

N64W23760 Main Street Sussex, Wisconsin 53089 (262) 246-5200 info@sussexwi.gov villagesussex.org

AGENDA VILLAGE OF SUSSEX PARKS & RECREATION BOARD 6:30 PM TUESDAY, MAY 20, 2025 SUSSEX CIVIC CENTER – COMMUNITY ROOM 1ST FLOOR N64W23760 MAIN STREET

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Park & Recreation Board, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is virtually in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under any area where the public may comments or if the rules are suspended to allow them to do so.)

- 1. Roll call
- 2. Consideration and possible action on the minutes from the March 18, 2025, meeting
- 3. Comments from Citizens Present
- 4. Update on Park Board Appointments
 - a. Kostka, Tetting, Waltz, Vojtas, Wells' Terms Are Renewed
- 5. <u>Consideration</u> and Possible Action on Eagle Scout Project: Nancy A. Whalen Trail Stairs (Eagle Scout: Braden Desmarais)
- 6. <u>Consideration</u> and Possible Action on <u>Tree Preservation</u> Plan for Silver Spring Industrial Building
- 7. Park & Recreation Director's Report
- 8. Topics for Future Agenda Items
 - a. Sussex Area Service Club/Lions Club 20 Year Contracts
- 9. Adjournment

Robert Fourness	
Chairperson	
La constant	
Jeremy Smith	
Village Administrator	•

Village of Sussex Park and Recreation Board 6:30 p.m. Tuesday, March 18, 2025 Sussex Civic Center N64W23760 Main Street, Sussex, WI 53089

MINUTES

Meeting was called to order at 6:30 pm.

1. Roll Call

Members Present: Chairman Bob Fourness, Trustee Ron Wells, Mike Waltz, Chris Kostka, and Nadine

Coenen

Members Absent: Kelly Tetting and Chuck Vojtas

Village Board Present: Scott Adkins

Staff Present: Parks and Recreation Director, Halie Dobbeck; Village Administrator, Jeremy Smith

2. Consideration and action on minutes from the February 18, 2025, meeting.

Motion by Coenen, seconded by Wells to approve the minutes as presented.

Motion Carried 5-0.

3. Comments from Citizens

No one was present that wished to speak.

4. Consideration on 2025 Concession Stand Agreement

Motion by Waltz, seconded by Wells to approve the 2025 concession stand agreement as presented.

Motion Carried 5-0.

5. Consideration on Village Park Phase B Construction Bids

Motion by Fourness, seconded by Coenen to approve Nicholas and Associates as the general contractor for The Ridge and Park Maintenance facilities.

Motion Carried 5-0.

6. Director's Report

Dobbeck provided the following:

- **-Pool Committee Meeting Update:** The pool committee reviewed 4 concepts for indoor/outdoor aquatic facilities. They selected a facility that they felt best matched the survey results and the desires of the community. Next steps are to pull together education for the public on the process so far and a survey to assess the appetite for the community for a referendum/tax increase.
- -Sussex Dance Recital on 3/8 was the biggest one ever. Over 140 participants, 39 dance performances, and an almost sold-out Hamilton Fine Arts Center. We continue to be a leading presence is Sussex's dance community and providing a quality recreational product.
- -The initial baseball schedule it out. We received 732 field requests and were able to fulfill 92% or 672 of those requests. Teams have been initially billed for their reservations and field requests are open for additional requests. In 2024 we billed for a total of 792 fields. The Jr. Chargers have withdrawn tournament applications for both of their traditionally held tournaments. This is revenue (roughly \$8,500) that we budgeted for this year so this will impact our rental fees budget.
- -Egg Drop is April 12. The timeslots are roughly 50% full. We increased capacity this year to accommodate more families as our analysis of the event last year indicated we could increase capacity without any significant additional work. If you're interested in volunteering at the event, please contact Chris Liedtke or myself.
- -NEW this year is our **Arbor Day Hunt**. It will include a visit to every park in Sussex and participants to find the corresponding animal who benefits from or uses a specific tree as a habitat. The hunt will be April 16-April 30.
- -May 2-3 is the Rummage Sale weekend.

-Construction Timeline Updates: Ridgeview Park will be used for staging the road program. Weaver Drive road construction anticipated 7/21/25-9/11/25. Weaver Drive sidewalk by the Grove construction anticipated 3/24/25-4/11/25. Armory Soccer Lot construction anticipated 6/1/25-6/14/25/
-Our Adults Over 50 Coordinator has resigned. The position will be posted on 3/21/25.

7. Topics for Future Agenda Items

-Quintplex Committee Review (Waltz, Tetting, and Fourness expressed interest in serving on this committee.)

8. Adjournment

Motion by Wells, seconded by Coenen to adjourn at 6:47 p.m.

Motion Carried 5-0.

Respectfully Submitted, Halie Dobbeck Parks and Recreation Director



Braden Desmarais Eagle Project to Benefit

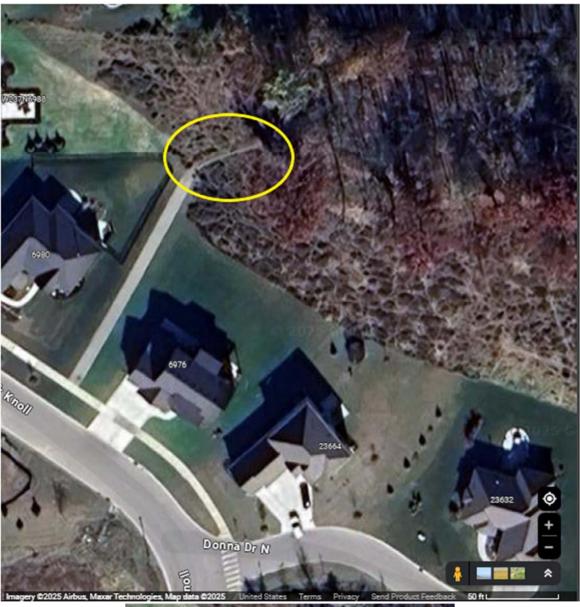
The Village of Sussex; Parks & Recreation Department

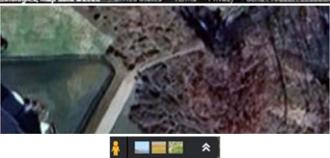
Need outlined by Beneficiary; Install steps at the designated area on the Nancy A. Whalen Trail.

Designated Area of Improvement

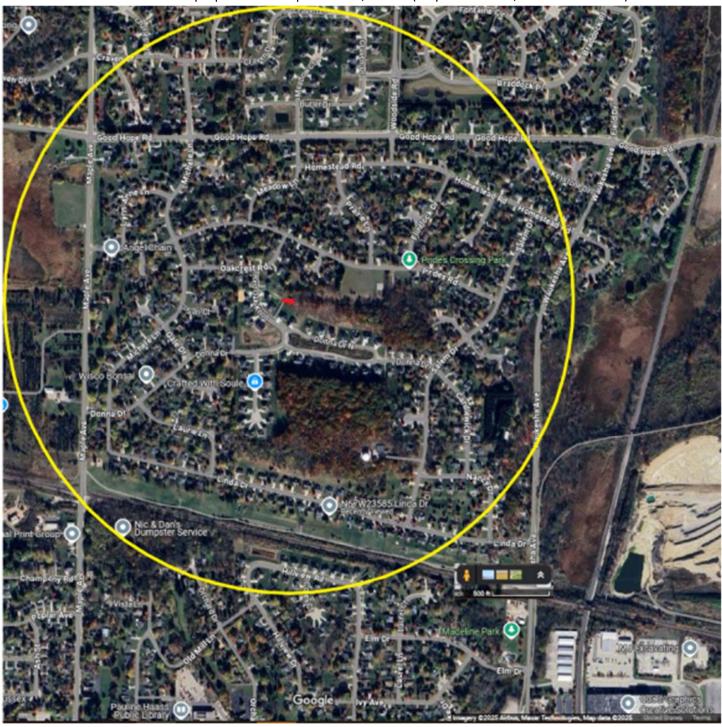
Nancy A. Whalen Trail







Homes within a ½ mile radius of proposed trail improvement; ~600 (Steps area is red, at center of circle)



