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**AGENDA FINANCE AND PERSONNEL COMMITTEE  
VILLAGE OF SUSSEX  
6:00 P.M. TUESDAY, APRIL 1, 2025  
SUSSEX CIVIC CENTER - VILLAGE BOARD ROOM 2<sup>nd</sup> FLOOR  
N64W23760 MAIN STREET**

Pursuant to the requirements of Section 19.84, Wis Stats., notice is hereby given of a meeting of the Sussex Finance & Personnel Committee, at which a quorum or negative quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. Notice of Quorum, (Chairperson to announce if a quorum/negative quorum of the Village Board is in attendance: Please let the minutes reflect that a quorum/negative quorum of the Village Board are present and that the Board members may be making comments as part of any public comments sections, public hearings, or if the rules are suspended to allow them to do so.)

1. Roll call.
2. Consideration and possible action on minutes of the Finance and Personnel Committee meeting of March 4, 2025.
3. Consideration and possible action on March Check Register and P-card Statement.
4. Consideration and possible action on March Ace Hardware purchases.
5. Recommendation and possible action on Producer Full-Service Retail Sales Application for:
  - A. Raised Grain Brewing Company, LLC at Amory Park on June 7, 2025, Agent: Nick Reistad
  - B. Amorphic Beer, LLC at Village Park on June 6, August 1, and September 20, 2025, Agent: Alan Willhite
  - C. Kellermeister Beverages, LLC at Village Park on May 22, 2025, Agent: Chad Ostram
  - D. Kellermeister Beverages, LLC at Vista Run Park on June 26, 2025, Agent: Chad Ostram
  - E. Kellermeister Beverages, LLC at Sussex Civic Center on July 17, 2025, Agent: Chad Ostram
  - F. Kellermeister Beverages, LLC at Sussex Civic Center on August 17, 2025, Agent: Chad Ostram
  - G. Kellermeister Beverages, LLC at Amory Park on September 11, 2025, Agent: Chad Ostram
6. Recommendation and possible action on temporary Class “B” retail license for the sale of fermented malt beverages for Sussex Baseball Club for Village Park Concession stand from May1 through September 30, 2025, Agent: Paula Ghelfi.
7. Recommendation and possible action on temporary Class “B” retail license for the sale of fermented malt beverages for Sussex Area Service Club for Spooky Sussex on October 17, 2025, Agent: Jennifer Waltz.
8. Consideration and possible action on Resolution No. 25-07 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,330,000 General Obligation Promissory Notes, Series 2025A.
9. Consideration and possible action on the 2025/2026 Insurance Renewal.

10. Future Topics.

11. Adjournment.

Chairperson  
Benjamin Jarvis

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Katherine Gehl, Assistant Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information contact the Village Clerk at 262-246-5200.

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of  
March 4, 2025**

**1. Roll Call**

The meeting was called to order by Adkins at 6:40p.m.

Members present: Trustee Scott Adkins, Trustee Stacy Riedel, Member Michael Carlson,  
and Village President Anthony LeDonne

Absent: Trustee Ben Jarvis

Also present: Assistant Village Administrator Katherine Gehl, Village Administrator Jeremy  
Smith, and Trustee Lee Uecker

A quorum of the Village Board was present at the meeting.

**2. Consideration and possible action on minutes**

A motion by Adkins, seconded by Riedel to approve the February 4, 2025 meeting minutes  
as presented.

Motion carried 4-0

**3. Comments from Citizens**

None

**4. Check Register and P-card statements:**

A motion by Adkins, seconded by Riedel to recommend to the Village Board approval of the  
February Check Register and P-Card statement in the amount of \$1,188,191.31.

Motion carried 4-0

**5. Ace Hardware Purchases**

A motion by Adkins, seconded by Carlson to recommend to the Village Board approval of the  
February Ace Hardware Purchases in the amount of \$0.00 (LeDonne abstained)

Motion carried 3-0

**6. Temporary Class "B" Retail License-Sussex Lions Daze**

A motion by Adkins, seconded by Riedel to recommend to the Village Board approval of a  
Temporary Class "B" retail license for the sale of fermented malt beverages for Sussex Lions  
Club for Sussex Lions Daze at Sussex Village Park from July 11, 2025 through July 13, 2024,  
Agent: Rick Vodicka.

Motion carried 4-0

**7. . Temporary Class "B" Retail License-SAS Club Big Engine Show & Threshing Bee**

A motion by Adkins, seconded by Carlson to recommend to the Village Board approval of a  
Temporary Class "B" retail license for the sale of fermented malt beverages for Sussex Area

Service Club for SAS Club Big Engine Show & Threshing Bee at Sussex Village Park from August 23, 2025 through August 25, 2025, Agent: Rick Vodicka.

Motion carried 4-0

**8. Temporary Class “B” Retail License-HAWSfest**

A motion by Adkins, seconded by Riedel to recommend to the Village Board approval of a Temporary Class “B” retail license for the sale of fermented malt beverages for Humane Animal Welfare Society of Waukesha County for HAWSfest at Sussex Village Park on May 3, 2025, Agent: Jessica Pinkos.

Motion carried 4-0

**9. Temporary Class “B” Retail License-Village Park Concession Stand at Sussex Village Park**

A motion by Adkins, seconded by Carlson to recommend to the Village Board approval of a Temporary Class “B” retail license for the sale of fermented malt beverages for SBA Operations for Village Park Concession Stand at Sussex Village Park from May 1, 2025 and ending September 30, 2025 Agent: Samantha May.

Motion carried 4-0

**9. Resolution No. 25-06**

A motion by Adkins, seconded by LeDonne to recommend to the Village Board approval of Resolution No. 25-06 authorizing the redemption of the General Obligation Community Development Bonds, Series 2013, Dated September 17, 2013 and update on 2025 Debt issue plan.

Motion carried 4-0

**9. Adjournment**

A motion by Adkins, seconded by LeDonne to adjourn the meeting at 7:05p.m.

Motion carried 4-0

Respectfully submitted,  
Jen Boehm  
Clerk/Treasurer

**Village of Sussex  
Village Board Payment Approvals  
Mar-2025**

Payroll Registers

First Pay Period - Regular	\$	171,667.25	
Second Pay Period - Board	\$	<u>164,722.75</u>	
Total Payroll	\$	336,390.00	
P-Card Purchases	\$	87,682.12	(Including library and village)
Check Register (03/01/25 - 03/31/25)	\$	<u>961,140.06</u>	(less Ace Hardware)
<b>Grand Total</b>	<b>\$</b>	<b><u>1,385,212.18</u></b>	

## Report Criteria:

Report type: GL detail

Vendor.Vendor number = {&lt;&gt;} 2

Check.Type = {&lt;&gt;} "Adjustment"

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
03/10/2025	21209	BOUND TREE MEDICAL LLC	MASKS/HEADSTRAPS	491.49	100-52200-000-342	Medical Supplies
03/10/2025	21209	BOUND TREE MEDICAL LLC	AIRWAYS	278.88	100-52200-000-342	Medical Supplies
03/10/2025	21210	COUNSILMAN/HUNSAKER & ASSOCIATES INC	POOL STUDY	10,050.00	100-57620-000-820	Improvements
03/10/2025	21211	DOBBECK, HALIE - ACH	REIMBURSEMENT - MILEAGE	174.72	100-55200-000-390	Expenses
03/10/2025	21212	HOOPER HANDS - ACH	PRINCIPLES OF DRIBBLING 2/8/25-3/1/25	1,740.00	100-55350-000-140	Program Instructors
03/10/2025	21213	SMITH, JEREMY - ACH	REIMBURSEMENT	194.50	100-51410-000-390	Expenses
03/10/2025	21214	JASTER, JOEL - ACH	REIMBURSEMENT - MILEAGE - INSPECTIONS 7/	8.40	100-52400-000-390	Expenses
03/10/2025	21215	MES SERVICE COMPANY LLC	FIREFIGHTING EQUIPMENT	3,999.00	100-57220-000-810	Equipment
03/10/2025	21215	MES SERVICE COMPANY LLC	SHIPPING COST	24.25	100-57220-000-810	Equipment
03/10/2025	21216	NASSCO INC. - ACH	HYDROKNIT WIPERS	105.03	620-53610-100-249	Maint--General Plant
03/10/2025	21216	NASSCO INC. - ACH	HYDROKNIT WIPERS	105.03	610-53700-000-935	Maint--Genl Plant & Equip
03/10/2025	21217	PAULINE HAASS LIBRARY - ACH	4TH QRT 2024	188,349.75	100-55110-000-795	Library Payment
03/10/2025	21217	PAULINE HAASS LIBRARY - ACH	CAPITAL ITEMS	12,500.00	100-57610-000-820	Improvements
03/10/2025	21218	RELIANT FIRE APPARATUS INC - ACH	REPAIRS UNIT 2957	1,307.05	100-52200-000-244	Maint--Vehicle
03/10/2025	21218	RELIANT FIRE APPARATUS INC - ACH	REPAIRS UNIT 2958	1,557.51	100-52200-000-244	Maint--Vehicle
03/10/2025	21219	RIVER RUN COMPUTERS INC - ACH	IT R-MIT	9,031.05	100-51430-000-340	Data Processing Services
03/10/2025	21219	RIVER RUN COMPUTERS INC - ACH	IT R-MIT	2,620.49	610-53700-000-923	Outside Services Employed
03/10/2025	21219	RIVER RUN COMPUTERS INC - ACH	IT R-MIT	2,516.85	620-53610-100-212	Outside Services
03/10/2025	21219	RIVER RUN COMPUTERS INC - ACH	IT R-MIT	636.61	640-53650-000-340	Data Processing Services
03/10/2025	21220	SJE RHOMBUS	PLUMBING PLANT OUTSIDE SERVICES	4,794.88	610-53700-000-955	Pumping-Maint of Equipment
03/10/2025	21221	TOTAL TOOL - ACH	SAWZALL BLADES	8.12	610-53700-000-635	Trtmt-Maint of Equipment
03/10/2025	21222	WCTC REGISTRATION - ACH	ACLS, AED, PALS, BLS CARDS	237.00	100-52200-000-324	Schooling & Dues
03/14/2025	21223	CTI	IT CONF ROOM	2,438.48	100-57190-000-810	Equipment
03/14/2025	21223	CTI	IT CONF ROOM	719.52	610-53700-000-923	Outside Services Employed
03/14/2025	21223	CTI	IT CONF ROOM	679.55	620-53610-100-212	Outside Services
03/14/2025	21223	CTI	IT CONF ROOM	159.80	640-53650-000-340	Data Processing Services
03/14/2025	21224	ESO SOLUTIONS INC.	ESO INVENTORY MANAGEMENT	1,390.00	100-52200-000-340	Data Processing Services
03/14/2025	21225	GRAINGER - ACH	HID LED MED SCREW	38.70	610-53700-000-650	Maint of Distribution System
03/14/2025	21226	HAWKINS INC - ACH	AZONE 15	3,616.56	610-53700-000-631	Treatment-Chemicals
03/14/2025	21226	HAWKINS INC - ACH	CHEMICALS TREATMENT	9,093.89	610-53700-000-631	Treatment-Chemicals
03/14/2025	21227	HELLER SAFETY SOLUTIONS LLC	SAFE SITTER ESSENTIALS	580.50	100-55350-000-140	Program Instructors
03/14/2025	21228	LIEDTKE, CHRISTINE - ACH	REIMBURSEMENT - MILEAGE - PLAQUE PICK U	196.35	100-55300-000-390	Expenses
03/14/2025	21229	NASSCO INC. - ACH	HYDROKNIT WIPERS	105.03	620-53610-100-249	Maint--General Plant
03/14/2025	21229	NASSCO INC. - ACH	HYDROKNIT WIPERS	105.03	610-53700-000-935	Maint--Genl Plant & Equip
03/14/2025	21229	NASSCO INC. - ACH	REPAIR GROVE FLOOR SCRUBBER	641.35	100-55200-000-240	Maint--Equipment

