

N64W23760 Main Street Sussex, Wisconsin 53089 Phone (262) 246-5200 FAX (262) 246-5222

Email: info@villagesussex.org
Website: www.villagesussex.org

Architectural Review Board Agenda Wednesday, February 5, 2020 10:00 a.m. at Sussex Civic Center - Committee Room Second Floor

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Architectural Review Board, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location.

Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.)

- I. Consideration and possible action on the minutes of October 2, 2019.
- II. <u>Consideration and possible action on the metal roof material used on the building</u> structure at HMBrandt W232N6575 Waukesha Avenue.
- III. <u>Consideration and possible action on a site, architectural, lighting, landscape and sign plans for Kwik Trip corner of CTH K and Business Drive.</u>
- IV. Adjournment.

Gregory Goetz Chairperson

Jeremy Smith Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jeremy Smith at 246-5200.



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MEMORANDUM

TO: Architectural Review Board

FROM: Kasey Fluet, Assistant Development Director

RE: ARB meeting for February 5, 2020

DATE: January 30, 2020

The following is background information for the ARB agenda items. Please refer to the Design Standards dated March 25, 2014.

01. Consideration and possible action on the ARB minutes from the October 2, 2019 meeting.

<u>02.</u> Consideration and possible action on the metal roof material used on the building structure at HMBrandt W232N6575 Waukesha Avenue.

This site is zoned B-4. The additional building structure to the site was built without a building permit. Mr. Brandt was made aware of the violation and took the necessary steps to correct it. In order for the site to have a second structure of the size constructed, approval must be given by the Plan Commission. On December 17, 2019 Mr. Brandt received approval of the additional structure subject to the following:

A motion by Goetz, seconded by Johnson to allow construction of the current additional structure for HM Brandt W232N6575 Waukesha Avenue; subject to the owner applying for a building permit and meeting all Wisconsin and Village building codes and standard conditions of Exhibit A. Motion carried 7-0.

Mr. Brandt has installed a metal roof on the structure (see photo), in order for the building inspector to allow this the ARB must review:

Roof material that is visible should be dimensional shingles and color to be consistent with building color. Metal roofs may be considered subject to approval of the ARB, if the metal roof is deemed to be significantly tied to the style of architecture for the building, is architecturally styled similar to that of a dimensional shingle and fits with the small town feel of the Village.

Photos of the already installed metal roof have been provided. The metal material is not the standard seamed metal roofing product the ARB has approved on other projects.

Policy Question:

1. Does the material meet the criteria of the Design Standards?

Staff Recommendation: Staff recommends to deny the metal roof installed but allow Mr. Brandt to install a standing seam metal roofing system subject to obtaining a building permit and approval by the Building Inspector.

03. Consideration and possible action on a site plan, architectural plan, lighting plan, landscape plan and sign plan for Kwik Trip at the corner of CTH K and Business Drive.

This site is zoned B-2 with a Planned Development Overlay. The convenience store, car wash and gasoline service station is a conditional use in accordance with Section 17.0506 (A)(9) (a) and (b). and outside storage Section 17.0506 (A)(11)(a). Kwik Trip is proposing to construct a 9,050 square foot convenience store with attached car wash, gas pumps with canopy and diesel gas with canopy. Kwik Trip will operate 24/7. In addition to the above services, the store will sell alcohol, the interior layout shows the "Beer Cave" and labeled #16 is the liquor cabinet behind the cash registers. The store will employ 30 to 35 employees. The liquor license and outdoor establishment permit will need to be reviewed by the Village Board.

Site

- Driveway onto Business Drive is too close to the intersection with CTH K
- 26 parking stalls, 2 ADA (must be stripped blue), 1 truck unload stall
- Propose a concrete walk from sidewalk from CTH K or Business Drive to entrance of store.

Architectural

- Roof top units are to be screened from view
- Sufficient screening of pumps
- Metal roofs are allowed subject to approval by the ARB.
- Ice machine and propane tanks will be screened by the dumpster enclosure on the west side of the building.

Roof material that is visible should be dimensional shingles and color to be consistent with building color. Metal roofs may be considered subject to approval of the ARB, if the metal roof is deemed to be significantly tied to the style of architecture for the building, is architecturally styled similar to that of a dimensional shingle and fits with the small town feel of the Village.

Lighting

• Pole height shows 19 feet, bases are to be buried or if exposed they shall be painted to blend in with the surroundings or have a decorative base.

Landscape

- Plan meets the requirements, 31 trees, 142 evergreen/deciduous trees and 202 perennials and ornamental grasses
 - Colored rendering of the screening wall *Need to provide height of wall

Sign

- Electronic message sign does not meet the Design Standards, the sign must have a side pillar(s) address should be displayed at the base of the sign.
- The building has signage on the building at the front entrance, rear entrance and side entrance and several directional signage.

Staff Recommendation: Staff recommends the ARB recommend to the Plan Commission to approve the site, architectural, lighting and landscape plans for Kwik Trip at the corner CTH K and Business Drive; subject to the following conditions:

- Add a pedestrian walkway to the entrance of the store
- Add pillar(s) to the monument sign