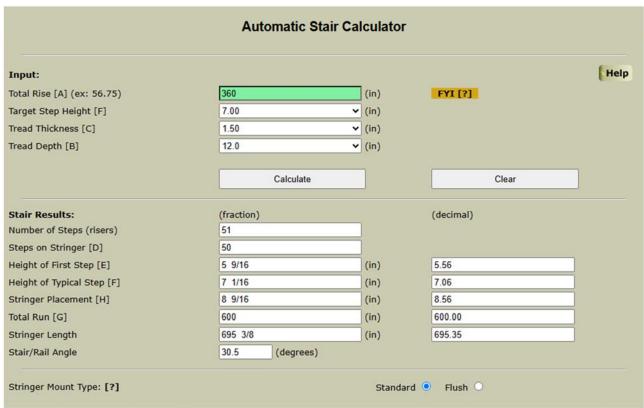
Determining the number of Steps

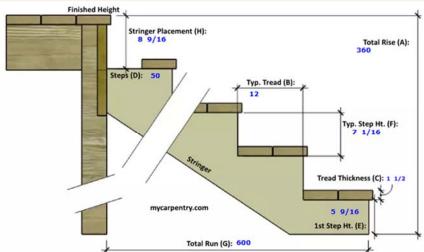


Run of this slope is 50ft. Rise is approximately 30 ft. Fifty steps will be needed for this slope.

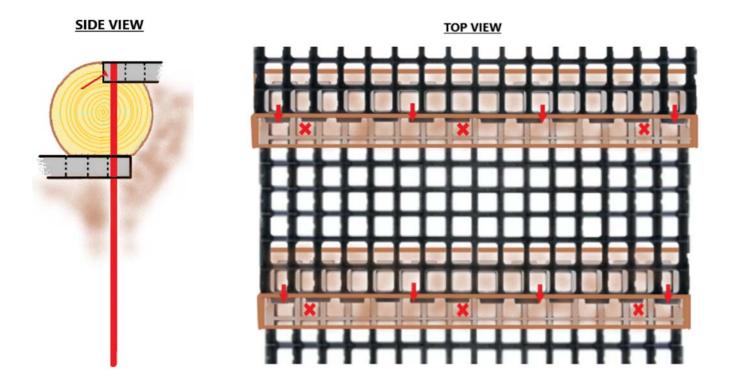


Are you looking for the Metric (millimeters) version of the Stair Calculator?

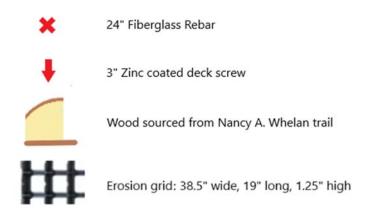




Proposed Design of Steps for Designated Area on Nancy A. Whalen Trail

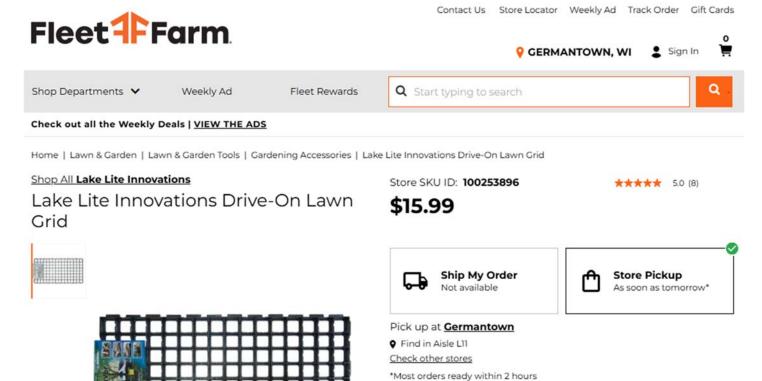


- Erosion grids help retain stair treads, serve as a connection point between steps, and locks in logs as risers between steps.
- Rebar pins lock in the lower grid to the higher grid, creating a solid foundation for each step.
- Deck screws help eliminate separation from grid/stair tread.



Sourcing Materials: Erosion Grids

These grids are rigid and meant for smaller jobs like tire tracks in a yard. Fleet Farm offers these at the lowest price, and offers a donation request form for Eagle Projects.



Item Details

Assembled Depth: 38.5 Assembled Height: 1.25 Assembled Width: 19.0 Assembly Required: Yes Box Contents: 1 grid Depth: 39.75 Intended Use: Outdoor Made In USA: Yes Made in the Midwest: Yes

Description

Quantity

Easy-to-install sections to customize your own path or area. Drive on your lawn with-out damaging the grass. Repair high traffic areas with thriving grass. Each section weighs 4.84-pounds.

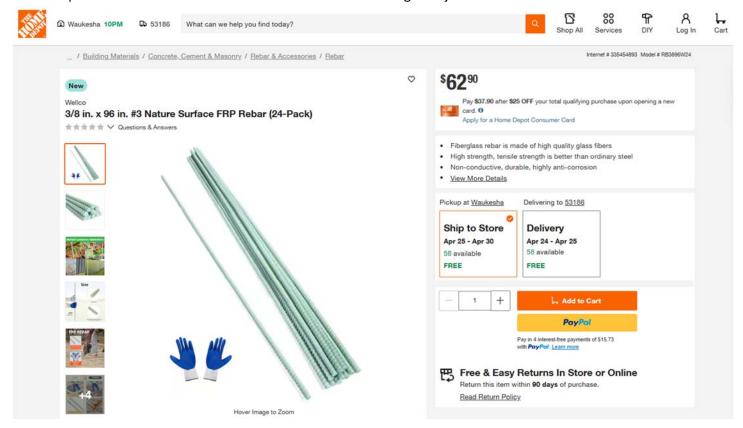
ADD TO CART

Highlights

- The Yard Saver Drive-On Lawn Grid is an eco-friendly solution that allows you to protect your grass in high-traffic areas
- · Durable heavyweight molded plastic
- · Easy installation
- · Protect grass in high-traffic areas
- · Eco-friendly
- Item measures 38.5 in L x 19 in W x 1.25 in H
- · Weight: Approximately 4.55 pounds
- Shipping Dimensions: Approximately 39.75 x 20.25 x 1.25 inches.

Sourcing Materials: Rebar Pins/Stakes

Fiberglass is much less expensive than steel, it won't rust, and buying longer lengths is cheaper than 24" pre-cut lengths. Home Depot also has a donation form for materials needed for Eagle Projects.



Sourcing Materials: Risers

There are many fallen trees throughout the Nancy A. Whelan trail. To include conservation as part of this project, and with Sussex Parks & Rec's permission, I plan to use as much of the applicable branches and trunks of the fallen trees to serve as the natural risers for the steps. Adults with the appropriate power tools will cut and shape them to be level, and lock in the erosion grids as shown in the Side View and Top View diagrams.



