Waukesha County, Wisconsin, bounded and describe as follows: Commencing at the East one quarter corner of Section 27, Town 8 North, Range 19 East; thence North 0°57' East 778.24 feet along the former village limits; thence North 89°44' West 1311.33 along the former village limits; thence South 1°16' West, 778.24 feet along the present village limits; thence south 89°44' East 1315.64 feet to the East one quarter and the place of beginning; in the Village of Sussex, Waukesha County, Wisconsin hereinafter called the "Property"; and

WHEREAS, the Owner is developing the property; and

WHEREAS, the Site Plan, Maple Ave Elementary School Site Improvements, **Exhibit A** hereinafter called the "Plan", which is expressly made a part hereof, as approved or to be approved by the Village, provides for on-site storm water management practices within the confines of the Property; and

WHEREAS, the Village and the Owner, its successors and assigns, agree that the health, safety and welfare of the residents of the Village, require that on-site storm water management practices relating to runoff as defined in Chapter 14 of the Village Municipal Code be constructed and maintained on the Property; and

WHEREAS, the Village requires that on-site storm water management practices as shown on the Plan be constructed and adequately maintained by the Owner, its successors and assigns.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The on-site storm water management practices shall be constructed by the Owner, its successors and assigns, in accordance with the plans and specifications approved by the Village and shown on the Plan and applicable statutes, ordinances and rules. The storm water management practices shall serve the drainage area designated in the Plan.
2. The Owner, its successors and assigns shall regularly inspect the storm water management practices and specifically the function of the approved storm water management system as often as conditions require, but in any event at least once each year, which shall constitute the maintenance schedule unless more frequent maintenance is required by the Stormwater Management System Operations and Maintenance Plan (the "Maintenance Requirements"), attached to this Agreement as **Exhibit B** and by this reference made a part hereof, including such revisions as may be made thereto from time to time by the Village Engineer or the Village Board. The Inspection Reports attached to this agreement as **Exhibit C** and by this reference made a part hereof shall be used for the purpose of the regular inspections of the storm water management practices. The purpose of the inspections is to assure safe and proper functioning of the facilities. The inspections shall cover all facilities including but not limited to the bioretention basin and its associated underdrain, outlet control structure, inspection port, engineered soil, inlet swales and berm; and the dry basin with its associated end

Recording Area

Name and Return Address

*Boehm*  
Jennifer ~~Moore~~, Clerk-Treasurer  
Village of Sussex  
N64W23760 Main Street  
Sussex, WI 53089

SUXV0249965

Parcel Identification Number (PIN)

wall structures, culverts, rip rap dissipation, private storm sewer facilities, and access roads. All inspection reports shall be retained for a period of 7 years by the Owner with copies provided to the Village annually.

3. The Owner, its successors and assigns shall adequately maintain the storm water management practices, including but not limited to all pipes and channels outside of public rights-of-way built to convey storm water to the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the storm water, the Bioretention Basin, and the Dry Detention Basin. Adequate maintenance is herein defined as keeping the storm water management facilities in good working condition so that these facilities are performing their design functions and are in accordance with Stormwater Management System Operations and Maintenance Plan, the "Maintenance Requirements," attached as Exhibit B, including such revisions as may be made thereto from time to time by the Village Engineer or the Village Board.
4. The Owner, its successors and assigns hereby grant permission, but not the obligation, to the Village, its authorized agents and employees, to enter upon the Property and to inspect the storm water management practices whenever the Village deems necessary. The purpose of inspection is to investigate reported deficiencies and/or to respond to citizen complaints, and to determine whether the storm water management practices are being maintained and operated in accordance with this Agreement. If the Village exercises this authority, the Village shall provide the Owner, its successors and assigns copies of the inspection findings and a directive to commence with the repairs if necessary. Corrective actions shall be taken within 30 days or a reasonable timeframe as established by Village Engineer unless otherwise required by the Village Engineer for public safety or wellness.
5. In addition to, and not to the exclusion or prejudice of other remedies available to the Village, if the Owner, its successors and assigns fails to maintain the storm water management practices in good working condition, consistent with the terms of the approved plans and specifications approved by the Village and does not perform the required corrective actions and inspections in the specified time, the Village may perform the corrective actions identified in the inspection report and special charge the Owner, its successors and assigns for the cost of such work pursuant to Wisconsin Statutes Section 66.0627. This provision shall not be construed to allow the Village to erect any structure of permanent nature on the land of the Owner outside of the areas designated for storm water management practices and in no event shall this Agreement be construed to impose any such obligation on the Village.
6. The Owner, its successors and assigns shall perform the work necessary to keep these facilities in good working order as appropriate. In the event a maintenance schedule for the storm water management practices (including sediment removal) is outlined on the approved plans, the schedule shall be followed. The minimum amount of maintenance on the storm water management practices shall be in accordance with the Maintenance Requirements (Exhibit B) attached, if applicable.
7. In the event the Village pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Owner, its successors and assigns shall reimburse the Village upon demand, within thirty (30) days of receipt for all actual costs incurred by the Village hereunder.
8. This Agreement imposes no liability of any kind whatsoever on the Village, its officers, agents and employees, and the owner agrees to indemnify and hold the Village harmless as and against any and all claims, actions, causes of action, demands, including attorney fees which the Village may incur as a result of the failure of the storm water management system and/or actions taken or not taken by the Village to enforce the terms of this agreement including, but not limited to, the performance of maintenance activities.
9. This Agreement shall be attached as an exhibit to any document which creates a homeowners association or business landowners association that is responsible for maintenance of the storm water management practices and be recorded at the Waukesha County Register of Deeds, and shall constitute a covenant running with the land, and shall be binding on the Owner, its administrators, executors, assigns, heirs and any other successors in interests, including any homeowners association or business landowners association. The owner shall provide the Village with a copy of any document which creates a homeowners or homeowners association or business landowners association that is responsible for the storm water management practices.
10. Notwithstanding anything in this Agreement to the contrary, in the event the Owner, or the Owner's successors and assigns, sell or otherwise transfer ownership in the Property, such transfer, in addition to transferring the Property, shall transfer the custody of the Inspection and Maintenance Reports, and shall transfer the obligations of this Agreement to the new owner, and to the extent the transfer is fully consummated thereby relieves the former owner from any and all



liabilities and obligations under the terms of this Agreement. This section shall not be interpreted as relieving the Owner or its successors and assigns from any obligations to the Village that are not contained solely within this Agreement, however.

