



N64W23760 Main Street
Sussex, Wisconsin 53089
(262) 246-5200
info@sussexwi.gov
villagesussex.org

AGENDA
VILLAGE OF SUSSEX
PARKS & RECREATION BOARD
6:30 PM TUESDAY, DECEMBER 17, 2024
SUSSEX CIVIC CENTER – COMMUNITY ROOM 1ST FLOOR
N64W23760 MAIN STREET

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Park & Recreation Board, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is virtually in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under any area where the public may comments or if the rules are suspended to allow them to do so.)

1. Roll call
2. Consideration and possible action on the minutes from the September 17, 2024, meeting
3. Comments from Citizens Present
4. Consideration and Possible Action on the Building, Parking, and Site Plans of The Ridge and Park Shop
5. Park & Recreation Director's Report
6. Topics for Future Agenda Items
7. Adjournment

Robert Fourness
Chairperson

Jeremy Smith
Village Administrator

**Village of Sussex
Park and Recreation Board
6:30 p.m. Tuesday, September 17, 2024
Sussex Civic Center
N64W23760 Main Street, Sussex, WI 53089**

MINUTES

Meeting was called to order at 6:30pm.

1. Roll Call

Members Present: Chairman Bob Fourness, Chuck Vojtas, Trustee Ron Wells, Kelly Tetting, Mike Waltz, Chris Kostka, and Nadine Coenen

Members Absent: None

Staff Present: Parks and Recreation Director, Halie Dobbeck

2. Consideration and action on minutes from the August 20, 2024, meeting.

Motion by Vojtas, seconded by Coenen to approve the minutes as presented.

Motion Carried 7-0.

3. Comments from Citizens

No one was present that wished to speak.

4. Consideration on Special Event Application

Dobbeck presented the memo and event organizers were present for questions.

Motion by Fourness, seconded by Coenen to approve the special event application for the event "Disc Golf for Life". If the event chooses to post advertising signage, the signage must be reviewed by Village staff prior to posting.

Motion Carried 7-0.

5. Consideration on Subdivision Tree Management Plan

Motion by Fourness, seconded by Kostka, to approve the tree management plan as presented upon review by an arborist in accordance with the Village's Urban Forestry Management Plan and any suggestions made by the arborist are implemented.

Motion Carried 7-0.

6. Consideration on Signage Policy

Motion by Waltz, seconded by Kostka, to approve the signage policy with the addition of allowing organizations that have successfully hosted an event on Village property for 5 of the last 7 years to be allowed to post advertising signage.

Motion Carried 7-0.

7. Director's Report

Dobbeck provided the following:

-Fall Programs are off to an amazing start! Largest group of dancers in the history of the program – 135 in our school year dance program. 98 kids in Flag Football (78 in 2023). And record fill-up times for our Adults Over 50 art and socializing programs.

-The park team is actively working on the Vista Run Park build while wrapping up summer projects and gearing up for Spooky Sussex. Spooky has sold a total of 1,719 tickets so far (last year's cap was 1,800).

-At the Village Board budget meeting last Tuesday the board voted to build the Main Pavilion and a new Park Maintenance Facility in 2025 as a part of the budget. We will spend the rest of the year preparing those construction documents to bid the projects in January or February 2025.

-The Village Board approved last month's Aquatic Facility Committee recommendations and we've been collecting responses. So far we have 30 applicants. Applications close 9/30.

-Grogan Pints in the Park is Thursday 9/19. Ribbon cutting is at 5:30pm. Please consider joining us.
-Wine Tasting is next week Thursday and we have a Artist Over 50 show coming up on October 3. We would love to meet our goal of 100 pieces, we are currently just over 70. Please consider attending and showing support for these artists; 5-7pm.

8. Topics for Future Agenda Items

None were discussed.

9. Adjournment

Motion by Vojtas, seconded by Tetting to adjourn at 7:09 p.m.

Motion Carried 7-0.

Respectfully Submitted,
Halie Dobbeck
Parks and Recreation Director

DRAFT

SUSSEX VILLAGE PARK

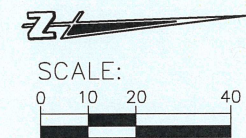
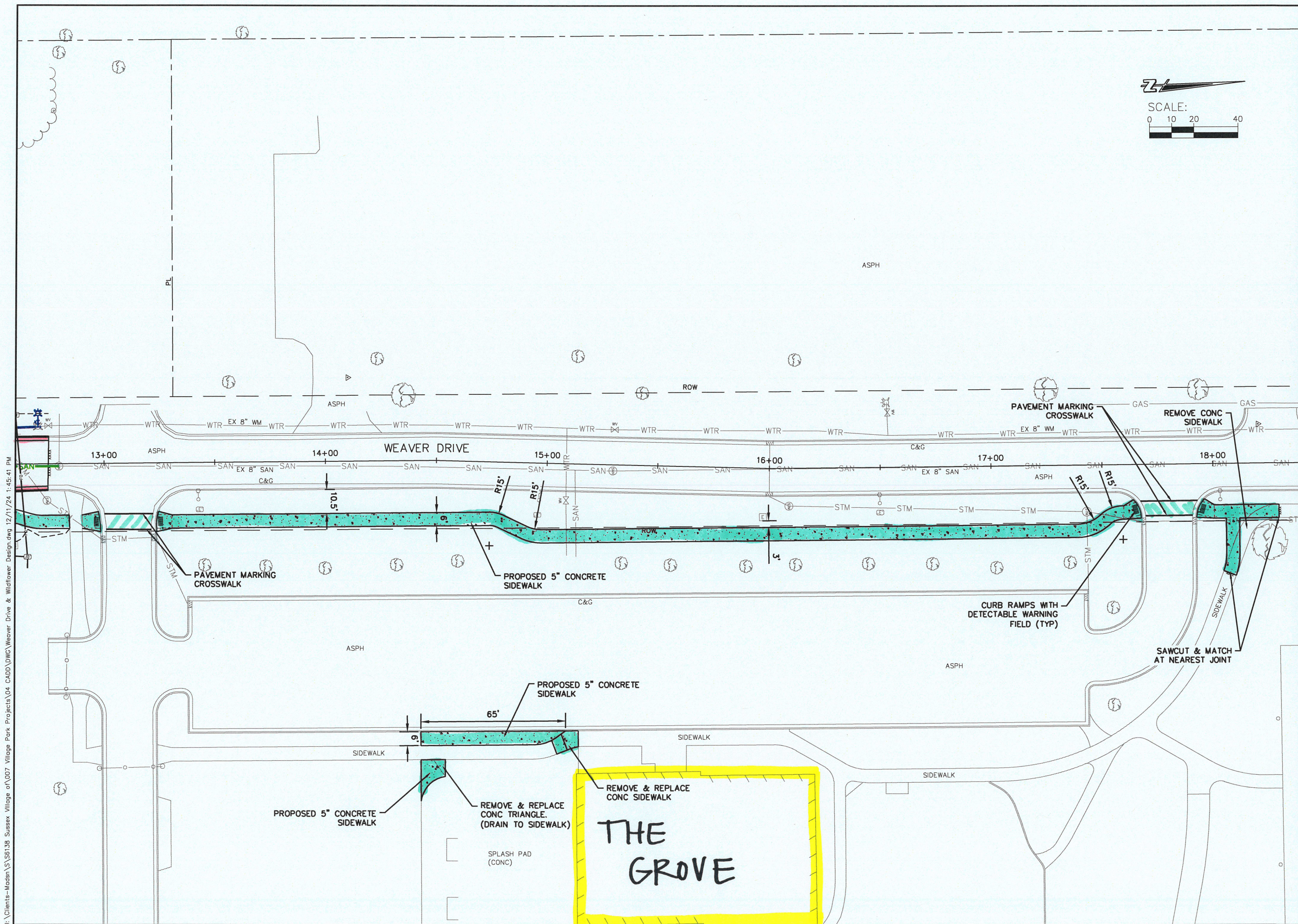
DESIGN UPDATE

