

**Village of Sussex
Park and Recreation Board
6:30 p.m. Tuesday, February 18, 2025
Sussex Civic Center
N64W23760 Main Street, Sussex, WI 53089**

MINUTES

Meeting was called to order at 6:32 pm.

1. Roll Call

Members Present: Chairman Bob Fourness, Chuck Vojtas, Trustee Ron Wells, Kelly Tetting, Mike Waltz, Chris Kostka, and Nadine Coenen

Members Absent: None

Staff Present: Parks and Recreation Director, Halie Dobbeck; Park Foreman, Thom Berres

2. Consideration and action on minutes from the Decembre 17, 2024, meeting.

Motion by Coenen, seconded by Tetting to approve the minutes as presented.

Motion Carried 6-0.
(Waltz was not present)

3. Comments from Citizens

No one was present that wished to speak.

4. Consideration on The Club Carwash Tree Preservation Plan

Dobbeck presented Gilbertson's memo. Jerod Schmidt of Club Carwash was present to answer questions.

Motion by Fourness, seconded by Wells to approve the Club Carwash tree preservation plan as presented.

Motion Carried 7-0.

5/6. Consideration on the 11' and Zero-turn Mowers

Berres presented both mower memos to the board for consideration.

Motion by Waltz, seconded by Vojtas to approve the purchase of the Scag zero-turn and the Toro 4000D as presented.

Motion Carried 7-0.

7. Consideration on the amendment request to the Lions Club 10 Year Contract

Dobbeck presented the Lion's Club amendment request to have a room for their club meetings for 4 dates in 2025.

Motion by Waltz, seconded by Coenen to approve the amendment as presented.

Motion Carried 7-0.

8. Consideration on the Fourth of July Fireworks Contract

Motion by Kostka, seconded by Wells to approve the contract as presented.

Motion Carried 7-0.

9. Consideration on the Cemetery Mowing Contract

Motion by Waltz, seconded by Kostka to approve the contract as presented.

Motion Carried 7-0.

10. 2024 Fund Update

Dobbeck presented the 2024 fund updates as were available in the packet.

11. Director's Report

Dobbeck provided the following:

-Aquatic Facility Steering Committee Update: At the most recent committee meeting, the committee was presented the results from the survey that was completed in December 2024. We had almost 900 responses and 71% of respondents indicated that they support the construction of swimming pool in Sussex. The committee worked its way through all of the data and decided to pursue an indoor/outdoor aquatic facility. They've requested to see 3 different variations of a facility like this at different price points for their next meet in March.

-Village Park Master Plan Update: The Ridge and Park Maintenance Facility projects are out to bid. There seems to be a lot of interest in the construction world around these projects. Bids are due 2/28 at 2pm. They will come to the March PB meeting as well.

We have reached an agreement in principle with the developer of Wildflower Farms west of Village Park for the land for the Quintplex. We will be contacting the local clubs that regularly use our fields for a Sussex representative to serve on an advisory committee for the Quintplex design and development. We're hopeful that the committee will come to you for consideration in March. This committee will need Park Board representatives, so please consider if this might be of interest to you.

Staff met with the SAPA organization to discuss how construction in the park will impact their event. We have a rough plan in place to support their event. The Village will continue working with them to support the event through the construction season as much as possible.

-Awards and Recognitions: 2024 Volunteers of the Year will be announced at an upcoming board meeting. Wendy Stallings is the Volunteer Individual of the Year and the Volunteer Group of the Year is the Waukesha County Sheriff's Department Cadets #6700. We are grateful for the many contributions they made to make our events such a success last year.

The Village of Sussex Parks and Rec team have received two awards for outstanding work! We're so proud to be recognized on a state level for the level of service that we provide the community with. Lydia Vanderpoel and Jennie Bahaman from the library collaborated on an Adults Over 50 Art Show last fall and won the Silver Star award for the WPRA for best older adult programming. Thom Berres has won the inaugural DNR Tree Species Diversity Award for his diligent and progressive work in diversifying our tree canopy in Sussex and education of the public on the necessity of tree diversity.

-The Hamilton School District staff have made us aware that they are presenting to the School Board the cancellation of Summer School Bussing. This decision could negatively impact the people currently enrolled in summer camp that are reliant on the bussing in order to utilize summer school and summer day camp. It also could have a negative effect on the SOS lunch program which is housed in Village Park and impacts beyond that. The school board will consider this at their March meeting. The Village is looking into how we can fill this gap if the board votes to remove bussing as an option for summer school.

-We are working on the Summer Activity Guide to be in homes in March/April with resident registration opening 4/7.

-We are hiring for Summer seasonal staff in the parks and for day camp. Additionally, we are looking for a weekend ball field maintenance employee to help with the weekend workload on our on-call staff.

12. Topics for Future Agenda Items

-Bids for The Ridge and Park Maintenance Facility

-Quintplex Committee Review (Waltz and Fourness expressed interest in serving on this committee.)

13. Adjournment

Motion by Waltz, seconded by Kostka to adjourn at 7:12 p.m.

Motion Carried 7-0.

Respectfully Submitted,

Halie Dobbeck

Parks and Recreation Director