11. This Agreement may not be amended, altered or modified except by a written agreement executed by Owner and the Village. Provided, however, this provision shall not be construed to prevent the Village from amending Chapter 14 of the Village Municipal Code from time to time.

Dated this 2 day of December, 2024.

OWNER

By: Shelli Reilly

Its: Assistant Superintendent of Business Services

By: Shelli Reilly

Its: Asst. Supt. of Business Services

STATE OF WISCONSIN )

) ss.

COUNTY OF WAUKESHA )

The foregoing instrument was acknowledged before me this 2nd day of DEC, 2024, by Shelli Reilly the Assistant Superintendent of Business Services of Hamilton School District.

State of Wisconsin, County of Waukesha

My commission expires: NOV. 13, 2028

Acting in the County of Waukesha

Megan Schulz

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Grantee: Village of Sussex

By: \_\_\_\_\_

Title: Village President

Attest:

\_\_\_\_\_  
Jennifer ~~Moore~~ Boehm

Village Clerk/Treasurer

State of Wisconsin }  
                                  } ss.  
County of Waukesha }

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, the above named \_\_\_\_\_, President of the Village of Sussex, to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

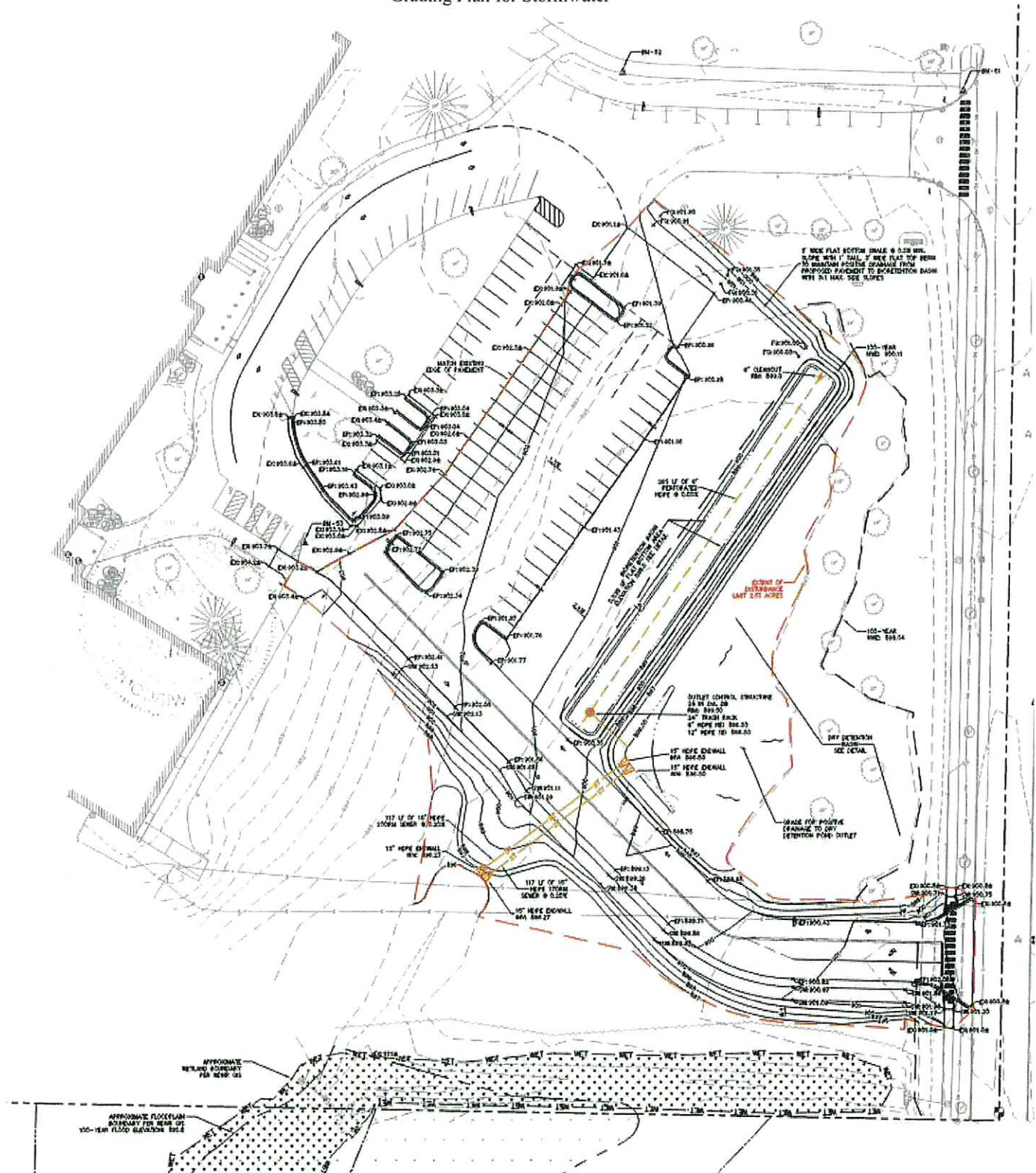
\_\_\_\_\_  
Notary Public, State of Wisconsin

My Commission: \_\_\_\_\_

This instrument was drafted by Village Administrator Judith A. Neu, based upon a form by Village Attorney John P. Macy



MAPLE AVE ELEMENTARY SCHOOL SITE IMPROVEMENTS:  
Grading Plan for Stormwater



## EXHIBIT B

### STORMWATER MANAGEMENT SYSTEM OPERATION AND MAINTENANCE PLAN

The following Operation and Maintenance Plan for the project site outlines the schedule for inspection and maintenance after construction.