Kahler Slater


12/12/2024

OVERALL SITE PLAN

I:\Clients-Madsen\56138 Sussex Village of\007 Village Park Projects\04 CADD\DWG\Weaver Drive & Wildflower Design.dwg 12/11/24 1:45:41 PM



JOB NO.	06824-0007
DRAWN BY	BJG
CHECKED BY	---
DATE	DECEMBER 11, 2024
REVISIONS	---
REFERENCE FILE	---
DRAWING FILE	*.dwg



www.cedarcorp.com
Community Infrastructure • Architecture • Environmental Services

2820 Walton Commons West
Suite 142
Cedarburg, WI 53012
608-351-0337
FAX 262-375-2688

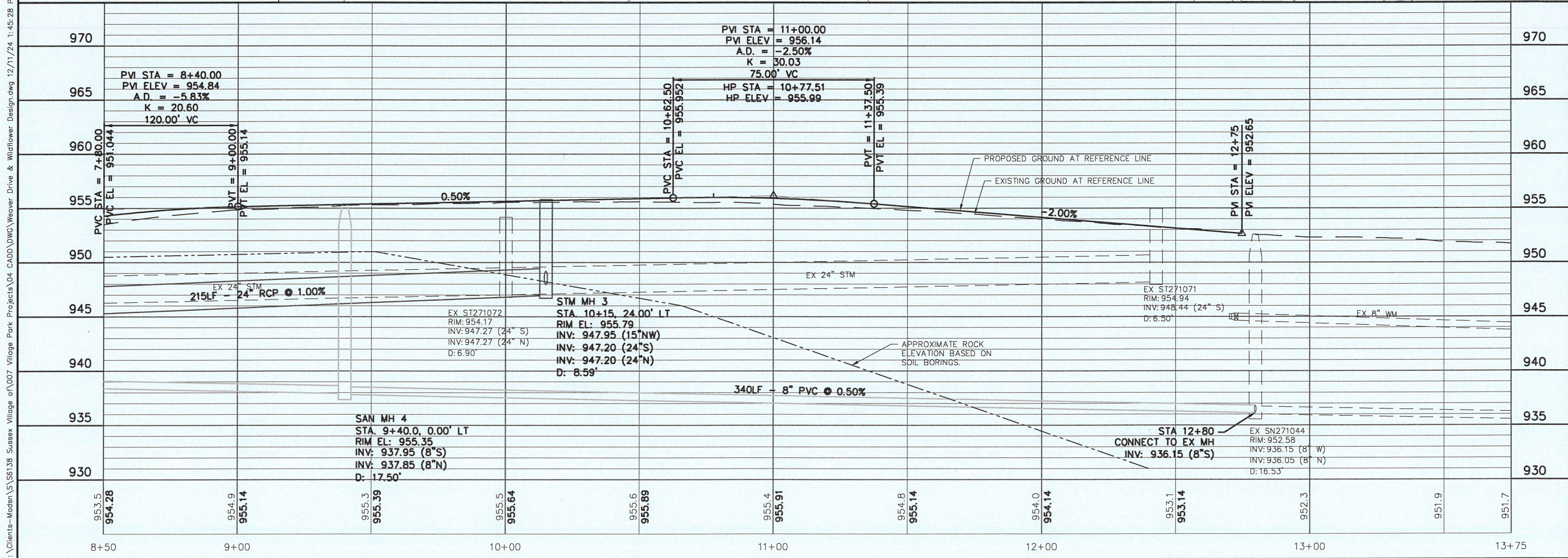
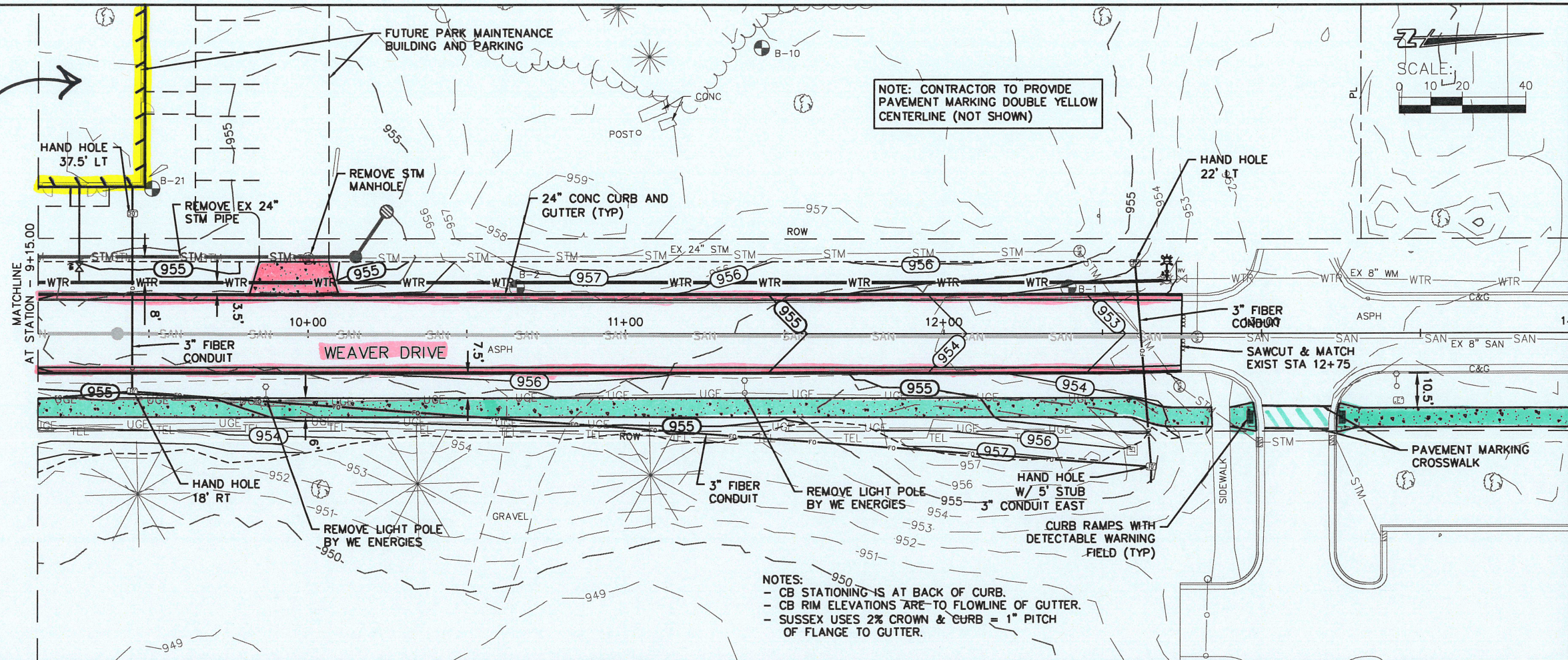
1695 Bellevue Street
Green Bay, WI 54311
FAX 920-441-9020

