

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of  
April 1, 2025**

**1. Roll Call**

The meeting was called to order by Adkins at 6:00p.m.

Members present: Trustee Scott Adkins, Trustee Ben Jarvis, Member Michael Carlson,  
and Village President Anthony LeDonne

Absent: Trustee Stacy Riedel

Also present: Assistant Village Administrator Katherine Gehl and Village Administrator  
Jeremy Smith

A quorum of the Village Board was not present at the meeting.

**2. Consideration and possible action on minutes**

A motion by Jarvis, seconded by Carlson to approve the March 4, 2025 meeting minutes as  
presented.

Motion carried 4-0

**3. Comments from Citizens**

None

**4. Check Register and P-card statements:**

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of the  
March Check Register and P-Card statement in the amount of \$1,385,212.18.

Motion carried 4-0

**5. Ace Hardware Purchases**

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of the  
March Ace Hardware Purchases in the amount of \$1,068.49 (LeDonne abstained)

Motion carried 3-0

**6. Full Service Retail Sales Application**

A motion by Jarvis, seconded by Carlson to recommend to the Village Board approval of a  
Full Service Retail Sales Application for the following:

- A. Raised Grain Brewing Company, LLC at Amory Park on June 7, 2025, Agent: Nick Reistad
- B. Amorphic Beer, LLC at Village Park on June 6, August 1, and September 20, 2025, Agent: Alan Willhite
- C. Kellermeister Beverages, LLC at Village Park on May 22, 2025, Agent: Chad Ostram

- D. Kellermeister Beverages, LLC at Vista Run Park on June 26, 2025, Agent: Chad Ostram
- E. Kellermeister Beverages, LLC at Sussex Civic Center on July 17, 2025, Agent: Chad Ostram
- F. Kellermeister Beverages, LLC at Sussex Civic Center on August 17, 2025, Agent: Chad Ostram
- G. Kellermeister Beverages, LLC at Amory Park on September 11, 2025, Agent: Chad Ostram

Motion carried 4-0

#### **7. . Temporary Class “B” Retail License-Sussex Baseball Club**

A motion by Carlson, seconded by Adkins to recommend to the Village Board approval of a Temporary Class “B” retail license for the sale of fermented malt beverages for Sussex Baseball Club for Village Park Concessin stand from May 1, 2025 through September 30, 2025, Agent: Paula Ghelfi.

Motion carried 4-0

#### **8. Temporary Class “B” Retail License-SAS**

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of a Temporary Class “B” retail license for the sale of fermented malt beverages for Sussex Area Service Club for Spooky Sussex on October 17, 2025, Agent: Jennifer Waltz.

Motion carried 4-0

#### **9. Resolution No. 25-07**

A motion by Jarvis, seconded by LeDonne to recommend to the Village Board approval of Resolution 25-07 authorizing the Issuance and Establishing Parameters for the sale of not to exceed \$4,330,000 general obligation promissory notes, Series 2025A.

Motion carried 4-0

#### **9. 2025/2026 Insurance Renewal**

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of the 2025/2026 Insurance Renewal.

Motion carried 4-0

#### **9. Future Topics**

None

#### **10. Adjournment**

A motion by Jarvis, seconded by Adkins to adjourn the meeting at 6:09p.m.

Motion carried 4-0

Respectfully submitted,  
Jennifer Boehm  
Clerk/Treasurer