#### Schedule for Inspection and Maintenance:

- The entire storm water management system outside of public rights-of-way, including piping, Bioretention Basin and Dry Detention Basin will be cleaned prior to final site acceptance. Sediment and debris will be removed and disposed of in accordance with applicable local, state, and federal guidelines and regulations.
- Once initially constructed, the storm system will be inspected after storm events to confirm drainage system functionality, bank stability, and status of vegetation growth. Problems with any of these areas will be addressed immediately by the Owner. During the first six months of operation, the basins will be inspected immediately after significant storm events and cleaned to remove sediment buildup. The control structures will be inspected and repaired where sediment appears to have clogged the structure.

#### Bioretention Basin

1. A minimum of 70% soil cover made up of native vegetation must be maintained on the basin bottom to ensure infiltration rates. Periodic burning or mowing is highly recommended in order to enhance the establishment of native vegetation (which may take 2-3 years) and maintain the minimum native cover. To reduce competition and degradation from non-native species (i.e. weeds) within the planting establishment area it is recommended that the following maintenance actions be implemented:
  - a. In the first year, mow the planting to a height of 6" (no lower) each time the average height reaches 12". Expect to mow at least three times in the first year (June, July and early August). To prevent damage to the native plants, do not mow below a 6" height. Remove excessive accumulation of clippings to avoid smothering seedlings.
  - b. In the second year, mow the planting to a height of 10-12" (no lower) each time the average height reaches 24". Mowing too low in the second year of establishment can significantly set your native species back.
  - c. Burning in 3-5 year intervals may also be used to manage non-native species, woody vegetation, and increase the vigor of native plant species. Mid-spring burns (April 15 – May 15) provide maximum stimulus to warm season grasses and work well to control cool season grasses. Burn when the cool season grasses are growing and the warm season plants are just barely starting to grow to get maximum control of cool season species. If burning is not possible, due to local restrictions or lack of fuel to carry a fire, the planting area can be mowed very closely to the ground instead (i.e. simulated burn). Prescribed burns can also be conducted in the fall (October-November) and are recommended in planting areas where forb diversity is low and warm-season grasses are overwhelming the planting area.
  - d. Any major bare areas or areas taken over by nonnative species must be controlled and reseeded. To clear the area of non-native species and cool season grasses, treat with an herbicide that contains glyphosate in accordance with manufacturer's instructions. In wetlands, an aquatic approved herbicide must be used. Ensure a firm seedbed is prepared to a depth of 3 inches (a roller is recommended). Seeding should occur in early-mid June. The selected seed mix should be local in origin (EPA Eco-region 5, WI Eco-region 53) and be appropriate for the site's soil type(s) and growing conditions. A companion crop of oats is recommended to reduce erosion and competition from non-native species. Seed must be placed at a depth of 1/4 – 1/2" and a minimum rate of 1/4 pound per 100 square feet. If broadcast seeding by hand, drag leaf rake over soil surface after seeding. Then roll it again and cover with a light layer of weed free mulch (<1") and staked erosion control netting to hold it in place until germination. Do not sow seed immediately following rain, when ground is too dry, or when winds are over 12 mph. For other planting details, see NRCS standard 342 (Critical Area Planting).
2. Invasive plant species shall be managed in compliance with Wisconsin Administrative Code Chapter NR 40. This may require eradication of invasive species in some cases.
3. The basin and all components (grass swales, inlets, outlets, etc.) should be inspected after each heavy rain, but at a minimum of once per year. If the basin is not draining properly (within 72 hours), further inspection may be required by persons with expertise in storm water management and/or soils.
  - i. If sedimentation is determined to be causing the failure, the accumulated sediment must be removed and the area reseeded in accordance with the notes above.



- ii. If the drain tile and pea gravel layer have become clogged, the stone – and possibly the soil immediately around the stone - must be replaced.
- 4. All outlet pipes, stone trenches and other flow control devices must be kept free of debris. Any blockage must be removed immediately.
- 5. Any eroding areas must be repaired immediately to prevent premature sediment build-up in the system. Erosion matting is recommended for repairing grassed areas.
- 6. Heavy equipment and vehicles must be kept off of the bottom and side slopes of infiltration basins to prevent soil compaction. Soil compaction will reduce infiltration rates and may cause failure of the basin, resulting in ponding and possible growth of wetland plants.
- 7. No trees are to be planted or allowed to grow on the earthen berms of the bottom of the basin. On the berms, tree root systems can reduce soil compaction and cause berm failure. On the basin bottom, trees may shade out the native plants. The basin must be inspected annually and any woody vegetation removed.
- 8. Grass swales leading to the basin shall be preserved to allow free flowing of surface runoff in accordance with approved grading plans. No buildings or other structures are allowed in these areas. No grading or filling is allowed that may interrupt flows in any way.
- 9. No grading or filling of the basin or berms other than for sediment removal is allowed.
- 10. Periodic mowing of the grass swales will encourage rigorous grass cover and allow better inspections for erosion. Waiting until after August 1 will avoid disturbing nesting wildlife.
- 11. The basin shall not be used for snow storage due to adverse effects on vegetation and infiltration from chlorides and sediment in plowed snow.
- 12. Any other repair or maintenance needed to ensure the continued function of the infiltration basin as ordered by the Village of Sussex under the provisions listed on page 1 of this Agreement.
- 13. Non-Routine Maintenance
  - a. Structural Repairs and Replacement
    - i. The outlet control structure of the bioretention basin has been constructed utilizing concrete pipe. The estimated life of these structures is 75 to 100 years. Annual inspection of the structures will disclose any potential structural problems. If structural problems appear, repair or replace the outlet.
    - ii. Excessive or chronic drawdown of the basin may cause leaks or seepage through the embankments. Excessive drawdown should be avoided and thus corrective measures for leakage and seepage can be avoided.
  - b. Sediment Removal
    - i. A sediment clean out cycle of 10 to 15 years is recommended. Sediment removal may be necessary prior to 10 years if there is a substantial amount of land disturbance occurring within the contributory watershed. Annual inspections shall be made to verify that any accumulated sediment is removed from the basin.
    - ii. Sediment removed from the basin shall be hauled to an upland area, spread and stabilized with vegetative material or disposed of in accordance with Chapter NR 528 of the Wisconsin Administrative Code.
    - iii. It is recommended that the sediment be tested to determine if land filling is necessary. Contact the local DNR prior to sediment sampling and testing to insure compliance with State standards and regulations.