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
03/14/2025	21230	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION	61.92	100-14500	Due from Haass Library
03/14/2025	21230	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION	1,833.23	100-21520	North Shore Withheld
03/14/2025	21231	RIVER RUN COMPUTERS INC - ACH	IT SOFTWARE	1,964.68	100-51430-000-397	Licensing Costs
03/14/2025	21231	RIVER RUN COMPUTERS INC - ACH	IT SOFTWARE	570.08	610-53700-000-923	Outside Services Employed
03/14/2025	21231	RIVER RUN COMPUTERS INC - ACH	IT SOFTWARE	547.53	620-53610-100-212	Outside Services
03/14/2025	21231	RIVER RUN COMPUTERS INC - ACH	IT SOFTWARE	138.49	640-53650-000-340	Data Processing Services
03/14/2025	21232	RUEKERT & MIELKE - ACH	WELL SITE INV & DESIGN - VILLAGE Y/W SITE	12,288.00	610-18713	Const In Prog - Water Projects
03/21/2025	21233	AQUATIC INFORMATICS INC - ACH	OUTSIDE SERVICE COMPUTER	2,221.92	620-53610-100-212	Outside Services
03/21/2025	21233	AQUATIC INFORMATICS INC - ACH	OUTSIDE SERVICE COMPUTER	2,221.92	610-53700-000-923	Outside Services Employed
03/21/2025	21234	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	257.61	100-52200-000-342	Medical Supplies
03/21/2025	21234	BOUND TREE MEDICAL LLC	QUIKCLOT GAUZE	294.90	100-52200-000-342	Medical Supplies
03/21/2025	21235	FAMILY STRONG INC. - ACH	SKILLZ MARTIAL ARTS	427.50	100-55350-000-140	Program Instructors
03/21/2025	21236	HAWKINS INC - ACH	AZONE	1,411.95	610-53700-000-631	Treatment-Chemicals
03/21/2025	21237	INFOSEND INC - ACH	UB PROCESSING - FEB 2025	658.32	640-53650-000-310	Office Supplies
03/21/2025	21237	INFOSEND INC - ACH	UB PROCESSING - FEB 2025	658.33	620-53610-100-215	Accountant
03/21/2025	21237	INFOSEND INC - ACH	UB PROCESSING - FEB 2025	658.33	610-53700-000-903	Accounting Supplies & Expenses
03/21/2025	21238	KAHLER SLATER INC.-ACH	THE RIDGE BUILDING FEB 2025 PROFESSIONAL	72,398.00	100-57620-000-820	Improvements
03/21/2025	21238	KAHLER SLATER INC.-ACH	PARK MAINTENANCE BUILDING FEB 2025 PROF	40,515.90	100-57620-000-820	Improvements
03/21/2025	21239	LAFORCE LLC - ACH	KEYPAD READER	1,336.57	610-53700-000-655	Maint of Other Plant/Equ
03/21/2025	21240	GRGIC, MARKO - ACH	PICKLEBALL INSTRUCTION 3/25	420.00	100-55350-000-140	Program Instructors
03/21/2025	21241	MOSAIC CREATIVE STUDIOS LLC - ACH	SPRING 2025	740.00	100-55350-000-140	Program Instructors
03/21/2025	21242	PROFESSIONAL FIRE FIGHTERS	UNION DUES FEB 2025	766.64	100-21550	Union Dues Withheld
03/21/2025	21243	REACT HEALTH	ADULT ACTIVE CUFF 10-PACK	350.09	100-52200-000-342	Medical Supplies
03/21/2025	21244	REINDERS - ACH	BLADES FOR MOWERS	219.12	100-55200-000-240	Maint--Equipment
03/21/2025	21245	RELIANT FIRE APPARATUS INC - ACH	E71 ANNUAL MAINT	6,555.71	100-52200-000-244	Maint--Vehicle
03/21/2025	21246	RESCUE READY RESOURCES LLC	PRO PET HERO PET FIRST AID & CPR	165.00	100-55350-000-140	Program Instructors
03/21/2025	21247	TOSA BLOCK PARTY - ACH	MARCH 8 LEGO CLASSES AT THE GROVE	385.00	100-55350-000-140	Program Instructors
03/21/2025	21248	TOTAL TOOL - ACH	GAS EQUIPMENT REPAIR	319.21	610-53700-000-635	Trtmt-Maint of Equipment
03/28/2025	21249	ANDREAS, SHADNEY	REIMB PARAMEDIC CLAS	287.00	100-52200-000-294	Contract--Medical Fees
03/28/2025	21250	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	522.67	100-52200-000-342	Medical Supplies
03/28/2025	21251	DAN PLAUTZ CLEANING SERVICE - ACH	CLEANING SERVICE	947.00	100-52100-000-242	Maint--Bldg & Facilities
03/28/2025	21251	DAN PLAUTZ CLEANING SERVICE - ACH	CLEANING SERVICE	947.00	100-52100-000-242	Maint--Bldg & Facilities
03/28/2025	21251	DAN PLAUTZ CLEANING SERVICE - ACH	CLEANING SERVICE	947.00	100-52100-000-242	Maint--Bldg & Facilities
03/28/2025	21252	E.H. WOLF & SONS INC-SLINGER	BLENDED DIESEL-GARAGE	202.25	100-52200-000-239	Gasoline & Diesel
03/28/2025	21252	E.H. WOLF & SONS INC-SLINGER	SUPER PLUS MOTOR OIL	1,396.92	100-53311-000-244	Maint--Vehicle
03/28/2025	21252	E.H. WOLF & SONS INC-SLINGER	FUEL OIL - LYONS BLDG	869.76	100-55200-000-222	Utilities--Heat
03/28/2025	21252	E.H. WOLF & SONS INC-SLINGER	TANK #4 NO LEAD	3,158.41	100-16110	Inventory
03/28/2025	21252	E.H. WOLF & SONS INC-SLINGER	TANK #5 DIESEL	4,357.43	100-16120	Diesel Inventory
03/28/2025	21252	E.H. WOLF & SONS INC-SLINGER	NO LEAD GASOLINE	359.59	100-16110	Inventory
03/28/2025	21252	E.H. WOLF & SONS INC-SLINGER	DIESEL	810.21	100-16120	Diesel Inventory

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
03/28/2025	21253	GANNETT WISCONSIN LOCALIQ	BID FOR PARK PROJECTS	402.79	100-57620-000-820	Improvements
03/28/2025	21253	GANNETT WISCONSIN LOCALIQ	LIQUOR LICENSES POSTING	23.86	100-000-44110	Liquor & Malt Beverages Licens
03/28/2025	21253	GANNETT WISCONSIN LOCALIQ	NTL FLOOR INS OROGRAM GOOD HOPE ROAD	41.64	100-57620-000-820	Improvements
03/28/2025	21254	LANNON STONE PRODUCTS - ACH	LANNON STONE PARK VISTA PROJECT	344.25	100-57620-000-820	Improvements
03/28/2025	21255	NASSCO INC. - ACH	CLEANING SUPPLIES	325.98	100-55200-000-298	Contract--Misc Sanitation
03/28/2025	21256	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION 03/14/2025	50.00	100-21520	North Shore Withheld
03/28/2025	21256	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION	1,883.23	100-21520	North Shore Withheld
03/28/2025	21256	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION	61.92	100-14500	Due from Haass Library
03/28/2025	21257	PARAGON DEVELOPMENT SYSTEMS INC - ACH	ELECTRONIC POLL BOOK	2,076.00	100-51440-000-390	Expenses
03/28/2025	21257	PARAGON DEVELOPMENT SYSTEMS INC - ACH	ELECTRONIC POLLING	7,968.00	100-57190-000-810	Equipment
03/28/2025	21257	PARAGON DEVELOPMENT SYSTEMS INC - ACH	ELECTRONIC POLL APC BACKUPS & PAPER	221.00	100-51440-000-390	Expenses
03/28/2025	21257	PARAGON DEVELOPMENT SYSTEMS INC - ACH	USB MOUSE & KEYBOARD	76.00	100-51440-000-390	Expenses
03/28/2025	21257	PARAGON DEVELOPMENT SYSTEMS INC - ACH	USB MOUSE & KEYBOARD	19.00	100-51440-000-390	Expenses
03/28/2025	21258	REINDERS - ACH	11' MOWER - REPLACEMENT	91,538.24	100-57620-000-810	Equipment
03/28/2025	21259	RELIANT FIRE APPARATUS INC - ACH	REPAIRS - UNIT 33783-1 (L71)	11,958.97	100-52200-000-244	Maint--Vehicle
03/28/2025	21260	RUEKERT & MIELKE - ACH	HIGHLANDS COURT UPDATE SANITARY & WATE	595.00	100-51491-000-216	Engineering
03/28/2025	21261	SUPPLY ZONE LLC	TOILET PAPER, PAPER TOWEL, TISSUE, CLEAN	451.87	100-51600-000-242	Maint--Bldg & Facilities
03/28/2025	21262	WIPFLI LLP - ACH	ELECTIONICALLY FILE 2024 W-2	265.00	100-51510-000-340	Data Processing Services
03/10/2025	68722	AIR ONE EQUIPMENT, INC.	SPECTACLE KIT, G1 FACEPIECE	130.00	100-52200-000-344	Uniforms & Protective Clothes
03/17/2025	68722	AIR ONE EQUIPMENT, INC.	SPECTACLE KIT, G1 FACEPIECE	130.00	100-52200-000-344	Uniforms & Protective Clothes V
03/10/2025	68723	APWA	2025 MEMBERSHIP RENEWAL	260.00	100-51491-000-390	Expenses
03/10/2025	68724	AUTOGLASS GUYS INC	WINDSHIELD	250.00	100-53311-000-244	Maint--Vehicle
03/10/2025	68725	DAVE JONES INC	REMOVE OBSTRUCTION FROM SPRINKLER HE	150.00	100-51600-000-242	Maint--Bldg & Facilities
03/10/2025	68725	DAVE JONES INC	LOWERED SPRINKLER HEADS IN BASEMENT	600.00	100-51600-000-242	Maint--Bldg & Facilities
03/10/2025	68725	DAVE JONES INC	RESTOCK HEADBOX	175.00	100-55200-000-242	Maint--Bldg & Facilities
03/10/2025	68725	DAVE JONES INC	FIRE BELL REPLACEMENT	350.00	100-52200-000-242	Maint--Bldg & Facilities
03/10/2025	68725	DAVE JONES INC	ANNUAL FIRE SPRINKLER INSP - PSB	65.00	100-53311-000-240	Maint--Equipment
03/10/2025	68725	DAVE JONES INC	REPLACE OUTSIDE BELL	350.00	610-53700-000-935	Maint--Genl Plant & Equip
03/10/2025	68725	DAVE JONES INC	5 YR SPRINKLER INSP	600.00	620-53610-100-249	Maint--General Plant
03/10/2025	68726	FERGUSON WATERWORKS #1476	GSKT REPAIR	184.00	610-53700-000-653	Maint of Meters
03/10/2025	68727	HALL, DANITA	REBATE WATER SOFTENER	200.00	620-53610-300-247	Maint-- Softener Replacement
03/10/2025	68728	JOHN FABICK TRACTOR CO	TRBLSHOOT TEMP ALARM	203.09	620-53610-100-249	Maint--General Plant
03/10/2025	68729	Ken Krawczyk	REFUND FOR TRIP	239.40	100-26110	Unearned Revenue
03/10/2025	68730	MACQUEEN EQUIPMENT	GLOVES	229.00	100-52200-000-390	Expenses
03/10/2025	68731	MILLER-BRADFORD & RISBERG INC	WHEEL LOADER	644.06	100-53311-000-240	Maint--Equipment
03/10/2025	68731	MILLER-BRADFORD & RISBERG INC	EDGE KIT	1,684.08	100-53311-000-244	Maint--Vehicle
03/10/2025	68731	MILLER-BRADFORD & RISBERG INC	HYTRAN ULTRA/SALTER	1,329.27	100-53311-000-240	Maint--Equipment
03/10/2025	68731	MILLER-BRADFORD & RISBERG INC	MISC SUPPLIES	362.60	100-53311-000-240	Maint--Equipment
03/10/2025	68732	MOLLY MAID OF LAKE COUNTRY	MOLLY MAID SERVICE CIVIC CTR 3/25-28/2024	3,155.00	100-51600-000-242	Maint--Bldg & Facilities
03/10/2025	68733	MUNICIPAL LAW & LITIGATION	ATTORNEY FEES - TRAFFIC	3,789.70	100-51300-000-210	Legal Fees--Traffic



Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title	
03/10/2025	68733	MUNICIPAL LAW & LITIGATION	ATTORNEY FEES-OPINION	1,712.70	100-51300-000-211	Legal Fees--Opinions	
03/10/2025	68733	MUNICIPAL LAW & LITIGATION	ATTORNEY FEES-TRAFFIC	2,086.90	100-51300-000-210	Legal Fees--Traffic	
03/10/2025	68733	MUNICIPAL LAW & LITIGATION	ATTORNEY FEES - OPINIONS	3,055.35	100-51300-000-211	Legal Fees--Opinions	
03/10/2025	68734	NORTH SHORE BANK	DONNA EVERS PEHP PAYOUT	8,526.38	101-34250	Desig for Specific Purposes	
03/10/2025	68735	ODP BUS SOL LLC	PAPER EXECUTIVE	15.57	100-51410-000-310	Office Supplies	
03/10/2025	68735	ODP BUS SOL LLC	PAPER FINANCE	15.57	100-51510-000-310	Office Supplies	
03/10/2025	68735	ODP BUS SOL LLC	PAPER FIRE DEPT	8.90	100-52200-000-345	Supplies	
03/10/2025	68735	ODP BUS SOL LLC	PAPER BLDG INSPECTION	33.37	100-52400-000-390	Expenses	
03/10/2025	68735	ODP BUS SOL LLC	PAPER STREETS	15.57	100-53311-000-345	Supplies	
03/10/2025	68735	ODP BUS SOL LLC	PAPER WATER	45.60	610-53700-000-921	Office Supplies & Expenses	
03/10/2025	68735	ODP BUS SOL LLC	PAPER SEWER	45.60	620-53610-100-310	Office Supplies	
03/10/2025	68735	ODP BUS SOL LLC	PAPER STORM	8.90	640-53650-000-310	Office Supplies	
03/10/2025	68735	ODP BUS SOL LLC	PAPER ENGINEERING	33.37	100-51491-000-310	Office Supplies	
03/10/2025	68735	ODP BUS SOL LLC	PAPER EXECUTIVE	15.57	100-51410-000-310	Office Supplies	V
03/10/2025	68735	ODP BUS SOL LLC	PAPER FINANCE	15.57	100-51510-000-310	Office Supplies	V
03/10/2025	68735	ODP BUS SOL LLC	PAPER FIRE DEPT	8.90	100-52200-000-345	Supplies	V
03/10/2025	68735	ODP BUS SOL LLC	PAPER BLDG INSPECTION	33.37	100-52400-000-390	Expenses	V
03/10/2025	68735	ODP BUS SOL LLC	PAPER STREETS	15.57	100-53311-000-345	Supplies	V
03/10/2025	68735	ODP BUS SOL LLC	PAPER WATER	45.60	610-53700-000-921	Office Supplies & Expenses	V
03/10/2025	68735	ODP BUS SOL LLC	PAPER SEWER	45.60	620-53610-100-310	Office Supplies	V
03/10/2025	68735	ODP BUS SOL LLC	PAPER STORM	8.90	640-53650-000-310	Office Supplies	V
03/10/2025	68735	ODP BUS SOL LLC	PAPER ENGINEERING	33.37	100-51491-000-310	Office Supplies	V
03/10/2025	68736	POWRTEK ENGINEERING INC.	DESIGN EMERGENCY GENERATORS - PSB, GA	1,805.40	100-57140-000-820	Improvements	
03/10/2025	68737	REGISTRATION FEE TRUST	PLATE REPLACEMENT 2018 PETERBILT	4.00	100-53311-000-244	Maint--Vehicle	
03/10/2025	68737	REGISTRATION FEE TRUST	PLATE REPLACEMENT 2016 PETERBILT	4.00	100-53311-000-244	Maint--Vehicle	
03/10/2025	68737	REGISTRATION FEE TRUST	PLATE REPLACEMENT 2013 PETERBILT	4.00	100-53311-000-244	Maint--Vehicle	
03/10/2025	68737	REGISTRATION FEE TRUST	PLATE REPLACEMENT 2004 INTL	4.00	100-53311-000-244	Maint--Vehicle	
03/10/2025	68738	RHYME BUSINESS PRODUCT (PORTAGE)	COPIER	50.07	100-53311-000-240	Maint--Equipment	
03/10/2025	68738	RHYME BUSINESS PRODUCT (PORTAGE)	COPIER	50.07	100-55200-000-390	Expenses	
03/10/2025	68738	RHYME BUSINESS PRODUCT (PORTAGE)	COPIER	50.07	610-53700-000-921	Office Supplies & Expenses	
03/10/2025	68738	RHYME BUSINESS PRODUCT (PORTAGE)	COPIER	58.31	620-53610-100-310	Office Supplies	
03/10/2025	68738	RHYME BUSINESS PRODUCT (PORTAGE)	COPIER	16.69	640-53650-000-310	Office Supplies	
03/10/2025	68739	RHYME BUSINESS PRODUCTS (DALLAS)	SHARP MAINT. & COPIES	5.28	100-55300-000-310	Office Supplies	
03/10/2025	68739	RHYME BUSINESS PRODUCTS (DALLAS)	SHARP MAINT. & COPIES	5.26	100-55300-000-310	Office Supplies	
03/10/2025	68739	RHYME BUSINESS PRODUCTS (DALLAS)	SHARP MAINT. & COPIES	1.69	100-51420-000-240	Maint--Equipment	
03/10/2025	68739	RHYME BUSINESS PRODUCTS (DALLAS)	SHARP MAINT. & COPIES	1.69	100-53311-000-240	Maint--Equipment	
03/10/2025	68739	RHYME BUSINESS PRODUCTS (DALLAS)	SHARP MAINT. & COPIES	5.08	100-52400-000-390	Expenses	
03/10/2025	68739	RHYME BUSINESS PRODUCTS (DALLAS)	SHARP MAINT. & COPIES	8.47	100-51491-000-390	Expenses	
03/10/2025	68739	RHYME BUSINESS PRODUCTS (DALLAS)	SHARP MAINT. & COPIES	1.67	100-52200-000-345	Supplies	
03/10/2025	68739	RHYME BUSINESS PRODUCTS (DALLAS)	SHARP MAINT. & COPIES	.88	100-52100-000-390	Expenses	

