

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of
February 4, 2025**

1. Roll Call:

The meeting was called to order by Trustee Adkins at 6:04pm.

Members present: Village President Anthony LeDonne, Trustee Scott Adkins, Trustee Lee Uecker, and Member John Gorman

Members absent: Trustee Ben Jarvis

Also present: Assistant Village Administrator Katherine Gehl, Village Administrator Jeremy Smith, Village Engineer/Public Works Director Judith Neu, and Asst. Director of Public Works Jon Baumann

A quorum of the Village Board was not present at the meeting.

2. Consideration and possible action on minutes:

A motion by Uecker, seconded by LeDonne to approve the December 3, 2024 meeting minutes as presented.
Motion carried 4-0

3. Consideration and possible action on bills for payment:

A motion by Uecker, seconded by LeDonne to recommend to the Village Board approval of bills for payment in the amount of \$19,596.25.
Motion carried 4-0

4. Consideration and possible action on Sidewalk and Street Items:

A motion by Uecker, seconded by LeDonne to recommend to the Village Board approval of four contracts to be awarded for the 2025 road program project as listed in the memo from the Village Engineer for a total cost of \$7,951,388.53 plus a standard 10% contingency for a total project allocation of \$8,746,527.38.

Motion carried 4-0

5. Consideration and possible action on Utility Items:

A. A motion by LeDonne, seconded by Uecker to recommend to the Village Board approval of the 2025 Water Meter Purchases for a total cost of \$98,051.00. The approval will not affect sewer rates.

Motion carried 4-0

B. A motion by Uecker, seconded by LeDonne to recommend to the Village Board approval of the 2025 Water Pollution Control Facility Upgrades Project contracts for a total cost of \$2,922,500.00 plus a standard 10% contingency for a total allocation of \$3,214,750.00.

Motion carried 4-0

6. Consideration and possible action on Other Public Works Items:

None

7. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:

A. Ms. Neu summarized the Engineer's Report included in the meeting packet.

B. A motion by Adkins, seconded by Gorman to recommend to the Village Board approval of Resolution 25-02, Acceptance of Improvements for Redford Hills Subdivision.

Motion carried 4-0

C. A motion by Adkins, seconded by Gorman to recommend to the Village Board approval of Resolution 25-03, Acceptance of Improvements for Highlands Business Park.

Motion carried 4-0

9. Other discussion for future agenda topics

None

10. Adjournment

A motion by Adkins, seconded by Uecker to adjourn the meeting at 7:14p.m.

Motion carried 4-0

Respectfully submitted,
Jennifer Moore
Village Clerk