## Dry Detention Basin

- 1. Routine Maintenance
  - a. Mowing
    - i. Side slopes, embankments, and emergency spillways that are not rock lined which have been planted with turf grasses should be mowed at least twice a year to prevent woody growth and control noxious weeds.
    - ii. Adjacent to the residential areas, more frequent mowing, typically once a week during a normal growing season, is recommended for aesthetic and allergy control purposes.
  - b. Inspections
    - i. Inspections of the dry basin shall be completed on a quarterly basis or after significant rainfall events.
    - ii. The inspections should be completed during wet weather conditions to determine if the dry basin is functioning properly.
    - iii. Inspection priorities shall be as follows:
      - 1. Inspect the embankments for subsidence, erosion, cracking and tree growth.
      - 2. Inspect the condition of the emergency spillway and overland flow path.



3. Inspect the basin for accumulation of sediment.
4. Inspect the outlet control structure for clogs, debris and material failures.
5. Inspect upstream and downstream channels from an erosion perspective.
6. Inspect any modifications that may have been done to the basin following their initial construction.
7. Inspect the side slopes of the basin for erosion, slumping, cracking or woody plant materials.
- iv. As-built plans shall accompany the person responsible for the basin inspections.
- v. Documentation of the inspections should be completed and filed. Documentation should include at a minimum:
  1. Inspectors name, affiliation and professional credentials if applicable.
  2. Date, time and weather conditions.
  3. Approximate rainfall total over a 24-hour period if applicable.
  4. Existing embankment, outlet and inlet conveyance systems and vegetation condition.
  5. Sediment depth at the outlet control structure and at a minimum one other location.
  6. Identification of potential structural failures and repair needs
  7. Other basin conditions such as vegetation growth, algae growth and emergency spillway conditions.
  8. Repair recommendations.
- vi. Debris and Litter Removal
  1. Debris and litter removal from the basin surface shall be completed at least once a month.
  2. Particular attention should be paid to debris accumulating around the riser pipe to prevent potential clogging.
- vii. Erosion Control
  1. The basin side slopes, embankments and emergency spillways may suffer from periodic slumpage and erosion.
  2. Corrective measures shall include re-grading, filling and re-vegetation of the eroded or slumping areas.
  3. Rip rap at the basin outlet and emergency spillways should be inspected for displacement or undermining. Repairs shall be made upon discovery.
- viii. Nuisance Control
  1. Biological control of algae and mosquitoes is preferred over chemical control. Consultation with local WDNR officials is recommended prior to the introduction of any biological control.
  2. Maintaining the native grass perimeter will aide in the control of geese.
  3. Mechanical controls should be used when feasible.
2. Non-Routine Maintenance
  - a. Structural Repairs and Replacement
    - i. The outlet culverts of the basin have been constructed utilizing HDPE pipes. The estimate life of these structures is 50 years. Annual inspection of the structures will disclose any potential structural problems. If structural problems appear, repair or replace the outlet.
    - ii. Excessive or chronic drawdown of the basin may cause leaks or seepage through the embankments. Excessive drawdown should be avoided and thus corrective measures for leakage and seepage can be avoided.
  - b. Sediment Removal
    - i. A sediment clean out cycle of 10 to 15 years is recommended. Sediment removal may be necessary prior to 10 years if there is a substantial amount of land disturbance occurring within the contributory watershed. Annual inspections shall be made to verify that any accumulated sediment is removed from the basin.
    - ii. Sediment removed from the basin shall be hauled to an upland area, spread and stabilized with vegetative material or disposed of in accordance with Chapter NR 528 of the Wisconsin Administrative Code.
    - iii. It is recommended that the sediment be tested to determine if land filling is necessary. Contact the local DNR prior to sediment sampling and testing to insure compliance with State standards and regulations.
3. Responsible Party & Financial Funding
  - a. The responsible party for the operation, inspection and maintenance of the dry basin and the bioretention basin shall be the Hamilton School District.
  - b. It is recommended that the Hamilton School District establish a perpetual maintenance fund to insure that the basin is properly inspected, maintained and repaired.
4. Additional Considerations to Improve Basin Water Quality and Reduce Maintenance Costs
  - a. General

- i. Improper disposal of yard wastes will affect the water quality of the dry basin and may cause clogging of the outlet structure.
    - ii. Improper fertilizer and pesticide application will affect the water quality of the dry basin.
    - iii. Excess lawn watering will affect the water quality of the dry basin due to increased water runoff that may contain fertilizers and pesticides.
  - b. Yard Care
    - i. It is recommended to consider routine yard care maintenance that is practical and environmentally sound.
    - ii. Refer to the U.W. Extension's "Rethinking Yard Care" for additional information.
  - c. Leaves and Yard Trimmings.
    - i. It is recommended that leaves and yard trimmings be properly disposed of.
    - ii. Refer to the U.W. Extension's "Managing Leaves and Yard Trimmings" for further information.
  - d. Lawn and Garden Fertilizers.
    - i. It is recommended to control fertilizer applications on lawn and gardens so as not to be detrimental to the water quality of the dry basin.
    - ii. Refer to the U.W. Extension's "Lawn and Garden Fertilizers" for further information.
  - e. Lawn and Garden Pesticides
    - i. Lawn and garden pesticides may pollute surface and ground water.
    - ii. Refer to the U.W. Extension's "Lawn and Garden Pesticides" for further information.
  - f. Lawn Watering
    - i. Excess lawn watering will wash pollutants into the dry basin.
    - ii. Refer to the U.W. Extension's "Lawn Watering" for further information.
  - g. Lawn Weed Control
    - i. Proper turf management will lower the amount of chemicals that may runoff into the dry basin during rain events.
    - ii. Refer to the U.W. Extension's "Lawn Weed Control" for further information.