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
03/10/2025	68740	SCHINDLER ELEVATOR CORPORATION	SERVICE - CIVIC CENTER ELEVATOR	2,249.38	100-51600-000-242	Maint--Bldg & Facilities
03/10/2025	68741	VILLAGE OF RICHFIELD	FEBRUARY 2025 BUILDING INSPECTION CONTR	10,493.85	100-52400-000-290	Contractual Fees
03/10/2025	68742	WIL-surge ELECTRIC, INC	APP & CERT FOR PAYMENT	9,025.00	100-57140-000-820	Improvements
03/13/2025	68743	ABEDNEGO FIRE PROTECTION, LLC	SCBA CYLINDER HYDRO-TEST	1,640.00	100-52200-000-250	Equip Certification/Testing
03/13/2025	68744	CASPER'S TRUCK EQUIPMENT	VEHICLE MAINT	351.00	610-53700-000-933	Transportation Expenses
03/13/2025	68745	CEDAR CORPORATION	VILLAGE PARK DRAFTING THROUGH 2-15-2025	1,007.50	410-57331-000-216	Engineering
03/13/2025	68745	CEDAR CORPORATION	VILLAGE PARK DRAFTING THROUGH 2-15-2025	1,007.50	100-57620-000-820	Improvements
03/13/2025	68746	HARBOR HOMES	OCCUPANCY BOND REFUND	100.00	100-23230	Occupancy Deposits
03/13/2025	68747	HOPKINS SPORTS CAMPS LLC	SOCCER 2/25-3/25	854.40	100-55350-000-140	Program Instructors
03/13/2025	68748	KILLER B'S TOTAL PEST CONTROL	QUARTERLY PEST CONTROL - CC - JUNE 2024	75.00	100-52100-000-242	Maint--Bldg & Facilities
03/13/2025	68748	KILLER B'S TOTAL PEST CONTROL	QUARTERLY PEST CONTROL - CC - JUNE 2024	75.00	100-51600-000-242	Maint--Bldg & Facilities
03/13/2025	68749	L F GEORGE INC	REPLACE INV RC52326 THAT HAD TAX	2,122.64	100-53311-000-240	Maint--Equipment
03/13/2025	68750	LANGE ENTERPRISES	FRAMES, TILES	1,951.20	100-52400-000-390	Expenses
03/13/2025	68751	PAUL'S CERTIFIED AUTO REPAIR	MOWER TIRE REPAIR	44.00	100-55200-000-240	Maint--Equipment
03/13/2025	68752	RHYME BUSINESS PRODUCT (PORTAGE)	SHARP STAPLE CARTRIDGE	9.80	100-51420-000-240	Maint--Equipment
03/13/2025	68752	RHYME BUSINESS PRODUCT (PORTAGE)	SHARP STAPLE CARTRIDGE	9.80	100-53311-000-240	Maint--Equipment
03/13/2025	68752	RHYME BUSINESS PRODUCT (PORTAGE)	SHARP STAPLE CARTRIDGE	29.40	100-52400-000-390	Expenses
03/13/2025	68752	RHYME BUSINESS PRODUCT (PORTAGE)	SHARP STAPLE CARTRIDGE	49.00	100-51491-000-390	Expenses
03/13/2025	68753	SCHAEFFER MFG. CO.	OIL FOR TREATMENT	2,842.18	620-53610-300-249	Maint--General Plant
03/13/2025	68754	MIRACLE, SHERRY	REFUND - GROUP FITNESS	49.00	100-000-46710	Registration Fees
03/13/2025	68755	KATHLEEN A DOWNEY DBA:	CHAIR & GENTLE YOGA FEBRUARY	280.00	100-55350-000-140	Program Instructors
03/13/2025	68756	TIM O'BRIEN HOMES	OCC BD REF:W242N5617 PEPPERTREE DR SOU	100.00	100-23230	Occupancy Deposits
03/13/2025	68757	VERIZON WIRELESS	MONTHLY HOT SPOTS - ARMORY PK	40.01	100-55200-000-220	Utilities--Telephone
03/13/2025	68757	VERIZON WIRELESS	HOT SPOTS - MADELINE PK	40.01	100-55200-000-220	Utilities--Telephone
03/13/2025	68757	VERIZON WIRELESS	HOT SPOT - PK GARAGE	40.01	100-55200-000-220	Utilities--Telephone
03/13/2025	68758	VILLAGE OF RICHFIELD	MARCH 2025 BUILDING INSPECTION CONTRAC	10,493.85	100-52400-000-290	Contractual Fees
03/13/2025	68759	WALDSCHMIDTS TOWN & COUNTRY	PLATE	3.21	100-55200-000-240	Maint--Equipment
03/13/2025	68760	WISCONSIN SCHOLASTIC CHESS FEDERATION	WSCF LED INFORMAL CHESS	1,300.00	100-55350-000-140	Program Instructors
03/21/2025	68763	BLAZE LANDSCAPE CONTRACTING	REMOVE & REPLACE STREET TREES	21,600.00	100-55200-000-400	Forestry Efforts
03/21/2025	68764	HARBOR HOMES	RERUND OCC BOND W256N6734 ALPINE DRIVE	100.00	100-23230	Occupancy Deposits
03/21/2025	68764	HARBOR HOMES	REFUND OCC BOND N67W25629 VAIL LANE	100.00	100-23230	Occupancy Deposits
03/21/2025	68765	HELM SERVICE	REPLACE FAILING BOOSTER PUMP FOR HOT W	2,585.00	100-14500	Due from Haass Library
03/21/2025	68766	I.T.M. EXCAVATING LLC	FULL BURIAL SCHLEI	1,000.00	280-000-46541	Cemetery - Interment Fees
03/21/2025	68766	I.T.M. EXCAVATING LLC	FULL BURIAL MCKERROW	1,000.00	280-000-46541	Cemetery - Interment Fees
03/21/2025	68767	KORNDORFER HOMES	REFUND OCC BOND N75W24690 OVERLAND R	100.00	100-23230	Occupancy Deposits
03/21/2025	68768	LAMERS BUS LINES INC.	FIRESIDE DINNER THEATER	950.00	100-55350-000-404	Adult Trips
03/21/2025	68769	LANGE ENTERPRISES	DELINEATORS	209.58	100-53311-000-370	Street Signs
03/21/2025	68769	LANGE ENTERPRISES	POSTS	495.00	100-53311-000-370	Street Signs
03/21/2025	68769	LANGE ENTERPRISES	SIGNS AUTISTIC CHILD/ NO TRAIN HORN AND P	758.34	100-53311-000-370	Street Signs
03/21/2025	68770	MISSION SQUARE	MISSION SQUARE 3/14/2025	3,047.37	100-21521	ICMA Withheld

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03/21/2025	68770	MISSION SQUARE	MISSION SQUARE 3/14/2025 PHPL	308.41	100-14500	Due from Haass Library
03/21/2025	68771	PANIGRAHI, SUJATA	TAX REFUND W240N5628 DAISY CT	1,623.60	100-21910	Tax Check Change
03/21/2025	68772	KWIATKOWSKI, SUE	CREDIT 83828157	23.00	100-26110	Unearned Revenue
03/21/2025	68772	KWIATKOWSKI, SUE	CREDIT 83828159	86.00	100-26110	Unearned Revenue
03/21/2025	68772	KWIATKOWSKI, SUE	CREDIT 83828160	37.00	100-26110	Unearned Revenue
03/21/2025	68773	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT COUPON 13734620	960.49	100-52200-000-155	Unemployment Compensation
03/21/2025	68773	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT COUPON 13734620	356.00	100-55200-000-155	Unemployment Compensation
03/21/2025	68774	VAN DEN HEUVEL, BONNIE	REFUND RENT MULTI PURPOSE ROOM	835.00	100-999-48230	Village Property Rent
03/21/2025	68774	VAN DEN HEUVEL, BONNIE	REFUND - SALES TAX	43.00	100-21101	Sales Tax Payable
03/21/2025	68774	VAN DEN HEUVEL, BONNIE	REFUND DEPOSIT	150.00	100-23410	Rent Deposits
03/21/2025	68775	WAUKESHA COUNTY TREASURER	STOM WATER EDUCATION	3,048.00	640-53650-000-325	Public Education
03/21/2025	68776	WAUKESHA CTY DEPT. OF PW 220	PERMIT HIGHWAY RIGHT OF WAY	180.00	410-57331-000-390	Expenses
03/21/2025	68777	WISCONSIN ELECTION COMMISSION	WEC CONFERENCE	95.00	100-51420-000-390	Expenses
03/28/2025	68778	AARONIN STEEL SALES INC.	EXP MET 3/4 #9	110.00	100-53311-000-244	Maint--Vehicle
03/28/2025	68780	BMO HARRIS BANK NA - PAYMENTS	NEW HIRE LUNCH	153.70	100-51410-000-180	Human Resources Expense
03/28/2025	68780	BMO HARRIS BANK NA - PAYMENTS	OUTSTANDING BALANCE	1,547.65	100-51510-000-390	Expenses
03/28/2025	68780	BMO HARRIS BANK NA - PAYMENTS	INTEREST CHARGE	38.32	100-000-48900	Miscellaneous Income
03/28/2025	68781	BROWNE, GENE & ELLEN	TAX REFUND	1,509.75	100-21910	Tax Check Change
03/28/2025	68782	DELTA DENTAL	DENTAL INSURANCE	1.89	280-16210	Prepaid Items
03/28/2025	68782	DELTA DENTAL	DENTAL INSURANCE	1,825.04	100-16210	Prepaid Items
03/28/2025	68782	DELTA DENTAL	DENTAL INSURANCE	338.44	610-16210	Prepaid Items
03/28/2025	68782	DELTA DENTAL	DENTAL INSURANCE	320.53	620-16210	Prepaid Items
03/28/2025	68782	DELTA DENTAL	DENTAL INSURANCE	102.01	640-16210	Prepaid Items
03/28/2025	68782	DELTA DENTAL	DENTAL INSURANCE	117.51	100-14500	Due from Haass Library
03/28/2025	68782	DELTA DENTAL	VISION INSURANCE	262.73	100-16210	Prepaid Items
03/28/2025	68782	DELTA DENTAL	VISION INSURANCE	5.92	100-14500	Due from Haass Library
03/28/2025	68783	EMS INDUSTRIAL INC.	ILP #1 CAPITAL IMP	3,683.17	620-18334	Secondary Treatment Equipment
03/28/2025	68784	HARBOR HOMES	REFUND OCC BOND N79W22795 TIMBERLAND	100.00	100-23230	Occupancy Deposits
03/28/2025	68784	HARBOR HOMES	OCC BD REF: N256W6672 ALPINE DR	100.00	100-23230	Occupancy Deposits
03/28/2025	68784	HARBOR HOMES	OCC BD REF: N256W6712 ALPINE DR	100.00	100-23230	Occupancy Deposits
03/28/2025	68785	HORCH, LOUIS & NATALIE	MAILBOX DAMAGE	75.00	100-53311-000-345	Supplies
03/28/2025	68786	IMRIE, JANE E	BASKET STUDIO FEB 2025	150.00	100-55350-000-140	Program Instructors
03/28/2025	68786	IMRIE, JANE E	BASKET STUDIO JAN 2025	160.00	100-55350-000-140	Program Instructors
03/28/2025	68786	IMRIE, JANE E	BASKET STUDIO DEC 2024	140.00	100-55350-000-140	Program Instructors
03/28/2025	68786	IMRIE, JANE E	BASKET STUDIO NOV 2024	130.00	100-55350-000-140	Program Instructors
03/28/2025	68787	MACQUEEN EQUIPMENT	LION THOROGOOD STRUCTURAL BOOT	1,340.00	100-57220-000-810	Equipment
03/28/2025	68788	MISSION SQUARE	DEFERRED COMPENSATION VILLAGE OF SUSS	3,732.44	100-21521	ICMA Withheld
03/28/2025	68788	MISSION SQUARE	DEFERRED COMPENSATION PHPL	308.41	100-14500	Due from Haass Library
03/28/2025	68789	PIGGLY WIGGLY - NEW	BUTTER FOR SENIOR DINNER PARTY	12.87	100-54600-000-405	Program Expenses
03/28/2025	68789	PIGGLY WIGGLY - NEW	FOOD - ELECTIONS	97.37	100-51440-000-390	Expenses

