

**VILLAGE OF SUSSEX  
PLAN COMMISSION  
6:30PM TUESDAY, NOVEMBER 19, 2024  
SUSSEX CIVIC CENTER – BOARD ROOM 2<sup>ND</sup> FLOOR  
N64W23760 MAIN STREET**

The meeting was called to order by Village Attorney John Macy at 6:31pm at the Sussex Civic Center – Board Room 2<sup>nd</sup> Floor N64W23760 Main Street, Sussex, WI.

Members present: Commissioners , Jim Muckerheide, Mike Knapp, Roger Johnson, Debbie Anderson, and Trustee Greg Zoellick

Members excused: Village President Anthony LeDonne and Commissioner Kasey Fluet

Others present: Village Attorney John Macy, Community Development Director Gabe Gilbertson, Deputy Clerk Jen Boehm, applicants, and members of the public.

A quorum of the Village Board was not present at the meeting.

In the absence of the Village President, Village Attorney Macy called for nominations to act as chairman for tonight's meeting. Zoellick nominated Johnson, seconded by Muckerheide. All voted aye; motion carried.

**Consideration and possible action to approve the minutes for the Plan Commission meeting of October 15, 2024.**

A motion by Anderson, seconded by Muckerheide to approve the minutes of the Plan Commission meeting of October 15, 2024.

Motion carried 5-0

**Discussion and possible action on a Conditional Use Permit amendment for Bubbles Foam Farm car wash located at the property identified by Tax Key Number 231.997.014 in the B-3 Highway Business Zoning District.**

The applicant was present at the meeting. Regarding the December meeting: Zoellick wants to know the differences between the old business plan and the new one and if they are recycling water.

Johnson would like information on the traffic patterns.

Muckerheide wants the applicant to review the Plan of Operation.

A motion by Knapp, seconded by Muckerheide to direct staff to schedule a public hearing for the December 17, 2024 meeting.

Motion carried 5-0

**Other Items for Future Discussion**

**Adjournment**

A motion by Muckerheide, seconded by Zoellick to adjourn the meeting at 6:38pm.

Motion carried 5-0

Respectfully submitted,  
Jen Boehm  
Deputy Clerk