Building structure at HMBrandt W232N6575 Waukesha Avenue





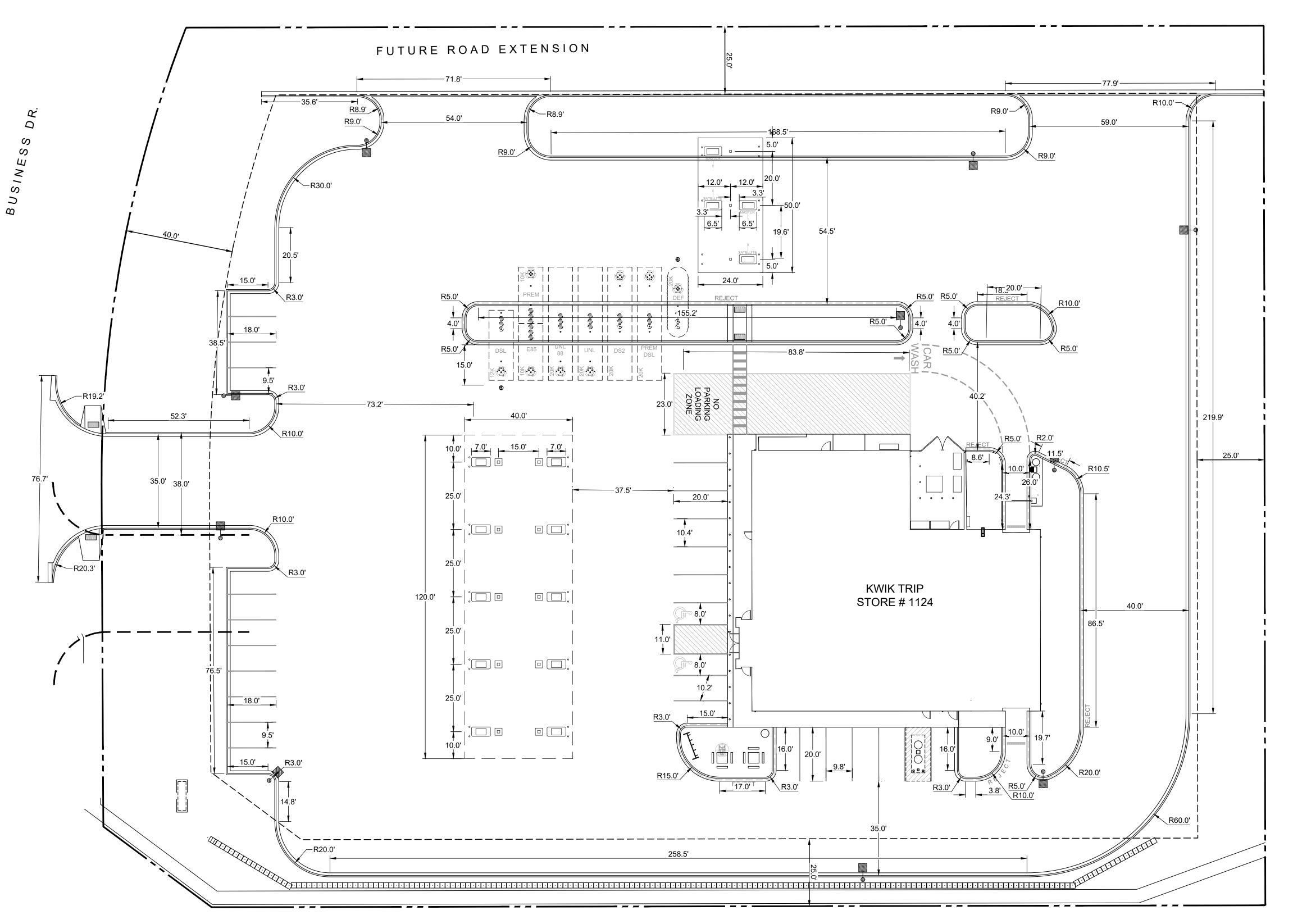
EXAMPLES OF METAL ROOF SYSTEMS



Exposed fastener metal roof system

Standing seam metal roof system





LISBON RD.



TOLL FREE

WIS. STATUTE 182.0175 (1974)
REQUIRES MIN. OF 3 WORK DAYS
NOTICE BEFORE YOU EXCAVATE

PLOTTING NOTE: PLANS PLOTTED TO 11X17 SHEET SIZE ARE ½ SCALE - 1"=40'

SCALE: 1" = 20'

SITE INFORMATION

ZONING DISTRICT: B-2 - REGIONAL BUSINESS
TOTAL SITE AREA: 138,346 SF / 3.18 ACRES
TOTAL DISTURBED AREA: 136,900 SF / 3.14 ACRES
EXISTING IMPERVIOUS: 2,162 SF
TOTAL IMPERVIOUS: 95,560 SF (69.1% LOT COVERAGE)
PAVED AREA: 79,692 SF
BUILDING AREA: 9,050 SF
CANOPY AREA: 6,000 SF

PRO. PERVIOUS: 42786 SF (30.9% LOT COVERAGE)

PARKING STALL COUNT

STANDARD PARKING: 26 STALLS

ADA PARKING: 2 STALLS WITH LOADING ZONE

TRUCK PARKING: 1 UNLOADING STALL

PER CODE, 346.503, 26-50 TOTAL PARKING STALLS,

TWO HANDICAP PARKING STALL MUST BE PROVIDED.

TWO HANDICAP PARKING STALLS ARE SHOWN ON THE PLANS.

BUILDING HEIGHTS - 45' MAXIMUM

CONVENIENCE STORE 20'-0"
CANOPY 15'-6"

BUILDING SETBACKS FRONT: 40' REAR: 25'

UTILITY COMPANY INFORMATION

ELECTRICITY - WE ENERGY - 262-544-7366

NATURAL GAS - WE ENERGY - 262-544-7366

PHONE - SEVERAL PROVIDERS IN THE AREA

CABLE - SPECTRUM - 833-823-6676

SANITARY SEWER - VILLAGE OF SUSSEX - 262-820-3130

WATER SERVICE - VILLAGE OF SUSSEX - 262-246-5200

FIRE LANE:

BUSINESS DRIVE WILL ACT AS THE FIRE LANE ACCESS TO THE BUILDING.

NOTE:

CONTRACTOR SHALL FIELD VERIFY ALL EXISTING UTILITIES ON AND ADJACENT TO THE SITE PRIOR TO THE START OF THE

RADII ARE FROM FACE OF CURB

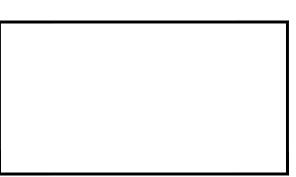
DIMENSIONS ARE FROM FACE OF CURB





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ITE PLAN - LAYOUT ONVENIENCE STORE #1124 VITH DIESEL WY 164 & LISBON ROAD USSEX, WISCONSIN