604 Wilson Ave.
Menomonee, WI 54751
FAX 715-235-2727

VILLAGE OF SUSSEX
WEAVER DR & WILDFLOWER PARKWAY RECONSTRUCTION
WAUKESHA COUNTY, WISCONSIN
WEAVER DRIVE SIDEWALK EXTENSION

I:\Clients-Madsen\56138 Sussex Village of\007 Village Park Projects\04 CADD\DWG\Weaver Drive & Wildflower Design.dwg 12/11/24 1:45:28 PM

NEW
PARK
SHOP



JOB NO.	06824-0007
DRAWN BY	BJG
CHECKED BY	---
DATE	DECEMBER 11, 2024
REVISIONS	---
REFERENCE FILE	---
DRAWING FILE	*.dwg

Cedar CORPORATION

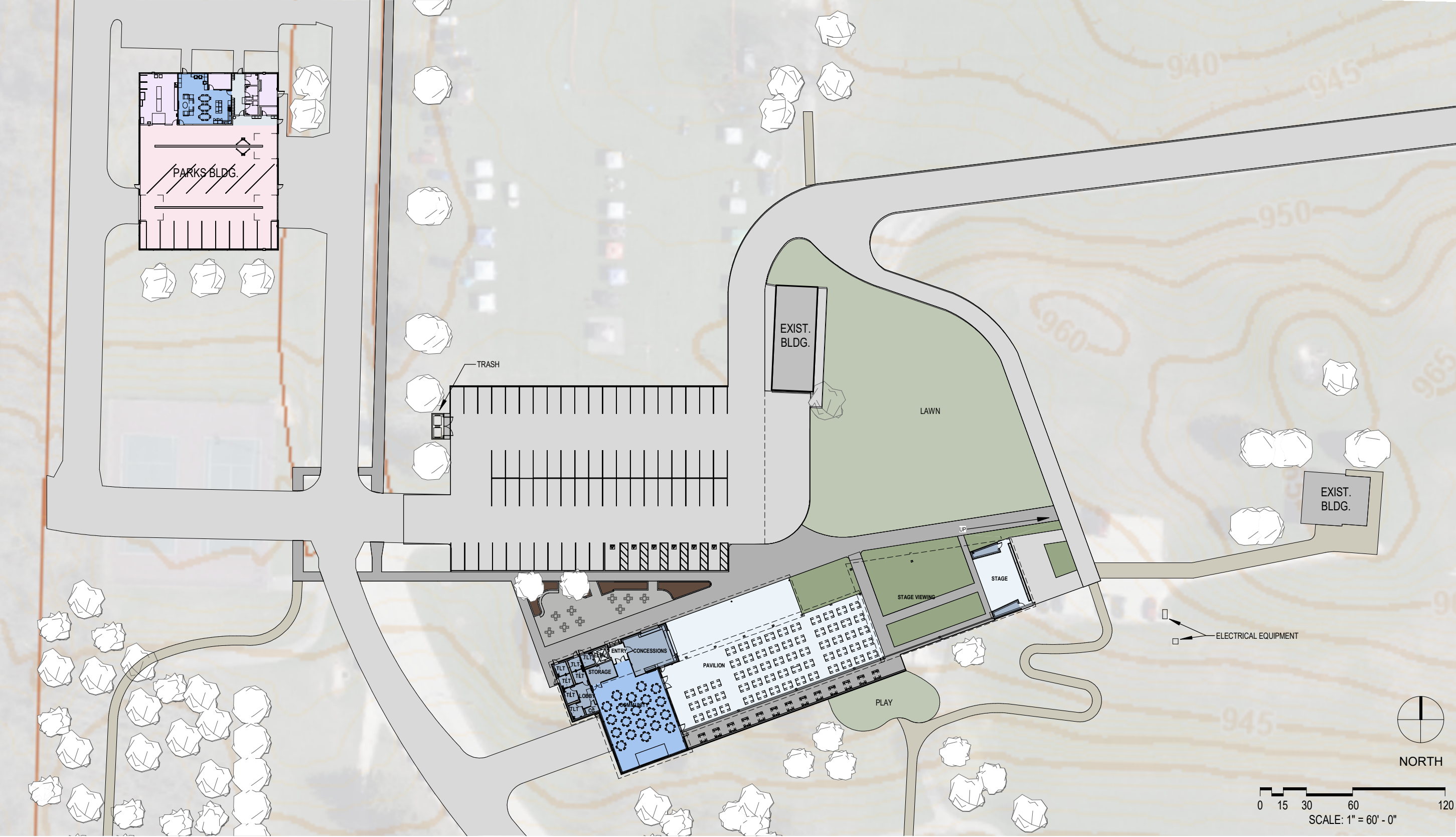
Community Infrastructure • Architecture • Environmental Services

