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AGENDA
VILLAGE BOARD
VILLAGE OF SUSSEX
6:00 PM TUESDAY, FEBRUARY 14, 2023
SUSSEX CIVIC CENTER – BOARD ROOM 2nd FLOOR
N64W23760 MAIN STREET

1. Roll call.
2. Pledge of Allegiance.
3. Consideration and possible action on minutes of the Village Board meetings held on January 24, 2023.
4. Communications and Public Hearings
 - A. Village President Report. Report on meetings attended/up-coming, communications, and recognitions including Successfully Sussex Awards.
 - B. Public Hearing on Ordinance 887 to repeal and recreate Subsections 18.10065(B) “Fee Amounts”, and 18.10065(D) “Refund of Impact Fees” with respect to amending the Library Impact Fee.
5. Committee Reports
 - A. Finance and Personnel Committee. Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.
 1. Recommendation and possible action on January check register and p-card.
 2. Recommendation and possible action on Ace Hardware purchases.
 3. Consideration and possible action on temporary Class “B” retail license for the sale of fermented malt beverages for the Humane Animal Welfare Society Romp ‘n Rally event at Village Park on May 6, 2023, Agent: Jessica Pinkos.
 4. Consideration and possible action on temporary Class “B” retail licenses for the sale of fermented malt beverages for the Hamilton Jr. Chargers Baseball, Inc. 21st Annual Junior Chargers Summer Classic Baseball Tournament at Sussex Village Park and Armory Park on Jun 23, 2023, Agent: Jamie McMillan.
 5. Recommendation and possible action on Resolution No. 23-5, 2023 Designation of Public Depositories and Approving Other Financial Institutions for Investment
 6. Recommendation and possible action on Resolution 23-6 Authorizing the Redemption of Certain of the General Obligation Community Development Bonds, Series 2013, Dated September 17, 2013.

7. Recommendation and possible action on Initial Resolution 23-7 Authorizing \$2,945,000 General Obligation Bonds for Street Improvement Projects.
8. Recommendation and possible action on Initial Resolution 23-8 Providing for the Sale of Not to Exceed \$2,945,000 General Obligation Street Improvement Bonds, Series 2023A.
9. Recommendation and possible action on Ordinance 887 to repeal and recreate Subsections 18.10065(B) “Fee Amounts”, and 18.10065(D) “Refund of Impact Fees” of Chapter 18, the Land Division and Development Ordinance with respect to amending the Library Impact Fee.
10. Recommendation and possible action on 2022 4th Quarter Investment Report.
11. Recommendation and possible action on 2022 Identify Theft Prevention Program.

B. Public Works Committee. Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.

1. Recommendation and possible action on Public Works bills for payment.
 2. Recommendation and possible action on 2023 Road Program award of bid and Inspection Services Contract for Road program.
 3. Recommendation and possible action on HVAC Maintenance Contract.
 4. Recommendation and possible action on Resolution 23-9 Emergency Declaration and Well #4 Rehab project.
 5. Recommendation and possible action on Resolution 23-3 setting forth the Main Street Road closure for the Lions Daze Parade on July 16, 2023 and allowing the use of Village equipment for Lions Daze Special Event in 2023.
 6. Recommendation and possible action on Resolution 23-4 setting forth Road Closure for various Village special events in 2023.
 7. Recommendation and possible action on Mailbox damage reimbursement approval per Village Policy since the damage occurred at a Village Board members (Mr. Uecker) property.
 8. Recommendation and possible action on Water meter purchases
 9. Recommendation and possible action on Utility vehicle purchase
 10. Recommendation and possible action on Utility availability status for properties annexed from Lisbon.
6. Staff Reports on upcoming events, projects, future agendas and scheduled meetings.
 7. Comments from citizens present.
 8. Old Business.
 9. New Business.
 10. Consideration and possible action on resignations and appointments.
 1. Election Workers
 11. Adjournment

Anthony LeDonne
Village President

Jeremy Smith
Village Administrator

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jeremy Smith at 246-5200.

