



N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
FAX (262) 246-5222  
Email: [info@villagesussex.org](mailto:info@villagesussex.org)  
Website: [www.villagesussex.org](http://www.villagesussex.org)

**AGENDA**  
**COMMUNITY DEVELOPMENT AUTHORITY MEETING**  
**VILLAGE OF SUSSEX**  
**5:30 PM TUESDAY, NOVEMBER 19, 2024**  
**SUSSEX CIVIC CENTER – BOARD ROOM 2<sup>ND</sup> FLOOR**  
**N64W23760 MAIN STREET**

Pursuant to the requirements of Section 19.84, Wis Stats., notice is hereby given of a meeting of the Sussex CDA, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if there is a quorum of the Village Board: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow the same.)

1. Call to order.
2. Roll Call.
3. Consideration and possible action on the minutes of the CDA meeting held on July 16, 2024.
4. Discussion and possible action on a Business Development Loan Pool loan application and Economic Growth Grant for The Goat Restaurant located at N63W23675 Main Street.
5. Discussion on the vacant Main Street parcel.
6. Adjournment.

Chairperson  
Community Development Authority

\_\_\_\_\_  
Jeremy Smith  
Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jeremy Smith at 246-5200.



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## MEMORANDUM

To: CDA

From: Gabe Gilbertson, Community Development Director

Re: November 19, 2024 CDA Meeting

Date: Friday, November 15, 2024

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3. **Consideration and possible action on the minutes of the CDA meeting held on July 16, 2024.**
4. **Discussion and possible action on an Business Development Loan Pool loan application and Economic Growth Grant for The Goat Restaurant located at N63W23675 Main Street.**

The GOAT submitted an application for the Business Development Loan Pool through Bank Five Nine and for \$25,000 and an application for the Economic Growth Grant for \$5,000 to help assist with new signs for the restaurant and for new kitchen equipment that would help the business expand their menu and food offerings. The applicant has submitted the necessary information to Bank Five Nine and the Bank has reviewed and approved the loan application subject to CDA approval.

The applicant submitted a narrative explaining the use of the loan and grant dollars.

**Recommendation:** Staff recommends the CDA approve a Business Development Loan Pool loan application for \$25,000 and an Economic Growth Grant for \$5,000 for The Goat Restaurant located at N63W23675 Main Street.

**DRAFT-VILLAGE OF SUSSEX  
COMMUNITY DEVELOPMENT AUTHORITY  
5:30 PM TUESDAY, JULY 16, 2024  
SUSSEX CIVIC CENTER – BOARD ROOM, 2<sup>ND</sup> FLOOR  
N64W23760 MAIN STREET**

**MINUTES**

Meeting was called to order by President LeDonne at 5:33 p.m.

**2. Roll Call**

Members Present: Jennifer Bell, David Ray, President LeDonne, Jennifer Bernicky  
Dan Badalamente, Trustee Adkins, and Jim Stone

Members Excused: None.

**3. Consideration and action on minutes from the March 19, 2024 meeting.**

Motion by Adkins, seconded by Badalamente to approve the March 19, 2024 minutes.

All ayes. Motion carried.

**4. Discussion and possible action on an Economic Growth Grant for Cabana Cortez location at N63W23580 Silver Spring Ave.**

Motion by President LeDonne, seconded by Bell to approve the Economic Growth Grant for Cabana Cortez located at N63W23580 Silver Spring Ave for \$5,000.

All ayes. Motion carried.

**5. Discussion regarding the vacant lot on Main Street.**

**6. Adjournment**

Motion by President LeDonne, seconded by Trustee Adkins to adjourn at 6:04 p.m.

All ayes. Motion carried.

Respectfully Submitted,  
Gabe Gilbertson  
Community Development Director

## BUSINESS LOAN POOL PROGRAM APPLICATION

### I. Applicant Information

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Home Address \_\_\_\_\_

Social Security Number \_\_\_\_\_

### II. Proposed Project

Legal Name of Business \_\_\_\_\_

Business Address \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone: \_\_\_\_\_

Type of Business \_\_\_\_\_

Year Business was Established \_\_\_\_\_

Years Under Current Management \_\_\_\_\_

Number of Employees \_\_\_\_\_

Business Ownership:

\_\_\_\_\_ Sole Proprietorship \_\_\_\_\_ Corporation \_\_\_\_\_ General Partnership