1695 Bellevue Street
Green Bay, WI 54311
FAX 920-481-9020
FAX 715-235-2727

2820 Walton Commons West
Suite 140
Green Bay, WI 54311
FAX 920-481-9020
FAX 715-235-2727

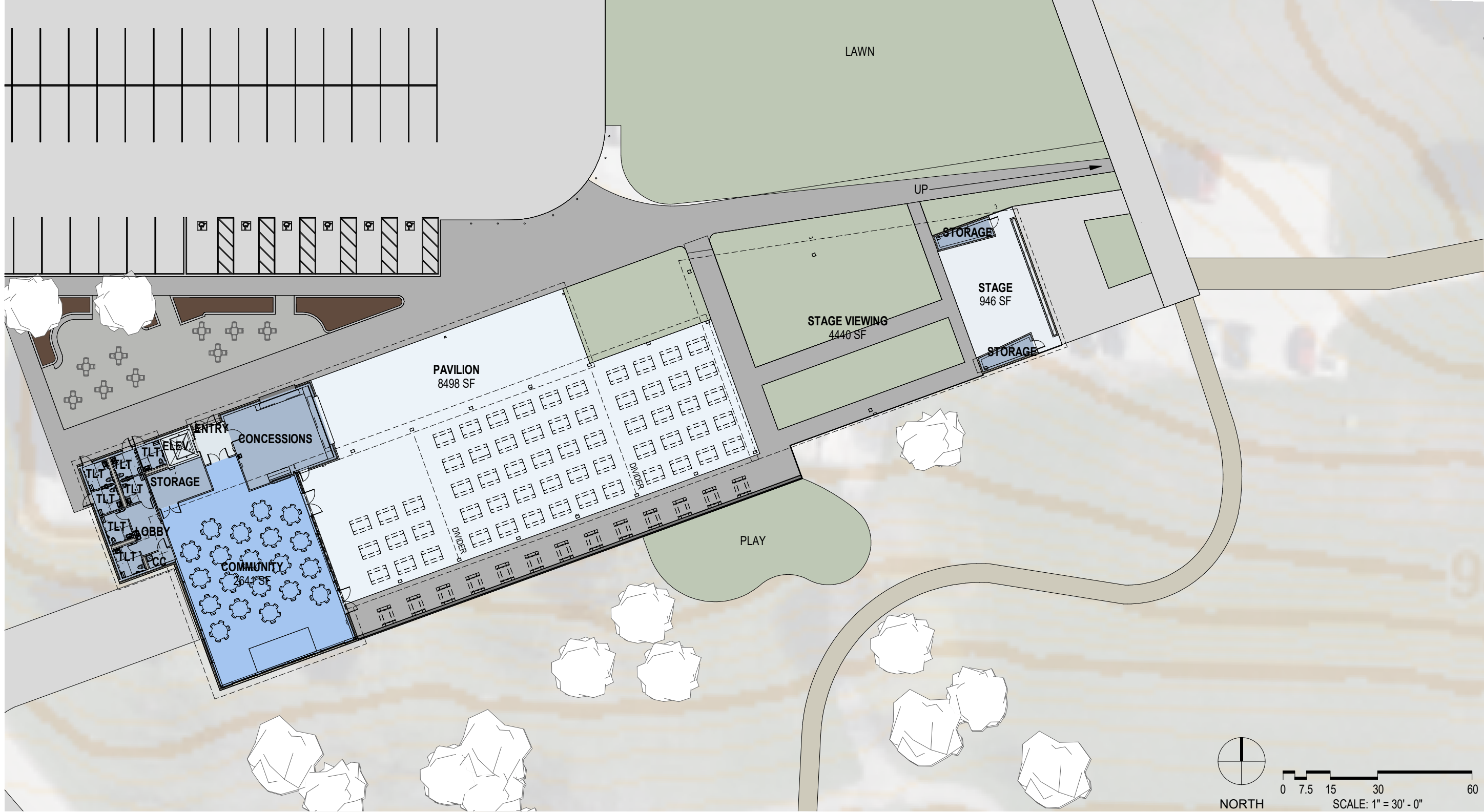
WE1497 Washington Ave.
Suite 140
Green Bay, WI 54311
FAX 920-481-9020
FAX 715-235-2727