N64W23760 Main Street Sussex, Wisconsin 53089 Phone (262) 246-5200 FAX (262) 246-5222

Email: info@villagesussex.org Website: www.villagesussex.org

MEMORANDUM

To: Park and Recreation Board

From: Gabriel Gilbertson, Community Development Director

Re: Silver Spring Speculative Industrial Building

Date: May 9, 2025

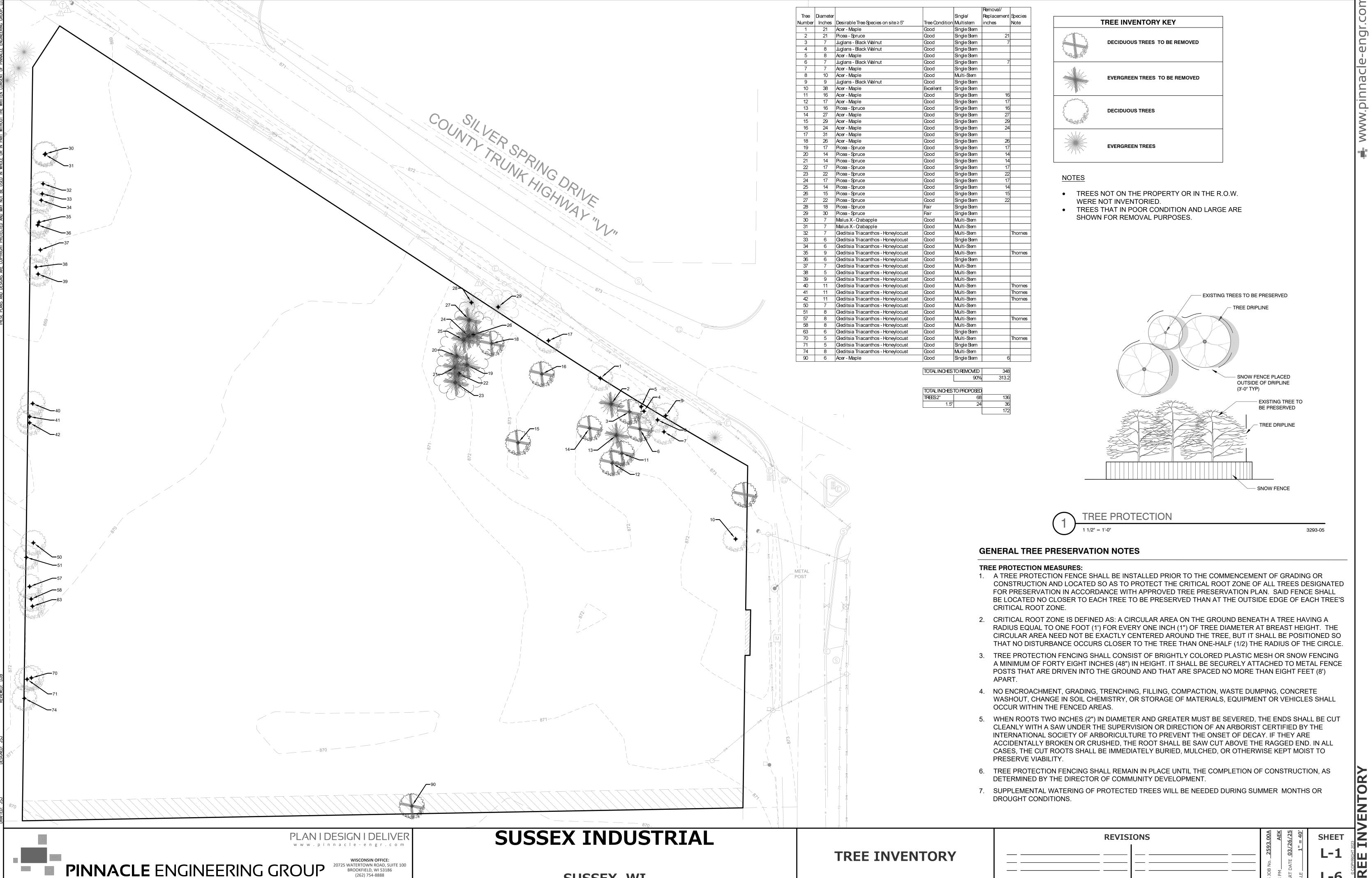
Anderson Ashton has received approval from Plan Commission and Architectural Review Board to construct a 119,000 square foot industrial building on the southwest corner of Silver Spring Dr and Town Line Rd. Mead and Hunt has received Plan of Operation approval to occupy one of the tenant spaces in the building.

According to the tree inventory submitted, the developer is proposing to remove a total of 348 inches worth of trees on the property. The Code allows for a 90% mitigation standard for the overall site, bringing the total to be mitigated to 313 inches. The developer is proposing to plant a total of 172 inches worth of new trees on the site – the result being a shortage of 141 inches, or roughly 70 2" caliper trees.

Rather than plant the remaining number of trees required, the property owner can choose to donate to the Village's tree mitigation fund which the Village uses to plant trees in the parks and along the roads. The developer would be required to submit the donation to the Village in the amount of \$35,250.

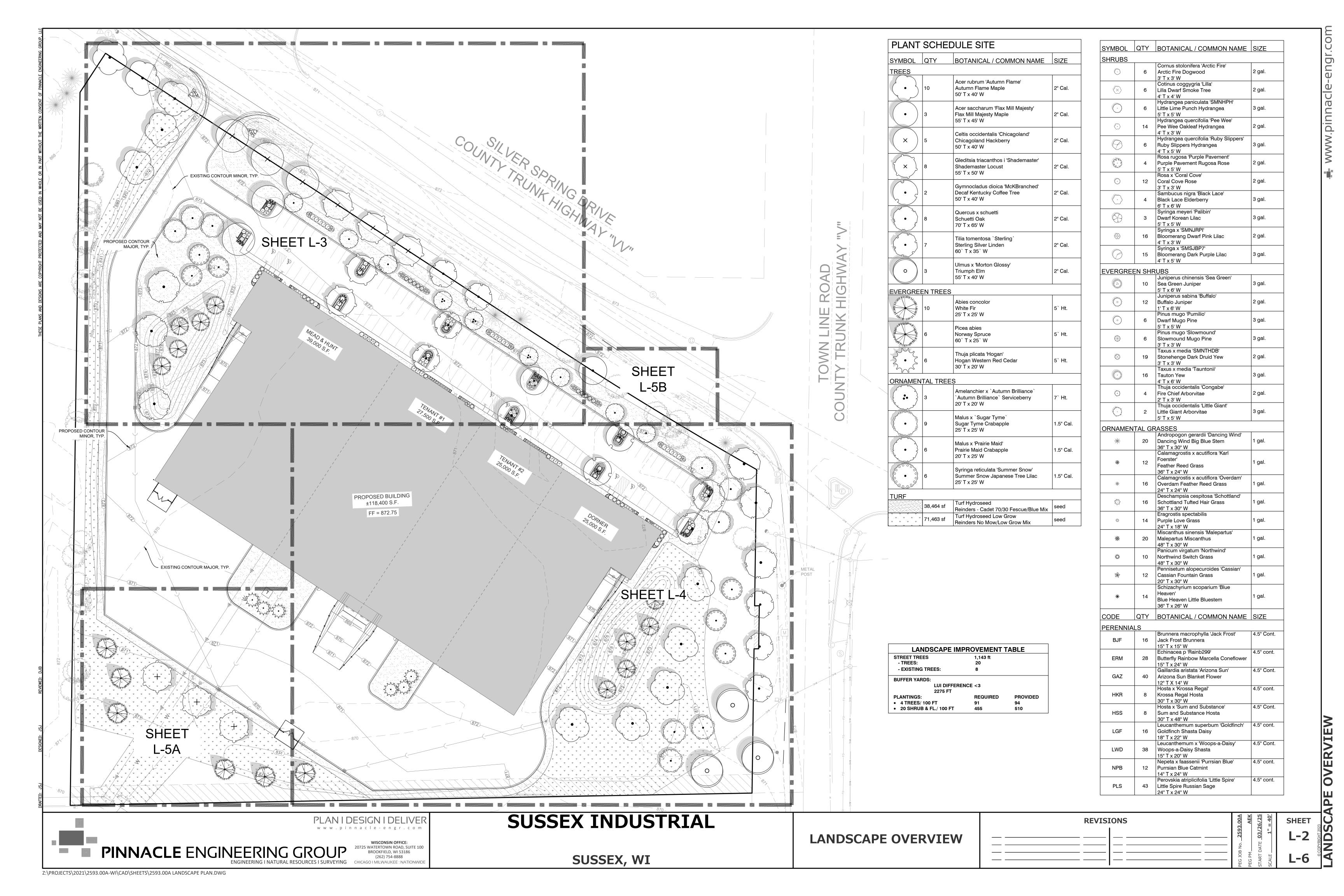
The Tree Preservation Landscape Plan has been reviewed against the Village's Urban Forestry Tree Management Plan and all proposed species are deemed acceptable for their intended use.