## Swales

- 1. Operation and Maintenance
  - a. Inspection
    - i. Inspection should occur seasonally and after major rainfall events.
    - ii. Inspect for sediment deposition, erosion and litter.
    - iii. Nuisance conditions such as woody plant growth and mosquito breeding areas should also be identified and removed.
    - iv. If performance does not meet the design goals, complete repairs to the facility to meet the design requirements.
  - b. Maintenance
    - i. Mow only to maintain the vegetation at a typical height of 10-12 inches.
    - ii. Maintain the vegetated liner in a vigorous condition.
    - iii. Depending on the vegetative material, mowing may be infrequent or unnecessary.
    - iv. Remove woody plants that may invade the swale.
    - v. If the swale is damaged by road salts, remove the damaged area and replant with salt tolerant grasses.
    - vi. Discourage deposition of leaf litter and grass clippings by informing, typically by signage, local residents of the swales purpose.

## Storm Sewer System

- 1. Operation and Maintenance
  - a. Routine Maintenance
    - i. Inspections
      - 1. Inspections of the storm sewer inlets and outfalls shall be completed on a quarterly basis or after significant rainfall events.
      - 2. Inspections should be completed during dry weather conditions for safety reasons.
      - 3. Inspection priorities shall be as follows:
        - a. Inspect the inlet sumps for accumulation of sediment.
        - b. Inspect the inlet structures for clogs, debris and structural failures.
        - c. Inspect any modifications that may have been done to the storm sewer inlets and outfalls following their initial construction.
      - 4. As-built plans shall accompany the person responsible for the storm sewer system inspections.
      - 5. Documentation of the inspections should be completed and filed. Documentation should include at a minimum:

- a. Inspectors name, affiliation and professional credentials if applicable.
    - b. Date, time and weather conditions.
    - c. Approximate rainfall total over a 24 hour period if applicable.
    - d. Existing conveyance systems and condition.
    - e. Identification of potential structural failures and repair needs
    - f. Repair recommendations.
  - ii. Debris and Litter Removal
    - 1. Debris and litter removal from the storm inlets and outfalls shall be completed at least once a month.
    - 2. Particular attention should be paid to debris accumulating inside the storm structure to prevent potential clogging.
  - iii. Erosion Control.
    - 1. Rip rap at the outfalls should be inspected for displacement or undermining. Repairs shall be made upon discovery.
- b. Non-Routine Maintenance
  - i. Structural Repairs and Replacement
    - 1. The storm sewer structures have been constructed utilizing HDPE pipes. The estimate life of these structures is 50 years. Annual inspection of the structures will disclose any potential structural problems. If structural problems appear, repair or replace the structure.

## **EXHIBIT C**

INSPECTION REPORTS:  
BIORETENTION  
DRY DETENTION

**Bioretention Basin BMP Inspection Report**  
**Waukesha County, Wisconsin**

Project Name: MAPLE AVE ELEMENTARY SCHOOL

Inspection Date: \_\_\_\_\_

BMP Description: Bioretention Basin

BMP ID Number: \_\_\_\_\_

**Code Key:**

N/A = Not Applicable	M = Monitor (potential for future problem)	NP = Not a Problem	WN = Work Needed
----------------------	--	--------------------	------------------

**INFLOW POINTS**

Assessment	Code	Comments
Obstruction: vegetation/debris/sediment		
Erosion/undercutting		
Structural condition		
Other (describe)		

**PRETREATMENT AREA**

Assessment	Code	Comments
Sediment accumulation & debris		
Bare soil/erosion		
Invasive vegetation		
Other (describe)		

**BIORETENTION CELL**

Assessment	Code	Comments
Standing water		
Sediment & debris accumulation		
Vegetation height/type		
Bare soil/erosion		
Invasive vegetation (estimate a %)		
Weeds/algae cover (estimate a %)		
Mulch is breaking down or floating away		
Engineered soil is plugged		
Engineered soil condition		
Soil pH		
Other (describe)		

**EMBANKMENT**

Assessment	Code	Comments
Erosion and/or loss of material		
Shrubs/trees present		
Animal burrows		
Soft spots or settlement		
Emergency spillway		
Other (describe)		

**OUTLET DEVICE**

Assessment	Code	Comments
Obstruction: vegetation/debris/sediment		
Erosion/undercutting		
Underdrain (water in observ pipe)		
Outfall riprap/scour prevention		
Other (describe)		

**MISCELLANEOUS**

Assessment	Code	Comments
Trash/debris		
Access		
Vandalism		
Fence condition (if applicable)		
Wildlife observations		
Signage (if applicable)		
Sediment disposal site (available?)		
Other (describe)		

**PHOTOGRAPHS**

Attach color digital photographs of the site and structural BMPs including a caption describing each photo.

**ADDITIONAL COMMENTS**

\_\_\_\_\_

# Dry Detention Basin BMP Inspection Report

## Waukesha County, Wisconsin

Project Name: MAPLE AVE ELEMENTARY SCHOOL

Inspection Date: \_\_\_\_\_

BMP Description: Dry Detention Basin

BMP ID Number: \_\_\_\_\_

### Code Key:

N/A = Not Applicable	M = Monitor (potential for future problem)	NP = Not a Problem	WN = Work Needed
----------------------	--	--------------------	------------------

### INFLOW POINTS

Assessment	Code	Comments
Obstruction: vegetation/debris/sediment		
Erosion/undercutting		
Displacement of fabric/rip rap		
Pipe Condition		
Other (describe)		

### FOREBAY

Assessment	Code	Comments
Sediment depth (ft. below principal outlet)		
Side slope erosion		
Invasive vegetation		
Safety shelf		
Other (describe)		

### MAIN BASIN AREA

Assessment	Code	Comments
Visible pollution		
Sediment accumulation		
Vegetation height/type		
Bare soil/erosion		
Invasive vegetation (estimate a %)		
Weeds (estimate a %)		
Other (describe)		

**EMBANKMENT**

Assessment	Code	Comments
Erosion and/or loss of dam material		
Shrubs/trees present		
Animal burrows		
Soft spots or settlement		
Emergency spillway		
Other (describe)		

**OUTLET DEVICE**

Assessment	Code	Comments
Obstruction: vegetation/debris/sediment		
Erosion/undercutting		
Joint failure/loss of joint material		
Outfall riprap/scour prevention		
Other (describe)		

**MISCELLANEOUS**

Assessment	Code	Comments
Trash/debris		
Access		
Vandalism		
Fence condition (if applicable)		
Wildlife observations		
Signage (if applicable)		
Sediment disposal site (available?)		
Other (describe)		

**PHOTOGRAPHS**

Attach color digital photographs of the site and structural BMPs including a caption describing each photo.