\_\_\_\_\_ Limited Liability Co. \_\_\_\_\_ "S" Corporation \_\_\_\_\_ Limited Partnership

Present Landlord:

Name \_\_\_\_\_

Title \_\_\_\_\_

Lease Expiration \_\_\_\_\_ Current Rent \_\_\_\_\_

Any relationship between business and landlord? Yes \_\_\_\_\_ No \_\_\_\_\_

**III. Loan Requests**

Amount Requested \$ \_\_\_\_\_ Term Requested \_\_\_\_\_

Describe the purpose of this loan \_\_\_\_\_

\_\_\_\_\_

How will business repay this loan? \_\_\_\_\_

\_\_\_\_\_

Is business subject to either seasonal or cyclical cash flow variations? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain \_\_\_\_\_

\_\_\_\_\_

**IV. Purpose of Loan**

Describe the scope of the work which these funds are proposed for and the anticipated benefits to be realized from the proposed project. Please be as specific as possible by presenting a detailed outline of all proposed work, including all renovations, equipment, start-up costs and training costs, etc. If applicable, the design proposal should accompany the application.

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**V. Financial Information**

Please provide a copy of lease or purchase/sales agreement, if applicable.

Please provide business financial statements for the past three (3) years if the business is already in existence. If the business is new, a business plan is required which must include projections at least two years in the future.

Please provide interim financial statements if six (6) months have passed since the last fiscal year-end.

Please provide business tax returns for the past three (3) years, including all schedules.

Please provide a Personal Financial Statement for each proposed borrower, owner, partner, or guarantor.

Please provide personal income tax returns for the past three (3) years, including all schedules, for each proposed borrower, owner, partner, or guarantor.

**All tax returns and personal financial statements should be sent directly to:**

**Bank Five Nine**

**c/o Matt Schwechel**

**940 Bell Ave.**

**Hartford, WI 53027**

**Or email [matt.schwechel@bankfivenine.com](mailto:matt.schwechel@bankfivenine.com).**

**Please read:**

The information contained in this application is provided to induce The Business Loan Pool Program (BLPP) to extend credit to you. You acknowledge and understand that BLPP is relying on the information provided in this application in deciding whether to extend credit to the applicant. Each of you represent, warrant and certify that the information provided in this application is true, correct and complete. Each of you agree to notify BLPP immediately of any materially adverse change in;

1. Any of the information contained in this application, or
2. Your or any proposed guarantor's financial condition.

BLPP is authorized to make all inquiries it deems necessary to verify the accuracy of the information contained in this application. You authorize any person or credit reporting agency to give BLPP any information it may have about you. Each of you signing below do authorize BLPP to obtain credit checks on you, including consumer credit checks through credit reporting agencies and direct inquiries of business(es) where you have accounts, where you worked or other sources;

- a) To contact these sources at any time whether before, during or after the term of any agreement between you and BLPP to update information or to assist BLPP in enforcing any obligations you owe to BLPP; and
- b) To properly report any performance with regard to credit extended to anyone who may properly receive such information.

**Please sign here:**

Corporation of partnership applicant: Individual / Sole Proprietor / Guarantor

\_\_\_\_\_  
Name of Entity

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_

## **Sussex CDA Economic Growth Grant (EGG)**

The Economic Growth Grant program is intended to support existing Sussex businesses with expansion into additional existing vacant facilities within the community, especially when such expansion is being limited by impacts created from Federal and State rules, regulations, and practices. The programs focused where a small grant of money can enable the solving of long standing problems that are preventing economic development from occurring.

### **ELIGIBLE APPLICANTS:**

Eligible applicants include Sussex for-profit businesses in one of the following industrial or commercial categories: Administrative Services, Arts, Automation, Agriculture/Food Products, Biotechnology, Educational, Energy, Entertainment, Finance, Food Services, General Services, Government Services, Health Services, Information Services, Information Technology, Manufacturing, Medical Devices, Pet services, Printing, Retail Trade, Transportation and Warehousing, Vehicle Services. For non-industrial applicants the location for grant use must be located within the Downtown Focus Zone, attached as Exhibit A.

### **ELIGIBLE PROJECT COSTS:**

Land/Building acquisition, Building renovations; interior or exterior, Capital Improvements, Engineering and Planning Costs, New Employee Training Costs, Relocation Expenses, Signage for the expansion or opening of a Sussex Business into additional existing vacant facilities within Sussex.