C	7	M (C	NH SC
	DATE	DESCR	IPTION
RA	WN BY	Z	. ROLE / M. WAHL
			NOTED

 DRAWN BY
 Z. ROLE / M. WARL

 SCALE
 NOTED

 PROJ. NO.
 119.1053.30

 DATE
 JANUARY 23, 2019

 SHEET
 SP 1.1





FRONT ELEVATION





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10 MPD



FRONT ELEVATION



SIDE ELEVATION

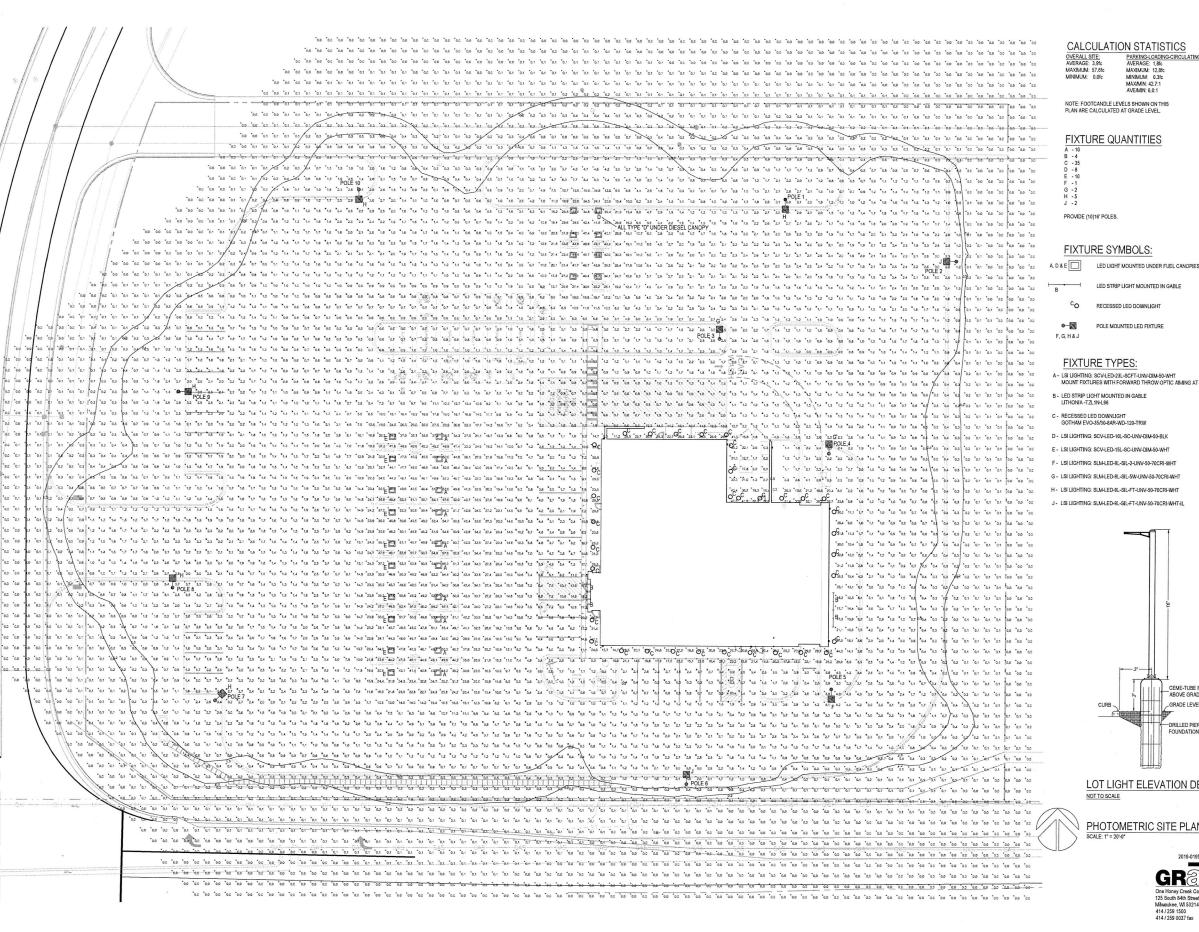




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2 LANE DIESEL



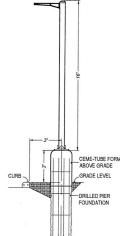


CALCULATION STATISTICS

PARKING-LOADING AVERAGE: 1.8fc MAXIMUM: 12.8fc MINIMUM: 0.3fc

- A LSI LIGHTING: SCV-LED-23L-SCFT-UNV-DIM-50-WHT MOUNT FIXTURES WITH FORWARD THROW OPTIC AIMING AT STORE FRONT.

J - LSI LIGHTING: SLM-LED-9L-SIL-FT-UNV-50-70CRI-WHT-IL



LOT LIGHT ELEVATION DETAIL

PHOTOMETRIC SITE PLAN

2019-0195 57 GRÆEF One Honey Creek Corporate Cer 125 South 84th Street, Suite 401 Milwaukee, WI 53214-1470 414 / 259 1500 414 / 259 0037 fax





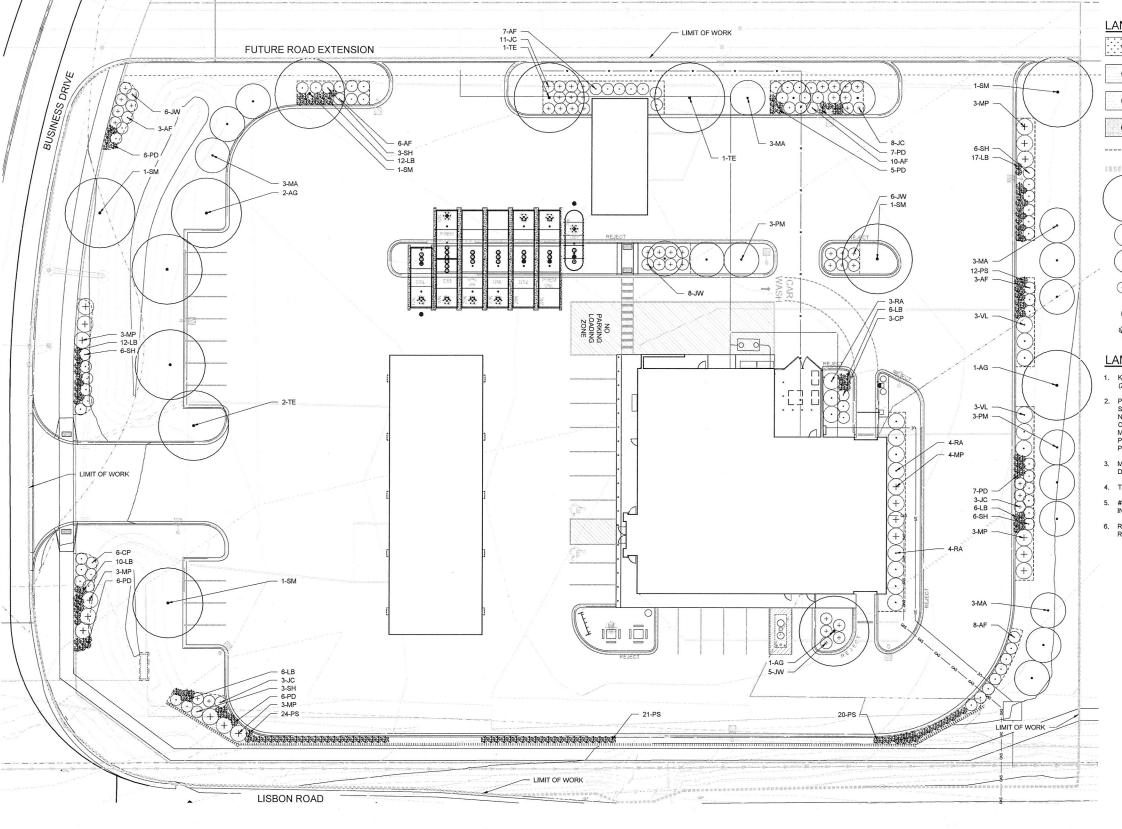
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#1124 PLAN STORE SITE & LISBON ROAD IOWA Ш **PHOTOMETRIC** CONVENIENC HWY 164 SUSSEX,

DATE DESCRIPTION DRAWN BY SCALE NOTED PROJ. NO. 119.1053,30 DATE DECEMBER 12, 2019 SHEET E1



PLANTING PLAN

LANDSCAPE LEGEND

SOD (20,978 SF), REFER TO CONSTRUCTION NOTES FOR TYPE

2) SHRUB BED WITH HARDWOOD MULCH (54 CY DOES NOT INCLUDE STAND-ALONG TREES OUTSIDE SHRUB BED AREAS), REFER TO CONSTRUCTION NOTES FOR TYPE

4 TURF SEED (11,838 SF)

ROCK MULCH (11 CY), REFER TO CONSTRUCTION NOTES FOR TYPE

----- SPADE CUT EDGER AT 4" DEPTH (780 LF)

SESSEDESS LIMIT OF WORK

DECIDUOUS CANOPY TREE

LARGE DECIDUOUS ORNAMENTAL TREE

+ EVERGREEN

DECIDUOUS SHRUBS

EVERGREEN SHRUBS

※ ORNAMENTAL GRASSES

LANDSCAPE CONSTRUCTION NOTES

- KENTUCKY BLUEGRASS PROVIDED BY PFAFF SOD & LANDSCAPING (262.255.1185) OR APPROVED EQUAL.
- 2. PROVIDE 3" DEPTH SHREDDED HARDWOOD MULCH AROUND ALL STAND-ALONE TREES TO A MIN. 3-FOOT PERIMETER, AND IN ALL AREAS NOTED ON PLANS OVER GEOTEXTILE WEED CONTROL FABRIC. NO WEED CONTROL FABRIC IS REQUIRED IN GROUNDCOVER OR PERENNIAL AREAS. MULCHED LANDSCAPE BEDS SHALL HAVE A SPADED VERTICAL EDGE WHEN PERIMETER IS NOT CONCRETE CURB. MULCH PROVIDED BY CERTIFIED PRODUCTS, INC. (262.542.2270) OR APPROVED EQUAL.
- 3. MULCHED LANDSCAPE BEDS SHALL HAVE A SPADED VERTICAL EDGE AT 4" DEPTH WHEN PERIMETER IS NOT CONCRETE SIDEWALK OR CURB.
- . TURF SEED PROVIDED BY CERTIFIED PRODUCTS, INC. OR APPROVED EQUAL.
- #2 WASHED STONE (1-2") ROCK MULCH PROVIDED BY CERTIFIED PRODUCTS, INC. OR APPROVED EQUAL.
- REFER TO CONSTRUCTION SEQUENCE FOR NOTES REGARDING SITE RESTORATION.