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
January 24, 2023**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, President Anthony LeDonne, Scott Adkins, Ron Wells, and Benjamin Jarvis.

Members excused: None

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Deputy Clerk Jen Boehm, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Adkins, seconded by Wells to approve the January 10, 2023 Village Board meeting minutes.

Motion carried 7-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

Wednesday, February 1: Architectural Review Board meets at 4:00pm in the Boardroom.

Saturday and Sunday, February 4-5: Love Your Village Weekend.

Tuesday, February 7: Public Works meeting at 6:00pm in the Boardroom immediately followed by Finance and Personal Evaluation Committee.

February 7-17: In Office Absentee Voting

5. Committee Reports

A. Board of Fire Commissioners Report

Trustee Uecker updated the Board on the Chief's training hours report, total calls, personal changes, changes in the hiring process, and changes to the bylaws.

B. Community Development Authority

Nothing to report

C. Park & Recreation Board Report

A motion by Jarvis, seconded by Adkins to approve the purchase of the Toro Groundmaster 4000 D 11' mower from Reinders for \$88,968.44.

Motion carried 7-0

D. Pauline Haass Library Board Report

Trustee Zoellick reviewed the 2022 Year in Review, Impact Fees, and the Strategic Plan 2023-2025.

Thursday, 2/2: Harry Potter Book Night 6:00PM-7:30PM

E. Plan Commission Report

Nothing to report

F. Public Safety and Welfare Report

Nothing to report

6. Staff Reports

- A. Ms. McElroy-Anderson: Nothing to report
- B. Mr. Smith: Nothing to report
- C. Mr. Macy: Nothing to report
- D. Ms. Boehm: Reported that property taxes are due January 31st.

7. Comments from Citizens Present

No one was present who wished to be heard.

8. Old Business

None

9. New Business

A. A motion by LeDonne, seconded by Wells to approve Resolution 23-02 Authorizing Amendments to \$2,630,000 Village of Sussex, Wisconsin Industrial Development Revenue Bonds, Series 2020 (Sussex IM, Inc. Project) Issued on September 22, 2020.

Motion Carried 7-0

B. A motion by LeDonne, seconded by Wells to approve the Second Amendment to the Developers Agreement for Highlands Business Park and the Sussex Highlands Escrow Agreement for the Same.

Motion Carried 7-0

10. Consideration on resignation and appointments

None

11. Adjournment

A motion by LeDonne, seconded by Zoellick to Adjourn at 6:17PM.

Motion carried 7-0

Respectfully submitted,
Jen Boehm
Deputy Clerk

ORDINANCE NO. 887**ORDINANCE TO REPEAL AND RECREATE SUBSECTIONS 18.10065(B) "FEE AMOUNTS" and 18.10065(D) "REFUND OF IMPACT FEES" OF CHAPTER 18, THE "LAND DIVISION AND DEVELOPMENT ORDINANCE" OF THE VILLAGE OF SUSSEX, TO UPDATE THE IMPACT FEES ON DEVELOPERS TO PAY FOR THE CAPITAL COSTS THAT ARE NECESSARY TO ACCOMMODATE LAND DEVELOPMENT FOR PARKS, PLAYGROUNDS AND LAND FOR ATHLETIC FIELDS AND LIBRARIES**

WHEREAS, Wis. Stats. 66.0617 authorizes Sussex, to enact and update impact fees to pay for the capital costs that are necessary to accommodate land development including for libraries; and

WHEREAS, in order to reasonably determine the existing public facilities needs and future facilities needs related to Libraries the Village of Sussex authorized the firm of Trilogy Consulting, LLC., to prepare an updated public facility needs assessment from 2015 assessment; and

WHEREAS, the Village has previously established an Impact Fee for Parks under Ordinance No. 705, whose findings and study are incorporated herein as the basis for the Parks Impact Fee; and

WHEREAS, the public facilities needs assessment was prepared per Wis. Stats. 66.0617(4); and