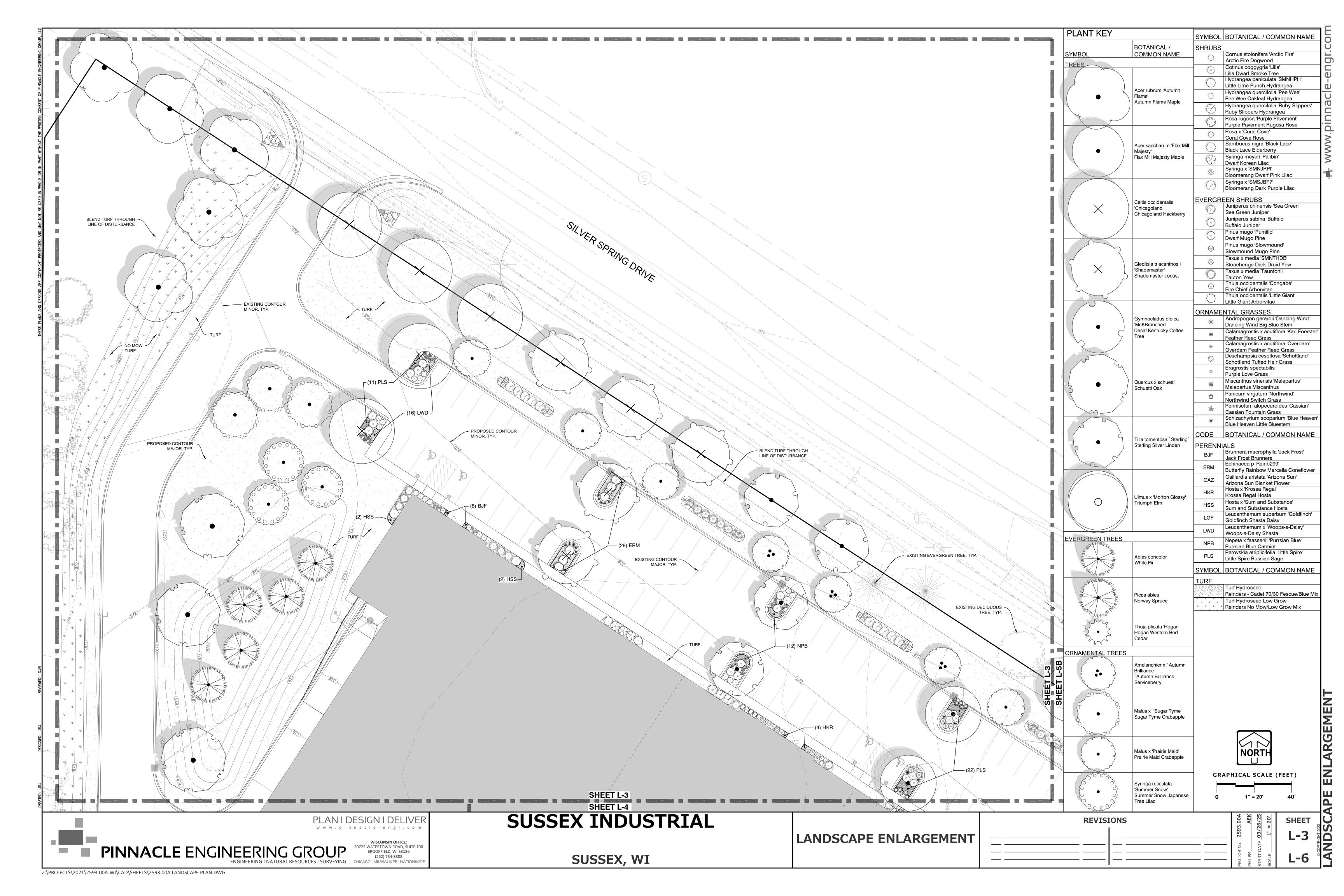
Staff recommends: Staff recommends the Park and Recreation Board approve the tree preservation and mitigation plan for Anderson Ashton and require the onetime payment of \$35,250.