PLA	NT S	CHEDULE	
	KEY	COMMON NAME	
CAN	OPY TI	REES	
	SM	SM SIENNA GLEN MAPLE	
	TE	TRIUMPH ELM	
	AG	AUTUMN GOLD GINKGO	
ORN	AMEN	TAL TREES	
	MA	ADIRONDACK CRABAPPLE	
	PM	AMUR CHOKECHERRY	
DECI	DUOU	S SHRUBS	
5'-7' 8	SPREA	D	
	SH	SMOOTH HYDRANGEA	
	CP	ROCK COTONEASTER	
	AF	ARCTIC FIRE DOGWOOD	
7' + S	PREA	D	
	RA	GRO-LOW SUMAC	
	VL	WAYFARINGTREE VIBURNUM	
EVER	GREE	N SHRUBS	
5'-7' 8	PREA	D	
1	JC	BLUEBERRY DELIGHT JUNIPER	
	JW	WISCONSIN JUNIPER	
7'+ SF	PREAD)	
	MP	DWARF MUGO PINE	
ORNA	MENT	AL GRASSES	
	LB	LITTLE BLUESTEM	
	PS	SHENANDOAH SWITCH GRASS	
	PD	PRAIRIE DROPSEED	





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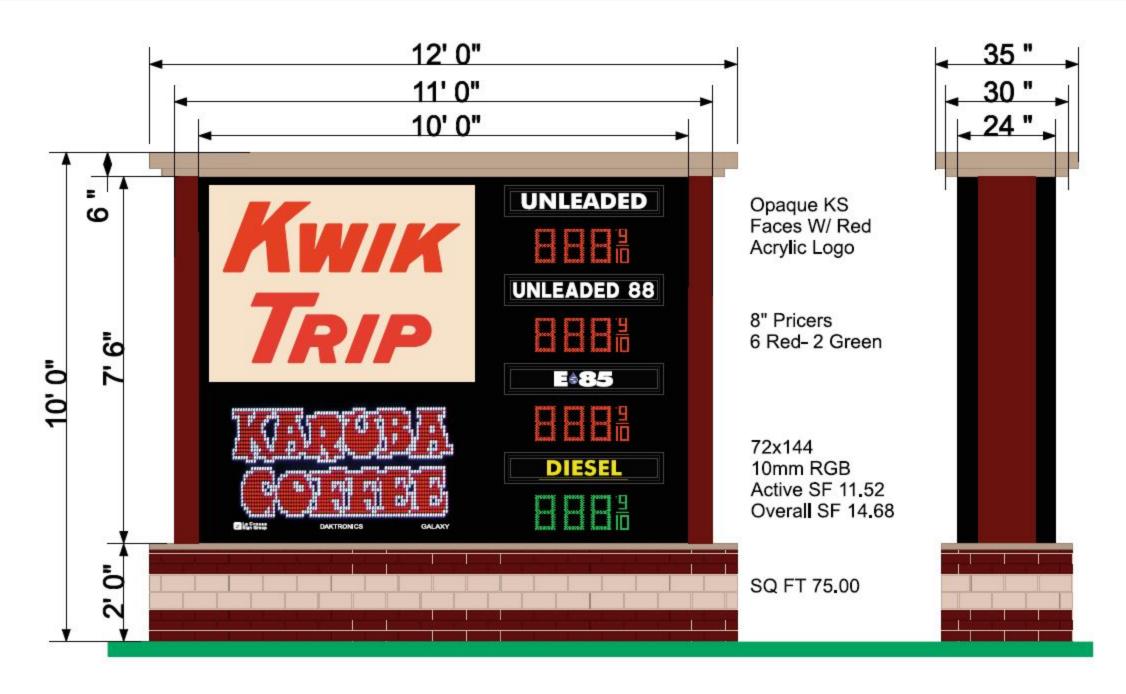