WHEREAS, said public facilities needs assessment was made available for public inspection and copying in the Office of the Village of Sussex Village Clerk and Notice of Public Hearing regarding this matter was provided as allowed by law as a Class 1 Notice, including specifying where a copy of the proposed Ordinance and the Public Facilities Needs Assessment could be obtained; and

WHEREAS, the Sussex Village Board held a public hearing on the proposed Ordinance at the Village of Sussex Civic Center on February 14, 2023 pursuant to Wis. Stats. 66.0617(3); and

WHEREAS, the Village Board finds that the conclusions of the Public Facilities Needs Assessment and Impact Fee Study are reasonable and appropriate, with regard to the impact fees relevant to libraries, and in particular the Village Board finds that the same

- a. bear a rational relationship to the need for new, expanded or improved public facilities that are required to serve land development;
- b. do not exceed the proportionate share of the capital costs that are required to serve land development, as compared to existing uses of land within the Village of Sussex;
- c. are based upon actual capital costs or reasonable estimates of capital costs for new, expanded or improved public facilities;
- d. compensate, as necessary, for other capital costs proposed by Sussex with respect to land development to provide or pay for public facilities, including special assessments, special charges, land dedications or fees in lieu of landing dedications under Chapter 236 or any other items of value;
- e. compensate, as necessary, for monies received from the Federal and State Government specifically to provide or pay for public facilities for which the impact fees are imposed;
- f. do not include amounts necessary to address existing deficiencies in public facilities;
- g. shall be payable by the Developer to Sussex, prior to the issuance of a building permit; and

WHEREAS, the Village Board shall refund such fees as may be collected but which are not used within the timeframe set forth by the Statute as required by law, unless such time is extended pursuant to applicable laws; and,

WHEREAS, the Village Board had previously created and updated the Park Impact Fee and is now updating the Library Impact Fee, which necessitates the updating of existing Ordinance language.

NOW THEREFORE, The Village Board of the Village of Sussex, Waukesha County, Wisconsin, does hereby ordain as follows:

SECTION 1: Chapter 18, "Land Division and Development Ordinance," SubSection 18.10065(B), "FEE AMOUNTS", of the Village Ordinances of the Village of Sussex is hereby repealed and recreated as follows:

(B) FEE AMOUNTS.

(1) Park Impact Fee.

1. The amount of the impact fee established in 2008 was \$1,479.28 per residential dwelling unit with annual increases of 8% until \$2,383.61 was reached.
2. In order to account for future increases in construction costs and interest costs, and in order to ensure that the fees are equitably distributed between current and future Developers, the base impact fees described herein shall automatically adjust on an annual basis on January 1 of each year by the percentage increase or decrease in the United States Bureau of Labor Statistics Midwest Region All Items Consumer Price Index for All Urban Consumers from January 1 of the preceding year.
3. The Fee Amount may be changed at any time by the Village Board in accordance with the law.

(2) Library Impact Fee.

1. The amount of the impact fee established in 2015 was \$800.00 per residential dwelling unit with annual increases of 4% until \$1,966 was reached. A new study was completed in 2023 establishing the rate at \$2,707.03 per residential dwelling unit .
2. In order to ensure that the fees are equitably distributed between current and future Developers, the base impact fees described herein shall automatically adjust on an annual basis on January 1 of each year by the percentage increase or decrease in the United States Bureau of Labor Statistics Midwest Region All Items Consumer Price Index for All Urban Consumers from January 1 of the preceding year.
3. The Fee Amount may be changed at any time by the Village Board in accordance with the law.

SECTION 2: Chapter 18, "Land Division and Development Ordinance," SubSection 18.10065(D), "REFUND OF IMPACT FEES", of the Village Ordinances of the Village of Sussex is hereby repealed and recreated as follows:

(D) REFUND OF IMPACT FEES.

Impact fees that are imposed and collected by the Village of Sussex must be spent or refunded pursuant to Wisconsin Statute Section 66.0617. The Village of Sussex may collect and utilize impact fees in any manner and timeframe as otherwise allowed by law.