### **MATCH REQUIREMENT:**

Applicants must be investing in Sussex for land/building acquisition costs and or new capital improvements and or new employees for at least as much as the grant amount. Higher priority to grant applications will be given to those creating more new jobs and or having a higher value of new capital investment in Sussex.

### **FUNDING AVAILABILITY AND TIMELINE:**

The maximum funding available for each grant is \$5,000. It is anticipated that there will be a greater demand for the funds than there are funds available. The CDA is under no requirement to award a grant in any cycle and the program is subject to annual appropriations by the CDA and or Village Board. Grant payment will come in the form of a check after the necessary investments/project has been completed with all legal requirements met.

### **UNDERWRITING CRITERIA:**

In determining whether to fund the application and the amount of the award, the Sussex CDA will consider all of the following, in addition to any other information it considers relevant:

Does the proposed business fall within one of the industrial categories defined in the Eligible Applicants section?



Does the applicant have an acceptable credit history (i.e. no outstanding property taxes, length of operations, tax liens, collections, etc.?)

How large of an investment is being made in Sussex and will it result in fewer vacant properties or square footage in Sussex? How long has that vacant property been vacant?

How many new jobs will be brought into the community from the project?

Does the project help overcome a long standing economic challenge or a challenge created by Federal and or State rules, regulations, and or practices?

What tangible result for the betterment of the community will result from the completion of the project and how does the grant aid in the accomplishment of the project.

Has the impacted property or business received a similar grant or loan in the last 10 years?

What commitment has the business shown to the Sussex community over the past 5 years?

#### **THE APPLICATION PROCESS:**

Applications for EGG funding must be submitted by January 15<sup>th</sup> or July 15<sup>th</sup> for consideration in that grant cycle. Before submitting an application please set up an appointment with the Development Department to discuss your business expansion and the grant. For more information or for technical assistance please call 262-246-5200.

### **Sussex CDA Economic Growth Grant (EGG) Application**

Business Legal Name BAM WI LLC dba The GOAT Bar & Grill  
Address of Business 163 W 236<sup>th</sup> Main St, Skelton, Sussex  
Contact Name Kate Rizer Phone 262-370-8448  
E-mail kate@thegoatsussex.com  
Grant Amount Requested \$ 5000

Attach the Plan of Operation or Conditional Use Application for the proposed Business Expansion. Then on separate sheets of paper (no more than 3 pages please) answer the following questions.

How large of an investment is being made in Sussex and will it result in fewer vacant properties or square footage in Sussex? How long has that vacant property been vacant?

How many new jobs will be brought into the community from the project?

Does the project help overcome a long standing economic challenge or a challenge created by Federal and or State rules, regulations, and or practices?

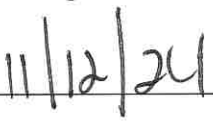
What tangible result for the betterment of the community will result from the completion of the project and how does the grant aid in the accomplishment of the project.

Has the impacted property or business received a similar grant or loan in the last 10 years?

What commitment has the business shown to the Sussex community over the past 5 years?

I hereby and am legally authorized to submit this application for EGG funding from the CDA of the Village of Sussex. All the submitted materials are factually accurate and I understand that these documents are subject to open records requests and will not be returned.

  
\_\_\_\_\_  
Signature of Applicant

  
\_\_\_\_\_  
Date




**Project:**

The Goat - Alto-Shaam and Sous  
Vide  
N63W23675 MAIN ST. 101R  
SUSSEX, WI 53089

**From:**

Boelter, LLC  
Trina Ussery  
N22 W23685 Ridgeview Parkway  
W  
Waukesha, WI 53188-1013  
414-530-5363 (Contact)

