

**DISCLAIMER – THE FOLLOWING ARE DRAFT MINUTES FROM
THE VILLAGE BOARD AND ARE
SUBJECT TO CHANGE UPON APPROVAL OF THE VILLAGE BOARD**

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
June 24, 2025**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00pm.

Members present: Trustees Greg Zoellick, Lee Uecker, Scott Adkins, Ron Wells, Benjamin Jarvis, and President Anthony LeDonne

Members excused: Trustee Stacy Riedel

Also present: Assistant Village Administrator Katherine Gehl, Village Administrator Jeremy Smith, Village Attorney John Macy, Clerk/Treasurer Jennifer Boehm, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Adkins, seconded by Zoellick to approve the May 27, 2025 Village Board meeting minutes.

Motion carried 6-0

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

7/2 - ARB meeting 4:00pm

7/4 - Civic Center Closed, Kiddie Parade 9:15am, Fireworks 9:20pm Village Park

7/15 - No Finance or Public Works meetings

7/16 - Library Board 6:00pm

7/17 – Pints in the Park, Outdoor movie night 5:00pm

7/22 – Village Board meeting

B. Agreements with Sussex Area Service Club and Sussex Lion's Club

The Sussex Area Service Club and the Sussex Lion's Club presented check donations for The Ridge Project.

A motion by LeDonne, seconded by Adkins to approve agreements with Sussex Area Service Club and Sussex Lion's Club.

Motion carried 6-0

5. Committee Reports

A. Board of Fire Commissioners Report

Nothing to report.

B. Community Development Authority

Nothing to report.

C. Finance and Personnel Committee Report

1. A motion by Jarvis, seconded by Uecker to approve the May Check Register and P-card Statement in the amount of \$2,290,038.05.

Motion carried 6-0

2. A motion by Jarvis, seconded by Wells to approve the May Ace Hardware purchases in the amount of \$1,649.28. (LeDonne abstained)

Motion carried 5-0

3. A motion by Jarvis, seconded by Wells to approve renewal applications for Combination Class "B" Retail License for the Sale of Fermented Malt Beverages & "Class B" Retail License for the Sale of Intoxicating Liquors July 1, 2025 to June 30, 2026 conditioned upon the standard conditions of Alcohol License approvals and specifically the conditions of 4.02(9)(B) to the following:
 - A. Russell Restaurant Group LLC, N64W23246 Main Street, Sussex, 53089, for Belfast Station, Agent: Bruce A. Russell.
 - B. Sussex Bowl Inc., N64W24576 Main Street, Sussex, 53089, for Sussex Bowl, Agent: Stephen Michael Hoehnen.
 - C. Ichiban Sussex WI, LLC, N65W24838 Main Street, Sussex, 53089, for Ichiban Sushi & Steak House, Agent: Chuan Qing Dong.
 - D. Helen & Quintin, LLC, W232N6368 Waukesha Ave, Sussex, 53089, for Rumors Sports Bar & Grill, Agent: Quintin Matthew Christianson.
 - E. Quad/Graphics, Inc, N61W23044 Harry's Way, Sussex, 53089, for Quad/Graphics, Inc., Agent: Gary L. Chitwood.
 - F. Thirsty Duck, LLC, N64W23180 Main Street, Sussex, 53089, for Thirsty Duck, Agent: Kelly Semb.
 - G. PB Kitchen, N64W23316 Main Street, Sussex, 53089, for "the" Kitchen, Agent: Gabriel J Kolesari.
 - H. Hacker's Haven, N65W24838 Main Street, Sussex, 53089, for Tap In Golf Bar, Agent: Bret Flora.
 - I. BAM WI, LLC, N62W23675 Main Street 102R and 103R, Sussex, 53089, for The GOAT, Agent: Katherine M. Rizer.
 - J. El Jimador Mexican Grill, LLC, N65W24838 Main Street, Sussex, 53089, for El Jimador Mexican Grill, Agent: Juan Antonio Fuentes (Reserve License).
 - K. Tony Maronni we make em' you bake em' LLC, N63W23951 Main Street, Sussex, 53089, for Tony Maronni, Agent: Tony Lippold.

Motion carried 6-0

4. A motion by Jarvis, seconded by Uecker to approve renewal applications for a Combination Class "A" Retail License for the Sale of Fermented Malt Beverages & "Class A" Retail License for the Sale of Intoxicating Liquors July 1, 2025 to June 30, 2026 conditioned upon the standard conditions of Alcohol License approvals and specifically the conditions of 4.02(9)(B) to the following:
 - A. NAVAAB LLC, N64W24310 Main Street, Sussex, 53089, for Sussex Liquor, Agent: Paviter Singh Sangha.
 - B. Meijer Stores Limited Partnership, N51W24953 Lisbon Road, Pewaukee, 53072, for Meijer Store #275, Agent: Evangelina Kroll.
 - C. TTLC4 LLC, N63W23735 Main Street, Sussex, 53089, for Piggly Wiggly #143,

Agent: Ted Edward Schelonka.

- D. MK Business, Inc., W232N6116 Waukesha Ave., Sussex, 53089, for Sussex Mobil,
Agent: Manpreet Kaur Talbert.
 - E. Kwik Trip Inc., W250N5279 Business Drive, Sussex, 53089, for Kwik Trip #1124,
Agent: Phillip A. Gallico.
 - F. Sussex Convenience, Inc., N62W23456 Silver Spring Dr., Sussex, 53089, for Sussex
Convenience, Agent: Bishnu Prasad Adhikari.
 - G. Ultra Mart Foods, LLC N65W24838 Main Street, Sussex, 53089, for Metro Market #380,
Agent: Gina R. Behling.
- the 2025 1st Quarter Investment Report.