CONVENIENCE STORE #1124

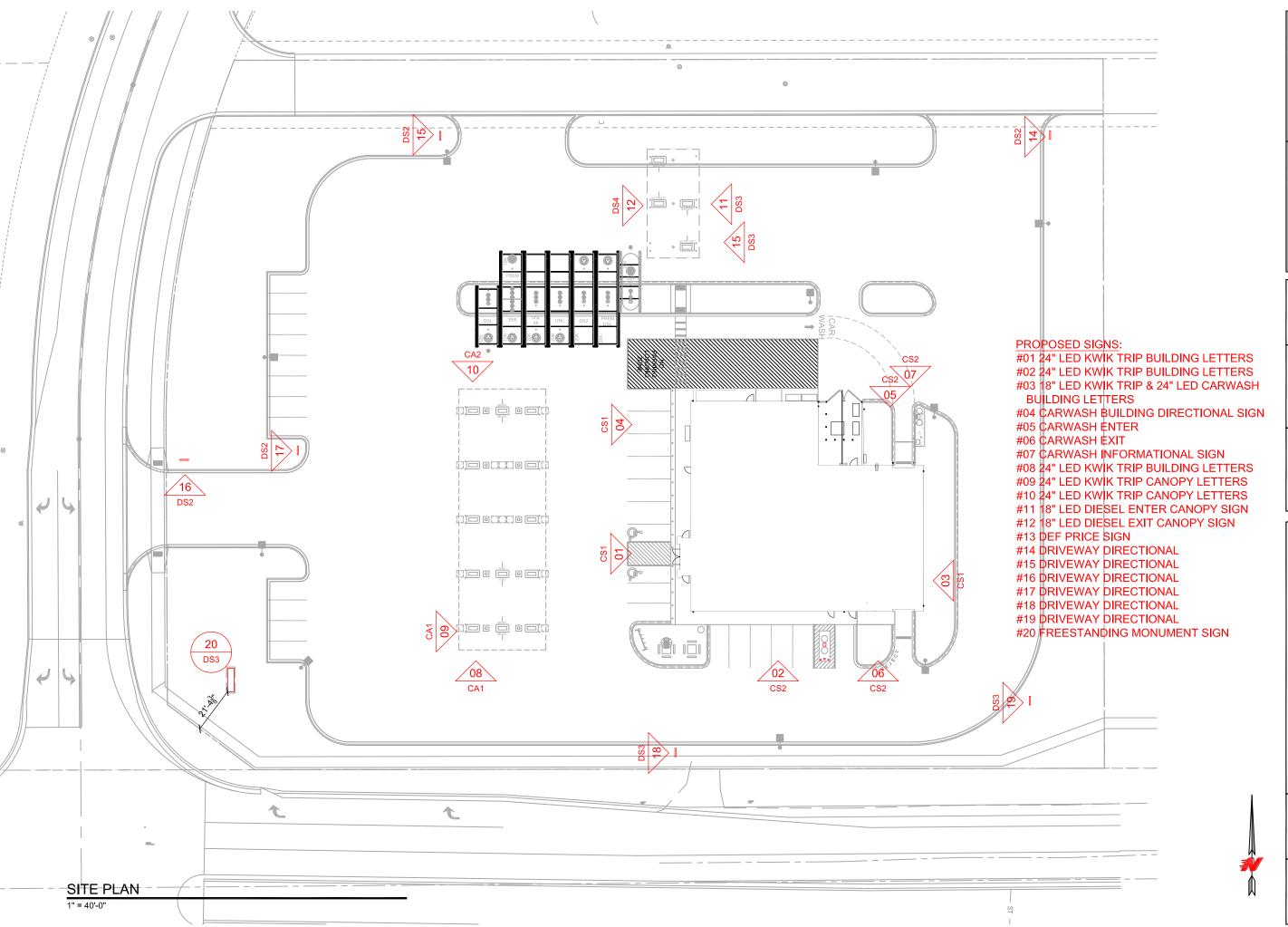
HWY 164 & LISBON RD
SUSSEX, WISCONSIN

#	DA	ATE	DESCRIPTION
	_		10.
DRA	WN	BY	S. ANDERSON / L. OLSC
SCA	LE		NOTE
PRO	J. N	Ο.	119.1053.3
DAT	E		DECEMBER 12, 20
SHE	ET	L2.	1

PLANTING PLAN



Approved by: Date: Landlord: This artwork is copyrighted and may not be otherwise used without permission. It is the property of La Crosse Sign Co. Inc., and must be returned to them. lacrossesign.com SALES DESIGN FILE *COLORS ON SKETCH ARE ONLY A REPRESENTATION ACTUAL COLOR OF FINISHED PRODUCT MAY DIFFER **COLOR KEY** La Crosse Sign Group Drawing by: Danielle Hadley Revision Number: Job Name: Kwik Trip PPG NA 208400 0 Job Address: 2 Black S/G paint Sign Type: Monument Job File Location: NA 208080 Beige Date Created: 10/7/2018 #2283 Red Acrylic $\mathbf{w} \Box$ 1450 Oak Forest Drive • Onalaska, WI 54650 • 608-781-1450 Salesperson: Cindy Bluske Last Modified: 3/28/2019 2242 Mustang Way • Madison, WI 53718 • 608-222-5353 (230-22) Black 2502 Melby Street • Eau Claire, WI 54703 • 715-835-6189 Job Number: 102023 Scale: 3/8" = 1' 0"







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SITE PLAN

CONVENIENCE STORE #1124

w/ SIDE DIESEL & CARWASH

SWC HWY 164 & CTH K

SUSSEX, WI

DATE DESCRIPTION

DATE DESCRIPTION

PRAWN BY KMK

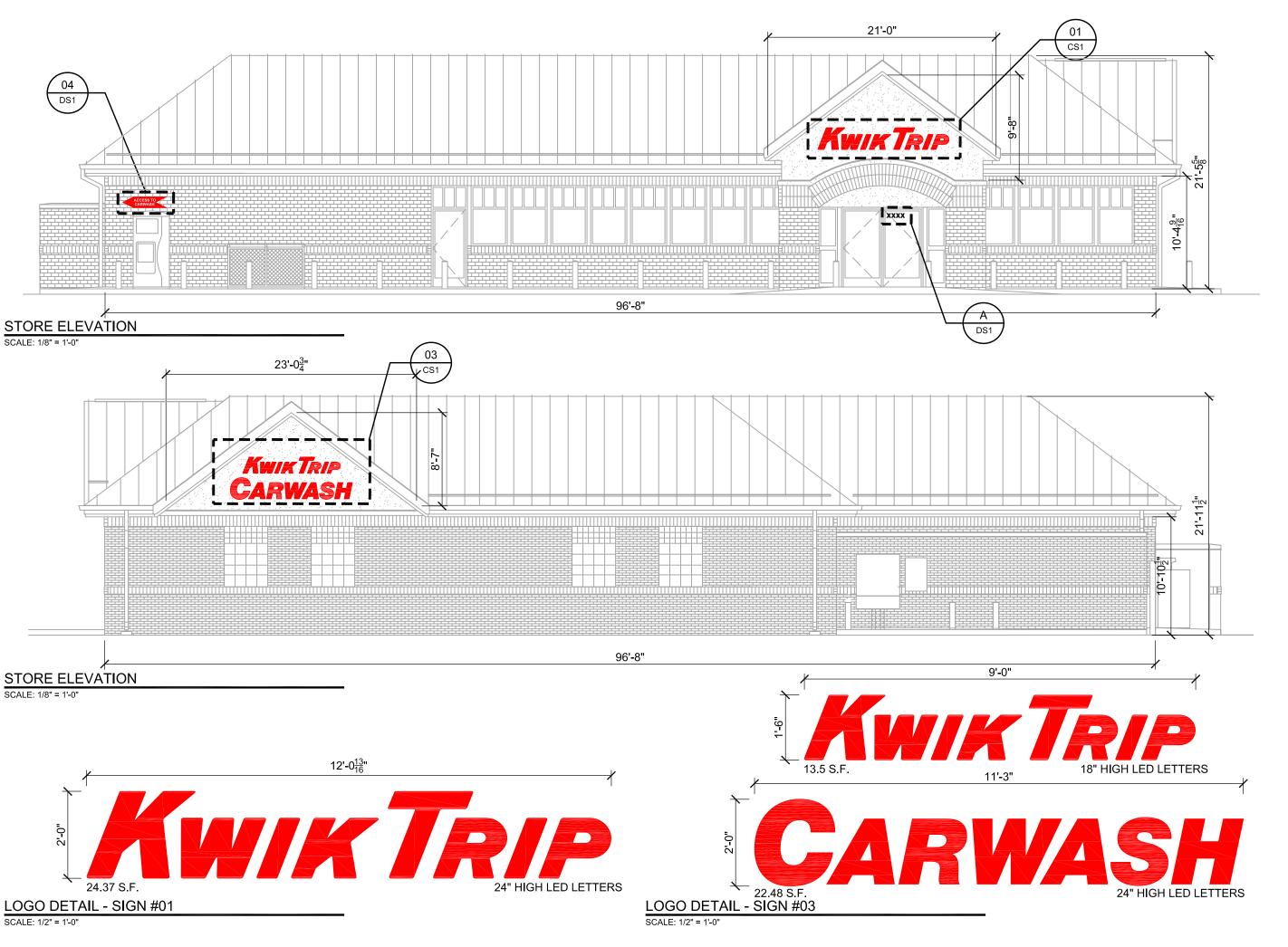
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DATE 2019-12-10