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>COMBI OVEN, ELECTRIC</b>	\$16,990.33	\$16,990.33
		 <p>Alto-Shaam Model No. 7-20E PRO Prodigi™ Pro Combi Oven/Steamer, electric, boiler-free, countertop, capacity (7) 18" x 26" full size sheet or (16) 12" x 20" full size hotel pan (GN 1/1), Wi-Fi enabled control with steam/convection/combi cooking modes, removable "T" style temperature probe, (2) power levels, programmable cool-down, SafeVent™ steam venting, (5) cleaning levels, triple-pane door, high efficiency LED lighting, (2) side racks with (8) non-tilt support rails, door hinged right, stainless steel construction, adjustable stainless steel legs, EcoSmart®, cULus, UL EPH Classified, CE, IPX5, ENERGY STAR®, EAC, city-wide COA for New York City</p>		
	1 ea	NOTE: Subject to Manufacturer's Terms & Conditions. See Documents Section		
	1 ea	12 month extended warranty to begin at the end of std. warranty & continue for 12 additional months (net)		
	1 ea	It is the sole responsibility of the owner/operator/purchaser of this equipment to verify that the incoming water supply is comprehensively tested and, if required, provide a means of water treatment that would meet the compliance requirements with the manufacturers water quality standards published on the product spec sheet. Non-compliance with these minimum standards will potentially damage this equipment and/or components and VOID the original equipment manufacturers warranty		
	1 ea	Alto-Shaam Prodigy Factory Authorized Installation Program (First unit only) ((NET) NO FURTHER DISCOUNTS APPLY)	\$1,265.00	\$1,265.00
	1 ea	Installation Program includes: <ol style="list-style-type: none"> <li>1. Travel within 60 miles (120 miles round-trip) of installer</li> <li>2. Pre-installation site survey</li> <li>3. Professionally reviewed and managed installation process</li> <li>4. Assembly of purchased equipment</li> <li>5. Assembly of any accessories</li> </ol>		

Item	Qty	Description	Sell	Sell Total
		6. Placement and leveling of unit		
		7. Connection to existing utilities within three feet of unit		
		8. Mechanical to ensure proper function		
		(Note: Installation of units outside of the 60 mile radius will require additional travel charges payable by the customer)		
		Installation Program does not include:		
		1. Delivery to end user location		
		2. Unit must be within five feet of and have a clear and unobstructed path to final destination		
		3. Special licensing or permits		
		4. Overtime travel or labor		
		5. Removal of packing material		
		6. Removal and scrapping of old unit		
		7. Installation kit		
	1 ea	ECO		
	1 ea	208v/50/60/3-ph, 45.7-46.4 amps, 16.4-16.7kW, NO cord or plug		
	1 kt	5021527 Installation Kit, for electric combi ovens, CPVC, rated up to 80.0 amps, per oven ((NET) NO FURTHER DISCOUNTS APPLY)	\$1,004.30	\$1,004.30
	1 ea	Note: Please refer to Installation Program brochure for kit contents		
	1 ea	7-20EVH Ventech Type 1 Hood with Condensation, for 7-20E, self-contained, two-speed high-powered fans, 1242-1410 CFM, includes (2) easy clean grease filters, (2) odor filters, stainless steel construction, 1.92 amps, 0.40 kW, cULus, UL EPA, ANSI/NSF 4, CE, EAC (not available with smoking feature, or units with recessed door) (All utilities are run through the oven, no additional hookups required)	\$5,091.51	\$5,091.51
	1 ea	Hood Field install ((NET) NO FURTHER DISCOUNTS APPLY)	\$228.80	\$228.80
	1 ea	Wifi, standard		
	1 ea	Single		
	1 ea	5031203 Reverse Osmosis System, 5 gallon hydropneumatic storage tank, up to 175 gpd production, operates at line pressure (non-electric), particulate & chlorine reduction prefilter, mineral-addition cartridge, post-filter for chloramine reduction, full system bypass valve and valve-in-head system shut off, includes hose, tubing & fittings for installation, compact wall-mount processor with remote storage tank provides installation flexibility (Single Oven Application) ((NET) NO FURTHER DISCOUNTS APPLY)	\$1,423.40	\$1,423.40
	1 ea	NOTE: Factory Authorized Installation Program (above) MUST be selected for water filtration field install option to become available		
	1 ea	Reverse Osmosis System Field Install Program ((NET) NO FURTHER DISCOUNTS APPLY)	\$400.40	\$400.40