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03/28/2025	68789	PIGGLY WIGGLY - NEW	CLEANING SUPPLIES	5.29	620-53610-100-249	Maint--General Plant
03/28/2025	68789	PIGGLY WIGGLY - NEW	N.E.YEARLY MTG	9.77	100-52100-000-390	Expenses
03/28/2025	68789	PIGGLY WIGGLY - NEW	MEETING FOOD	8.24	100-55300-000-390	Expenses
03/28/2025	68789	PIGGLY WIGGLY - NEW	MEETING FOOD	8.24	100-51420-000-390	Expenses
03/28/2025	68790	RIES GRAPHICS LTD	2025 SUMMER ACTIVITY GUIDE	4,913.44	100-55350-000-326	Printing & Publishing
03/28/2025	68791	SECURITAS TECHNOLOGY CORPORATION	WWTP MAINT & MONITORING 4/1/2025-9/1/2025	487.32	620-53610-100-212	Outside Services
03/28/2025	68792	STRAND ASSOCIATES INC	SCADA ONGOING MAINT-FIREWALL UPGRADE	395.89	620-53610-100-212	Outside Services
03/28/2025	68792	STRAND ASSOCIATES INC	SCADA ONGOING MAINT-FIREWALL UPGRADE	395.88	610-53700-000-923	Outside Services Employed
03/28/2025	68793	THE KITCHEN	POLL WORKERS DINNER - FEB 18 2025	455.00	100-51440-000-390	Expenses
03/28/2025	68794	TIM O'BRIEN HOMES	ST BD REF:N65W25583 BEAVER CREEK LN	2,400.00	100-23240	Landscaping/Erosion Deposits
03/28/2025	68794	TIM O'BRIEN HOMES	ST BD REF:N55W24208 PEPPERTREE DR S	2,000.00	100-23220	Road Cleaning Deposits
03/28/2025	68794	TIM O'BRIEN HOMES	ST BD REF:N55W24208 PEPPERTREE DR S	400.00	100-23240	Landscaping/Erosion Deposits
03/28/2025	68795	TROTTER & ASSOCIATES INC.	FINAL PAYMENT 2025 WPCF UPGRADES	386.50	620-18716	Const In Progress - Sewer Proj
03/28/2025	68795	TROTTER & ASSOCIATES INC.	2025 WPCF UPGRADES	12,657.70	620-18716	Const In Progress - Sewer Proj
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	1,324.63	100-55300-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	2,629.76	100-55350-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	2,842.10	100-55202-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	487.00	100-54600-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	21,427.78	100-52200-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	3,155.73	100-55200-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	1,373.33	100-56700-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	194.80	100-52400-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	735.36	100-53635-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	3,409.95	100-53311-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	2,186.62	100-51600-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	370.12	100-51510-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	698.35	100-51430-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	535.70-	100-51420-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	389.60	100-51410-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	2,269.40	640-53650-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	798.67	100-51491-000-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	5,594.61	620-53610-100-135	Employee Insurance
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	5,615.06	610-53700-000-926	Employee Pension & Benefits
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	2,941.45	100-14500	Due from Haass Library
03/28/2025	68796	UNITED HEALTHCARE	HEALTH INSURANCE	53.57-	280-54910-000-135	Employee Insurance
03/28/2025	68797	WALDSCHMIDTS TOWN & COUNTRY	TURFTIGER CAPITAL PURCHASE	16,687.00	100-57620-000-810	Equipment
03/28/2025	68798	WAUKESHA COUNTY TREASURER	MUNICIPAL PATROL	181,862.13	100-52100-000-290	Contractual Fees
03/28/2025	68798	WAUKESHA COUNTY TREASURER	MUNICIPAL PATROL CONTRACT SMOOTHING	1,312.64	100-52100-000-290	Contractual Fees
03/28/2025	68799	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	119.00	100-000-44110	Liquor & Malt Beverages Licens
03/28/2025	68799	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	14.00	100-51510-000-390	Expenses

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03/28/2025	68799	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	60.00	100-55350-000-180	Human Resources Expense
03/28/2025	68799	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	7.00	100-55200-000-390	Expenses
Grand Totals:				961,140.06		

Posting Date	Merchant Name	Name	Transaction Amount
2/17/2025	FUN EXPRESS	CHARLOTTE ABT	\$169.98
2/17/2025	FUN EXPRESS	CHARLOTTE ABT	\$117.95
2/18/2025	OTC BRANDS *OTC BRANDS	CHARLOTTE ABT	\$100.12
2/18/2025	WEISSMAN'S THEATRICAL SU	CHARLOTTE ABT	\$185.11
2/19/2025	OTC BRANDS *OTC BRANDS	CHARLOTTE ABT	\$44.56
2/19/2025	OTC BRANDS *OTC BRANDS	CHARLOTTE ABT	\$50.14
2/18/2025	AMAZON.COM*SF6HB8DT3	CHARLOTTE ABT	\$22.99
2/18/2025	AMAZON.COM*A52QA2ZH3	CHARLOTTE ABT	\$40.28
2/24/2025	AMAZON MKTPL*RO95O41F3	CHARLOTTE ABT	\$19.20
2/25/2025	ETSY, INC.	CHARLOTTE ABT	\$2.08
2/26/2025	AMAZON MKTPL*QR81X99I3	CHARLOTTE ABT	\$17.40
3/3/2025	AMAZON.COM*5B4C20FP3	CHARLOTTE ABT	\$75.65
3/3/2025	AMAZON MKTPL*VI5Z45I13	CHARLOTTE ABT	\$8.98
3/3/2025	FUN EXPRESS	CHARLOTTE ABT	\$65.93
3/3/2025	AMAZON MKTPL*396W18QD3	CHARLOTTE ABT	\$37.98
3/4/2025	AMAZON MKTPL*017TX1YC3	CHARLOTTE ABT	\$102.09
3/5/2025	AMAZON MKTPL*4O5VS3FQ3	CHARLOTTE ABT	\$7.28
3/5/2025	AMAZON MKTPL*GK2IA1JV3	CHARLOTTE ABT	\$8.99
3/5/2025	ETSY, INC.	CHARLOTTE ABT	\$5.50
3/5/2025	AMAZON.COM*DL9QS0AI3	CHARLOTTE ABT	\$35.00
3/5/2025	AMAZON MKTPL*5L2AJ39Q3	CHARLOTTE ABT	\$14.99
3/6/2025	WALMART.COM 8009256278	CHARLOTTE ABT	\$104.96
3/5/2025	LAKE SIDE INTERNATIONAL	SCOTT ASCHER	\$225.41
2/13/2025	AMAZON MKTPL*DJ4PM4TO3	JENNIFER BAHNAMAN	\$14.93
2/19/2025	VILLAGE OF SUSSEX	JENNIFER BAHNAMAN	\$17.00
2/19/2025	VLGEOF SUSSEX SERVICE FEE	JENNIFER BAHNAMAN	\$0.66
2/19/2025	METRO MARKET #380	JENNIFER BAHNAMAN	\$5.98
2/20/2025	AMAZON MKTPL*CI5PR1EY3	JENNIFER BAHNAMAN	\$5.99
2/21/2025	AMAZON MKTPL*QP5V08363	JENNIFER BAHNAMAN	\$34.14
2/21/2025	AMAZON MKTPL*D47MC22A3	JENNIFER BAHNAMAN	\$87.92
2/21/2025	AMAZON MKTPL*MO8TR0BV3	JENNIFER BAHNAMAN	\$6.96
2/24/2025	AMAZON MKTPL*1G93C8TI3	JENNIFER BAHNAMAN	\$10.06
2/24/2025	AMAZON MKTPL*9S6Y68TG3	JENNIFER BAHNAMAN	\$27.80
2/26/2025	AMAZON MKTPL*JM9K481O3	JENNIFER BAHNAMAN	\$118.00
2/27/2025	SUSSEX ACE HARDWARE	JENNIFER BAHNAMAN	\$3.98
2/28/2025	AMAZON RETA* QO1DB8TP3	JENNIFER BAHNAMAN	\$34.99
2/28/2025	WAL-MART #3322	JENNIFER BAHNAMAN	\$66.07
2/28/2025	AMAZON MKTPL*SE4UI5F63	JENNIFER BAHNAMAN	\$5.99
3/3/2025	WISCONSIN PARK AND RECREA	JENNIFER BAHNAMAN	(\$150.00)
3/7/2025	PIGGLY WIGGLY	JENNIFER BAHNAMAN	\$10.47
3/10/2025	HOBBY LOBBY #560	JENNIFER BAHNAMAN	\$96.46
3/10/2025	AMAZON MKTPL*Y10ST1QG3	JENNIFER BAHNAMAN	\$39.15
2/12/2025	ZORO TOOLS INC	JONATHAN S BAUMANN	\$49.98
2/14/2025	DNR WS2 EM1 EPAY DEM SRVF	JONATHAN S BAUMANN	\$0.90
2/14/2025	DNR WS2 EM1 EPAY DEM SALE	JONATHAN S BAUMANN	\$45.00
2/17/2025	THE HOME DEPOT #4940	JONATHAN S BAUMANN	(\$31.24)
2/17/2025	THE HOME DEPOT #4940	JONATHAN S BAUMANN	\$24.29
2/19/2025	PVC PIPE SUPPLIES	JONATHAN S BAUMANN	\$45.13
2/19/2025	ULINE *SHIP SUPPLIES	JONATHAN S BAUMANN	\$605.52
2/21/2025	KWIK TRIP #1124	JONATHAN S BAUMANN	\$94.22
2/24/2025	NBF*NATL BIZ FURNITURE	JONATHAN S BAUMANN	\$219.24
2/24/2025	AMAZON MKTPL*AN2ZU80K3	JONATHAN S BAUMANN	\$319.99
2/24/2025	GIH*GLOBALINDUSTRIALEQ	JONATHAN S BAUMANN	\$366.00
2/25/2025	AMAZON MKTPL*W79HC3Z23	JONATHAN S BAUMANN	\$53.05
2/17/2025	UW CE REGISTRATION CENTER	DUSTIN BECKMAN	\$300.00

Posting Date	Merchant Name	Name	Transaction Amount
2/17/2025	UW CE REGISTRATION CENTER	DUSTIN BECKMAN	\$150.00
2/17/2025	UW CE REGISTRATION CENTER	DUSTIN BECKMAN	\$150.00
2/17/2025	UW CE REGISTRATION CENTER	DUSTIN BECKMAN	\$150.00
2/17/2025	UW CE REGISTRATION CENTER	DUSTIN BECKMAN	\$150.00
2/17/2025	UW CE REGISTRATION CENTER	DUSTIN BECKMAN	\$150.00
3/5/2025	DNR WS2 EM1 EPAY DEM SRVF	DUSTIN BECKMAN	\$0.90
3/5/2025	DNR WS2 EM1 EPAY DEM SALE	DUSTIN BECKMAN	\$45.00
3/7/2025	OPC*WI RURAL WTR CONF	DUSTIN BECKMAN	\$110.00
3/7/2025	OPC MSC*SERVICE FEE 024	DUSTIN BECKMAN	\$4.04
2/12/2025	AMAZON MKTPL*SF7BT77R3	THOMAS A BERRES	\$56.79
2/12/2025	AMAZON MKTPL*CY1OA29N3	THOMAS A BERRES	\$17.95
2/18/2025	AMAZON MKTPL*PC4EM8EP3	THOMAS A BERRES	\$18.99
2/19/2025	QUALITY INNS	THOMAS A BERRES	\$85.00
2/24/2025	WILDONES.ORG	THOMAS A BERRES	\$62.04
2/28/2025	AMAZON MKTPL*QJ8170KT3	THOMAS A BERRES	\$189.99
2/28/2025	AMAZON MKTPL*BP8LT6GC3	THOMAS A BERRES	\$98.31
3/3/2025	BEACON ATHLETICS LLC	THOMAS A BERRES	\$177.00
3/3/2025	AMAZON MKTPL*KP6747UK3	THOMAS A BERRES	\$15.29
3/3/2025	AMAZON MKTPL*KT4NF1FH3	THOMAS A BERRES	\$17.68
3/5/2025	AMAZON MKTPL*AC53H2FA3	THOMAS A BERRES	\$119.98
3/6/2025	AMAZON MKTPL*FR1ZB6703	THOMAS A BERRES	\$77.85
3/10/2025	AMAZON MKTPL*BC0RN0WF3	THOMAS A BERRES	\$35.75
2/14/2025	COSTCO WHSE #1101	JENNIFER BOEHM	\$217.05
2/20/2025	KWIK TRIP #1299	JENNIFER BOEHM	\$66.90
2/28/2025	TST*RUMORS SPORTS BAR &	JENNIFER BOEHM	\$112.93
3/7/2025	WMCA	JENNIFER BOEHM	\$50.00
3/10/2025	AMAZON MKTPL*W942X0BI3	JENNIFER BOEHM	\$18.59
3/10/2025	AMAZON MKTPL*HJ8MW8UG3	JENNIFER BOEHM	\$80.11
2/24/2025	BAKER & TAYLOR - BOOKS	PHPL BOOKS	\$388.03
2/24/2025	BAKER & TAYLOR - BOOKS	PHPL BOOKS	\$2,084.99
2/24/2025	BAKER & TAYLOR - BOOKS	PHPL BOOKS	\$1,596.50
2/24/2025	BAKER & TAYLOR - BOOKS	PHPL BOOKS	\$312.45
2/24/2025	BAKER & TAYLOR - BOOKS	PHPL BOOKS	\$2,320.98
2/24/2025	BAKER & TAYLOR - BOOKS	PHPL BOOKS	\$2,096.04
2/24/2025	BAKER & TAYLOR - BOOKS	PHPL BOOKS	\$575.02
2/12/2025	AMAZON MKTPL*JZ1595IT3	HALIE DOBBECK	\$37.79
2/18/2025	AMAZON MKTPL*TR7JK6083	HALIE DOBBECK	\$7.39
2/24/2025	HOBBY LOBBY #685	HALIE DOBBECK	\$25.12
2/24/2025	AMAZON MKTPL*Y92SM70S3	HALIE DOBBECK	\$16.99
2/26/2025	HEALY AWARDS INC	HALIE DOBBECK	\$24.97
2/27/2025	AMAZON MKTPL*887X590K3	HALIE DOBBECK	\$21.41
3/4/2025	AMAZON.COM*5596Z9FL3	HALIE DOBBECK	\$14.73
2/20/2025	AMAZON MKTPL*P71OJ5N13	TERESA DOUGLAS	\$685.75
2/20/2025	AMAZON RETA* 8N42U7FC3	TERESA DOUGLAS	\$9.40
2/20/2025	AMAZON RETA* 7R6XK55X3	TERESA DOUGLAS	\$5.99
2/24/2025	AMAZON MKTPL*PE4EE4UR3	TERESA DOUGLAS	\$279.93
2/24/2025	AMAZON MKTPL*JQ98R8X23	TERESA DOUGLAS	\$99.90
2/27/2025	AMAZON MKTPL*DJ9K21HA3	TERESA DOUGLAS	\$35.50
3/3/2025	SP TONIES US	TERESA DOUGLAS	\$99.99
3/6/2025	AMAZON MKTPL*Y31OG2Z73	TERESA DOUGLAS	\$187.96
2/12/2025	NATIONAL LOCK SUPPLY INC.	MARK EESLEY	\$535.38
2/20/2025	THE HOME DEPOT #4940	MARK EESLEY	\$79.46
2/20/2025	METRO MARKET #380	MARK EESLEY	\$5.96
2/24/2025	SQ *B2E SURPLUS LLC	MARK EESLEY	\$183.59
3/10/2025	AMAZON RETA* MM4WJ6O83	MARK EESLEY	\$23.38