SP1

SHEET







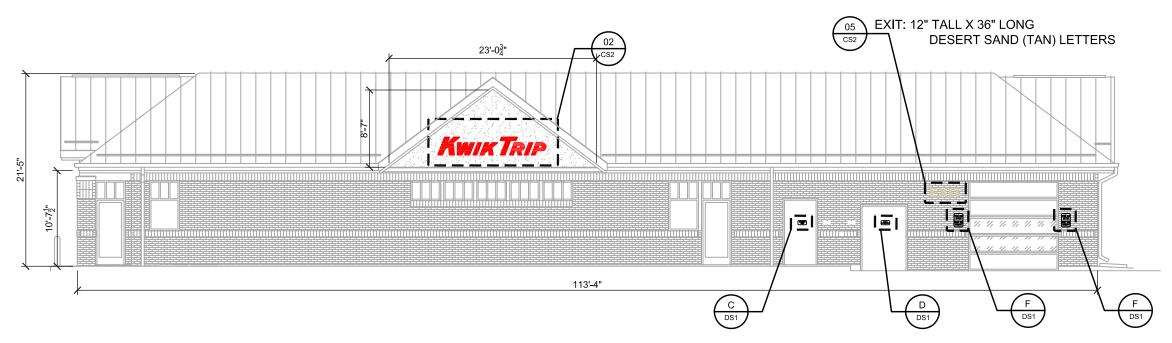
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CONVENIENCE STORE SIGNAGE

CONVENIENCE STORE #1124 w/ SIDE DIESEL & CARWASH SWC HWY 164 & CTH K SUSSEX, WI

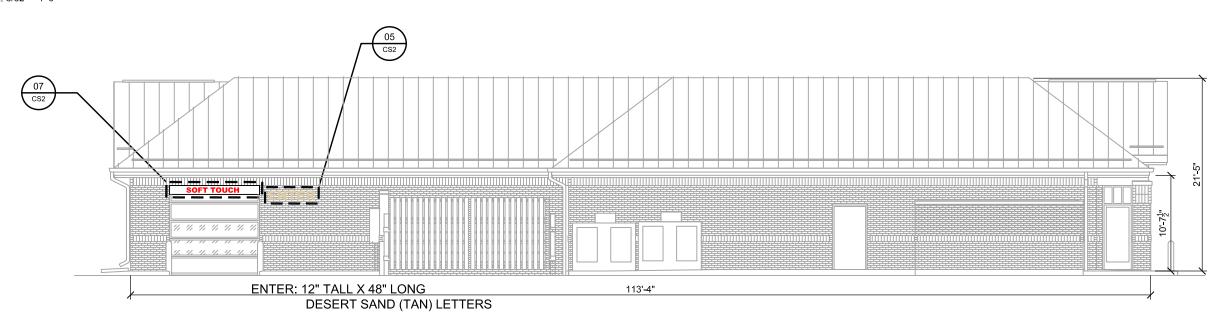
DATE DESCRIPTION

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PROJ. NO. 0001



STORE ELEVATION

SCALE: 3/32" = 1'-0"



STORE ELEVATION

SCALE: 3/32" = 1'-0"



INFORMATIONAL SIGN #07

SOFT TOUCH

NON-LIT INFORMATIONAL SIGN RED VINYL ON WHITE ALUMINUM 1'-0"H X 10'-0"W = 10.0 SQ FT

SCALE: 1/2" = 1'-0"



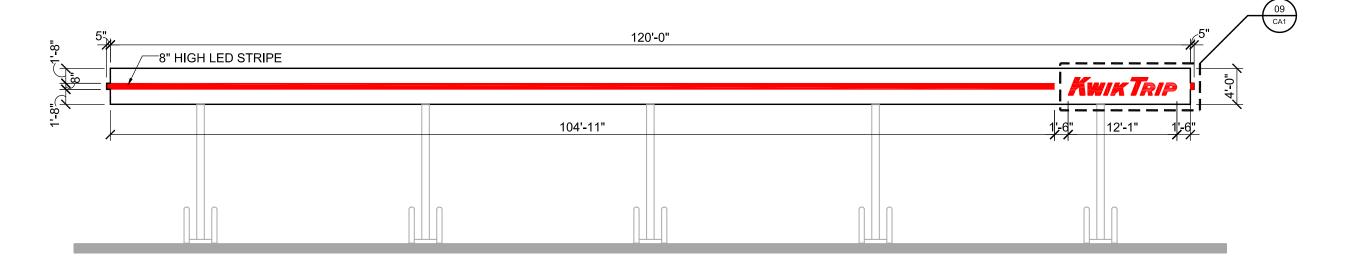


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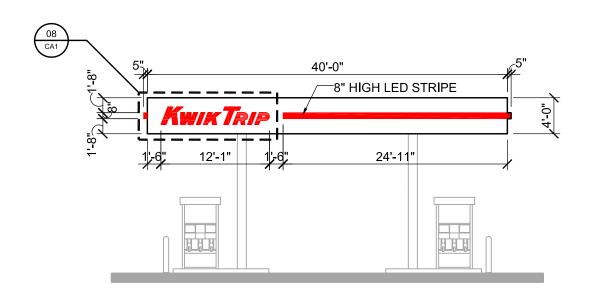
CONVENIENCE STORE SIGNAGE CONVENIENCE STORE #1124 w/ SIDE DIESEL & CARWASH

SWC HWY 164 & CTH K SUSSEX, WI DRAWN BY

MULTIPLE SCALE PROJ. NO. 0001 2019-12-10 SHEET CS2



SCALE: 3/32" = 1'-0"



CANOPY ELEVATION

SCALE: 3/32" = 1'-0"



LOGO DETAIL - SIGNS #08 & #09 SCALE: 1/2" = 1'-0"

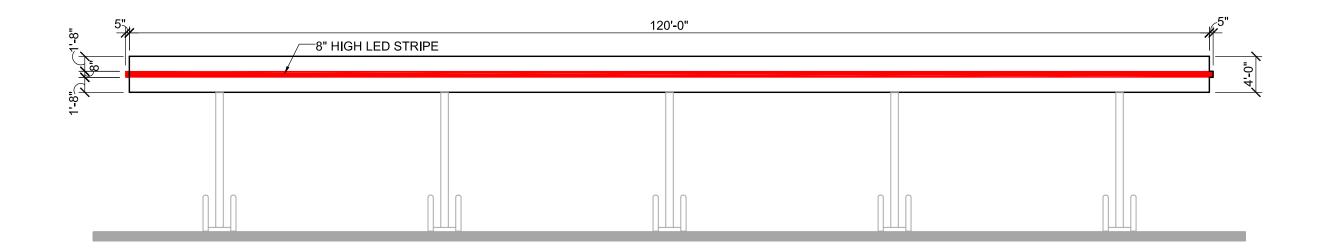




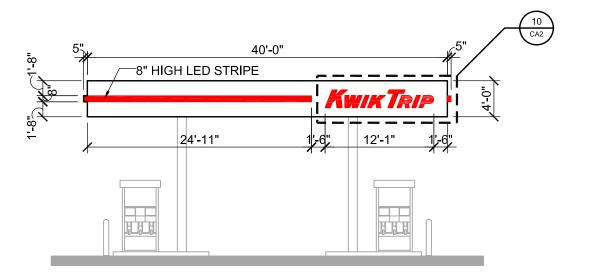
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ONVENIENCE STORE #1124 // SIDE DIESEL & CARWASH ANOPY SIGNAGE