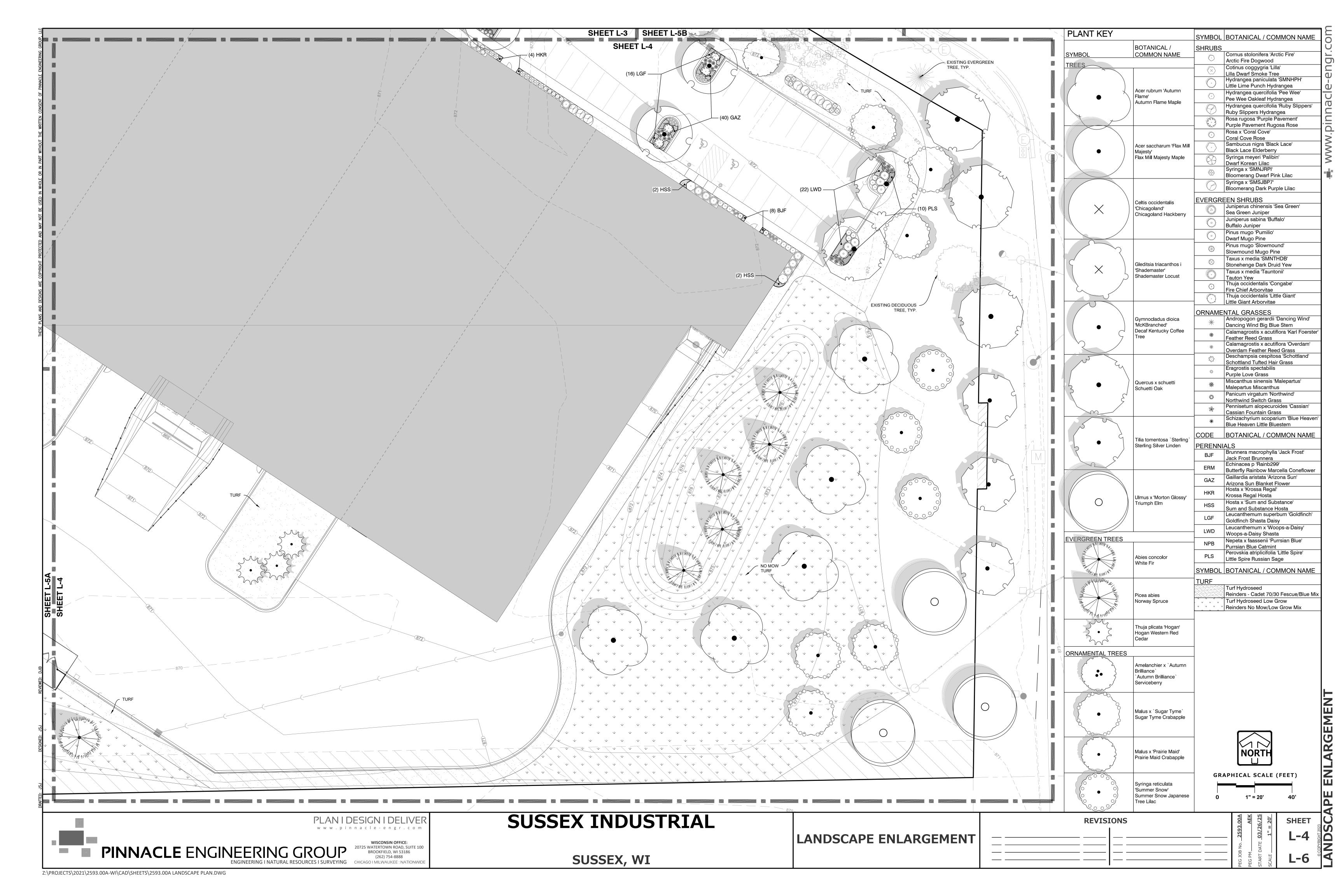


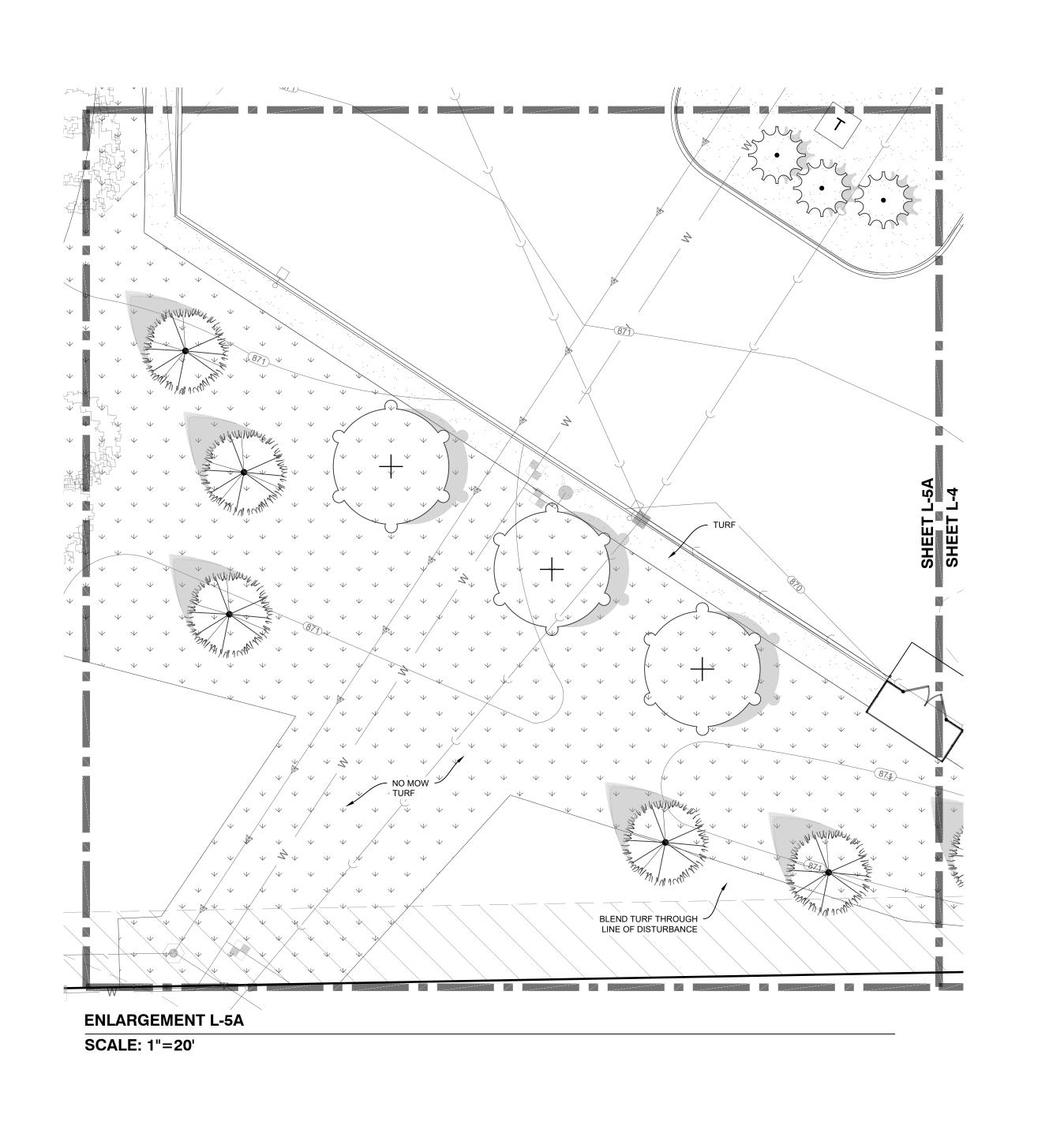
SUSSEX, WI

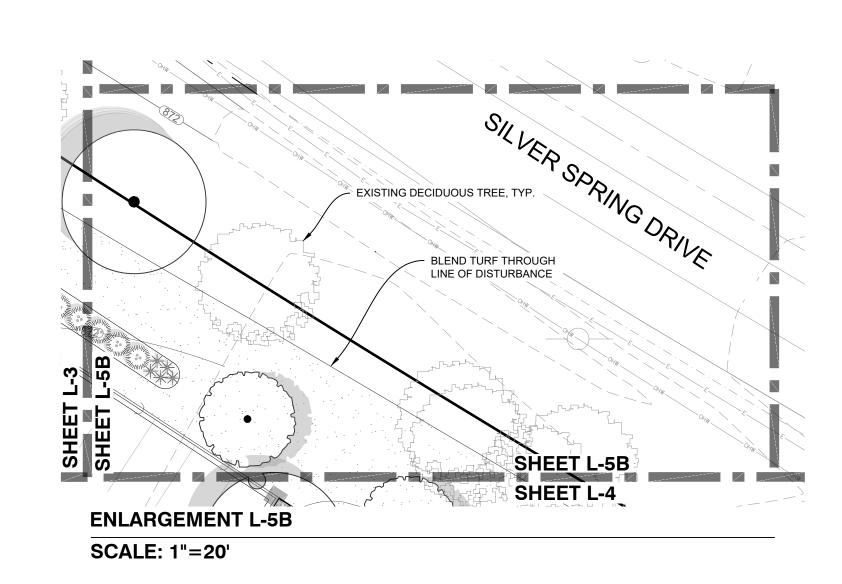
Z:\PROJECTS\2021\2593.00A-WI\CAD\SHEETS\2593.00A LANDSCAPE PLAN.DWG

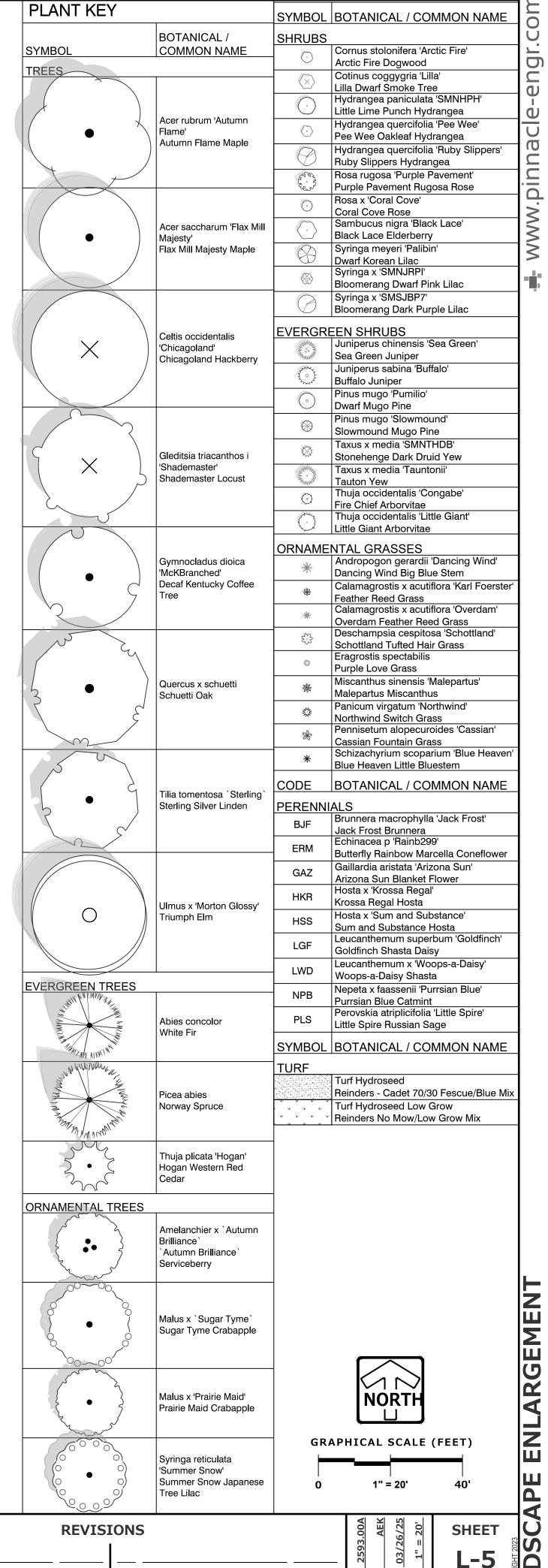












PLAN I DESIGN I DELIVER 20725 WATERTOWN ROAD, SUITE 100 **PINNACLE** ENGINEERING GROUP

SUSSEX INDUSTRIAL

SUSSEX, WI

LANDSCAPE ENLARGEMENT

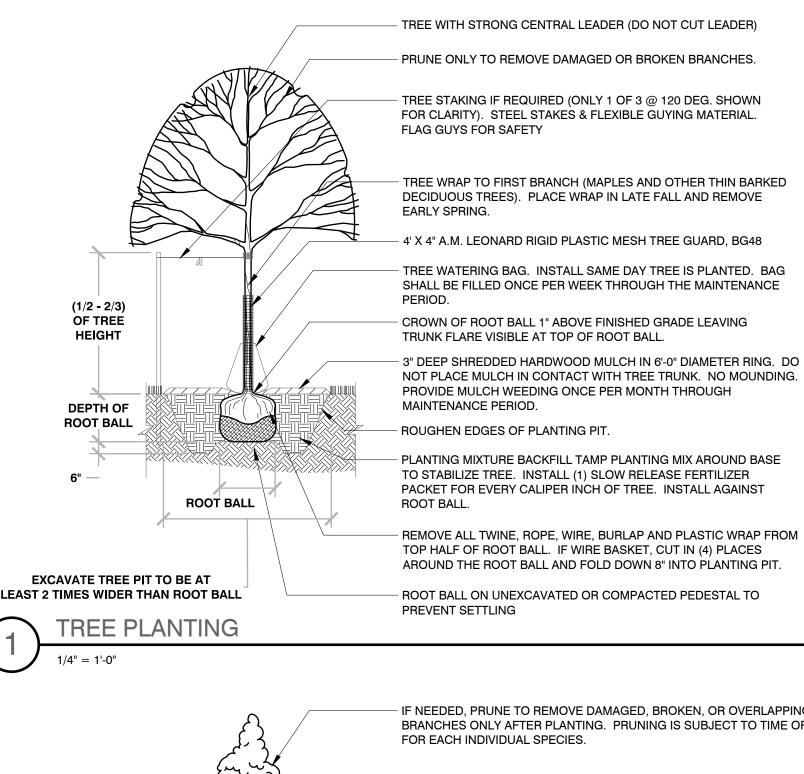
Z:\PROJECTS\2021\2593.00A-WI\CAD\SHEETS\2593.00A LANDSCAPE PLAN.DWG

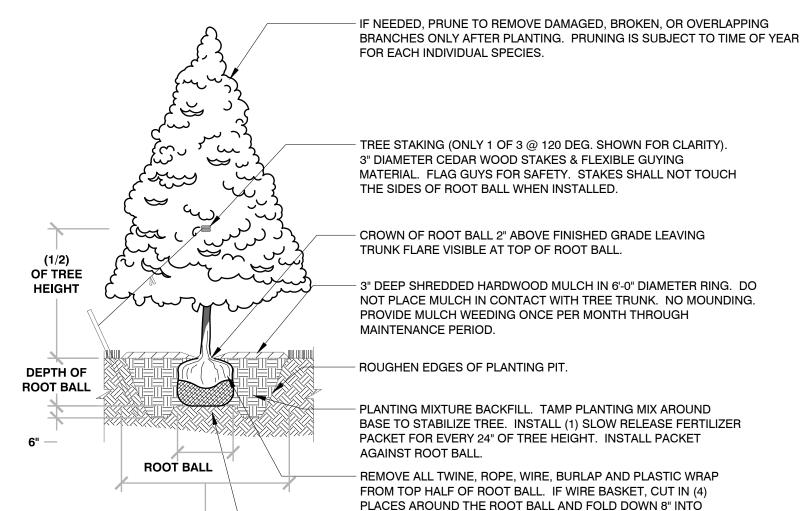
- THE LAYOUT OF ALL PLANTING BEDS AND INDIVIDUAL TREES AND SHRUBS SHALL BE STAKED BY THE CONTRACTOR IN ADVANCE OF INSTALLATION. FLAGGING, STAKES, OR PAINT MAY BE USED TO DELINEATE LOCATIONS AS SCALED FROM THE PLANS. AN APPROVED REPRESENTATIVE WILL REVIEW THESE LOCATIONS WITH THE CONTRACTOR AND MAKE MINOR ADJUSTMENTS AS NECESSARY. BED LAYOUT SHALL ALSO INCLUDE PERENNIAL GROUPINGS BY SPECIES.
- 2. THE CONTRACTOR IS RESPONSIBLE FOR INDEPENDENTLY DETERMINING THE PLANT MATERIAL QUANTITIES REQUIRED BY THE LANDSCAPE PLANS. REPORT ANY DISCREPANCIES TO THE LANDSCAPE ARCHITECT.
- NO PLANT MATERIAL OR PLANT SIZE SUBSTITUTIONS WILL BE ACCEPTED WITHOUT APPROVAL BY THE LANDSCAPE ARCHITECT. ANY CHANGES SHALL BE SUBMITTED TO THE LANDSCAPE ARCHITECT IN WRITING PRIOR TO INSTALLATION.
- 4. ALL BNB STOCK SHALL BE NURSERY GROWN IN A CLAY LOAM SOIL FOR A MINIMUM OF THREE GROWING SEASONS WITHIN 200 MILES OF PROJECT LOCATION, IN A ZONE COMPATIBLE WITH USDA HARDINESS ZONE 5A. SEED SHALL BE PROVIDED FROM A NURSERY (WITHIN 200 MILES) WITH A SIMILAR PLANT HARDINESS ZONE AS PROJECT LOCATION. EXISTING SOIL SHALL BE AMENDED PER SOIL ANALYSIS REPORT TO ENSURE A PROPER GROWING MEDIUM IS ACHIEVED.
- ALL PLANT MATERIAL SHALL COMPLY WITH STANDARDS DESCRIBED IN AMERICAN STANDARD OF NURSERY STOCK - Z60.1 ANSI. LANDSCAPE ARCHITECT OR OWNERS AUTHORIZED REPRESENTATIVE RESERVES THE RIGHT TO INSPECT AND POTENTIALLY REJECT ANY PLANT MATERIAL DEEMED TO NOT MEET THE REQUIRED STANDARDS.
- 6. ALL STOCK SHALL BE FREE OF DISEASES AND HARMFUL INSECTS, DAMAGE, DISORDERS AND DEFORMITIES.
- TREES SHALL HAVE SINGLE, STRAIGHT TRUNKS AND WELL BALANCED BRANCH SYSTEMS. MUTLI-STEM TREES SHALL HAVE 3-4 STRAIGHT TRUNKS AND WELL BALANCED BRANCH SYSTEMS. HEIGHT-TO-CALIPER RATIOS SHALL BE CONSISTENT WITH THE LATEST EDITION OF ANSI Z60.1.
- ROOT SYSTEMS SHALL BE LARGE ENOUGH TO ALLOW FOR FULL RECOVERY OF THE TREE, AND SHALL CONFORM TO STANDARDS AS THEY APPEAR IN THE MOST CURRENT REVISION OF THE AMERICAN ASSOCIATION OF NURSERYMEN'S AMERICAN STANDARD OF NURSERY STOCK ANSI Z60.1