Posting Date	Merchant Name	Name	Transaction Amount
2/11/2025	PELRA* IL	KATHERINE GEHL	\$192.50
2/12/2025	SOCIETYFORHUMANRESOURCE	KATHERINE GEHL	\$299.00
3/3/2025	ANCHO & AGAVE MID	KATHERINE GEHL	\$17.00
2/13/2025	THE HOME DEPOT #4940	KRISTOPHER GROD	\$69.97
2/14/2025	NORTH AMERICAN RESCUE LL	KRISTOPHER GROD	\$215.97
2/20/2025	SP TWO DEVILS TOOLS	KRISTOPHER GROD	\$998.95
2/24/2025	FIREPENNY	KRISTOPHER GROD	\$227.60
2/24/2025	PAYPAL *OHIO	KRISTOPHER GROD	\$200.99
2/24/2025	PAYPAL *LADDER CO	KRISTOPHER GROD	\$179.88
2/28/2025	BADGEANDWALLET.COM	KRISTOPHER GROD	(\$12.00)
2/28/2025	BADGEANDWALLET.COM	KRISTOPHER GROD	\$137.00
2/28/2025	TABLECOVERSN*	KRISTOPHER GROD	\$268.39
2/28/2025	ANYTIME GARAGE DOORS	KRISTOPHER GROD	\$4,655.00
2/28/2025	IN *FIRE-RESCUE SUPPLY, L	KRISTOPHER GROD	\$7,964.00
3/4/2025	IN *SIGNS & LINES BY STRE	KRISTOPHER GROD	\$180.44
3/4/2025	LA POLICE GEAR INC	KRISTOPHER GROD	\$62.49
3/5/2025	EAGLE ENGRAVING INC	KRISTOPHER GROD	\$122.95
3/5/2025	WWP*TERMINIX BATZNER	KRISTOPHER GROD	\$318.00
2/13/2025	KALAHARI RESORT - WI	ERIK LEITZKE	(\$14.83)
2/12/2025	AMAZON MKTPL*XL9DY7WW3	CHRIS LIEDTKE	\$7.45
2/13/2025	SQ *THE CHOCOLATE FACTORY	CHRIS LIEDTKE	\$78.75
2/14/2025	CAFE ZUPAS-MENOMONEE	CHRIS LIEDTKE	\$67.06
2/27/2025	SAMS CLUB#8164	CHRIS LIEDTKE	\$15.87
3/3/2025	COUSINS SUBS #9139	CHRIS LIEDTKE	\$150.52
2/12/2025	CITY OF MADISON PARKING	ADELE M LORIA	\$11.70
2/20/2025	METRO MARKET #380	ADELE M LORIA	\$18.87
2/20/2025	AMAZON MKTPL*WK81T71J3	ADELE M LORIA	\$59.88
2/26/2025	HBR*SUBSCRIPTION	ADELE M LORIA	\$3.15
2/20/2025	CINTAS CORP	SANDRA A MEYER	\$167.45
2/24/2025	SALAMONE SUPPLIES	SANDRA A MEYER	\$154.98
2/24/2025	IN *COMPETITOR AWARDS & E	SANDRA A MEYER	\$41.50
3/4/2025	TYCOINTEGRATEDSECURITY	SANDRA A MEYER	\$90.74
3/4/2025	TYCOINTEGRATEDSECURITY	SANDRA A MEYER	\$193.54
3/4/2025	TYCOINTEGRATEDSECURITY	SANDRA A MEYER	\$114.22
3/4/2025	TYCOINTEGRATEDSECURITY	SANDRA A MEYER	\$147.25
2/17/2025	CANVA* I04428-36955204	LORI NISWONGER	\$15.00
3/10/2025	TALLY.SO	LORI NISWONGER	\$29.00
2/11/2025	AMAZON MKTPL*LM0JR2Z33	ANNA OLESZCZAK	\$53.83
2/11/2025	AMAZON RETA* GC1MQ36Z3	ANNA OLESZCZAK	\$22.98
2/11/2025	AMAZON RETA* 564XY7TL3	ANNA OLESZCZAK	\$96.56
2/12/2025	AMAZON RETA* 0I5G63OJ3	ANNA OLESZCZAK	\$135.11
2/12/2025	AMAZON RETA* XU34R5EF3	ANNA OLESZCZAK	\$14.60
2/12/2025	AMAZON RETA* 5V1FY9U23	ANNA OLESZCZAK	\$20.99
2/12/2025	USPS PO 5681000089	ANNA OLESZCZAK	\$4.40
2/12/2025	AMAZON RETA* VK7FS9XM3	ANNA OLESZCZAK	\$22.95
2/17/2025	AMAZON MKTPL*K10N37CZ3	ANNA OLESZCZAK	\$15.06
2/18/2025	AMAZON RETA* VU8HB7173	ANNA OLESZCZAK	\$58.85
2/18/2025	AMAZON RETA* I16EJ6OT3	ANNA OLESZCZAK	\$27.98
2/21/2025	AMAZON RETA* OO6FM9JT3	ANNA OLESZCZAK	\$68.84
2/25/2025	AMAZON RETA* WQ1YL68L3	ANNA OLESZCZAK	\$246.41
2/26/2025	AMAZON MKTPL*LJ3UX9D93	ANNA OLESZCZAK	\$18.90
2/27/2025	AMAZON MKTPL*7W6N77W43	ANNA OLESZCZAK	\$48.46
3/6/2025	AMAZON RETA* K07QP6GW3	ANNA OLESZCZAK	\$136.24
3/10/2025	AMAZON RETA* 668PG2RK3	ANNA OLESZCZAK	\$20.48
2/24/2025	DEMCO	PHPL PCARD	\$280.56



Posting Date	Merchant Name	Name	Transaction Amount
2/13/2025	WWW.UI.COM	CHRISTOPHER PERALTA	\$1,010.50
2/13/2025	WWW.UI.COM	CHRISTOPHER PERALTA	\$1,886.70
2/17/2025	GROKABILITY: SNIPE-IT	CHRISTOPHER PERALTA	\$39.99
2/17/2025	AMAZON.COM*6C47V27C3	CHRISTOPHER PERALTA	\$766.99
2/18/2025	AMAZON MKTPL*FD7LR8PA3	CHRISTOPHER PERALTA	\$844.68
2/18/2025	AMAZON MKTPL*7T5XD6MU3	CHRISTOPHER PERALTA	\$19.59
2/20/2025	AMAZON MKTPL*NO7XC6RE3	CHRISTOPHER PERALTA	\$139.97
2/21/2025	AMAZON.COM	CHRISTOPHER PERALTA	(\$766.99)
3/3/2025	AMAZON MKTPL*CI1CZ6KC3	CHRISTOPHER PERALTA	\$73.50
3/5/2025	AMAZON MKTPL*RQ5NN28D3	CHRISTOPHER PERALTA	\$66.19
3/7/2025	WWW.UI.COM	CHRISTOPHER PERALTA	\$558.80
3/10/2025	AMAZON MKTPL*SM7H48BY3	CHRISTOPHER PERALTA	\$97.99
2/17/2025	FLEET FARM 1600	DAN PLESE	(\$71.15)
2/17/2025	FLEET FARM 1600	DAN PLESE	\$67.44
2/17/2025	FLEET FARM 1600	DAN PLESE	\$71.15
2/11/2025	AMZN MKTP US*R23H004J3	LISA PONTO	\$29.87
2/12/2025	METRO MARKET #380	LISA PONTO	\$11.98
2/17/2025	LENOVO UNITED STATES	LISA PONTO	\$120.99
2/19/2025	SQ *THOMAS PRESS INC.	LISA PONTO	\$614.00
2/20/2025	AMAZON MKTPL*X38974563	LISA PONTO	\$40.44
2/21/2025	AMAZON MKTPL*PLACE PMTS	LISA PONTO	(\$5.97)
2/21/2025	COSTCO WHSE #1101	LISA PONTO	\$164.99
2/24/2025	SQ *THE CHARCUTERIE HOUSE	LISA PONTO	\$135.00
2/24/2025	AMAZON MKTPL*F082618O3	LISA PONTO	\$78.29
2/24/2025	KWIK TRIP #425	LISA PONTO	\$25.00
2/25/2025	CHILDCRAFT	LISA PONTO	\$479.98
2/26/2025	SQ *LOCA LATTE	LISA PONTO	\$50.00
2/26/2025	AMAZON MKTPL*N41V58WB3	LISA PONTO	\$106.88
2/26/2025	COSTCO WHSE #1101	LISA PONTO	\$32.32
2/27/2025	AMAZON MKTPL*KQ8W61TD3	LISA PONTO	\$25.49
2/28/2025	HEWLETT-PACKARD CO	LISA PONTO	(\$124.00)
2/28/2025	PIGGLY WIGGLY	LISA PONTO	\$3.99
3/3/2025	ODP BUS SOL LLC# 106869	LISA PONTO	\$54.72
3/6/2025	AMAZON.COM*3U05T85U3	LISA PONTO	\$13.99
3/6/2025	AMAZON MKTPL*I624S4FF3	LISA PONTO	\$79.99
3/7/2025	WWW COSTCO COM	LISA PONTO	\$629.95
3/10/2025	ODP BUS SOL LLC # 101170	LISA PONTO	\$5.74
3/10/2025	WWW COSTCO COM	LISA PONTO	\$629.95
3/10/2025	AMAZON.COM*ZF14T4773	LISA PONTO	\$99.98
2/12/2025	AMAZON MKTPL*H52523MC3	REC PROGRAMS	\$8.96
2/18/2025	AMAZON MKTPL*CP1RH7Y03	REC PROGRAMS	\$25.96
2/24/2025	AMAZON MKTPL*1Z09V5OV3	REC PROGRAMS	\$33.75
2/12/2025	AMAZON MKTPL*Q360S8MG3	ANNE PULVERMACHER	\$146.76
2/12/2025	AMZN MKTP US*Z00JH6WZ3	ANNE PULVERMACHER	\$12.50
2/12/2025	B2B PRIME*W595G52E3	ANNE PULVERMACHER	\$129.00
2/12/2025	AMZN MKTP US*GV2GN8LX3	ANNE PULVERMACHER	\$15.97
2/13/2025	AMAZON MKTPL*WY55A8OZ3	ANNE PULVERMACHER	\$35.89
2/13/2025	AMAZON MKTPL*K80K65513	ANNE PULVERMACHER	\$20.16
2/14/2025	ODP BUS SOL LLC# 106869	ANNE PULVERMACHER	\$222.45
2/14/2025	AMAZON MKTPL*DK9S416P3	ANNE PULVERMACHER	\$107.37
2/17/2025	MENARDS PEWAUKEE WI	ANNE PULVERMACHER	\$557.80
2/17/2025	KINSMAN GARDEN COMPANY IN	ANNE PULVERMACHER	\$109.64
2/17/2025	MID-AMERICAN RESEARCH CHE	ANNE PULVERMACHER	\$544.40
2/17/2025	A/E GRAPHICS, INC.	ANNE PULVERMACHER	\$430.00
2/17/2025	SPECTRUM	ANNE PULVERMACHER	\$149.99

Posting Date	Merchant Name	Name	Transaction Amount
2/17/2025	ATT* BILL PAYMENT	ANNE PULVERMACHER	\$253.32
2/17/2025	SOI*SNAP-ON INDUSTRIAL	ANNE PULVERMACHER	\$590.22
2/17/2025	NORTHCENTRAL TECHNICAL CO	ANNE PULVERMACHER	\$239.00
2/17/2025	EUROFINS SF ANALYTICAL LA	ANNE PULVERMACHER	\$1,779.90
2/17/2025	PHMG OCC HEALTH	ANNE PULVERMACHER	\$313.00
2/17/2025	COMMUNITY HOSP GENERAL	ANNE PULVERMACHER	\$409.71
2/17/2025	GANNETT MEDIA CO	ANNE PULVERMACHER	\$24.99
2/18/2025	CONSOLIDATED DOORS	ANNE PULVERMACHER	\$6,983.00
2/18/2025	PY *WISCONSIN POLICY FORU	ANNE PULVERMACHER	\$500.00
2/19/2025	OLSEN SAFETY EQUIPMENT CO	ANNE PULVERMACHER	\$202.60
2/20/2025	HOLIDAY INN GRAND RAPIDS	ANNE PULVERMACHER	\$244.59
2/20/2025	BROOKFIELD RENTAL	ANNE PULVERMACHER	\$170.00
2/20/2025	BROOKFIELD RENTAL	ANNE PULVERMACHER	\$575.00
2/20/2025	BROOKFIELD RENTAL	ANNE PULVERMACHER	\$300.00
2/20/2025	BROOKFIELD RENTAL	ANNE PULVERMACHER	\$375.00
2/20/2025	CINTAS CORP	ANNE PULVERMACHER	\$1,085.41
2/20/2025	AMAZON MKTPL*MF00O6D43	ANNE PULVERMACHER	\$56.61
2/26/2025	TST* NOTHING BUNDT CAKES	ANNE PULVERMACHER	\$105.15
3/3/2025	AT&T BILL PAYMENT	ANNE PULVERMACHER	\$649.71
3/3/2025	ATT* BILL PAYMENT	ANNE PULVERMACHER	\$464.60
3/3/2025	BADGER TRUCK CTR-QUICK L	ANNE PULVERMACHER	\$1,197.49
3/3/2025	BURKE TRUCK & EQUIP	ANNE PULVERMACHER	\$106.86
3/3/2025	ELLIOTT ACE HDWE	ANNE PULVERMACHER	\$337.54
3/3/2025	BADGER METER INC	ANNE PULVERMACHER	\$282.29
3/3/2025	A/E GRAPHICS, INC.	ANNE PULVERMACHER	\$222.91
3/3/2025	CINTAS CORP	ANNE PULVERMACHER	\$167.45
3/3/2025	EUROFINS SF ANALYTICAL LA	ANNE PULVERMACHER	\$929.04
3/3/2025	LAWSON PRODUCTS	ANNE PULVERMACHER	\$545.22
3/3/2025	AIRGAS - NORTH	ANNE PULVERMACHER	\$69.13
3/3/2025	GALLS	ANNE PULVERMACHER	\$1,553.26
3/4/2025	DAVE JONES INC	ANNE PULVERMACHER	\$750.00
3/4/2025	DORNER PRODUCTS, LLC	ANNE PULVERMACHER	\$1,150.00
3/4/2025	SOERENS FORD INC	ANNE PULVERMACHER	\$554.84
3/4/2025	JONES LAKE MANAGEMENT	ANNE PULVERMACHER	\$600.00
3/4/2025	PORT-A-JOHN -CLV	ANNE PULVERMACHER	\$212.00
3/4/2025	SITEONE LANDSCAPE SUPPLY,	ANNE PULVERMACHER	\$195.68
3/4/2025	PAYNE & DOLAN OFFICE ADM	ANNE PULVERMACHER	\$112.00
3/4/2025	AMAZON.COM*0R57B6L83	ANNE PULVERMACHER	\$36.95
3/4/2025	SOI*SNAP-ON INDUSTRIAL	ANNE PULVERMACHER	\$113.30
3/5/2025	AIRGAS LLC - NORTH N127	ANNE PULVERMACHER	\$4,669.82
3/5/2025	MENARDS PEWAUKEE WI	ANNE PULVERMACHER	\$612.24
3/5/2025	MENARDS GERMANTOWN WI	ANNE PULVERMACHER	\$23.93
3/5/2025	MID-AMERICAN RESEARCH CHE	ANNE PULVERMACHER	\$1,862.28
3/5/2025	PROVEN POWER- WAUKESHA	ANNE PULVERMACHER	\$99.94
3/5/2025	APWA WISCONSIN CHAPTER	ANNE PULVERMACHER	\$700.00
3/5/2025	NORTHERN LAKE SERVICE- IN	ANNE PULVERMACHER	\$587.60
3/5/2025	SPECTRUM	ANNE PULVERMACHER	\$31.13
3/5/2025	SPECTRUM	ANNE PULVERMACHER	\$129.99
3/5/2025	SPECTRUM	ANNE PULVERMACHER	\$1,442.60
3/5/2025	SPECTRUM	ANNE PULVERMACHER	\$149.98
3/5/2025	SPECTRUM	ANNE PULVERMACHER	\$149.99
3/5/2025	SPECTRUM	ANNE PULVERMACHER	\$107.21
3/5/2025	NEU'S BUILDING CENTER IN	ANNE PULVERMACHER	\$229.93
3/5/2025	MOTOROLA SOLUTIONS ONLIN	ANNE PULVERMACHER	\$2,418.58
2/27/2025	CULVERS OF JOHNSON CREEK	JEREMY J SMITH	\$15.91