Item	Qty	Description	Sell	Sell Total
	1 ea	Removable "T" style temperature probe, standard		
	1 ea	CE-46991 Alto-Shaam, Concentrated Oven Cleaner, Quantity 50 tablets per container (75 gram tablet size). (Replaces CTP/CTC cleaner, CE-36354)	\$126.30	\$126.30
	1 ea	CE-27889 Scale Free™ deliming product, 4 lb. bottle, citrus-based, non-corrosive	\$51.76	\$51.76
	1 ea	5015711 Combi Oven Stand, mobile, 28-15/16" x 38-3/4" x 38-5/16" (734mm x 983mm x 972mm), with pan slides and shelf, spacing 2-11/16" (68mm), stainless steel, for 7-20 or 10-20	\$1,470.10	\$1,470.10
ITEM TOTAL:				<b>\$28,051.90</b>
2	1 ea	<b>MULTI-COOK OVEN</b>	\$12,895.03	\$12,895.03
		Alto-Shaam Model No. VMC-H4H		
		Vector® H Series Multi-Cook Oven, electric, (4) individually controlled cooking chambers, holds (4) half-size sheet pans or (4) full-size hotel pans, programmable touch screen controls with Structured Air Technology®, double pane glass door, interior LED cavity lighting, ventless catalytic converter, includes: (1) wire rack & (2) jet plates per cooking chamber, USB port, stainless steel construction, 4" adjustable legs, cULus, UL EPH Classified, Made in USA		
	1 ea	NOTE: Subject to Manufacturer's Terms & Conditions. See Documents Section		
	1 ea	One year parts and labor warranty, standard		
	1 ea	12 month extended warranty to begin at the end of std. warranty & continue for 12 additional months (net)		
	1 ea	208-240v/60/3-ph, 10.6-13.9 kW, 32.0-36.0 amps, NEMA 15-50		
	1 ea	Deluxe Controls – Touch screen user interface with customizable home screen, programmable recipes, unlimited cook stages, recipe management, service diagnostics, and reporting on screen; enables access to ChefLinc™ remote oven management system to monitor ovens, view reports and push/pull recipes and oven settings via Wi-Fi or Ethernet connectivity	\$1,884.64	\$1,884.64
	1 ea	Wifi, standard		
	1 ea	Right-hand hinged door, standard		
	2 ea	PN-39135 Grill Pan, 11" x 16", for Vector Series Ovens	\$115.36	\$230.72
	1 ea	Feet, 4" for VMC-H Series, standard		
	1 ea	5034118 Vector Stand, 21-1/2"W x 20-1/2"H, lower shelf, side rack, with casters, for VMC-H2 / H2H, VMC-H3 / H3H & VMC-H4 / H4H (Replaces 5028173)	\$977.06	\$977.06
	1 ea	Unassembled (stand will ship in a flat pack), standard		
	1 cs	CE-46828 Alto-Shaam, Non-Caustic cleaner, (1) 32 oz bottle	\$29.88	\$29.88
ITEM TOTAL:				<b>\$16,017.33</b>



Item	Qty	Description	Sell	Sell Total
4	1 ea	<b>CABINET, COOK / HOLD / OVEN</b> Alto-Shaam Model No. 1200-TH Halo Heat® Slo Cook & Hold Oven, electric, low-temperature, double-deck, standard depth, 120 lb. capacity each - (4) 12" x 20" x 2-1/2" full-size pans, simple or deluxe controls, LED display, (8) programmable menu buttons, (6) stainless steel wire shelves, (1) exterior drip tray with removable pan, heavy-duty stainless steel, 3-1/2" casters (2 rigid, 2 swivel with brakes), EcoSmart®, cULus, UL EPH Classified, CE, TUV NORD, IPX4, EAC	\$12,482.03	\$12,482.03
	1 ea	NOTE: Subject to Manufacturer's Terms & Conditions. See Documents Section		
	1 ea	12 month extended warranty to begin at the end of std. warranty & continue for 12 additional months (net)		
	1 ea	208-240v/50/60/1-ph, 29.0-34.0 amps, 6.2-8.2 kW, NO cord, NO plug		
	1 ea	NEMA 6-50P & 6 ft. cord	\$211.92	\$211.92
	1 ea	Simple controls, standard		
	1 ea	PR-46999 Single point, standard		
	2 ea	Solid Door, hinged on right, standard		
	1 ea	Casters, 3-1/2", standard		
	1 cs	CE-46828 Alto-Shaam, Non-Caustic cleaner, (1) 32 oz bottle	\$28.39	\$28.39
<b>ITEM TOTAL:</b>				<b>\$12,722.34</b>

