

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
February 25, 2025**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00pm.

Members present: Trustees Stacy Riedel, Greg Zoellick, Lee Uecker, Scott Adkins, Ron Wells, and President Anthony LeDonne

Members excused: Benjamin Jarvis

Also present: Assistant Village Administrator Katherine Gehl, Village Administrator Jeremy Smith, Village Attorney John Macy, Clerk/Treasurer Jennifer Moore, Sheriff's Department Captain Lisa Panas, Fire Chief Kristopher Grod, Park and Recreation Director Halie Dobbeck, Special Events Coordinator Chris Liedtke, Deputy Village Clerk Jen Boehm, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Adkins, seconded by Zoellick to approve the January 28, 2025 Village Board meeting minutes.
Motion carried 6-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

03/04 – Finance & Personnel Committee and Public Works Committee meetings

03/05 – Architectural Review Board meeting

03/10 – Leprechaun Hunt begins

03/13 – St. Patrick's Day lobby party for adults over 50

03/18 – Adults Over 50 Committee meeting

Community Development Authority meeting

Plan Commission meeting

Park & Recreation Board meeting

03/19 – Pauline Haass Library Board meeting

03/25 – Village Board meeting

1. Park and Recreation Director Halie Dobbeck presented the 2024 Volunteer of the Year award to Wendy Stallings.
2. Park and Recreation Director Halie Dobbeck presented the 2024 Volunteer Group of the Year to Waukesha County Sheriff's Department Cadets #6700.

5. Committee Reports

A. Board of Fire Commissioners Report

Nothing to report.

B. Community Development Authority

Nothing to report.

C. Finance and Personnel Committee Report

1. Motion by Adkins, seconded by Reidel to approve the January Check Register and P-card Statement in the amount of \$1,354,507.32
Motion carried 6-0
2. Motion by Adkins, seconded by Uecker to approve the January Ace Hardware purchases in the amount of \$3,424.78
(LeDonne Abstained) Motion carried 5-0
3. Motion by Adkins seconded by Zoellick to approve Resolution 25-05, A Resolution Designating Public Depositories and Approving Other Financial Institutions for Investment. Motion carried 6-0
4. Motion by Adkins seconded by Uecker to approve the 2024 4th Quarter Investment Report.
Motion carried 6-0
5. Motion by Adkins seconded by Wells to approve the Red Flag Rules Annual Report. Motion carried 6-0
6. Motion by Adkins seconded by Uecker to approve a Combination Class "B" Retail License for the Sale of Fermented Malt Beverages and Intoxicating Liquors from February 25, 2025 to June 30, 2025 to Tony Maronnis We Make em' you Bake em', LLC, N63W23951 Main Street for Tony Maronnis, Agent: Tony Lippold.
Motion carried 6-0

D. Park & Recreation Board Report

1. Motion by Wells seconded by Zoellick to approve the purchase of a Toro 4000D 11' mower from Reinders for \$91,538.24.
Motion carried 6-0
2. Motion by Wells seconded by Riedel to approve the purchase of a Scag Turf Tiger 2 zero turn mower from Town and Country for \$16,687.00.
Motion carried 6-0
3. Motion by Wells seconded by Adkins to approve the contract addendum to the Lion's Club 10-year contract adding four club meetings utilizing the Grove Maple Room and Kitchen. Motion carried 6-0
4. Motion by Wells seconded by Riedel to approve the contract with Wolverine Fireworks Display, Inc. for the July 4, 2025 fireworks display. Motion carried 6-0
5. Motion by Wells seconded by Uecker to approve the 2025 Cemetery Lawn Service Contract with Al Moros.
Motion carried 6-0

E. Pauline Haass Library Board Report

1. Trustee Zoellick presented an update from the previous Library Board meeting.

F. Plan Commission Report

Nothing to report

G. Public Safety and Welfare Report

1. Motion by Riedel seconded by Wells to approve no parking on Sussex Road between Silver Spring Drive and the first driveway to Nature's Path on the east side of the road. Motion carried 6-0
2. Motion by Riedel seconded by Wells to approve an Intergovernmental Cooperation Agreement for ownership and operation of a forcible entry training prop and flatbed trailer subject to the final form of agreement to be approved by the Village Administrator. Motion carried 6-0
3. Motion by Riedel seconded by Adkins to approve the Intermunicipal Agreement with the Village of Merton for an Advanced Life Support Agreement. Motion carried 6-0

H. Public Works Committee Report

1. Motion by Adkins, seconded by Uecker to approve the January invoices in the amount of \$19,596.25.
Motion carried 6-0
2. Motion by Adkins seconded by Riedel to approve contracts awarded to LaLonde Contractors, Inc. for Construction of the 2025 Road Program Project per their bid of \$6,561,294.43, Parking Lot Maintenance, Inc. for Construction of the 2025 Parking Lots Rehabilitation Project per their bid of \$1,085,085.10, raSmith for Inspection and Survey/Construction Staking Consultant services per their proposal of \$280,009.00, and Gestra Engineering, Inc. for Geotechnical Consultant Services per their testing unit rates and an estimated budget of \$25,000.00.
Motion carried 6-0
3. Motion by Adkins seconded by Wells to approve the purchase of water meters and transmitters/registers at a total cost of \$98,051.00 as part of the 2025 Water Utility Budget.
Motion carried 6-0
4. Motion by Adkins seconded by Uecker to approve contracts awarded to Sabel Mechanical LLC for the construction of the 2025 WPCF upgrades project per the base bid and alternate bid A combined price of \$2,922,500.00, and Trotter and Associates, Inc. for inspection and survey/construction staking consulting for \$175,038.00.
Motion carried 6-0
5. Motion by Adkins seconded by Wells to approve Resolution 25-02, A Resolution to Accept Improvements for Redford Hills Subdivision.
Motion carried 6-0
6. Motion by Adkins seconded by Wells to approve Resolution 25-03, A Resolution to Accept Improvements for Highlands Business Park.
Motion carried 6-0

6. Staff Reports

Ms. Gehl: Nothing to report

Mr. Smith: Neighborhood meetings for the road program will be held on March 19.

Congratulation to Thom Berres, the recipient of the first Diversity of Species Award from the DNR Urban Forestry Council presented to him at the Arborists Convention.

Thank you to Donna Evers for 34 years with the Village of Sussex. Donna is retiring at the end of this month.

Mr. Macy: Act 10 – The State Supreme Court denied taking the case immediately.

Ms. Moore: Thank you to the Village Staff and Village Board for all their support in the past three years.

7. Comments from Citizens Present

8. Old Business

9. New Business

10. Consideration on resignation and appointments

Motion by LeDonne seconded by Riedel to appoint Jennifer Boehm as Village Clerk/Treasurer. Motion carried 6-0

11. Adjournment

A motion by LeDonne, seconded by Uecker to adjourn at 7:00M.

Motion carried 6-0

Respectfully submitted,
Jennifer Moore
Clerk/Treasurer