Posting Date	Merchant Name	Name	Transaction Amount
2/28/2025	MARRIOTT MADISON WEST	JEREMY J SMITH	\$139.00
2/28/2025	MARRIOTT MADISON WEST	JEREMY J SMITH	\$139.00
3/3/2025	ANCHO & AGAVE MID	JEREMY J SMITH	\$19.00
3/3/2025	MARRIOTT MADISON WEST	JEREMY J SMITH	\$278.00
3/3/2025	MARRIOTT MADISON WEST	JEREMY J SMITH	\$278.00
3/3/2025	KWIK TRIP #1507	JEREMY J SMITH	\$8.30
2/17/2025	COMPLETE OFFICE OF WISCON	BRENDA TENNYSON	\$106.00
2/18/2025	AMAZON.COM*WD2PQ64Y3	BRENDA TENNYSON	\$175.80
2/18/2025	AMAZON MKTPL*6E1H47D13	BRENDA TENNYSON	\$44.99
2/18/2025	AMAZON MKTPL*JN55C6453	BRENDA TENNYSON	\$54.99
2/21/2025	AMAZON.COM*WM5VX7SK3	BRENDA TENNYSON	\$87.99
2/24/2025	AMAZON MKTPL*2C7H95PF3	BRENDA TENNYSON	\$106.70
3/4/2025	AMAZON.COM*4Q11E4YA3	BRENDA TENNYSON	\$10.37
3/5/2025	AMAZON MKTPL*BR4QP3UZ3	BRENDA TENNYSON	\$15.49
3/6/2025	COMPLETE OFFICE OF WISCON	BRENDA TENNYSON	\$167.17
3/6/2025	AMAZON.COM*CZ72C3HK3	BRENDA TENNYSON	\$52.88
3/7/2025	COSTCO WHSE #1101	BRENDA TENNYSON	\$107.94
3/10/2025	AMAZON MKTPL*J78226EI3	BRENDA TENNYSON	\$19.99
2/12/2025	TARGET 00008649	LYDIA VANDERPOEL	\$80.65
2/12/2025	AMAZON MKTPL*PO3RA8U43	LYDIA VANDERPOEL	\$61.44
2/13/2025	CAFE ZUPAS	LYDIA VANDERPOEL	\$279.96
3/3/2025	AMAZON MKTPL*A00PJ7T93	LYDIA VANDERPOEL	\$17.99
3/5/2025	DOLLAR TREE	LYDIA VANDERPOEL	\$90.74
3/6/2025	HOBBY LOBBY #685	LYDIA VANDERPOEL	\$14.12
3/10/2025	COSTCO WHSE #1101	LYDIA VANDERPOEL	\$59.82
<b>GRAND TOTAL</b>			<b>\$87,682.12</b>

3/14/25

VILLAGE OF SUSSEX

Payroll Register - Pay Code Summary - Summary Totals

Page: 1

Pay Period Dates: 02/15/2025 - 02/28/2025

Mar 13, 2025 1:34PM

## Report Criteria:

Including employee hash and count

Pay Code Summary

PC	Pay Code Title	Amount
1-01	HOURLY	89,095.18
15-02	FIRE TRAINING	128.00
17-04	VAC PAYOUT	8,246.54
23-00	DEFERRED COMP	422.38
40-00	HSA	1,488.06-
42-01	ACCIDENT INSURA	29.19-
43-00	HEALTH INSURANC	3,428.14-
5-00	SICK	1,945.33
7-00	FLOATING HOLIDAY	236.12
76-00	FEDERAL WITHHOL	15,880.94-

PC	Pay Code Title	Amount
1-02	SALARY	57,855.47
15-08	FIRE STIPEND	625.00
2-00	OVERTIME	2,832.31
29-00	HSA DEPOSIT FOR	1,488.06
41-01	MISSION SQUARE	3,047.37-
42-02	ACCIDENT AFTER T	3.87-
45-00	VISION INSURANCE	125.49-
50-01	WRS GENERAL	7,973.32-
74-00	SOCIAL SECURITY	10,329.01-
77-00	STATE WITHHOLDI	6,677.20-

PC	Pay Code Title	Amount
15-01	FIRE RUNS	72.00
17-01	BONUS	2,500.00
21-00	INSURANCE OPT O	2,687.90
4-00	VACATION	5,021.02
41-02	NORTH SHORE	1,883.23-
42-03	DISABILITY	24.84-
49-00	IAFF LOCAL 5241 U	766.64-
50-02	WRS PROTECTIVE	2,545.91-
75-00	MEDICARE	2,415.67-
86-00	DIRECT DEPOSIT	116,536.43

Gross Amount \$ 171,667.25

3/28/25

VILLAGE OF SUSSEX

Payroll Register - Pay Code Summary - Summary Totals

Page: 1

Pay Period Dates: 03/01/2025 - 03/14/2025

Mar 26, 2025 2:47 PM

Report Criteria:

Including employee hash and count

Pay Code Summary

PC	Pay Code Title	Amount
1-01	HOURLY	80,510.25
1-04	ELECTIONS	1,804.00
15-04	FIRE CALL IN	189.88
2-00	OVERTIME	7,794.57
23-00	DEFERRED COMP	445.45
40-00	HSA	1,538.06-
42-01	ACCIDENT INSURA	29.19-
43-00	HEALTH INSURANC	3,428.14-
50-01	WRS GENERAL	7,556.75-
74-00	SOCIAL SECURITY	9,795.75-
77-00	STATE WITHHOLDI	6,357.88-

PC	Pay Code Title	Amount
1-02	SALARY	59,782.34
15-01	FIRE RUNS	92.00
15-06	FIRE OVERTIME	1,427.63
20-00	TAXABLE LIFE INSU	197.79
29-00	HSA DEPOSIT FOR	1,538.06
41-01	MISSION SQUARE	3,732.44-
42-02	ACCIDENT AFTER T	3.87-
45-00	VISION INSURANCE	125.49-
50-02	WRS PROTECTIVE	2,774.38-
75-00	MEDICARE	2,290.94-
85-00	NET PAY	1,804.00-

PC	Pay Code Title	Amount
1-03	VILLAGE BOARD	2,890.28
15-02	FIRE TRAINING	116.00
15-08	FIRE STIPEND	625.00
21-00	INSURANCE OPT O	2,687.90
4-00	VACATION	3,148.64
41-02	NORTH SHORE	1,883.23-
42-03	DISABILITY	24.84-
5-00	SICK	2,699.29
6-00	COMP TIME	509.52
76-00	FEDERAL WITHHOL	14,302.62-
86-00	DIRECT DEPOSIT	110,613.23

Gross \$164,722.75

## Report Criteria:

Report type: GL detail  
Vendor.Vendor number = 2  
Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Description	Amount	Check GL Account	Invoice GL Account Title
03/10/2025	68721	ACE HARDWARE	NETWORK CABLE	25.19	100-21100	Expenses
03/10/2025	68721	ACE HARDWARE	HARDWARE MISC	29.46	100-21100	Maint--Bldg & Facilities
03/10/2025	68721	ACE HARDWARE	SCREWS	1.00	100-21100	Maint--Bldg & Facilities
03/10/2025	68721	ACE HARDWARE	BUTTERFLY PAINT SUPPLIES	19.40	100-21100	Office Supplies
03/10/2025	68721	ACE HARDWARE	BUTTERFLY PAINT SUPPLIES	12.57	100-21100	Office Supplies
03/10/2025	68721	ACE HARDWARE	BUTTERFLY PAINT SUPPLIES	187.12	100-21100	Playgrounds
03/10/2025	68721	ACE HARDWARE	CEMENT & SEALANT	46.76	620-21100	Maint--General Plant
03/10/2025	68721	ACE HARDWARE	PVC EKBOW	8.98	610-21100	Pumping-Maint of Equipment
03/10/2025	68721	ACE HARDWARE	SWIVEL CONNECTOR	7.19	610-21100	Maint of Meters
03/10/2025	68721	ACE HARDWARE	PVC	38.47	610-21100	Trtmt-Maint of Equipment
03/10/2025	68721	ACE HARDWARE	SCREWDRIVER SET	39.98	610-21100	Trtmt-Maint of Equipment
03/10/2025	68721	ACE HARDWARE	HARDWARE MISC	11.20	100-21100	Maint--Equipment
03/10/2025	68721	ACE HARDWARE	HARDWARE MISC	25.23	100-21100	Maint--Vehicle
03/10/2025	68721	ACE HARDWARE	DRILL BIT	13.99	100-21100	Tools
03/10/2025	68721	ACE HARDWARE	HARD	122.08	100-21100	Supplies
03/10/2025	68721	ACE HARDWARE	PLIERS ELECTRIC TAPE	44.59	100-21100	Splashpad Operations
03/10/2025	68721	ACE HARDWARE	CLAMP, MISC	22.64	100-21100	Ice Rink
03/10/2025	68721	ACE HARDWARE	BAR OIL	19.79	100-21100	Forestry Efforts
03/10/2025	68721	ACE HARDWARE	PADLOCK	22.49	100-21100	Maint--Bldg & Facilities
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	7.19	100-21100	Maint--Equipment
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	13.57	100-21100	Maint--Bldg & Facilities
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	34.28	100-21100	Supplies
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	13.60	100-21100	Street Signs
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	2.92	100-21100	Maint--Vehicle
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	38.42	100-21100	Maint--Bldg & Facilities
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	24.78	100-21100	Maint--Bldg & Facilities
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	46.60	610-21100	Maint--Genl Plant & Equip
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	156.05	620-21100	Maint--General Plant
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	3.23	100-21100	Due from Haass Library
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	14.80	100-21100	Maint--Bldg & Facilities
03/28/2025	68779	ACE HARDWARE	HARDWARE MISC	14.92	100-21100	Maint--Vehicle
Grand Totals:				1,068.49		



## MUNICIPAL INFORMATION QUESTIONNAIRE

1. Official Name of Government Unit: Village of Sussex
2. County: Waukesha
3. Employer I. D. #: 39-6006385
4. Address: Civic Center, N64 W23760 Main Street, Sussex, WI 53089  
Phone Number: (262) 246-5200 Fax Number: (262) 246-5222
5. Contact Person, Direct Phone Number and Email Address:  
Jeremy J. Smith, Administrator, ph: (262) 246-5210, [jsmith@sussexwi.gov](mailto:jsmith@sussexwi.gov)  
Katherine Gehl, Assistant Administrator, [kgehl@sussexwi.gov](mailto:kgehl@sussexwi.gov)  
Taylor Walls, Finance Director, ph: (262) 246-5225, [twalls@sussexwi.gov](mailto:twalls@sussexwi.gov)  
Jennifer Boehm, Village Clerk-Treasurer, [jboehm@sussexwi.gov](mailto:jboehm@sussexwi.gov)
6. Date/Time/Place of Regular Meetings: 4th Tuesday at 6:00 p.m., Civic Center
7. Does Municipality have an official or corporate seal? ☒ YES ☐ NO
8. Name of Official Newspaper, if any: None  
☒ WEEKLY ☐ DAILY What day: \_\_\_\_\_
9. Is the government unit incorporated? ☒ YES ☐ NO
10. Administrators and Officers: *(Please complete with official names (including middle initials) as used to sign legal documents.)*

<u>Name</u>	<u>Elected or Appointed?</u>	<u>Date Term of Office Expires</u>
<u>Anthony J. LeDonne</u> President	<u>Elected</u>	<u>4/2026</u>
<u>Jeremy J. Smith</u> Village Administrator	<u>Appointed</u>	<u>N/A</u>
<u>Jennifer Boehm</u> Village Clerk/Treasurer	<u>Appointed</u>	<u>N/A</u>
<u>Taylor Walls</u> Finance Director	<u>Appointed</u>	<u>N/A</u>
 <u>John P. Macy</u> Local Attorney <u>Municipal Law &amp; Litigation Group</u> <u>730 North Grand Avenue</u> <u>Waukesha, WI 53186</u> Phone Number: <u>(262) 548-1340</u> Fax Number: <u>(262) 548-9211</u> Email: <u><a href="mailto:jmacy@ammr.net">jmacy@ammr.net</a></u>		



11. Number of Village Board members? 6+ President (*Please attach current list*)
12. Are there any special resolutions or ordinances in effect (other than Wisconsin's Open Meeting law) regarding meeting notices, quorum requirements, etc.? ☐ YES ☐ NO  
*If yes, please provide detail.* \_\_\_\_\_
13. Are there any proceedings now pending with respect to a change in the form of government or the detachment of territory? ☐ YES ☐ NO  
*If yes, please provide detail.* \_\_\_\_\_
14. Has the governing body or electors adopted any charter ordinances under Section 66.0101, Wis. Stats. or direct legislation under Section 9.20, Wis. Stats. restricting borrowing by the Village or are any proceedings for such purposes now pending? ☒ YES ☐ NO  
*If yes, please provide detail.* Copy of Sections 3.13 and 3.14 attached.
15. Is there any litigation pending or threatened with respect to the corporate existence, organization, or boundaries of the government unit or the right of title of any officer of the government unit to his or her respective office? ☐ YES ☐ NO  
*If yes, please provide detail.* \_\_\_\_\_
16. Are there any resolutions in effect which require any officers other than the chief executive officer and clerk, to execute bonds or notes or other documents evidencing indebtedness? ☐ YES ☐ NO  
*If yes, please provide detail.* \_\_\_\_\_
17. Are there any other facts or circumstances which could have an impact on the issuance of the bonds or notes in question (e.g., debt policy, litigation other than as set forth above, annexations, etc)? ☐ YES ☐ NO  
*If yes, please discuss.* \_\_\_\_\_

Prepared and submitted by:

\_\_\_\_\_  
Jennifer Boehm  
Village Clerk/Treasurer

Signed on: \_\_\_\_\_

professional's time and services and said service is not a service supplied to the Village of Sussex as a whole, then and in that event the Village Clerk shall, pursuant to the provisions of Section 66.0627, Wis. Stats., charge that service to said property owner for the fees incurred by the Village.