CANOPY SIGNAG	CONVENIENCE ST w/ SIDE DIESEL &	SWC HWY 164 & CTH K SUSSEX, WI
# DATE	DESCRIPT	ION
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PROJ. NO.		0001
DATE		2019-12-10
SHEET		CA1



SCALE: 3/32" = 1'-0"



CANOPY ELEVATION

SCALE: 3/32" = 1'-0"



LOGO DETAIL - SIGN #10 SCALE: 1/2" = 1'-0"

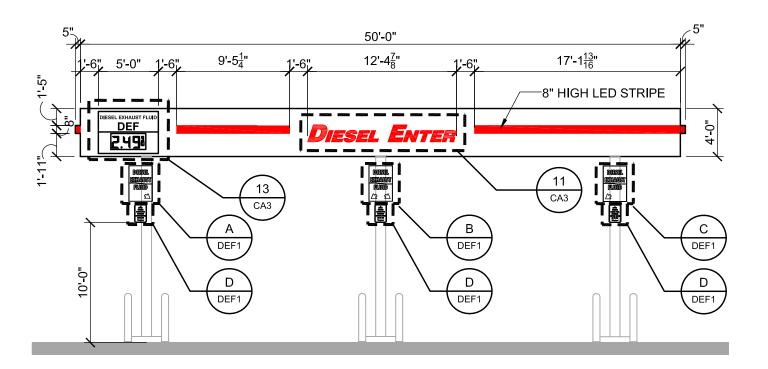




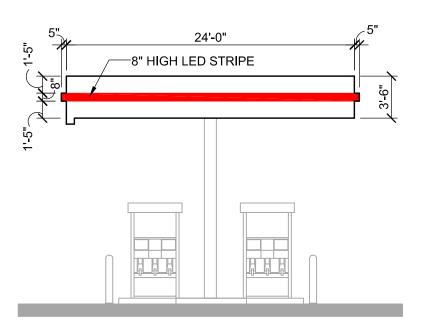
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CONVENIENCE STORE #1124 w/ SIDE DIESEL & CARWASH CANOPY SIGNAGE

SWC HWY 164 & CTH K SUSSEX, WI DRAWN BY MULTIPLE SCALE PROJ. NO. 0001 2019-12-10 SHEET CA2

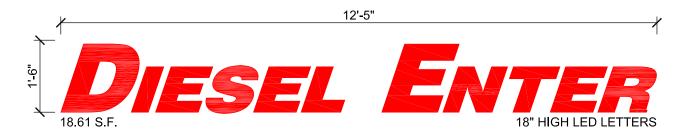


SCALE: 1/8" = 1'-0"

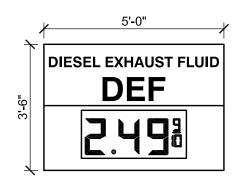


CANOPY ELEVATION

SCALE: 1/8" = 1'-0"



LOGO DETAIL - SIGN #11 SCALE: 1/2" = 1'-0"



DEF DETAIL - SIGN #13 SCALE: 3/8" = 1'-0"





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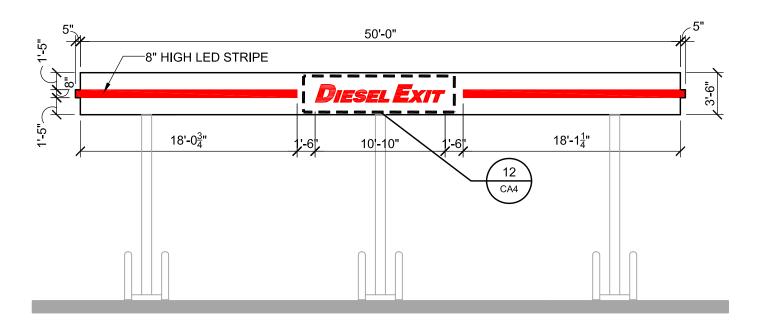
SWC HWY 164 & CTH K SUSSEX, WI

CONVENIENCE STORE #1124 w/ SIDE DIESEL & CARWASH CANOPY SIGNAGE

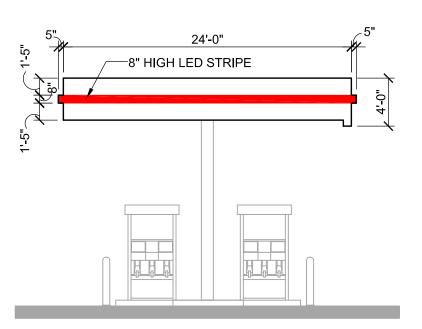
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CA3

SHEET



SCALE: 1/8" = 1'-0"



CANOPY ELEVATION

SCALE: 1/8" = 1'-0"



LOGO DETAIL - SIGN #12





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CONVENIENCE STORE #1124 w/ SIDE DIESEL & CARWASH CANOPY SIGNAGE

SWC HWY 164 & CTH K SUSSEX, WI DRAWN BY MULTIPLE SCALE PROJ. NO. 0001

SHEET

2019-12-10

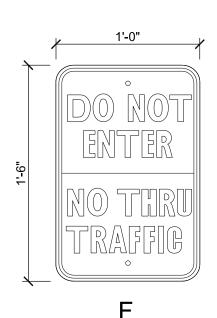
CA4



5" WHITE VINYL ADDRESS LETTERS ON GLASS DOOR AS SHOWN ABOVE (VERIFY ACTUAL NUMBERS WITH PROJECT MANAGER)

ADDRESS SIGN A

SCALE: 3/4" = 1'-0"



GENERAL SPECIFICATIONS

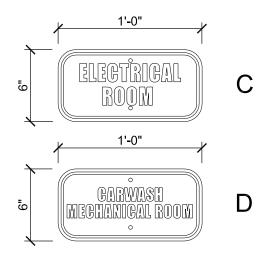
A 18"x12" ALUMINUM SIGN Qty: Size: 18"x12"

Material: Standard white blank Finish: cut vinyl graphics

Pole Size: Pole Material:

Pole Finish: Install: HAGL:

OAH:



INFORMATIONAL SIGNS C & D

SCALE: 1 1/2" = 1'-0"



NON-LIT DIRECTIONAL SIGN WHITE VINYL ON RED ALUMINUM 1'-0"H X 4'-0"W = 4.0 SQ FT

GENERAL SPECIFICATIONS

(A) ROOM SIGNS Qty: 3 total (different copy on each) Size: per art Material: white sign blank

Finish: cut vinyl

Install along with various signs for same site, crew to give to KT trim guys





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DIRECTIONAL SIGNAGE

CONVENIENCE STORE #1124 w/ SIDE DIESEL & CARWASH SWC HWY 164 & CTH K SUSSEX, WI

DRAWN BY KMK MULTIPLE SCALE PROJ. NO. 0001

2019-12-10

DS1

DATE

SHEET

INFORMATIONAL SIGN F

SCALE: 1 1/2" = 1'-0"