SECTION 3: SEVERABILITY.

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance, which shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: ADMINISTRATIVE IMPLEMENTATION AND EFFECTIVE DATE.

The Village Clerk is hereby directed to take any administrative action necessary to enable this Ordinance to go into effect including clerical corrections to code numbers, cross references, etc. This ordinance shall take effect immediately upon passage and posting or publication as provided bylaw.

Passed this 14th day of February, 2023 by the Sussex Village Board.

Anthony J. LeDonne, Village President

ATTEST:

Jennifer Moore, Village Clerk

ORDINANCE NO. ____

**ORDINANCE TO REPEAL AND RECREATE SECTION 18.10065 OF CHAPTER 18,
THE "LAND DIVISION AND DEVELOPMENT ORDINANCE" OF THE VILLAGE OF
SUSSEX, TO UPDATE THE IMPACT FEES ON DEVELOPERS TO PAY FOR THE CAPITAL
COSTS THAT ARE NECESSARY TO ACCOMMODATE LAND DEVELOPMENT FOR
PARKS, PLAYGROUNDS AND LAND FOR ATHLETIC FIELDS AND LIBRARIES**

WHEREAS, Wis. Stats. 66.0617 authorizes Sussex, to enact and update impact fees to pay for the capital costs that are necessary to accommodate land development including for libraries; and

WHEREAS, in order to reasonably determine the existing public facilities needs and future facilities needs related to Libraries the Village of Sussex authorized the firm of Trilogy Consulting, LLC., to prepare an updated public facility needs assessment from 2015 assessment; and

WHEREAS, the Village has previously established an Impact Fee for Parks under Ordinance No. 705, whose findings and study are incorporated herein as the basis for the Parks Impact Fee; and

WHEREAS, the public facilities needs assessment was prepared per Wis. Stats. 66.0617(4); and

WHEREAS, said public facilities needs assessment was made available for public inspection and copying in the Office of the Village of Sussex Village Clerk and Notice of Public Hearing regarding this matter was provided as allowed by law as a Class 1 Notice, including specifying where a copy of the proposed Ordinance and the Public Facilities Needs Assessment could be obtained; and

WHEREAS, the Sussex Village Board held a public hearing on the proposed Ordinance at the Village of Sussex Civic Center on February 14, 2023 pursuant to Wis. Stats. 66.0617(3); and

WHEREAS, the Village Board finds that the conclusions of the Public Facilities Needs Assessment and Impact Fee Study are reasonable and appropriate, with regard to the impact fees relevant to libraries, and in particular the Village Board finds that the same

- a. bear a rational relationship to the need for new, expanded or improved public facilities that are required to serve land development;
- b. do not exceed the proportionate share of the capital costs that are required to serve land development, as compared to existing uses of land within the Village of Sussex;
- c. are based upon actual capital costs or reasonable estimates of capital costs for new, expanded or improved public facilities;
- d. compensate, as necessary, for other capital costs proposed by Sussex with respect to land development to provide or pay for public facilities, including special assessments, special charges, land dedications or fees in lieu of land dedications under Chapter 236 or any other items of value;
- e. compensate, as necessary, for monies received from the Federal and State Government specifically to provide or pay for public facilities for which the impact fees are imposed;
- f. do not include amounts necessary to address existing deficiencies in public facilities;
- g. shall be payable by the Developer to Sussex, prior to the issuance of a building permit; and

WHEREAS, the Village Board shall refund such fees as may be collected but which are not used within the timeframe set forth by the Statute as required by law, unless such time is extended pursuant to applicable laws; and,

WHEREAS, the Village Board finds it to be reasonable that an appeal may be made by a Developer, as required by Wisconsin Statute Section 66.0617(10), in the same manner that other fees imposed under Chapter 18 may be brought before the Village Board under Section 18.1000 of the Village of Sussex Land Division and Development Ordinance, and

WHEREAS, the Village Board had previously created and updated the Park Impact Fee and is now updating the Library Impact Fee, which necessitates the updating of existing Ordinance language.