- (2) The Village Clerk shall give each property owner billed for current services as provided for herein notice that they shall have a specified period of time not less than thirty (30) days to pay. Said notice shall also state that within 15 days of the date of notice, the property owner may request a hearing before the Village Board regarding the charges against the property. Said notice shall also include an itemized statement of the professional service fees to be charged. Thereafter, if the property owner requests a hearing within the proper time period, the matter shall proceed as described in subsection (3), below. If a hearing is not requested within the required period, if that charge remains unpaid, the Village Clerk shall automatically charge that delinquent bill against the current or next tax roll as a delinquent tax against the property as provided by law. In the event the statement rendered to the property owner or the time given for the property owner to pay or following a hearing if the Village Board approves all or part of the charge, it is too late in the current year for the charge, when it becomes delinquent, to be extended on that year's tax roll, then the delinquent charge shall be extended to the following year's tax roll.
- (3) Upon receipt of a timely request for hearing, the Village Board shall hold a hearing regarding the property charges at its next scheduled meeting or as soon as feasible. Such hearing shall be preceded by posted public notice and reasonable notice, via first class mail, to the property owner. In the event a hearing is requested, no charges shall be placed on the tax roll unless and until such hearing has been held and a decision has been rendered by the Village Board to approve the charges against the tax roll in whole or in part. If approved only in part, only that part of the charges that are approved may be charged against the tax roll.

**3.12 CONFIDENTIALITY OF INCOME AND EXPENSE INFORMATION.** Whenever the Assessor, in the performance of the Assessor's duties, requests or obtains income and expense information pursuant to Section 70.47(7)(af), Wis. Stats., or any successor statute thereto, then, such income and expense information that is provided to the Assessor shall be held by the Assessor on a confidential basis, except, however, that the information may be revealed to and used by persons: in the discharging of duties imposed by law; in the discharge of duties imposed by office including, but not limited to, use by the Assessor in performance of official duties of the Assessor's office and use by the Board of Review in performance of its official duties; or pursuant to order of a court. Income and expense information provided to the Assessor under Section 70.47(7)(af), Wis. Stats., unless a court determines that it is inaccurate, is, per Section 70.47(7)(af), Wis. Stats., not subject to the right of inspection and copying under Section 19.35(1), Wis. Statutes.

**3.13 VILLAGE BOARD'S POWER TO AUTHORIZE PUBLIC WORKS PROJECTS; INVESTIGATIONS.** The Village Board shall have the sole and exclusive power to determine whether to authorize expenditures on behalf of the Village pertaining to public works, specifically including the sole and exclusive power to determine whether to approve public works projects, and to borrow funds and enter contracts for public works projects, and no referendum is required except as may be required by State Statute, or as described in Section 3.14, below. Prior to exercising this authority, the Village Board shall ensure that it is well informed and fully advised in order to best serve the government and good order of the Village, for the Village's commercial

benefit, and for the health, safety, and welfare of the public. To ensure that the Village Board is well informed and fully advised, the Village Board shall conduct all investigations as may be necessary, which may include: Authorizing the preparation of studies related to planning, engineering, architectural rendering and feasibility; Referring the matter to Village Staff for report and recommendation; Submitting the matter to review by Village committees and commissions; Investigating financing, such as possible bonding and/or grants and/or cost sharing with other municipal entities; Submitting the matter for review by other governmental entities having jurisdiction; and seeking such additional information and advice as the Village Board deems to be necessary and appropriate.

**3.14 LIMIT ON CONSTRUCTION OF CERTAIN NON-EMERGENCY PUBLIC WORKS PROJECTS WHEN ESTIMATED COSTS EXCEEDS ONE QUARTER OF ONE PERCENT (0.25%) OF THE EQUALIZED VALUE OF THE VILLAGE OF SUSSEX.**

- (1) Limit on Contracting Authority. Notwithstanding the reserved authority of Section 3.13, when the specific qualifying criteria of subsection (2), below, apply, the Village shall not enter into any such qualifying contract for the construction of a public works project without first obtaining additional information and involvement from the community about the public works project in the manner described in subsections (3) or (4), as applicable.
- (2) Criteria for Qualifying Projects. The limits described in subsection (1) only apply if the project satisfies all of the following seven criteria:
  - (a) The public works project is funded by Village property tax dollars in an amount above one quarter of one percent (0.25%) of the equalized value of the Village of Sussex.
  - (b) The public works project is not for the operations or infrastructure improvements of a Village Utility.
  - (c) The public works project is not for infrastructure improvements included in a TIF District Project Plan.
  - (d) The public works project is not a roadway project.
  - (e) The public works project is not required by any Federal, State, County, or local Ordinances or Rules and/or Court orders or previously approved agreements.
  - (f) The public works project is not a joint project with another government entity.
  - (g) The public works project does not address an emergency situation as determined by the Village Board.
- (3) Costs of Less than One Percent of the Equalized Value of the Village. When a project qualifies pursuant to subsection (2), but is to be funded by Village property tax dollars in an amount of less than one percent (1%) of the equalized value of the Village of Sussex, the additional information and involvement from the community shall be from an advisory committee as follows. The Village Board shall establish an advisory committee to make a recommendation to the Village Board. The Village Board shall determine the scope and membership of the advisory committee, and shall establish

a deadline of not less than 6 months for the advisory committee to make its recommendation to the Village Board. The advisory committee membership shall be limited to residents of the Village of Sussex, and two of the members of the committee shall be the Village President and a Village Trustee, but in no case shall the Village Board members constitute more than half of the membership of the advisory committee. The Village Board is not required to act in accordance with the advisory committee's recommendation, but rather it is the importance of community input through the process, which will enable the Village Board to make a more informed decision. If the advisory committee fails to offer a recommendation by the deadline established by the Village Board the Village Board may proceed to enter the contract without further limitation by this subsection 3.14.

- (4) **Costs of One Percent or More of the Equalized Value of the Village.**  
When a project qualifies pursuant to subsection (2), and is to be funded by Village property tax dollars in an amount of one percent (1%) or more of the equalized value of the Village of Sussex, the additional information and involvement from the community shall be from a referendum. The Village Board intends to be bound by the results of the referendum required by this subsection. The wording of any referendum shall provide the specific purpose, location, and estimated cost of the public work project.
- (5) **Retained Authority.** Nothing in this section shall be construed to preclude the Village from exercising its role in the planning or design of any public works project.

## **Private Activity and Other Tax Matters Questionnaire**

### **Village of Sussex, Wisconsin ("Issuer") General Obligation Promissory Notes, Series 2025A ("Obligations")**

In anticipation of the Issuer's upcoming borrowing, we ask that you answer the questions below which will help us determine whether the borrowing qualifies for tax-exempt financing and what special treatment the Issuer or Obligations may qualify for under the Internal Revenue Code (the "Code") and applicable Treasury Regulations (the "Regulations"). Please direct any questions to any of the Public Finance attorneys at Quarles & Brady LLP at 414-277-5000.

**I. Private Activity:** Subject to specific exceptions provided for in the Code, the interest on municipal obligations which finance private activities or provide special benefits to private entities is taxable. Please note that for purposes of this questionnaire, a "**Non-Governmental Entity**" means any person, partnership, corporation or other organization that is not a state, city, village, town, county, school district, technical college district or other special district or joint powers authority. The federal government is a Non-Governmental Entity. A 501(c)(3) organization is also a Non-Governmental Entity.

1. Description of the project(s) to be financed or refinanced with the proceeds of the Obligations: street and storm water system improvement projects (collectively, the "Project").

☐ YES    ☐ NO

Does the above description accurately and completely describe the project(s) to be financed with proceeds of the Obligations? **If NO, please make appropriate changes in the language above.**

☐ YES    ☐ NO

2. Will any portion of the Project be owned by, or leased (or subleased) to, or sold to a Non-Governmental Entity? **If YES, attach a description of the planned sale or lease.**

☐ YES    ☐ NO

3. Will any portion of the Project be managed (pursuant to a management contract or incentive payment contract) by a Non-Governmental Entity? **If YES, attach a copy of the operating or management contract.**

☐ YES    ☐ NO

4. Will any portion of the Project be used for research or testing pursuant to an agreement with a Non-Governmental Entity? **If YES, attach a copy of the agreement.**

☐ YES ☐ NO

5. Will any Non-Governmental Entity have a right to use the Project or purchase output from the Project through any procedure or contract which gives preference to that customer over any other? **If YES, attach a description of the arrangement that includes the following:**

a. Customer name.

b. Percentage of annual revenue of the Project attributable to the customer.

☐ YES ☐ NO

6. Are there or will there be any informal agreements, historical arrangements, or other arrangements, written or oral, that convey special legal entitlements to a Non-Governmental Entity, such as granting priority rights or capacity rights to use the Project or granting naming rights to the Project? **If YES, attach a description of the arrangement.**

☐ YES ☐ NO

7. Will any Non-Governmental Entity receive a special economic benefit from the Project, such as what might occur if the Project is not available for general public use and is functionally related to property used in the trade or business of a Non-Governmental Entity or benefits a small number of nongovernmental persons? **If YES, attach a description of the arrangement.**

☐ YES ☐ NO

8. a. Is there any portion of the Project that is used by private entities or organizations rather than by members of the general public or by employees (or, in the case of school facilities, students) of the Issuer? **If YES, please attach a description of such use.**

☐ YES ☐ NO

b. Do all members of the general public who use the Project use it on the same basis (for example, a "first come, first served" basis or pursuant to a standard rate schedule)? **If NO, please attach a description of the basis of the use of the project.**

☐ YES ☐ NO

9. Are there any contracts for incidental uses of the Project (e.g., pay telephones, vending machines, newsstands, etc.) by Non-Governmental Entities? **If YES, attach a description of the contracts.**

☐ YES ☐ NO

10. Will any portion of the proceeds from the proposed borrowing be loaned to any other person or entity? **If YES, attach a description of the loan program.**

☐ YES ☐ NO

11. Will a Non-Governmental Entity make payments to the municipality for use of the Project in a manner other than through uniformly applied rates or generally applied taxes? **If YES, attach a description of the payment obligation.**

☐ YES ☐ NO

12. Is the payment of any portion of the debt service on the proposed issue secured (directly or indirectly) by a guarantee from a Non-Governmental Entity or a pledge of private property, pursuant to a development agreement or other arrangement? **If YES, attach a description of the agreement or arrangement.**

☐ YES ☐ NO

13. Is any of the Project or portion of the Project expected to be sold or otherwise disposed of before the last maturity date of the Obligations and any anticipated refinancings thereof?

☐ YES ☐ NO

14. Are there any other facts and circumstances regarding the construction, operation, or use of the project by a Non-Governmental Entity? Please describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**II. Small Issuer Status:** The Code grants "small issuer" status for rebate exemption and bank qualification purposes in certain circumstances based on the amount of tax-exempt financing undertaken by an issuer in any given calendar year. By answering the questions below, you will assist us in calculating the total amount of tax-exempt financing issued in the calendar year.

☐ YES ☐ NO

1. Have any tax-exempt lease agreements or tax-exempt lease purchase agreements been entered into in the current calendar year? **If YES, please provide detail including date lease was entered into:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

☐ YES ☐ NO

2. Was an IRS Form 8038-G or GC filed with respect to any lease referenced above? **If YES, please provide a copy.**

☐ YES ☐ NO

3. Have any other tax-exempt obligations been issued either by the issuer or any authority of the issuer in the current calendar year other than those where Quarles & Brady LLP served as bond counsel? **If YES, please provide a copy of the 8038-G or GC for such obligations.**

**III. Reimbursement:** Subject to specific exceptions provided for in the Regulations (the "Reimbursement Regulations"), the interest on municipal obligations which reimburse prior expenditures is taxable. By answering the questions below, you will assist us in determining whether the Reimbursement Regulations have been followed.

☐ YES ☐ NO

1. Have any of the costs of the Project been paid prior to the date hereof? **If YES, please list the amount, purpose and date of payment of those previous expenditures which you expect to reimburse with proceeds of the Obligations:**

<u>Amount</u>	<u>Date of Payment</u>	<u>Purpose</u>
\$ _____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

☐ YES ☐ NO

2. If the answer to Question 1 above is "yes," has the governing body at any time adopted a resolution authorizing borrowing for the Project or declaring intent to reimburse or made a declaration of its intent pursuant to a resolution delegating authority to make declarations of intent to finance all or a portion of the Project with the proceeds of the Obligations or other borrowed money? **If YES, attach a copy of applicable Resolution or other evidence of declaration of official intent and indicate the date of its adoption or indicate such Resolution has been provided previously to Quarles & Brady LLP.**



**IV. Project Timeline:** Generally, the IRS arbitrage rules found in the Code and Regulations limit the investment of the proceeds of tax-exempt obligations. However, if certain tests are met, the proceeds are permitted to be invested for a "temporary period". By answering the questions below, we will be able to determine whether the proceeds of the Obligations qualify for a temporary period.