Motion carried 6-0

- 5. A motion by Jarvis, seconded by Wells to approve renewal applications for a Class “A” Retail License for the Sale of Fermented Malt Beverages and Cider July 1, 2025 to June 30, 2025 to the following: conditioned upon the standard conditions of Alcohol License approvals and specifically the conditions of 4.02(9)(B) to the following:
 - A. 7-Eleven, Inc., N64W24925 Main Street, Sussex, 53089, for 7- Eleven #35844, Agent: Toshanna A Davis.
 - B. Meijer Stores Limited Partnership, N51W24847 Lisbon Road, Pewaukee, 53072, for Meijer Gas Station #275, Agent: Evangelina Kroll.
 - C. FSA, LLC, N64W23270 Main Street, Sussex, 53089, for Sussex Clark, Agent: Faraz Samin Ansaree.

Motion carried 6-0

- 6. A motion by Jarvis, seconded by Uecker to approve applications for Amusement Device Licenses and Arcade License(s) July 1, 2025 to June 30, 2026 for the following:
 - A. Rumors Sports Bar & Grill – 8 permits
 - B. Sussex Bowl - 30 permits + Arcade License
 - C. Northern Novelty for Belfast Station – 8 permits
 - D. Northern Novelty for Thirsty Duck –11 permits
 - E. Meijer Store – 1 permit
 - F. Northern Novelty for The GOAT – 2 permits
 - G. Sussex Mobile – 4 permits

Motion carried 6-0

- 7. A motion by Jarvis, seconded by Wells to approve Temporary Class “B” retail license for the sale of fermented malt beverages for:
Hamilton High School Alumni Reunion Picnic at Sussex Village Park on August 9, 2025, Agent: Kathryn Reeder

Motion carried 6-0

- 8. A motion by Jarvis, seconded by Zoellick to approve an application for a Dance License:
July 1, 2025 to June 30, 2026 for Sussex Bowl – Class A and B.

Motion carried 6-0

- 9. A motion by Jarvis, seconded by Wells to approve an application for a Mobile Food Vendor for Ochos Mexican Grill.LLC., 8103 W Tower Ave., Milwaukee for Ochos Mexican Grill.

Motion carried 5-1

D. Park & Recreation Board Report

1. There was a discussion about the park design.

A motion by Wells, seconded by Uecker to approve the Ridge Playground Design.

Motion carried 6-0

2. A motion by Wells, seconded by Zoellick to approve the Fee and Rental Policy updates for Parks Facilities and buildings.

Motion carried 6-0

3. A motion by Wells, seconded by Uecker to approve the Special Event Rental for WisCare Insurance Agency LLC.

Motion carried 6-0

4. A motion by Wells, seconded by Adkins to approve the Special Event Rental for The Picklr Pickleball Tournament.

Motion carried 6-0

E. Pauline Haass Library Board Report

1. Trustee Zoellick presented an update from the previous Library Board meeting.

F. Plan Commission Report

1. A motion by Zoellick, seconded by Uecker to approve the CSM for Scooter's Coffee located at the southwest corner of Business Dr and State Highway 164 dividing land identified by Tax Key Number 0273999009 in the BP-1 Business Park District.

Motion carried 6-0

2. A motion by Zoellick, seconded by Jarvis to approve CSM for Culver's restaurant located at W249N6424 State Highway 164 dividing land identified by Tax Key Numbers 0231989008 and 0231989006 in the B-2 Regional Business Zoning District.

Motion carried 6-0

G. Public Safety and Welfare Report

1. A motion by Jarvis, seconded by Uecker to approve the purchase of Cardiac Monitors from Stryker in the amount of \$107,771.84.

Motion carried 6-0

H. Public Works Committee Report

1. A motion by Adkins, seconded by Jarvis to approve the May Public Works bills for payment in the amount of \$1,222,019.56

Motion carried 6-0

2. A motion by Adkins, seconded by Jarvis to approve the Resolution 25-08 for the 2024 CMAR.2025 Annual DNR Stormwater Report.

Motion carried 6-0

6. Staff Reports

Ms. Gehl: Pints in the Park and Ribbon Cutting at 5:30pm at Vista Run Park.

Mr. Smith: Vista Run Park is done but is a work in progress as it is a prairie park and will take 3-4 years for it to grow. The 4th of July Kiddie Parade is at 9:00am and the Fireworks are at 9:20pm.

Mr. Macy: Nothing to report.

Ms. Boehm: Nothing to Report.

7. Comments from Citizens Present

Ben Jarvis gave a public comment.

8. Old Business

None

9. New Business

A. A motion by LeDonne, seconded by Zoellick to approve a Notice of Disallowance of Claim of Katherine Kulas against the Village of Sussex for a vehicle accident on December 23,2024.

Motion carried 6-0

B. A motion by LeDonne, seconded by Uecker to direct staff to prepare a counter offer for the sale of 10,500 sq. feet of property at N62W23469 SILVER SPRING RD to the Village of Sussex.

Motion carried 6-0

C. A motion by LeDonne, seconded by Zoellick to send a letter of support for the County's application to adjust their traffic and transportation plans to include Hwy K.

Motion carries 6-0

10.Consideration on resignations and appointments

A motion by Adkins, seconded by Jarvis to approve the appointments for various committees.

Motion carried 6-0

11. Adjournment

A motion by LeDonne, seconded by Jarvis to adjourn at 6:45PM.

Motion carried 6-0

Respectfully submitted,
Jennifer Boehm
Clerk/Treasurer