**ADDITIONAL COMMENTS**

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N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
FAX (262) 246-5222

Email: [info@villagesussex.org](mailto:info@villagesussex.org)  
Website: [www.villagesussex.org](http://www.villagesussex.org)

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## MEMORANDUM

To: Public Works Committee  
From: Judith A. Neu, Village Engineer  
Date: July 25, 2025

**Re: Garbage and Recycling Contract – Consent to Assignment to GFL**

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On March 1, 2025, our Garbage and Recycling contractor, LRS, sold most of their business in Wisconsin to GFL Solid Waste Midwest LLC. GFL is now asking that we approve a Consent to Assignment letter agreement stating that we agree to having GFL take over the contract from LRS. This is a standard legal step that should be taken in a case like this.

I believe that the delay in requesting this Letter of Agreement stemmed from the myriad of issues we encountered for the first 3 months or so of the transition from LRS to GFL. I am convinced that most of the issues have been addressed now that our customer service calls go directly to the Hartland office rather than the Janesville office.

In the Letter Agreement, GFL acknowledges that they neglected to gain our approval for the assignment in advance as was required by our contract. They are asking that we consent to the Assignment, agree that the contract will continue as currently in effect following the Assignment, and confirm that we have no knowledge of outstanding uncured breaches of the Agreement by LRS.

Therefore, Staff recommends that the Committee recommend approval of this Agreement to the Village Board.



July 24, 2025

**CONFIDENTIAL**

Village of Sussex  
N64W23760 Main Street  
Sussex, WI 53089

Re: Agreement, dated September 27, 2022, by and between Village of Sussex and  
Badgerland Disposal, LLC (the “**Agreement**”)

To Whom It May Concern:

Please be advised that Badgerland Disposal, LLC, an LRS company (“**LRS**”), entered into a certain Membership Interest and Asset Purchase Agreement, dated March 1, 2025 (the “**Purchase Agreement**”), pursuant to which, among other things, LRS agreed to assign the Agreement to GFL Solid Waste Midwest LLC (“**GFL**”) (the “**Assignment**”). The Assignment became effective upon the closing of the transactions contemplated by the Purchase Agreement, which occurred on March 1, 2025.

GFL acknowledges that Section F.2. of the Agreement required advance notice of assignment and consent from the Village of Sussex, and that such consent was not obtained in advance. GFL appreciates the Village’s consideration of this request for consent despite non-compliance with the advance notice requirement.

By signing below, you (i) consent to the Assignment and acknowledge and agree that this letter agreement constitutes all consent from you that may have been required in connection with the Assignment, (ii) agree that the Agreement will continue in full force as currently in effect following the Assignment, and (iii) confirm that, other than the consent to assignment matter discussed above, you have no knowledge of any outstanding uncured breaches of the Agreement by LRS.

Please countersign this letter to indicate your consent and waiver as described above and return it by hand or by email to [jmontani@gflenv.com](mailto:jmontani@gflenv.com) as soon as possible.

Upon your execution, this letter agreement will become a binding agreement of the parties and shall constitute evidence of consent to the Assignment.



We greatly appreciate your prompt attention to this letter and look forward to continuing our mutually beneficial relationship with you.

Very Truly Yours,

GFL Solid Waste Midwest LLC

By:

Justin Montani

Current Government Contracts Manager for  
Assignee and Former Government Contracts  
Manager for Assignor

Acknowledged, Agreed and Consented to:

Village of Sussex

By:

Name:

Title:



N64W23760 Main Street  
Sussex, Wisconsin 53089  
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FAX (262) 246-5222  
Email: [info@villagesussex.org](mailto:info@villagesussex.org)  
Website: [www.villagesussex.org](http://www.villagesussex.org)

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## MEMORANDUM

To: Public Works Committee  
From: Judith A. Neu, Village Engineer  
Date: July 3, 2025  
**Re: Golden Fields subdivision: Acceptance of Improvements**

---

The Developer of the Golden Fields subdivision has completed the construction of public improvements in the development. Staff has inspected these improvements and finds them to be acceptable.

Improvements included:

- Sanitary Sewer
- Storm Sewer
- Water Mains and water laterals to the curb stop
- Stormwater Management facilities
- Public streets, curbs, and sidewalks
- Street lights
- Street signs
- Street trees

The asphalt binder layer of pavement was placed on October 16, 2023. Fourteen (14) months from the first lift of asphalt binder would be December 16, 2024. Therefore, there will be no warranty for the construction. The final asphalt surface lift of pavement was placed on September 19, 2024.

Staff recommends that the Committee recommend to the Village Board: Acceptance of the Public Improvements in the Golden Fields subdivision and direction that staff release the remaining surety to the Village Board.

RESOLUTION NO. 25-\_\_\_\_\_

WHEREAS: The Plan Commission and Village Board of the Village of Sussex have approved the Final Plat for the Golden Fields subdivision, and

WHEREAS: As required by the Village's Subdivision Control Ordinances and the Developer's Agreement, the Developer has installed the necessary public improvements in the subdivision, and

WHEREAS: The sanitary sewer; storm sewer; water mains; water laterals; stormwater management facilities; public streets including curbs, pavement, sidewalks; street lights; street signs; and street trees along all streets in the subdivision have been completed.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that:

1. The public improvements as described above are hereby accepted by the Village. There will be no warranty for this construction. The Village shall release all surety for the Development.