☐ YES ☐ NO

1. Have you previously or will you within six months enter into contracts requiring payment of at least 5% of the proceeds of the Obligations for the Project?

☐ YES ☐ NO

2. Have you or will you commence work on the Project and continue to work on the Project until it is complete?

☐ YES ☐ NO

3. Do you expect to spend all of the proceeds of the Obligations for the Project within three years?

**V. Rebate of Investment Earnings:** The basic IRS rebate requirement is that an issuer of tax-exempt obligations must pay to the United States the amount by which the investment earnings on the gross proceeds of any borrowings exceed the amount which would have been earned if the proceeds were invested at the yield on those obligations, plus any earnings on such excess. The rebate amount is required to be calculated and paid to the United States at least every five years. However, there are several exceptions to the rebate requirement. By answering the questions below, we will be able to determine whether you might qualify for an exception. Note: the exceptions to rebate are based on actual facts, not expectations, so the determination of whether an exception applies will only be certain at a future time.

☐ YES ☐ NO

1. Small Issuer Exception: Do you expect to issue more than \$5 million of tax-exempt obligations during the current calendar year?

☐ YES ☐ NO

2. Eighteen Month Expenditure Exception: Do you expect to spend all of the proceeds of the Obligations within 18 months pursuant to the following schedule:

- a. at least 15% within six months of the date of issue;
- b. at least 60% within 12 months of the date of issue; and,
- c. 100% within 18 months of the date of issue?

3. Two Year Expenditure Exception.

☐ YES ☐ NO

a. Are at least 75% of the proceeds of the Obligations to be used to finance construction expenditures?

☐ YES ☐ NO

b. If the answer to 3(a) is "yes", do you expect to spend the proceeds of the Obligations within 2 years pursuant to the following schedule:

- (1) 10% within the six-month period beginning on the date the obligations were issued;
- (2) 45% within the one-year period beginning on the date the obligations were issued;
- (3) 75% within the eighteen-month period beginning on the date the obligations were issued; and,
- (4) 100% within the two-year period beginning on the date the obligations were issued.

**ACKNOWLEDGEMENT AND SIGNATURE**

I hereby certify that I am an authorized representative of the Issuer, and that I am authorized by the Issuer to execute this Questionnaire. I am charged with the responsibility to perform such acts as are necessary and proper for the financing, refinancing, construction, acquisition and/or improvement of the Project, and I am acting on behalf of the Issuer in executing this Questionnaire. I certify that I am familiar with the Project and that all information contained herein is true, correct and complete to the best of my knowledge. I am not aware of any facts or circumstances that would cause me to question the accuracy or reasonableness of any information contained herein or attached documentation. I understand the foregoing will be relied upon by Quarles & Brady LLP in determining the tax-exempt status of the Obligations.

Prepared and submitted by:

\_\_\_\_\_  
Name:\_\_\_\_\_

Title:\_\_\_\_\_

Phone:\_\_\_\_\_

Village of Sussex, Wisconsin

Date:\_\_\_\_\_

RESOLUTION NO. 25-07

RESOLUTION AUTHORIZING THE ISSUANCE AND  
ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO  
EXCEED \$4,330,000 GENERAL OBLIGATION PROMISSORY  
NOTES, SERIES 2025A

WHEREAS, the Village Board hereby finds and determines that it is necessary, desirable and in the best interest of the Village of Sussex, Waukesha County, Wisconsin (the "Village") to raise funds for public purposes, including paying the cost of street and storm water system improvement projects (the "Project");

WHEREAS, the Village Board hereby finds and determines that the Project is within the Village's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the Village is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, it is the finding of the Village Board that it is in the best interest of the Village to direct its financial advisor, Ehlers & Associates, Inc. ("Ehlers"), to take the steps necessary for the Village to offer and sell general obligation promissory notes designated "General Obligation Promissory Notes, Series 2025A" (the "Notes") at public sale and to obtain bids for the purchase of the Notes; and

WHEREAS, in order to facilitate the sale of the Notes in a timely manner, the Village Board hereby finds and determines that it is necessary, desirable and in the best interest of the Village to delegate to either the Village Administrator or the Finance Director (each, an "Authorized Officer") the authority to accept on behalf of the Village the bid for the Notes that results in the lowest true interest cost for the Notes (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Authorization and Sale of the Notes; Parameters. For the purpose of paying the cost of the Project, the Village is authorized to borrow pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed FOUR MILLION THREE HUNDRED THIRTY THOUSAND DOLLARS (\$4,330,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the condition set forth in Section 17 of this Resolution, the President and Village Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the Village, the Notes aggregating the principal amount of not to exceed FOUR MILLION THREE HUNDRED THIRTY THOUSAND DOLLARS (\$4,330,000). The purchase price to be paid to the Village for the Notes shall not be less than 98.75% nor more than 107.00% of the principal amount of the Notes.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2025A"; shall be issued in the aggregate principal amount of up to \$4,330,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$215,000 per maturity or mandatory redemption amount and that the aggregate principal amount of the Notes shall not exceed \$4,330,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$4,330,000.

<u>Date</u>	<u>Principal Amount</u>
03-01-2026	\$275,000
03-01-2027	455,000
03-01-2028	220,000
03-01-2029	225,000
03-01-2030	235,000
03-01-2031	245,000
03-01-2032	255,000
03-01-2033	265,000
03-01-2034	275,000
03-01-2035	285,000
03-01-2036	295,000
03-01-2037	305,000
03-01-2038	320,000
03-01-2039	330,000
03-01-2040	345,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2025. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) shall not exceed 5.50%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall be subject to optional redemption as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes shall be subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the Village shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

## Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the Village a direct annual irrepealable tax in the years 2025 through 2039 for the payments due in the years 2025 through 2040 in the amounts as are sufficient to meet the principal and interest payments when due. The amount of tax levied in the year 2025 shall be the total amount of debt service due on the Notes in the years 2025 and 2026; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Notes in the year 2025.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the Village shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the Village and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The Village hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the Village on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2025 to be set forth on Schedule IV of the Approving Certificate.

## Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the Village, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2025A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the Village at

the time of delivery of and payment for the Notes; (ii) any premium which may be received by the Village above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the Village, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Village, unless the Village Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the Village and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the Village, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the

date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The Village represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The Village further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The Village further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Village Clerk or other officer of the Village charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the Village certifying that the Village can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Village also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the Village will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the Village by the manual or facsimile signatures of the President and Village Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the Village has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Village hereby authorizes the officers and agents of the Village to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate

calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the Village Finance Director (the "Fiscal Agent") unless a third party fiscal agent is specified in the Approving Certificate. The Village hereby authorizes the President and Village Clerk or other appropriate officers of the Village to enter into a Fiscal Agency Agreement between the Village and a third party fiscal agent. Such contract may provide, among other things, for the performance by the third party fiscal agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The Village shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the President and Village Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The Village shall cooperate in any such transfer, and the President and Village Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Village at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Village Clerk or other authorized representative of the Village is authorized and directed to execute and deliver to DTC on behalf of the Village to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Village Clerk's office.



Section 16. Payment of Issuance Expenses. The Village authorizes the Purchaser to forward the amount of the proceeds of the Notes allocable to the payment of issuance expenses to a financial institution selected by Ehlers at Closing for further distribution as directed by the Village's financial advisor, Ehlers & Associates, Inc.

Section 17. Condition on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to approval by an Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by an Authorized Officer of the Approving Certificate.

The Notes shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of this condition, an Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Notes to the Purchaser.

Section 18. Official Statement. The Village Board hereby directs an Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by an Authorized Officer or other officers of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate Village official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Village Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 19. Undertaking to Provide Continuing Disclosure. The Village hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the President and Village Clerk, or other officer of the Village charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 20. Record Book. The Village Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 21. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the Village are authorized to take all actions necessary to obtain such municipal bond insurance. The President and Village Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the President and Village Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 22. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded April 22, 2025.

---

Anthony J. LeDonne  
President

ATTEST:

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Jennifer Boehm  
Village Clerk

(SEAL)

## EXHIBIT A

### APPROVING CERTIFICATE

The undersigned [Village Administrator] [Finance Director] of the Village of Sussex, Waukesha County, Wisconsin (the "Village"), hereby certifies that:

1. Resolution. On April 22, 2025, the Village Board of the Village adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$4,330,000 General Obligation Promissory Notes, Series 2025A of the Village (the "Notes") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Proposal; Terms of the Notes. On the date hereof, the Notes were offered for public sale and the bids set forth on the Bid Tabulation attached hereto as Schedule I and incorporated herein by this reference were received. The institution listed first on the Bid Tabulation, \_\_\_\_\_ (the "Purchaser") offered to purchase the Notes in accordance with the terms set forth in the Proposal attached hereto as Schedule II and incorporated herein by this reference (the "Proposal"). Ehlers & Associates, Inc. recommends the Village accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$\_\_\_\_\_, which is not more than the \$4,330,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule III and incorporated herein by this reference. The amount of each annual principal or mandatory redemption payment due on the Notes is not more than \$215,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
03-01-2026	\$275,000	\$ _____
03-01-2027	455,000	_____
03-01-2028	220,000	_____
03-01-2029	225,000	_____
03-01-2030	235,000	_____
03-01-2031	245,000	_____
03-01-2032	255,000	_____
03-01-2033	265,000	_____
03-01-2034	275,000	_____
03-01-2035	285,000	_____
03-01-2036	295,000	_____
03-01-2037	305,000	_____
03-01-2038	320,000	_____

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
03-01-2039	\$330,000	\$_____
03-01-2040	345,000	_____

The true interest cost on the Notes (computed taking the Purchaser's compensation into account) is \_\_\_\_\_%, which is not in excess of 5.50%, as required by the Resolution.

3. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$\_\_\_\_\_, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 98.75% nor more than 107.00% of the principal amount of the Notes, as required by the Resolution.

4. Redemption Provisions of the Notes. The Notes maturing on March 1, 20\_\_ and thereafter are subject to redemption prior to maturity, at the option of the Village, on March 1, 20\_\_ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Schedule MRP and incorporated herein by this reference.]

5. [Payment of the Notes; Fiscal Agent. Pursuant to Section 12 of the Resolution, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, is named fiscal agent for the Notes.]

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the Village have been irrevocably pledged and there has been levied on all of the taxable property in the Village, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule IV.

7. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

8. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrepealable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on \_\_\_\_\_, 2025  
pursuant to the authority delegated to me in the Resolution.

[\_\_\_\_\_  
Jeremy J. Smith  
Village Administrator]

**OR**

[\_\_\_\_\_  
Taylor Walls  
Finance Director]

COPY

SCHEDULE I TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Proposal

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

COPY



SCHEDULE IV TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

COPY

[SCHEDULE MRP

Mandatory Redemption Provision

The Notes due on March 1, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on March 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on March 1, 20\_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20\_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20\_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20\_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT B

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS  
STATE OF WISCONSIN  
WAUKESHA COUNTY  
NO. R-\_\_\_\_ VILLAGE OF SUSSEX \$\_\_\_\_\_  
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2025A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:  
March 1, \_\_\_\_\_, 2025 \_\_\_\_\_%

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$\_\_\_\_\_)

FOR VALUE RECEIVED, the Village of Sussex, Waukesha County, Wisconsin (the "Village"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2025 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by [\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_] OR [the Village Finance Director] (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$\_\_\_\_\_, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the Village pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of street and storm water system improvement projects, as authorized by a resolution adopted on April 22, 2025, as supplemented by an Approving Certificate, dated \_\_\_\_\_, 2025 (collectively, the "Resolution"). Said Resolution is recorded in the official minutes of the Village Board for said date.

The Notes maturing on March 1, 20\_\_ and thereafter are subject to redemption prior to maturity, at the option of the Village, on March 1, 20\_\_ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years \_\_\_\_\_ are subject to mandatory redemption by lot as provided in the Resolution, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Village Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the Village kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the Village appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and Village may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

【This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.】

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Village of Sussex, Waukesha County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified President and Village Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

VILLAGE OF SUSSEX  
WAUKESHA COUNTY, WISCONSIN

By: \_\_\_\_\_  
Anthony J. LeDonne  
President

(SEAL)

By: \_\_\_\_\_  
Jennifer Boehm  
Village Clerk

[Date of Authentication: \_\_\_\_\_, \_\_\_\_\_]

### CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned Resolution of the Village of Sussex, Waukesha County, Wisconsin.

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

By \_\_\_\_\_  
Authorized Signatory]

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)



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**TO:** Village Board, Finance & Personnel Committee  
**FROM:** Taylor Walls, Finance Director  
**RE:** Insurance Renewal for May 1, 2025  
**DATE:** March 28, 2025

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The insurance renewal rates through the League of Wisconsin Municipalities are in and are as follows:

Coverage	2024/2025 Rate	2025/2026 Rate	Change
General Liability	\$ 18,213	\$ 18,349	\$ 136
Public Officials Liability	15,832	16,587	755
Law Enforcement Liability	315	315	-
Auto Liability	9,824	9,831	7
Auto Physical Damage	18,194	19,255	1,061
Cyber	7,510	8,910	1,400
Property	74,399	80,221	5,822
Crime	815	875	60
Storage Tank	2,851	3,385	534
Workers Compensation	117,991	67,797	(50,194)
Total	<u>\$ 265,944</u>	<u>\$ 225,525</u>	<u>\$ (40,419)</u>

The total 2025-2026 renewal rate decreased 15.2% from the 2024/2025 rate. It is \$27,528 less than what was anticipated in the 2025 budget.

Changes in the renewal rate are driven primarily from a decrease in workers compensation premiums, due to the drop-off of past claims. The remaining changes to the renewal rate are due to slight increases in property insurance due to higher assessed values and new coverage for builder's risk, cyber insurance which continues to climb based on claims, public officials liability which is based upon claims (system-wide), and auto physical damage. The other portions of insurance renewed at or just above expectations; however, the significant reduction in workers compensation resulted in an overall rate decrease.

The League provides high quality insurance services for municipalities and is the most cost-effective option for the Village. Staff recommends approval to renew our insurance for the upcoming policy period.