

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of  
March 4, 2025**

**1. Roll Call**

The meeting was called to order by Adkins at 6:40p.m.

Members present: Trustee Scott Adkins, Trustee Stacy Riedel, Member Michael Carlson,  
and Village President Anthony LeDonne

Absent: Trustee Ben Jarvis

Also present: Assistant Village Administrator Katherine Gehl, Village Administrator Jeremy  
Smith, and Trustee Lee Uecker

A quorum of the Village Board was present at the meeting.

**2. Consideration and possible action on minutes**

A motion by Adkins, seconded by Riedel to approve the February 4, 2025 meeting minutes  
as presented.

Motion carried 4-0

**3. Comments from Citizens**

None

**4. Check Register and P-card statements:**

A motion by Adkins, seconded by Riedel to recommend to the Village Board approval of the  
February Check Register and P-Card statement in the amount of \$1,188,191.31.

Motion carried 4-0

**5. Ace Hardware Purchases**

A motion by Adkins, seconded by Carlson to recommend to the Village Board approval of the  
February Ace Hardware Purchases in the amount of \$0.00 (LeDonne abstained)

Motion carried 3-0

**6. Temporary Class "B" Retail License-Sussex Lions Daze**

A motion by Adkins, seconded by Riedel to recommend to the Village Board approval of a  
Temporary Class "B" retail license for the sale of fermented malt beverages for Sussex Lions  
Club for Sussex Lions Daze at Sussex Village Park from July 11, 2025 through July 13, 2024,  
Agent: Rick Vodicka.

Motion carried 4-0

**7. . Temporary Class "B" Retail License-SAS Club Big Engine Show & Threshing Bee**

A motion by Adkins, seconded by Carlson to recommend to the Village Board approval of a  
Temporary Class "B" retail license for the sale of fermented malt beverages for Sussex Area

Service Club for SAS Club Big Engine Show & Threshing Bee at Sussex Village Park from August 23, 2025 through August 25, 2025, Agent: Rick Vodicka.

Motion carried 4-0

**8. Temporary Class “B” Retail License-HAWSfest**

A motion by Adkins, seconded by Riedel to recommend to the Village Board approval of a Temporary Class “B” retail license for the sale of fermented malt beverages for Humane Animal Welfare Society of Waukesha County for HAWSfest at Sussex Village Park on May 3, 2025, Agent: Jessica Pinkos.

Motion carried 4-0

**9. Temporary Class “B” Retail License-Village Park Concession Stand at Sussex Village Park**

A motion by Adkins, seconded by Carlson to recommend to the Village Board approval of a Temporary Class “B” retail license for the sale of fermented malt beverages for SBA Operations for Village Park Concession Stand at Sussex Village Park from May 1, 2025 and ending September 30, 2025 Agent: Samantha May.

Motion carried 4-0

**9. Resolution No. 25-06**

A motion by Adkins, seconded by LeDonne to recommend to the Village Board approval of Resolution No. 25-06 authorizing the redemption of the General Obligation Community Development Bonds, Series 2013, Dated September 17, 2013 and update on 2025 Debt issue plan.

Motion carried 4-0

**9. Adjournment**

A motion by Adkins, seconded by LeDonne to adjourn the meeting at 7:05p.m.

Motion carried 4-0

Respectfully submitted,  
Jen Boehm  
Clerk/Treasurer