Adopted \_\_\_\_\_

\_\_\_\_\_  
Village President

ATTEST: \_\_\_\_\_  
Clerk-Treasurer

STATE OF WISCONSIN

VILLAGE OF SUSSEX

WAUKESHA COUNTY

**RESOLUTION NO. 25-12**

**RESOLUTION OF NECESSITY FOR CONNECTION OF CORKY CURTIS  
TRAIL AT THE PROPERTY DEPICTED IN EXHIBIT A**

WHEREAS, the Village of Sussex Village Board has determined that the acquisition of certain lands is necessary as part of its development, connection, and enjoyment of the Corky Curtis Trail for use of Village residents within the Village, and acquisition of certain lands on the Dietrich property is necessary, as further depicted and described in the attached Exhibit A which is incorporated herein by reference (hereinafter the "Property").

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, as follows:

1. That this Resolution is a resolution of necessity in accordance with 32.05(1)(a) and 32.07(2), Wisconsin Statutes; for the purpose of the public improvement project described herein and it is also a determination of necessity for that project;
2. That the Village of Sussex Village Board hereby determines that it is also necessary and a public purpose to acquire fee simple title to develop and connect portions of the Corky Curtis Trail which is currently disjointed due to private land parcels that intersect Village owned trail lands as depicted in the attached Exhibit A;
3. That the Village of Sussex will acquire, by condemnation in accordance with Chapter 32, Wisconsin Statutes, if necessary, the above-described fee interest in Exhibit A from the record owners thereof, and from any and all other persons or entities who may have a record interest in said real estate.

I hereby certify that on this \_\_\_\_ day of \_\_\_\_\_, 2025, this resolution of necessity was adopted by a vote of \_\_\_\_ ayes and \_\_\_\_ nays by the Village Board for the Village of Sussex, Waukesha County, Wisconsin.

VILLAGE OF SUSSEX

\_\_\_\_\_  
Anthony J. LeDonne, Village President

ATTEST:

\_\_\_\_\_  
Jennifer Boehm, Village Clerk/Treasurer



ELEC WR MF5024823

GAS WR ####



## PROPOSED CONSTRUCTION SHEET 2

GRAVEL DRIVE TO BE CHANGED TO GRASS

200A 120/240V  
1PHASE  
STD:601-72.3

25U  
90

25C  
STD: 288-06.13  
MAT#:

12'

6'

12'  
S4  
2" D

ENV  
8, 27

80

20'  
Z13Z13  
2-2"D  
BORE

70

ENV  
8, 27

12'

100'  
Z13Z13  
1-2"D

5'

60

ENV  
8, 27

20'  
Z13Z13  
2-2"D  
BORE

3'

6'

50

ENV  
8, 27

96U2342  
25B

INSTALL OPEN POINT  
(2)STD: 282-18.5

40

42 SPLICE

96

71-7680  
RETAG  
65K

47'  
Z13Z13  
1-2"D

40'

234'  
Z13

IF NO BMPS ARE IN PLACE INSTALL SILT FENCE  
OR 12" WATTLES DOWNSLOPE OF DISTURBANCE.

