

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of  
September 3, 2024**

**1. Roll Call**

The meeting was called to order by Trustee Jarvis at 6:12p.m.

Members present: Trustees Scott Adkins, Benjamin Jarvis, Stacy Riedel, and Member Michael Carlson

Absent: None

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Clerk/Treasurer Jennifer Moore, Village Administrator Jeremy Smith, and members of the public.

A quorum of the Village Board was present at the meeting.

Trustee Jarvis took the agenda items out of order, acting on Items #7 and #8 directly after roll call.

**2. Consideration and possible action on minutes**

A motion by Jarvis, seconded by Carlson to approve the August 6, 2024 meeting minutes as presented.

Motion carried 4-0

**3. Comments from Citizens**

None

**4. Consideration and possible action on Operators Licenses**

None

**5. Check Register and P-card statements:**

A motion by Jarvis, seconded by Riedel to recommend to the Village Board approval of the August Check Register and P-Card statement in the amount of \$1,787,411.91.

Motion carried 4-0

**6. Ace Hardware Purchases**

A motion by Jarvis seconded by Riedel to recommend to the Village Board approval of the August Ace Hardware Purchases in the amount of \$537.69.

Motion carried 4-0

**7. Combination Class A Retail License for the Sale of Fermented Malt Beverages and Intoxicating Liquors**

Motion by Jarvis, seconded by Riedel to recommend to the Village Board approval of a Class "A" Retail License for the Sale of Fermented Malt Beverages & "Class A" Retail License for the Sale of Intoxicating Liquors commencing on the date of ownership transfer from MB Business, Inc. through June 30, 2025, for VAM United, Inc, W232N6116 Waukesha Avenue, Sussex, 53089, for Quick Corners, Agent: Poojaben Patel.

Motion carried 4-0

**8. Amusement Device License**

Motion by Jarvis, seconded by Carlson to recommend to the Village Board approval of Amusement Device Licenses commencing on the date of ownership transfer from MB Business, Inc. through June 30, 2025, for VAM United, Inc, W232N6116 Waukesha Avenue, Sussex, 53089, for Quick Corners, Agent: Poojaben Patel.

Motion carried 4-0

**9. Adjournment**

A motion by Jarvis seconded by Carlson to adjourn the meeting at 6:15 p.m.

Motion carried 4-0

Respectfully submitted,  
Jennifer Moore  
Clerk/Treasurer