

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
May 27, 2025**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00pm.

Members present: Trustees Stacy Riedel, Greg Zoellick, Lee Uecker, Scott Adkins, Ron Wells, Benjamin Jarvis, and President Anthony LeDonne

Members excused: None

Also present: Assistant Village Administrator Katherine Gehl, Village Administrator Jeremy Smith, Village Attorney John Macy, Clerk/Treasurer Jennifer Boehm, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Jarvis, seconded by Wells to approve the April 22, 2025 Village Board meeting minutes.

Motion carried 7-0

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

6/3 – Public Works and Finance & Personnel Committee meetings 6:00PM

6/4 – Architectural Review Board 4:00PM

6/10 – Board of Review 4:00PM-6:00PM

6/12 – Plant and Sip and BINGO 11:00AM-1:00PM

6/17 – Public Safety & Welfare 6:00PM, Plan Commission 6:30PM, and Park Board 6:30PM meetings

6/18 – Library Board meeting 6:00PM

6/19 – Classic Car Cruise Night 5:30PM – 8:00PM

6/24 – Village Board meeting 6:00PM

5. Committee Reports

A. Board of Fire Commissioners Report

Nothing to report

B. Community Development Authority

Nothing to report

C. Finance and Personnel Committee Report

1. Motion by Jarvis, seconded by Zoellick to approve the April Check Register and P-card Statement in the amount of \$1,022,788.78.

Motion carried 7-0

2. Motion by Jarvis, seconded by Wells to approve the April Ace Hardware purchases in the amount of \$733.72. (LeDonne abstained)

Motion carried 6-0

3. Motion by Jarvis, seconded by Zoellick to approve a Mobile Food Vendor application for Two Brothers Pizza, 12524 W Hampton Ave., Butler, 53007 for El Taco Feliz. The Vendor is aware of the 4 hour time limit/day

Motion carried 6-1

4. Motion by Jarvis, seconded by Zoellick to approve the 2025 1st Quarter Investment Report.

Motion carried 7-0

5. Motion by Jarvis, seconded by Wells to approve the re-establishment of the Building Inspector position.

Motion carried 7-0

D. Park & Recreation Board Report

1. Motion by Wells, seconded by Jarvis to approve an Eagle Scout Project by Braden Desmarais to build stairs on the Nancy A. Whelen Trail.

Motion carried 7-0

E. Pauline Haass Library Board Report

1. Trustee Zoellick presented an update from the previous Library Board meeting.

F. Plan Commission Report

Nothing to report

G. Public Safety and Welfare Report

Nothing to report

H. Public Works Committee Report

1. Motion by Adkins, seconded by Uecker to approve the April Public Works bills for payment in the amount of \$609,776.49

Motion carried 7-0

2. Motion by Adkins, seconded by Uecker to approve the 2025 Annual DNR Stormwater Report.

Motion carried 7-0

3. Motion by Adkins, seconded by Uecker to approve the purchase of a Utility Pick-up Truck Replacement from Lynch Truck Ctr., the lowest bidder, for \$48,130.

Motion carried 7-0

6. Staff Reports

Ms. Gehl: Reminder that garbage collection is pushed back one day due to the holiday. The new opening date for the splash pad is Thursday, 5/29 if weather permits.

Mr. Smith: There will be a Public Safety & Welfare meeting on 6/17. Paving will be pushed back one day due to the rain. The Public Works meeting will begin at 6:00PM on 6/3 followed directly by the Finance Committee at approximately 6:15PM. Finance & Personnel will be discussing Liquor Licenses and the length of Village Trustee terms.

Mr. Macy: Mr. Macy is monitoring the Budget Bill and will keep us updated. Mr. Macy discussed a case that brought a Rezoning and Conditional Use Hearing together and was denied based on the Conditional Use.

Ms. Boehm: Nothing to Report

7. Comments from Citizens Present

None

8. Old Business

Jeremy Smith gave an update on Stormwater Pond. Six bids were received. Staff recommends the lowest bidder, New Berlin Grading.

A motion by LeDonne, seconded by Uecker to accept the bid from New Berlin Grading for \$354,928.50 and the standard 10% contingency.

Motion carried 7-0

9. New Business

None

10. Consideration on resignation and appointments

None

11. Adjournment

A motion by LeDonne, seconded by Zoellick to adjourn at 6:29PM.

Motion carried 7-0

Respectfully submitted,
Jennifer Boehm
Clerk/Treasurer