- 9. BNB TREES SHALL BE DUG WITH A BALL OF SOIL, NOT SOFT BALLED OR POTTED AND SHALL BE FIRM IN THEIR ROOTBALL. ROOT BALL SHALL BE WRAPPED (WITH BIODEGRADABLE MATERIAL). THE TREE ROOT FLARE, OR COLLAR, SHALL BE AT OR WITHIN THE TOP THREE INCHES OF GRADE
- 10. ALL SPRING TREES MUST BE FRESHLY DUG IN THE MOST RECENT SPRING.
- 11. ALL AUTUMN TREES MUST BE FRESHLY DUG IN THE MOST RECENT AUTUMN.
- 12. TREES SHALL BE ALIVE, HEALTHY AND APPROPRIATELY MOIST, AT TIME OF DELIVERY. TREES SHALL BE SUBJECT TO INSPECTION FOR CONFORMITY TO SPECIFICATION REQUIREMENTS AND APPROVAL BY THE LANDSCAPE ARCHITECT OR OWNERS REPRESENTATIVE. THE LANDSCAPE ARCHITECT OR OWNERS REPRESENTATIVE RESERVES THE RIGHT TO REJECT ANY TREES THAT DO NOT MEET THE SPECIFICATIONS OR THAT HAVE BEEN DAMAGED DURING SHIPMENT. THE LANDSCAPE INSTALLER MUST RECEIVE APPROVAL FROM LANDSCAPE ARCHITECT FOR ANY SUBSTITUTIONS OR ALTERATIONS.
- 13. ALL PLANT MATERIAL SHALL BE INSTALLED IN ACCORDANCE WITH PLANTING DETAILS.
- 14. ALL PLANTING BEDS SHALL HAVE A MINIMUM 10" DEPTH OF PREPARED SOIL WITH APPROVAL, EXISTING SOIL MAY BE UTILIZED PROVIDED THE PROPER SOIL AMENDMENTS ARE TILLED THOROUGHLY INTO THE TOP 10" OF SOIL. REFER TO SOIL PLACEMENT NOTES.
- 15. WHILE PLANTING TREES AND SHRUBS, BACKFILL ² OF PLANTING HOLE AND WATER TREE THOROUGHLY BEFORE INSTALLING THE REMAINDER OF SOIL MIXTURE. AFTER ALL SOIL HAS BEEN PLACED INTO THE PLANTING HOLE WATER THOROUGHLY AGAIN.
- 16. THE CONTRACTOR MUST LABEL ALL TREES WITH THE COMMON AND BOTANICAL NAMES PRIOR TO FINAL INSPECTION.
- 17. OAK TREES SHALL BE TREATED FOR TWO-LINE CHESTNUT BORER BOTH AT THE TIME OF INSTALLATION AND DURING THE SECOND GROWING SEASON.
- 18. ALL PLANTING BEDS SHALL BE MULCHED WITH 3" DEEP SHREDDED HARDWOOD MULCH, AND ALL TREES PLANTED IN TURF AREAS SHALL RECEIVE A 3" DEEP SHREDDED HARDWOOD MULCHED RING AS SHOWN IN PLANTING DETAILS.
- 19. ALL PLANTING BEDS AND TREE RINGS SHALL HAVE A 4" DEEP TRENCHED BED EDGE CREATED BY EITHER A FLAT LANDSCAPE SPADE OR MECHANICAL EDGER. BED EDGES ARE TO BE CUT CLEAN AND SMOOTH AS SHOWN ON LANDSCAPE PLANS WITH A CLEAN DEFINITION BETWEEN TURF AND PLANTING AREAS.
- 20. ALL TURF SEED AREAS SHALL RECEIVE A MINIMUM OF 6" DEPTH OF TOPSOIL WITH APPROVAL, EXISTING SOIL MAY BE UTILIZED PROVIDED THE PROPER SOIL AMENDMENTS ARE TILLED THOROUGHLY INTO THE TOP 6" OF SOIL AS INDICATED IN THE SOIL PLACEMENT NOTES. REQUIRED AMENDMENTS SHALL BE DETERMINED BASED ON A SOIL ANALYSIS TO BE PERFORMED. ALL TOPSOIL AMENDMENT SHALL BE AGED WEED FREE MANURE OR CLASS 1 ORGANIC MATTER.