### SOUS VIDE ITEMS

2	1 ea	<b>FOOD PACKAGING MACHINE</b> Alfa International Model No. VP210 (222203) VacMaster® Vacuum Packaging/Sealer, 11-1/4" x 15-1/4" x 5" chamber, (1) 10-1/4" seal bar, dry rocker piston, includes (25) each of 6"x10", 8"x10", 10"x13" pouches, 110v/60/1-ph, 4.2 amps, 462w, replaces OEM VP210	\$856.80	\$856.80
<b>ITEM TOTAL:</b>				<b>\$856.80</b>
7	1 ea	<b>SOUS VIDE COOKER</b> Matfer Bourgeat Model No. 073562 Sous Vide HydroPro™ Plus Immersion Circulator, 11.89 gallon bath capacity with lid, 4.49 gallon/minute pump output, color TFT touch display, 194°F maximum temperature, on-board cooking guide Sous Vide Toolbox™, manual time & temperature controls, variable flow speed, coil-less heating chamber, low water detection, HACCP data logging enabled, app connectivity, includes: adjustable & detachable clamp, magnetic impeller, 360° adjustable flow direction foot & carry case with handle, stainless steel exterior, 1.45kW, 120v/60/1-ph, cULus, NSF	\$597.30	\$597.30
<b>ITEM TOTAL:</b>				<b>\$597.30</b>

Item	Qty	Description	Sell	Sell Total
6	1 ea	<b>SOUS VIDE COOKER, PARTS &amp; ACCESSORIES</b> Matfer Bourgeat Model No. 073418 Polyscience Immersion Circulator Tank, 18 liter (4-3/4 gallon), 12" x 18" x 9", polycarbonate	\$81.20	\$81.20
			<b>ITEM TOTAL:</b>	<b>\$81.20</b>
8	1 ea	<b>SHIPPING CHARGES</b> Custom Model No. SHIPPING THE SOUS VIDE ITEMS SHIP DIRECTLY FROM THE MFG. THE CUSTOMER IS RESPONSIBLE FOR PAYING ALL SHIPPING FEES.		



### Lease-to-Own

12-month term: \$5,141.51\*  
 18-month term: \$3,516.53\*  
 24-month term: \$2,705.20\*  
 30-month term: \$2,218.75\*  
 36-month term: \$1,895.62\*  
 42-month term: \$1,665.23\*  
 48-month term: \$1,493.17\*  
 60-month term: \$1,253.44\*

\* Payments are subject to change based on credit approval.

For more information, visit  
[LEAF HRFG Credit Application](#)  
 or contact:

**ERIC CHESSE**  
 Office: 410-933-8138  
 Mobile: 410-830-9497  
[echesser@leafnow.com](mailto:echesser@leafnow.com)

**JOE BURNS**  
 Office: 410-933-8138  
 Mobile: 410-977-2608  
[jburns@leafnow.com](mailto:jburns@leafnow.com)

**ROB WASSON**  
 Office: 410-933-8135  
 Mobile: 410-977-2607  
[rwasson@leafnow.com](mailto:rwasson@leafnow.com)

Merchandise	\$58,326.87
Tax 5.5%	\$3,207.98
<b>Total</b>	<b>\$61,534.85</b>

### Receiving Delivered Item(s) & Inspecting Your Shipment:

Prior to signing and accepting any freight, please ensure it has been carefully inspected for any damage. It is the consignee's responsibility to inspect their shipment for any and all damages. If the packaging shows any indication of damage or mistreatment, please open it immediately and carefully review its contents. We highly recommended inspecting all shipments upon arrival even if there is no indication of damage. The consignee may ask the driver to aid in the inspection of the item(s). If the item(s) have been damaged, the consignee must write a precise description of the damage on both the consignees copy and the freight company's copy of the delivery receipt or refuse the shipment fully.

### Project Terms & Conditions:



**Southwest**



Customer: The Goat

Sizes: 60" x 30" (Southwest)

55" x 27.25" (Northwest)

91" x 45" (West)

Substrate: Channel Letters

Colors: As Shown

**Northwest**



**West**



Electric Signs • Neon & LED • Awnings  
Parking Lot Lights • Building Security Lights

(262) 246-6939

PO Box 226 Sussex, WI 53089

SALES • SERVICE • REPAIRS • DESIGN • INSTALLATION

☐ APPROVED

☐ APPROVED W/ CHANGES

☐ SEND NEW PROOFS

The customer is responsible for the verification of the accuracy of the attached proof. Please specify any pantone colors, fonts, or sizes, not listed above. By signing this form you are authorizing Affordable Signs & Lighting to proceed with the production of your order.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_