VILLAGE OF SUSSEX
WEAVER DR & WILDFLOWER PARKWAY RECONSTRUCTION
WAUKESHA COUNTY, WISCONSIN
WEAVER DRIVE PLAN & PROFILE

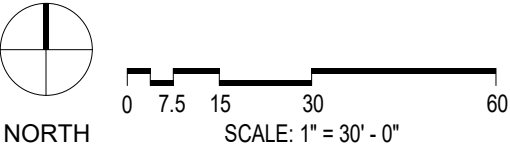
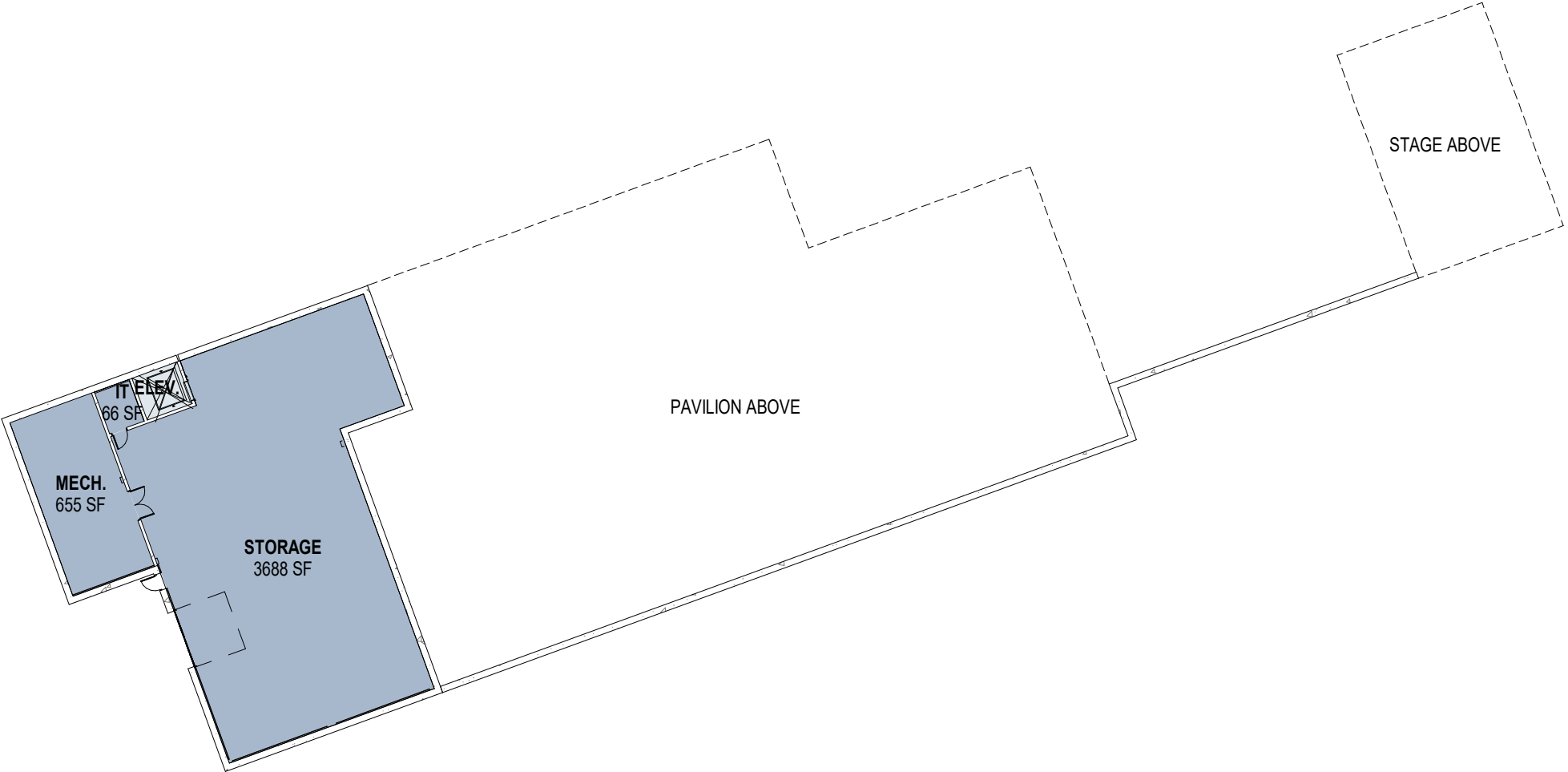