- 21. FOR LAWN SEEDING, APPLY A STARTER FERTILIZER AND SEED UNIFORMLY AT THE RATE RECOMMENDED BY MANUFACTURER, AND PROVIDE A MULCH COVERING THAT IS SUITABLE TO PROMOTE SEED GERMINATION AND TURF ESTABLISHMENT. CONTRACTOR TO PROVIDE FERTILIZER, SEED, AND MULCH SPECIFICATIONS TO THE LANDSCAPE ARCHITECT FOR APPROVAL PRIOR TO INSTALLATION. EROSION CONTROL MEASURES ARE TO BE INSTALLED IN THOSE AREAS REQUIRING STABILIZATION (SWALES, SLOPES EXCEEDING 1:3, AND THOSE LOCATIONS INDICATED IN CIVIL DRAWINGS).

- 22. THE CONTRACTOR TO ENSURE A SMOOTH, UNIFORM QUALITY TURF IS ACHIEVED WITH NO BARE SPOTS LARGER THAN 6" X 6". ANY BARE SPOTS LARGER THAN 6" X6" AT THE END OF ESTABLISHMENT PERIOD SHALL BE RESEEDED AT THE CONTRACTORS EXPENSE TO OBTAIN A DENSE, UNIFORM
- 23. ALL FINISH GRADING AND LAWN AREAS TO BE INSTALLED BY LANDSCAPE
- 24. ALL DISTURBED AREAS WITHIN THE PROJECT SHALL BE RESTORED TO ORIGINAL OR BETTER CONDITION.
- 25. ALL DISTURBED AREAS OUTSIDE THE LIMITS OF WORK SHALL BE RESTORED TO ORIGINAL OR BETTER CONDITION AT NO ADDITIONAL COST TO THE OWNER
- 26. THE CONTRACTOR SHALL VERIFY ALL EXISTING UTILITIES, INCLUDING ANY IRRIGATION LINES, PRIOR TO DIGGING. CONSULT DIGGERS HOTLINE.
- 27. TREES SHALL BE INSTALLED NO CLOSER THAN:
 - -10 FEET FROM ANY FIRE HYDRANT
 - 7 FEET FROM STORM SEWER, SANITARY SEWER LATERALS, DRIVEWAYS, AND WATER SERVICE
- 28. THE CONTRACTOR SHALL ENSURE THAT SOIL CONDITIONS AND COMPACTION ARE ADEQUATE TO ALLOW FOR PROPER DRAINAGE AROUND THE CONSTRUCTION SITE. UNDESIRABLE CONDITIONS SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO BEGINNING OF WORK. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO ENSURE PROPER SURFACE AND SUBSURFACE DRAINAGE IN ALL AREAS
- 29. THE CONTRACTOR IS RESPONSIBLE FOR ALL PERMITS, FEES, AND LICENSES NECESSARY FOR THE INSTALLATION OF THIS PLAN.
- 30. THE CONTRACTOR IS TO REVIEW ALL SITE ENGINEERING DOCUMENTS PRIOR TO INSTALLATION. ANY CONFLICTS MUST BE REPORTED TO THE LANDSCAPE ARCHITECT. THESE LANDSCAPE DRAWINGS ARE FOR THE INSTALLATION OF PLANT MATERIALS ONLY UNLESS OTHERWISE STATED.
- 31. THE CONTRACTOR SHALL PROVIDE WATERING AND MAINTENANCE SERVICES FOR A PERIOD OF 60 DAYS TO ENSURE VEGETATIVE ESTABLISHMENT. UPON COMPLETION OF THE PROJECT, CONTRACTOR SHALL SUPPLY THE OWNER IN WRITING WITH ONGOING WATERING AND MAINTENANCE INSTRUCTIONS.
- 32. PLANT MATERIALS SHALL BE GUARANTEED FOR A PERIOD OF ONE (1) YEAR FROM TIME OF OWNER ACCEPTANCE. ONLY ONE REPLACEMENT PER PLANT WILL BE REQUIRED DURING THE WARRANTY PERIOD EXCEPT IN THE EVENT OF FAILURE TO COMPLY WITH THE SPECIFIED REQUIREMENTS.
- 33. THE CONTRACTOR IS RESPONSIBLE TO CONDUCT A FINAL WALK THROUGH WITH THE LANDSCAPE ARCHITECT AND OR OWNERS REPRESENTATIVE TO ANSWER QUESTIONS, PROVIDE INSTRUCTIONS, AND ENSURE THAT PROJECT REQUIREMENTS HAVE BEEN MET.

