

**Village of Sussex
Park and Recreation Board
6:30 p.m. Tuesday, March 18, 2025
Sussex Civic Center
N64W23760 Main Street, Sussex, WI 53089**

MINUTES

Meeting was called to order at 6:30 pm.

1. Roll Call

Members Present: Chairman Bob Fourness, Trustee Ron Wells, Mike Waltz, Chris Kostka, and Nadine Coenen

Members Absent: Kelly Tetting and Chuck Vojtas

Village Board Present: Scott Adkins

Staff Present: Parks and Recreation Director, Halie Dobbeck; Village Administrator, Jeremy Smith

2. Consideration and action on minutes from the February 18, 2025, meeting.

Motion by Coenen, seconded by Wells to approve the minutes as presented.

Motion Carried 5-0.

3. Comments from Citizens

No one was present that wished to speak.

4. Consideration on 2025 Concession Stand Agreement

Motion by Waltz, seconded by Wells to approve the 2025 concession stand agreement as presented.

Motion Carried 5-0.

5. Consideration on Village Park Phase B Construction Bids

Motion by Fourness, seconded by Coenen to approve Nicholas and Associates as the general contractor for The Ridge and Park Maintenance facilities.

Motion Carried 5-0.

6. Director's Report

Dobbeck provided the following:

-Pool Committee Meeting Update: The pool committee reviewed 4 concepts for indoor/outdoor aquatic facilities. They selected a facility that they felt best matched the survey results and the desires of the community. Next steps are to pull together education for the public on the process so far and a survey to assess the appetite for the community for a referendum/tax increase.

-Sussex Dance Recital on 3/8 was the biggest one ever. Over 140 participants, 39 dance performances, and an almost sold-out Hamilton Fine Arts Center. We continue to be a leading presence in Sussex's dance community and providing a quality recreational product.

-The initial baseball schedule is out. We received 732 field requests and were able to fulfill 92% or 672 of those requests. Teams have been initially billed for their reservations and field requests are open for additional requests. In 2024 we billed for a total of 792 fields. The Jr. Chargers have withdrawn tournament applications for both of their traditionally held tournaments. This is revenue (roughly \$8,500) that we budgeted for this year so this will impact our rental fees budget.

-Egg Drop is April 12. The timeslots are roughly 50% full. We increased capacity this year to accommodate more families as our analysis of the event last year indicated we could increase capacity without any significant additional work. If you're interested in volunteering at the event, please contact Chris Liedtke or myself.

-NEW this year is our Arbor Day Hunt. It will include a visit to every park in Sussex and participants to find the corresponding animal who benefits from or uses a specific tree as a habitat. The hunt will be April 16-April 30.

-May 2-3 is the Rummage Sale weekend.

-Construction Timeline Updates: Ridgeview Park will be used for staging the road program. Weaver Drive road construction anticipated 7/21/25-9/11/25. Weaver Drive sidewalk by the Grove construction anticipated 3/24/25-4/11/25. Armory Soccer Lot construction anticipated 6/1/25-6/14/25/
-Our Adults Over 50 Coordinator has resigned. The position will be posted on 3/21/25.

7. Topics for Future Agenda Items

-Quintplex Committee Review (Waltz, Tetting, and Fourness expressed interest in serving on this committee.)

8. Adjournment

Motion by Wells, seconded by Coenen to adjourn at 6:47 p.m.

Motion Carried 5-0.

Respectfully Submitted,
Halie Dobbeck
Parks and Recreation Director