OVERALL SITE PLAN

MAIN PAVILION



MAIN PAVILION - FIRST FLOOR PLAN



MAIN PAVILION - LOWER LEVEL FLOOR PLAN



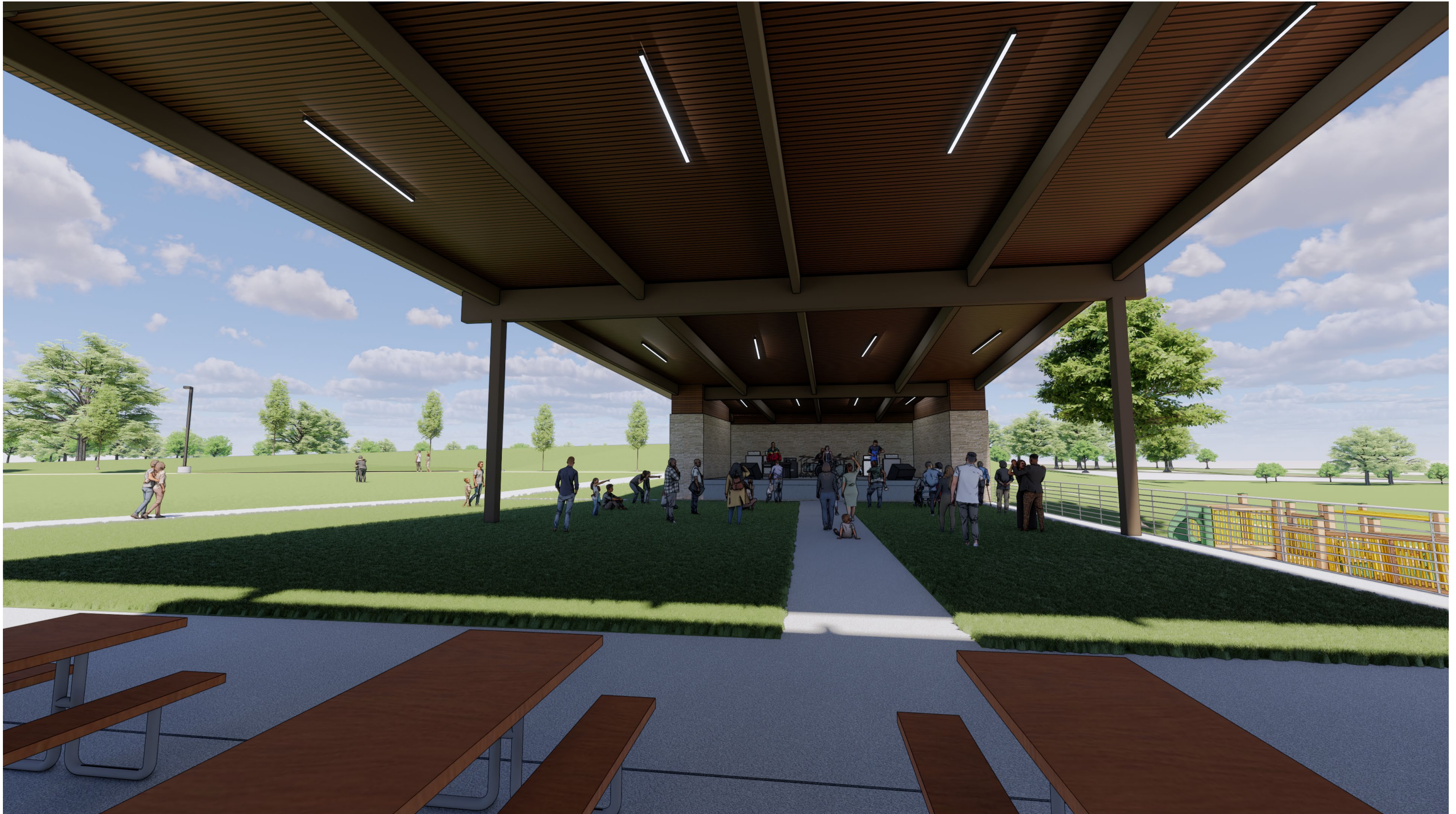
MAIN PAVILION - NW AERIAL



MAIN PAVILION - PARKING APPROACH



MAIN PAVILION - OUTDOOR SEATING



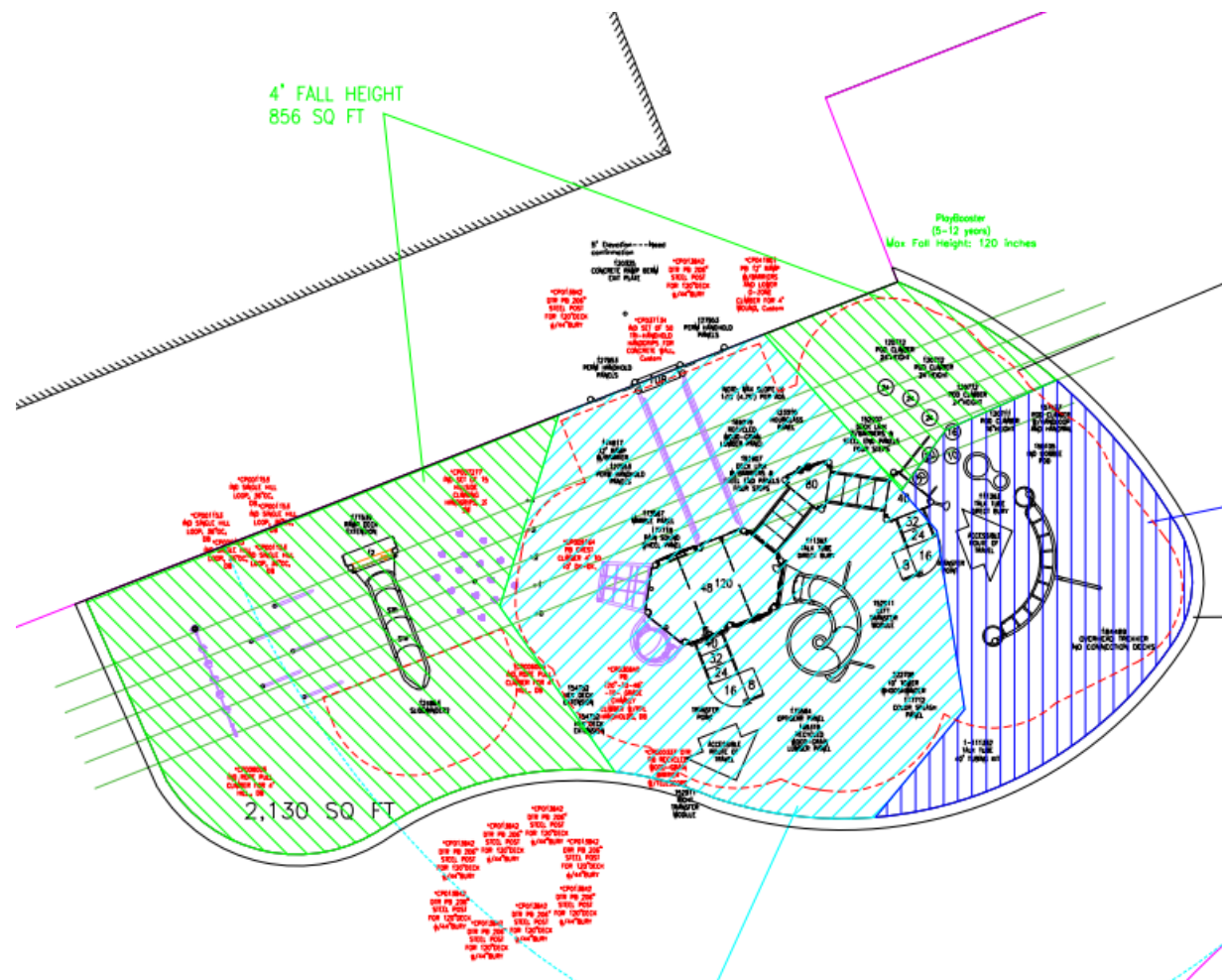