SOIL PLACEMENT NOTES

- LOOSEN SUBGRADE TO A MINIMUM DEPTH INDICATED IN PLANTING NOTES USING A CULTI-MULCHER OR SIMILAR EQUIPMENT, AND REMOVE STONES MEASURING OVER 1-1/2 INCHES IN ANY DIMENSION, STICKS, RUBBISH AND OTHER EXTRANEOUS MATTER. AREAS ADJACENT TO WALKS AND PAVEMENT SHALL BE FREE OF EXCESS STONE AND PAVING MATERIALS SO AS TO PROVIDE AN UNINTERRUPTED CROSS SECTION OF SOIL. INTERNAL PARKING ISLANDS SHALL BE LOOSENED TO A DEPTH OF 30".
- 2. THOROUGHLY BLEND PLANTING SOIL MIX FOR PLANTING BED AREAS. (1 PART EXISTING SOIL, 1 PART TOPSOIL, 1 PART ORGANIC SOIL AMENDMENT, 2.9 POUNDS PER CUBIC YARD OF 4-4-4 ANALYSIS SLOW-RELEASE FERTILIZER)
- 3. TREE AND SHRUB HOLES SHALL BE FILLED WITH A PREPARED PLANTING MIXTURE OF 1 PART TOPSOIL, 2 PARTS PLANTING SOIL MIX.
- 4. SPREAD SOIL AND SOIL AMENDMENTS TO DEPTH INDICATED ON DRAWINGS, BUT NOT LESS THAN REQUIRED TO MEET FINISH GRADES AFTER NATURAL SETTLEMENT. (FINISH GRADE OF PLANTING BEDS SHALL BE 3" BELOW ALL ADJACENT SURFACES. FINISH GRADE OF TURF SEEDING AREAS SHALL BE 1" BELOW ALL ADJACENT HARD SURFACES, WALKS, AND CURBS.)
- PLACE APPROXIMATELY 1/2 OF TOTAL AMOUNT OF SOIL REQUIRED. WORK INTO TOP OF LOOSENED SUBGRADE TO CREATE A TRANSITION LAYER, THEN PLACE REMAINDER OF THE SOIL. SOIL TRANSITION LAYER SHALL BE TILLED TO A MINIMUM DEPTH OF 6" BELOW THE DEPTH OF NEWLY PLACED SOIL. PARKING LOT ISLANDS SHALL BE CROWNED TO A HEIGHT OF 6" TO PROVIDE PROPER DRAINAGE UNLESS OTHERWISE NOTED.
- 6. DO NOT SPREAD IF PLANTING SOIL OR SUBGRADE IS FROZEN, MUDDY, OR EXCESSIVELY WET.
- 7. FINISH GRADING: GRADE SOIL TO A SMOOTH, UNIFORM SURFACE PLANE WITH A LOOSE, UNIFORMLY FINE TEXTURE.
- 8. ROLL AND RAKE, REMOVE RIDGES, AND FILL DEPRESSIONS TO MEET FINISH
- RESTORE PLANTING BEDS IF ERODED OR OTHERWISE DISTURBED AFTER FINISH **GRADING AND BEFORE PLANTING**





PLACES AROUND THE ROOT BALL AND FOLD DOWN 8" INTO ROOT BALL ON UNEXCAVATED OR COMPACTED PEDESTAL TO

PREVENT SETTLING

SHRUB PLANTING PRUNE ONLY TO REMOVE DEAD OR BROKEN BRANCHES BOTTOM OF ROOT FLARE FLUSH WITH FINISHED GRADE 3" MULCH **TOPSOIL** HAND LOOSEN AND PULL ROOTS OUT OF CONTAINER MATERIAL TO PREVENT PLANT FROM BECOMING ROOT BOUND REMOVE ALL TWINE, ROPE, WIRE, BURLAP AND PLASTIC WRAP FROM TOP HALF OF ROOT BALL BALLED BARE ROOT AND BURLAPPED' CONTAINER SCARIFY 4" AND RECOMPACT

BAREROOT PLANTING NOTES SOAK ROOTS IN WATER FOR AT LEAST ONE HOUR BUT NOT MORE THAN 24 HOURS PRIOR TO PLANTING

- SCARIFY SIDES AND BOTTOMS OF HOLE. PROCEED WITH CORRECTIVE PRUNING OF THE TOP AND BOTTOM ROOTS.
- TRANSFER PLANT DIRECTLY FROM WATER TO HOLE. SET PLANT SO THE ROOT FLARE IS
- APPROXIMATELY AT THE FINISHED SOIL ELEVATION. SPREAD ROOTS OUT EVENLY. PLUMB AND IMMEDIATELY BACKFILL WITH PLANTING SOIL MIX.

EXCAVATE TREE PIT TO BE AT

LEAST 2 TIMES WIDER THAN ROOT BALL

EVERGREEN TREE PLANTING

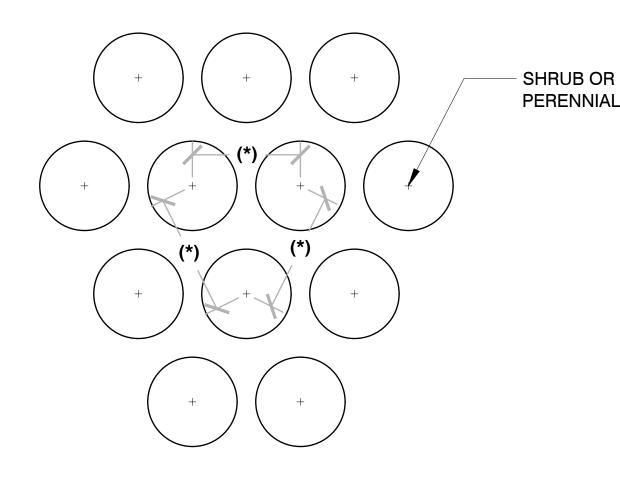
WATER THOROUGHLY WITHIN 2 HOURS TO SETTLE PLANTS AND FILL VOIDS. BACKFILL VOIDS AND WATER SECOND TIME.

SHRUB PLANTING 329333-02

PLACE MULCH WITHIN 48 HOURS OF THE SECOND WATERING UNLESS SOIL MOISTURE IS EXCESSIVE.

PERENNIAL PLANTING **PER PLANT** SPACING FINISHED GRADE TOP OF MULCH HAND LOOSEN AND PULL ROOTS **OUT OF CONTAINER MATERIAL TO** PREVENT PLANT FROM BECOMING ROOT BOUND - PLANTING MIX - SUBGRADE

PERENNIAL PLANTING



(*) = SPECIFIED PLANT SPACING PER PLANTING LIST

PLANT SPACING

FINISHED GRADE STRAIGHT, CLEAN CUT THROUGH GRASS MULCH BED 45° ANGLE CUT BACK TO FINISHED GRADE OF MULCH BED

TURF

3293-03



PLAN I DESIGN I DELIVER www.pinnacle-engr.com

SUSSEX INDUSTRIAL

SUSSEX, WI

LANDSCAPE GENERAL **NOTES & DETAILS**

SUBGRADE

SHEET REVISIONS .-6