

**Village of Sussex  
Park and Recreation Board  
6:30 p.m. Tuesday, December 17, 2024  
Sussex Civic Center  
N64W23760 Main Street, Sussex, WI 53089**

**MINUTES**

Meeting was called to order at 6:30pm.

**1. Roll Call**

Members Present: Chairman Bob Fourness, Chuck Vojtas, Trustee Ron Wells, Kelly Tetting, Mike Waltz, Chris Kostka, and Nadine Coenen

Members Absent: None

Staff Present: Parks and Recreation Director, Halie Dobbeck

**2. Consideration and action on minutes from the August 20, 2024, meeting.**

Motion by Waltz, seconded by Tetting to approve the minutes as presented.

Motion Carried 7-0.

**3. Comments from Citizens**

No one was present that wished to speak.

**4. Consideration on The Ridge and Park Shop Site, Building, and Parking Plans**

Dobbeck presented the agenda packet.

Motion by Vojtas, seconded by Coenen to approve the Site, Building, and Parking Plans for The Ridge and Park shop as presented.

Motion Carried 7-0.

**5. Director's Report**

Dobbeck provided the following:

- Spooky Sussex Attendance: 2,432 presale tickets and 420 day of tickets for a total record breaking attendance of 2,852 people. \$5,704 went to the youth scholarship fund from ticket sales.
- Celebration of Artists 50+ was a joint event put on by the library and park and rec on October 3rd and kicked off a month long art show. The event was a huge success and also won a state award "Silver Star" for Older Adult Programming. We will accept the award and present on the program at the state conference in February.
- Tree Lighting on 12/6 was our last major event of the year and was well attended.
- Pool Feasibility Committee was appointed and met in October. A survey is live now until the end of the year and is intended to gather information from as many residents as possible for the committee to use when moving into the next steps of the feasibility study.
- We are working with next year's community special events and beginning discussions on how the park construction may impact their events. We will continue these conversations into the new year.
- Local Eagle Scout is planning to build ice rink Dollys for the public to use for the skating season.

**6. Topics for Future Agenda Items**

None were discussed.

**7. Adjournment**

Motion by Vojtas, seconded by Kostka to adjourn at 7:20 p.m.

Motion Carried 7-0.

Respectfully Submitted,

Halie Dobbeck

Parks and Recreation Director