MAIN PAVILION - STAGE AUDIENCE



MAIN PAVILION - STAGE PERFORMANCE

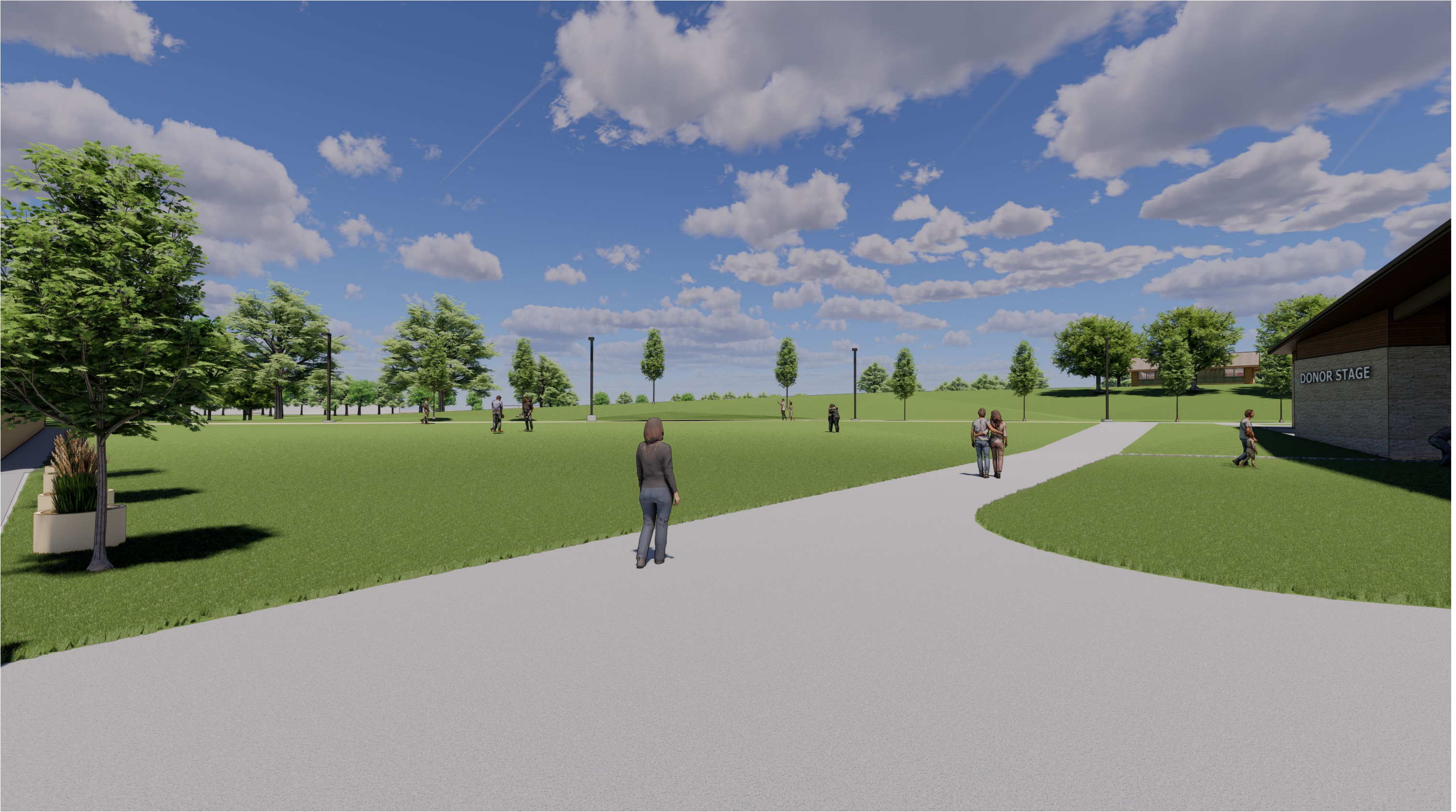


MAIN PAVILION - TERRACE BALCONY SEATING





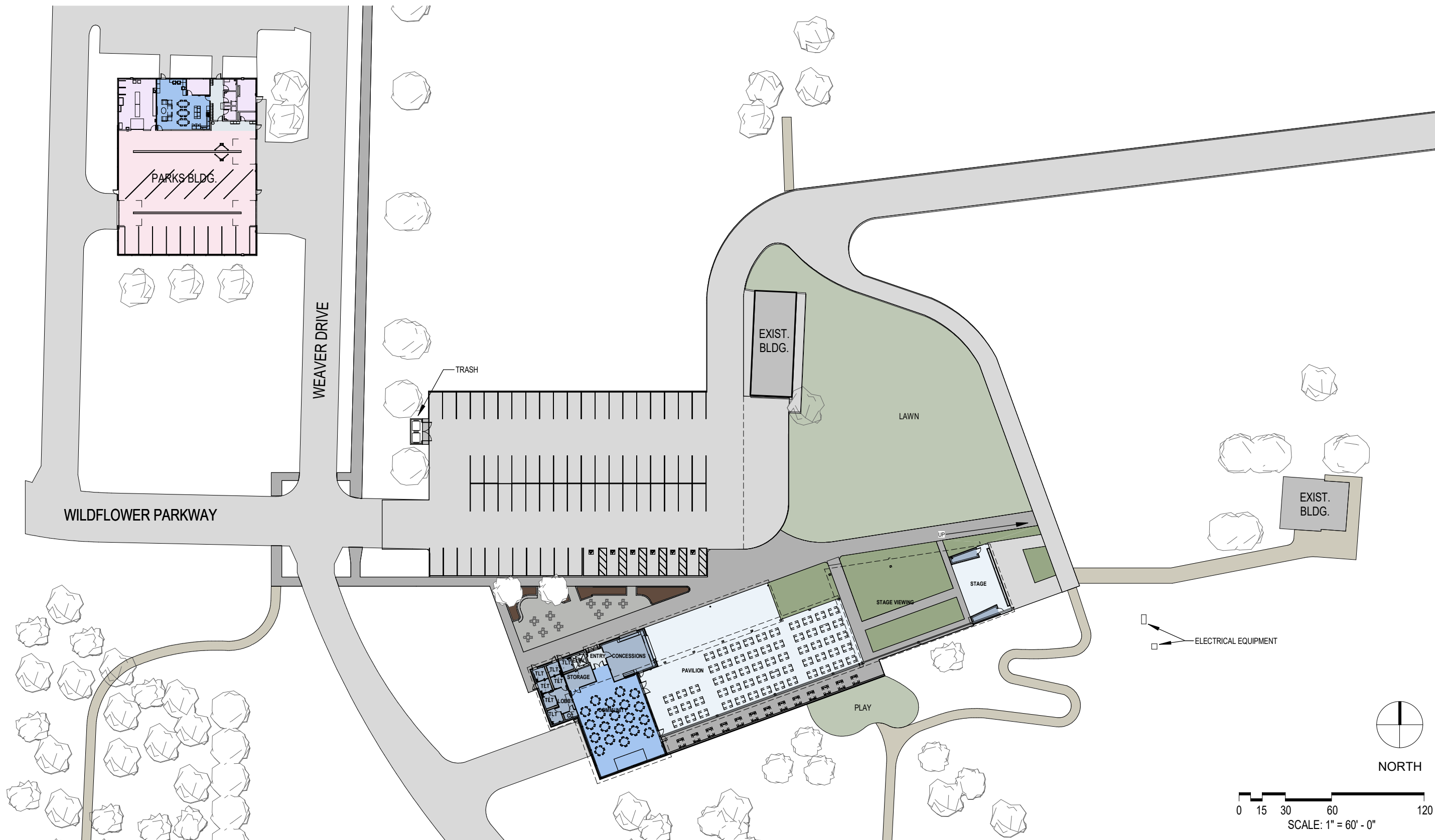
MAIN PAVILION - CONCESSIONS



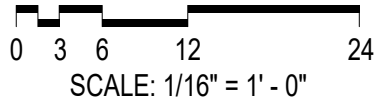