SHEET 4

### TEMPORARY EXHIBIT A

Easement = strips of land  
12' in width

W1/2NE1/4270819

Page 1 of 3

MANUFACTURER: \_\_\_\_\_

KVA: \_\_\_\_\_

VOLTAGE: \_\_\_\_\_

LOCATION ID: \_\_\_\_\_

PHASE: \_\_\_\_\_

FLUID TYPE: \_\_\_\_\_ DESIGN IZ: \_\_\_\_\_

SERIAL: \_\_\_\_\_

MATERIAL #: \_\_\_\_\_

ASSET ID #: \_\_\_\_\_

3 PHASE TRANSFORMER LOAD BREAK SWITCHES? ☐ Y ☐ N

WE ENERGIES EQUIPMENT ENERGIZED ☐ Y ☐ N

Customer EQUIPMENT ENERGIZED ☐ Y ☐ N EDC: \_\_\_\_\_

SWITCHED BY: \_\_\_\_\_ DATE/TIME: \_\_\_\_\_

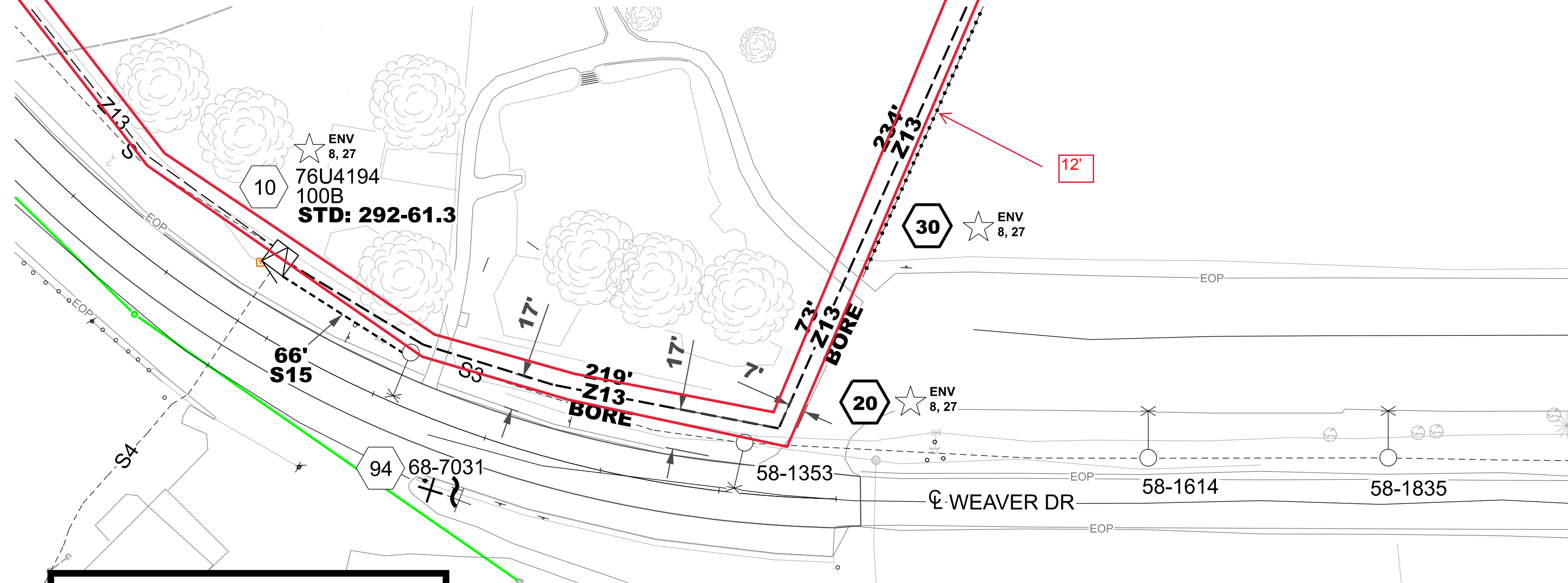
FOR SOC  
USE ONLY

ELEC WR MF5024823

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# PROPOSED CONSTRUCTION / SHEET 1



## TEMPORARY EXHIBIT A

**Easement = strips of land  
12' in width**

**W1/2NE1/4270819**

**Page 2 of 3**

**SHEET 5**

SHEET NO.  
4 OF 5





**DISTRIBUTION EASEMENT  
UNDERGROUND**

Document Number

WR NO. **5024823**

IO NO. **75674**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **Village of Sussex, a Wisconsin Municipal Corporation**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as strips of land twelve (12) feet in width being a part of Grantor's premises located in the **West 1/2 of the Northeast 1/4 of Section 27, Township 8 North, Range 19 East**, in the Village of Sussex, Waukesha County, Wisconsin; said premises are described as **Certified Survey Map No. 11926** recorded in the office of the Register of Deeds for Waukesha County on **October 24, 2019** as **Document No. 4430783**.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document. Address: W244N6162 Weaver Drive, Sussex, WI 53089

RETURN TO:

We Energies  
PROPERTY RIGHTS & INFORMATION GROUP  
231 W. MICHIGAN STREET, ROOM P277  
PO BOX 2046  
MILWAUKEE, WI 53201-2046

SUXV0249960001  
(Parcel Identification Number)

- 1. Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
- 3. Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
- 4. Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
- 5. Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to the initial installation of said facilities or any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
- 6. Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
- 7. Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
- 8. Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

**Grantor:**

**VILLAGE OF SUSSEX, a Wisconsin Municipal Corporation**

By \_\_\_\_\_

(Print name and title): \_\_\_\_\_

By \_\_\_\_\_

(Print name and title): \_\_\_\_\_

Personally came before me in \_\_\_\_\_ County, Wisconsin on \_\_\_\_\_, \_\_\_\_\_,  
the above named \_\_\_\_\_, the \_\_\_\_\_  
and \_\_\_\_\_, the \_\_\_\_\_  
of the VILLAGE OF SUSSEX, a Wisconsin Municipal Corporation, for the municipal corporation, by its authority and  
adopted by its Village Board on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public Signature, State of Wisconsin

\_\_\_\_\_  
Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires \_\_\_\_\_

Hi Jeremy. Thank you for taking the time to talk this morning.

As I mentioned, Wisconsin Electric Power Co. ("WEPCO") asked Quarles & Brady LLP (the "Firm", "we", "us", "our") to represent it with respect to negotiating an easement between WEPCO and the Village. It is my understanding the easement relates to electrical facilities requested by the Village. We have represented the Village as its bond counsel in the past. We have determined that the factual and legal issues likely to arise in the work that WEPCO has asked us to do appear to be unrelated to the work we do for the Village.

Under the applicable rules of professional conduct, which apply to all lawyers, the Firm may not be adverse to a current client, even on an unrelated matter, without the informed consent of each affected client. This means that we must explain to both WEPCO and the Village the material risks and reasonably available alternatives of consenting and that we cannot proceed with WEPCO's request for representation unless both clients consent.

The proposed new matter and the existing matter or matters in which we represent the Village are wholly different and will be handled by different lawyers within the Firm. For these reasons, we do not believe that there is any material risk that our commitment and dedication to the Village's interests will be adversely affected. Any privileged or other confidential information acquired by us as a result of our representation of the Village will not be transmitted to our lawyers who may be involved in the proposed new matter. The Village understands that by consenting to this conflict, the Firm will be representing WEPCO adversely to the Village in connection with the matter referenced above. In other words, we would be adverse to the Village on that matter.

We know that decisions like this are important. This is why we suggest that the Village consider consulting independent counsel to assist in deciding whether to consent. There is no requirement to do so, and whether to consult such counsel is the Village's decision.

If the Village has any questions that it would like me to answer prior to reaching a decision on this issue, please let me know. If it is willing to consent after appropriate review, please respond to this email with the Village's consent.

Thanks for your consideration!

Frank

RESOLUTION No. 25-11

A RESOLUTION AUTHORIZING THE PARK AND RECREATION DIRECTOR  
TO ACT ON THE VILLAGE'S BEHALF IN REGARD TO THE URBAN FORESTRY COST-SHARE GRANT  
FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES

WHEREAS: The Village of Sussex is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects specified in s. 23.097(1g) and (1r), Wis. Stats.; and

WHEREAS: The applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS: the applicant requests a grant agreement to carry out the project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Sussex, Waukesha County, Wisconsin, that the Village of Sussex will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers Park and Recreation Director, its official or employee, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Anthony J. LeDonne, Village President

ATTEST: \_\_\_\_\_  
Jennifer Boehm  
Clerk/Treasurer

I hereby certify that the foregoing resolution was duly adopted by the Village of Sussex at a legal meeting on the 26<sup>th</sup> day of August, 2025.

Authorized Signature	Title	Date Certified