NOW THEREFORE, The Village Board of the Village of Sussex, Waukesha County, Wisconsin, does hereby ordain as follows:

SECTION 1: Chapter 18, "Land Division and Development Ordinance," SubSection 18.10065(B), "FEE AMOUNTS", of the Village Ordinances of the Village of Sussex is hereby repealed and recreated as follows:

(B) FEE AMOUNTS.

(1) Park Impact Fee.

1. The amount of the impact fee established in 2008 was \$1,479.28 per residential dwelling unit with annual increases of 8% until \$2,383.61 was reached.

~~2. In order to account for the difference between the above listed fees and the full costs eligible to be charged by the Community to address park and open space projects as outlined in the Public Facilities Needs Assessment and Impact Fee Study, the annual increase of the impact fee shall be 8% per year until the base impact fee reaches \$2,383.61.~~

3.2. ~~Once the fee reaches \$2,383.61~~ In order to account for future increases in construction costs and interest costs, and in order to ensure that the fees are equitably distributed between current and future Developers, the base impact fees described herein shall automatically adjust on an annual basis on January 1 of each year by the percentage increase or decrease in the United States Bureau of Labor Statistics Midwest Region All Items Consumer Price Index for All Urban Consumers from January 1 of the preceding year.

4.3. The Fee Amount may be changed at any time by the Village Board in accordance with the law.

(2) Library Impact Fee.

1. The amount of the impact fee established in 2015 ~~shall be~~ was \$800.00 per residential dwelling unit with annual increases of 4% until \$1,966 was reached. A new study was completed in 2023 establishing the rate at \$2,707.03 per residential dwelling unit .

~~2. In order to account for the difference between the above listed fees and the full costs eligible to be charged by the Community to address library facilities needs as outlined in the Public Facilities Needs Assessment and Impact Fee Study, the annual increase of the impact fee shall be 4% per year until the base impact fee reaches \$1,966.00.~~

3.2. ~~Once the fee reach \$1,966.00~~ In order to ensure that the fees are equitably distributed between current and future Developers, the base impact fees described herein shall automatically adjust on an annual basis on January 1 of each year by the percentage increase or decrease in the United States Bureau of Labor Statistics Midwest Region All Items Consumer Price Index for All Urban Consumers from January 1 of the preceding year.

4.3. The Fee Amount may be changed at any time by the Village Board in accordance with the law.

SECTION 2: Chapter 18, "Land Division and Development Ordinance," SubSection 18.10065(D), "REFUND OF IMPACT FEES", of the Village Ordinances of the Village of Sussex is hereby repealed and recreated as follows:

(D) REFUND OF IMPACT FEES.

Impact fees that are imposed and collected by the Village of Sussex ~~within 7 years of the effective date of this ordinance~~ must be spent or refunded ~~within ten years of the~~

~~effective date of the ordinance, unless extended by resolution~~ pursuant to Wisconsin Statute Section 66.0617. ~~Refunds shall be made to the then-current owner of the property with respect to which the impact fees were imposed along with any interest that has accumulated.~~ The Village of Sussex may collect and utilize impact fees in any manner and timeframe as otherwise allowed by law.

SECTION 3: SEVERABILITY.

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance, which shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: ADMINISTRATIVE IMPLEMENTATION AND EFFECTIVE DATE.

The Village Clerk is hereby directed to take any administrative action necessary to enable this Ordinance to go into effect including clerical corrections to code numbers, cross references, etc. This ordinance shall take effect immediately upon passage and posting or publication as provided bylaw.

Passed this 14th day of February, 2023 by the Sussex Village Board.

Anthony J. LeDonne, Village President

ATTEST:

Jennifer Moore, Village Clerk

Public Facilities Needs Assessment and Library Impact Fee Study Update

Prepared for the
Village of Sussex

by Trilogy Consulting, LLC

January 2023



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INTRODUCTION

Under Wisconsin Statutes 66.0617, municipalities may adopt impact fees to pay for the proportionate share of facilities needed to serve new development.