MAIN PAVILION - COMMUNITY ROOM

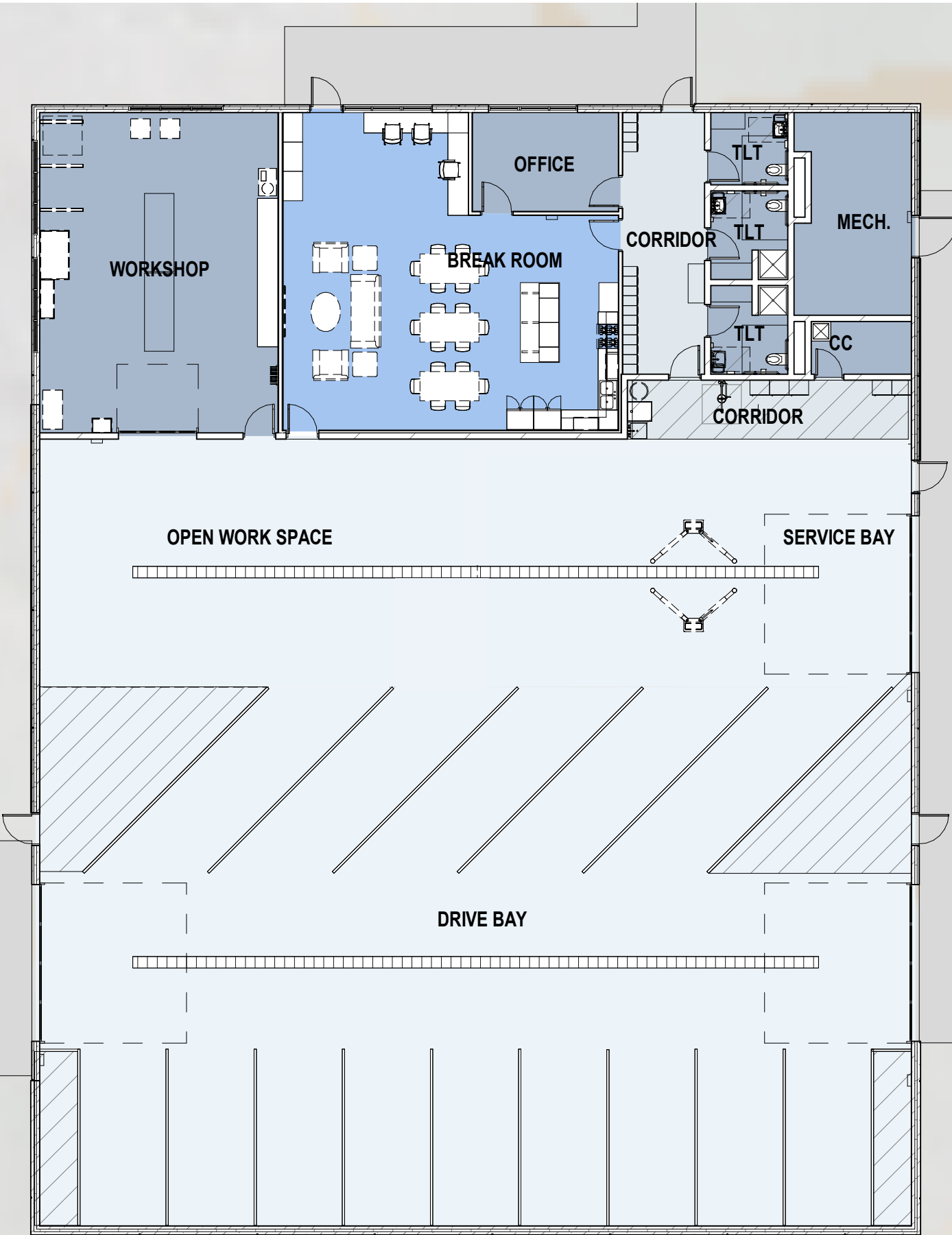
PARK SHOP



OVERALL SITE PLAN



PARK SHOP - FIRST FLOOR PLAN



WEAVER DRIVE



PARK SHOP - NORTHEAST VIEW



PARK SHOP - NORTHWEST VIEW



PARK SHOP - SOUTHWEST VIEW



PARK SHOP - SOUTHEAST VIEW