DIRECTIONAL SIGN #04

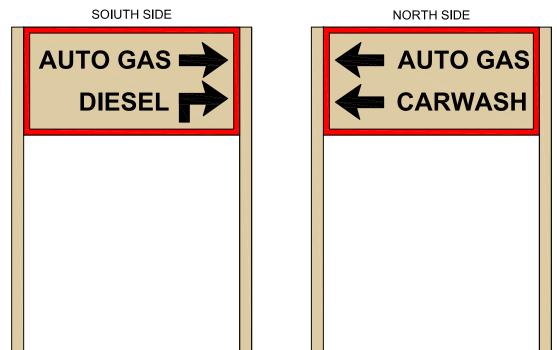
SCALE: 3/4" = 1'-0"

NON-LIT DIRECTIONAL SIGN RED & BLACK VINYL ON LIGHT BEIGE ALUMINUM 1'-6"H X 3'-0"W X 4'-6"T= 4.50 SQ FT

DIRECTIONAL SIGN #14

SCALE: 3/4" = 1'-0"

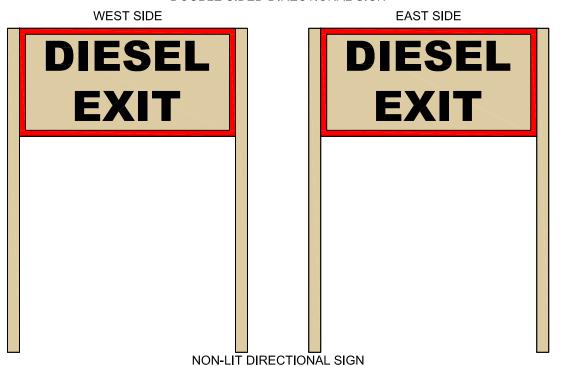
DOUBLE SIDED DIRECTIONAL SIGN



NON-LIT DIRECTIONAL SIGN RED & BLACK VINYL ON LIGHT BEIGE ALUMINUM 1'-6"H X 3'-0"W X 4'-6"T= 4.50 SQ FT

DIRECTIONAL SIGN #16

SCALE: 3/4" = 1'-0"



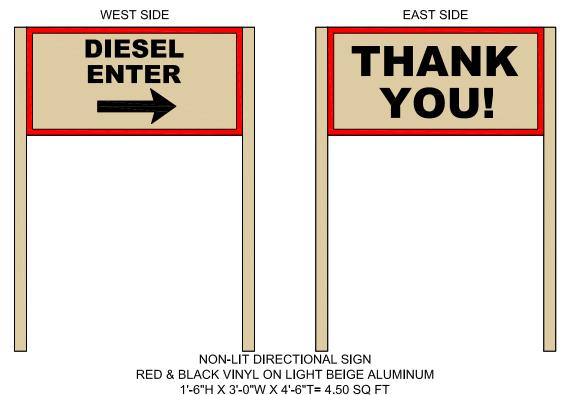
DIRECTIONAL SIGN #15

SCALE: 3/4" = 1'-0"

DOUBLE SIDED DIRECTIONAL SIGN

RED & BLACK VINYL ON LIGHT BEIGE ALUMINUM

1'-6"H X 3'-0"W X 4'-6"T= 4.50 SQ FT



DIRECTIONAL SIGN #17 SCALE: 3/4" = 1'-0"



KWIK TRIP, Inc. P.O. BOX 2107 1626 OAK STREET LA CROSSE, WI 54602-2107 PH. (608) 781-8988 FAX (608) 781-8960

CONVENIENCE STORE #1124 w/ SIDE DIESEL & CARWASH DIRECTIONAL SIGNAGE

DRAWN BY MULTIPLE

PROJ. NO. 0001 2019-12-10

DS2

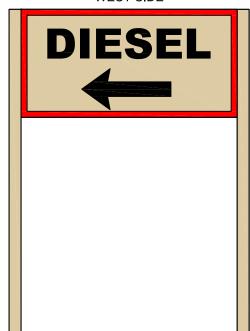
THANK YOU!

NON-LIT DIRECTIONAL SIGN

RED & BLACK VINYL ON LIGHT BEIGE ALUMINUM

1'-6"H X 3'-0"W X 4'-6"T= 4.50 SQ FT

SINGLE SIDED DIRECTIONAL SIGN
WEST SIDE



NON-LIT DIRECTIONAL SIGN
RED & BLACK VINYL ON LIGHT BEIGE ALUMINUM
1'-6"H X 3'-0"W X 4'-6"T= 4.50 SQ FT

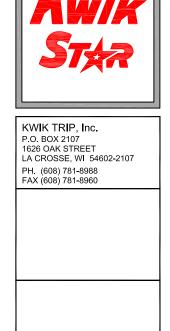
DIRECTIONAL SIGN #18

SCALE: 3/4" = 1'-0"

DIRECTIONAL SIGN #19

SCALE: 3/4" = 1'-0"

#20 KWIK TRIP FREESTANDING MONUMENT SIGN
SEE ATTACHMENT FROM LA CROSSE SIGN CO



TRIP

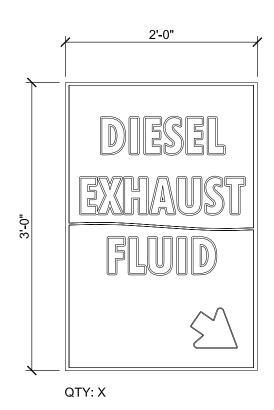
DIRECTIONAL SIGNAGE
CONVENIENCE STORE #1124
w/ SIDE DIESEL & CARWASH

SWC HWY 164 & CTH K SUSSEX, WI

DS3

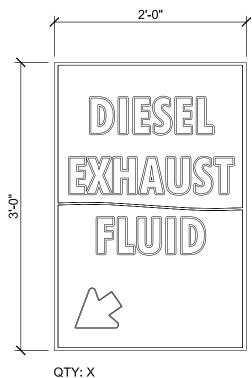
# DATE	DESCRIPTION
DRAWN BY	КМК
SCALE	MULTIPLE
PROJ. NO.	0001
DATE	2019-12-10

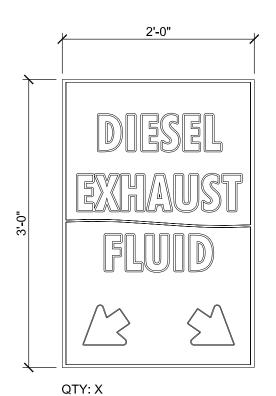
SHEET



DEF SIGN A

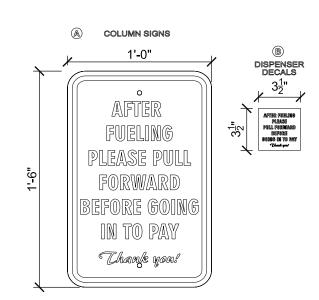
SCALE: 3/4" = 1'-0"





DEF SIGN B

SCALE: 3/4" = 1'-0"



DEF SIGN C

SCALE: 3/4" = 1'-0"

PULL AHEAD SIGN D

SCALE: 1 1/2" = 1'-0"





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CONVENIENCE STORE #1124 w/ SIDE DIESEL & CARWASH DEF / DSL SIGNAGE SWC HWY 164 & CTH K SUSSEX, WI

DRAWN BY MULTIPLE SCALE 0001 PROJ. NO.

SHEET

2019-12-10

DEF1