The Village of Sussex (Village) has seen and is expecting population growth and corresponding growth in housing in the future. As a result, the Village has determined the need for additional library space as well as remodeling of the existing library to better optimize the space for the growth of its services.

In 2015, the Village was planning to provide additional library space in conjunction with a new civic center building. The Village retained Trilogy Consulting to perform a Public Facilities Needs Assessment and Impact Fee Study to establish the amount of those capital costs for expanded library space that is attributable to future growth and to determine an appropriate and fair impact fee to recover those costs. The study recommended a maximum library impact fee of \$1,966 per dwelling unit. The Village amended Section 18.10065 of the Village of Sussex Municipal Code to implement a library impact fee in the amount of \$800 per residential dwelling unit. The ordinance also provided that the fee would be increased by 4 percent per year until it reached \$1,966 and would increase by 3 percent per year thereafter.

When the Village proceeded with the Civic Center Campus project, the parking lot was expanded in part for library use, however the Village did not expand or remodel the library in conjunction with that project.

In 2021, the Village retained FEH Design to complete a Planning and Design Booklet for the library. The final report recommended substantial remodeling and expansion of the library.

Because the current plans for library expansion have been updated, the Village retained Trilogy Consulting to update the library impact fee study.

This report satisfies the requirements of Wisconsin State Statutes §66.0617, properly allocates the capital costs for the facilities between existing development and new development and may be used by the Village as the basis for amending its impact fee ordinance.

AUTHORITY TO IMPOSE IMPACT FEES UNDER WISCONSIN STATUTES

In 1993, Wisconsin Act 305 created Section §66.55 (now §66.0617) of the Wisconsin Statutes, which provides the authority for cities, villages, and towns to impose impact fees on new development for recovering capital costs of public facilities. The statute specifies the type of facilities for which impact fees may be imposed and prescribes the procedural requirements for impact fee ordinances enacted by a municipality. In 2006, the statute was amended by

Wisconsin Acts 206 and 477. In 2007, the statute was again amended by Wisconsin Act 44. Most recently, the statute was amended by 2017 Wisconsin Act 243.

Eligible Facilities

The impact fee statute allows the use of impact fees for a wide variety of public facilities projects. Impact fees may be used to pay for a proportionate share of capital costs of highways, traffic control facilities, sewerage facilities, storm water facilities, water supply facilities, parks facilities, solid waste and recycling facilities, fire protection facilities, law enforcement facilities, emergency medical facilities and libraries that are necessary to serve related growth. Impact fees may not be used for any public facilities that are not listed in statutes.

Eligible Costs

Impact fees may only be used to fund capital costs of public facilities, which are defined as the cost to construct, expand or improve public facilities. Eligible costs may include land, legal, planning, engineering and design costs. Impact fees may not be used for the purchase of vehicles and equipment or for operation and maintenance expenses.

Determining the Amount of the Fees

Impact fee law requires that impact fees must bear a rational relationship to the need for new, expanded or improved public facilities. This means that impact fees should not be charged to new development if that development is not likely to create a demand for the specific type of facility for which an impact fee is imposed. For example, most communities that charge an impact fee for libraries do not impose them on nonresidential development. It also means that the amount of the impact fee should be based on a reasonable estimate of the demand that a new development will create for public facilities. For services that serve both residential and nonresidential properties, such as water and sewer service, this requires finding a reasonable basis for determining the amount of capital costs of facilities are required for residential versus nonresidential development.

Impact fees may not be used to correct existing deficiencies in the public facilities for which they are imposed. Examples of existing deficiencies may include:

- Facilities or portions of facilities that need to be replaced due to age or obsolescence.
- Improvements made to existing facilities to meet state or federal requirements or utilize improved technology.
- Facilities or portions of facilities that are required to provide the desired service level standard for existing development.

State law also requires that impact fees cannot exceed the proportionate share of the capital costs required to serve new development as compared to existing development. The share of the costs to serve new development versus existing development must be determined based on explicitly defined service level standards. Service level standards are not dictated by state statute but must be identified by the municipality imposing impact fees. Each facility must be analyzed to determine the share of the facility that is needed to provide the established service level to the existing development versus the excess facility space that is available to serve new development. The same service level should be applied to both existing and new development when determining if there is a portion of facilities that are needed to provide the desired service level to existing development. If new facilities are needed in part to provide the desired service level standards to existing development, then a portion of the total capital costs may need to be allocated to meet an existing deficiency when determining the amount of total costs that are eligible to be recovered through impact fees.

The amount to be recovered through impact fees must be reduced to compensate for other charges imposed on land development to pay for the capital costs of new facilities, such as special assessments, land dedications, or fees in lieu of land dedication. Impact fees must also be reduced to compensate for state or federal grants received by a municipality to pay for the facilities for which the fees are imposed.

2017 Wisconsin Act 243 added a new standard for impact fees, that the fees ‘May not include amounts for an increase in service capacity greater than the capacity necessary to serve the development for which the fee is imposed.’ This is more specific than the requirement that fees ‘May not exceed the proportionate share of the capital costs that are required to serve land development, as compared to existing uses of land within the municipality.’ This standard has not yet been interpreted by the courts to determine what standards municipalities may be required to meet to prove that an impact fee isn’t more than the cost of capacity needed to serve a specific development.

Procedural Requirements

Before adopting or amending an impact fee ordinance, a municipality must prepare a Public Facilities Needs Assessment that includes the following components:

- An inventory of existing public facilities, including an identification of any existing deficiencies in the quantity or quality of those public facilities, for which it is anticipated that an impact fee may be imposed.
- An identification of the new public facilities, or improvements or expansions of existing public facilities, that will be required because of land development for which it is

anticipated that impact fees may be imposed. This identification shall be based on explicitly identified service areas and service standards.

- A detailed estimate of the capital costs of providing the new public facilities or the improvements or expansions in existing public facilities, including an estimate of the cumulative effect of all proposed and existing impact fees on the availability of affordable housing within the municipality

A municipality must also hold a public hearing on the proposed impact fee ordinance and make a copy of the public facilities needs assessment and proposed ordinance available for public review at least 20 days prior to the public hearing.

Summary

Wisconsin impact fee law contains specific requirements for the process of adopting or amending an impact fee ordinance and for determining the amount that can be charged for an impact fee. Impact fees imposed under Wisconsin Statutes §66.0617 may not be used to correct any existing deficiencies in public facilities. Fees must also bear a rational relationship to the need for new, expanded or improved public facilities for which they are imposed and the fee may not exceed the proportionate share of capital costs required to serve new development versus existing uses. The impact fee charged to a property owner must also be reduced to compensate for other capital costs required by the municipality on land development to provide or pay for any public facilities for which impact fees are imposed. Wisconsin Statutes §66.0617 imposes additional standards and requirements upon the imposition of impact fees that may be relevant in particular situations.

In summary, it is important that a municipality that adopts impact fees:

- Prepares a public facilities needs assessment and conducts a public hearing;
- Ensures that the public facilities needs assessment contains all the items listed above, as prescribed by Wisconsin Statutes, and that the computed fee does not include any portion of capital costs that are needed to remedy any existing deficiencies or serve existing development;
- Follows the plan as laid out in the public facilities needs assessment in terms of the share of capital costs that are intended to be recovered through impact fees; and
- Revises the needs assessment if specific projects change significantly.

INTRODUCTION

An important element of determining appropriate impact fees is projecting the amount of future development that will occur in the service area during the selected planning period.

The planning period for the 2015 library impact fee study was 2015 through projected build out of the Village, roughly projected for 2040. This update uses the same planning period.

HISTORICAL AND FORECAST POPULATION AND HOUSEHOLDS

The basis of the projections of future population and housing growth are the Village of Sussex 2040 Comprehensive Plan, adopted May 22, 2018, and the Planning and Design Booklet prepared for the Pauline Haass Public Library by FEH Design in 2021. Table 1 shows the historical and projected population and households in the Village. As shown, population is expected to increase by a total of 4,343 persons between 2015 and 2040.

Table 1 - Historical and Projected Population and Households

Year	Population	Households	Average Household Size
1990 ⁽¹⁾	5,039	1,745	2.89
2000 ⁽¹⁾	8,828	3,310	2.67
2010 ⁽¹⁾	10,518	4,186	2.51
2015 ⁽²⁾	10,820	4,277	2.53
2020 ⁽¹⁾	11,487	4,383	2.62
2030 ⁽³⁾	13,500	5,750	2.35
2040 ⁽⁴⁾	15,163	6,550	2.31

(1) From the U.S. Census and American Community Survey.

(2) From the Wisconsin Department of Administration.

(3) From the Village's 2040 Comprehensive Plan Intermediate Growth projections (pages 7 and 10).

(4) 2040 population estimate is from page 46 of the "Planning and Design Booklet, Pauline Haass Library", FEH Design, 2021. This is consistent with the Village's 2040 Comprehensive Plan Intermediate Growth Population Projection of 15,500 (page 7). Projected households are from the Village's 2040 Comprehensive Plan Intermediate Growth Housing Projections (page 10).

INTRODUCTION AND HISTORY

The existing library facility was constructed in 1996. Since that time, the library has expanded its collection of materials and its programs offered to serve a growing population and changing preferences in services. In order to continue to serve its users at the same level of service, the library needs expanded space to accommodate its growing services, collection space, special use areas, and meeting rooms.

In 2015, the Village was planning to provide additional library space in conjunction with a new civic center building. When the Village proceeded with the Civic Center Campus project, the parking lot was expanded in part for library use, however the Village did not expand or remodel the library in conjunction with that project.

In 2021 the Village retained FEH Design to complete a Planning and Design Booklet for the library. The final report recommended substantial remodeling and expansion of the library.

INVENTORY OF EXISTING FACILITIES / FUTURE FACILITIES

Table 2 shows the inventory of the library’s space in the existing facility and the recommended space that will be used by each function in the remodeled and expanded library space.

Table 2 - Existing and Recommended Future Library Space by Function

Type of Space	Existing Space (sq. ft.) ⁽¹⁾	Recommended Future Space (sq. ft.) ⁽²⁾
Adult Collection	3,227	5,972
Adult Seating Areas	1,695	1,920
Adult Computer Area	450	320
Reference	200	-
Audio/Video Collections	408	-
Study Rooms	350	850
Teen Area	750	1,200
Children's Area	4,425	4,783
Special Use Areas	144	1,440
Circulation	500	-
Staff Work Space	3,200	4,700
Meeting Rooms	1,680	5,190
Mechanical / Storage	1,390	2,843
Common / Nonassignable Areas	4,999	8,181
Total Space	23,418	37,399

(1) From the Public Facilities Needs Assessment and Library Impact Fee Study, Trilogy Consulting, 2015.

(2) From the Planning and Design Booklet for the Pauline Haass Public Library, FEH Design, 2021.

SERVICE LEVEL STANDARDS AND DEFICIENCY / GROWTH ANALYSIS

Wisconsin Statutes require that a public facilities needs assessment (impact fee study) identify any deficiencies in existing facilities. It also limits impact fees to recovering only the proportionate share of the cost of facilities required to serve new development as opposed to existing land uses, based on explicitly defined service level standards. Therefore, the share of the cost of expanding the library related to remedying any existing deficiencies and the share related to serving new development must be identified.

The service level standard for libraries is not set by Wisconsin Statutes, rather it is determined by amount of facility space that the Village decides is necessary to provide service. The planning period for the expanded library is through 2040, therefore, the service level standard for Library facilities is based on the amount of space to be provided to serve the projected 2040 population.

As shown in Table 3, the Village plans to expand the library to provide a total of 37,399 square feet of library space. Based on the projected 2040 Village population of 15,163, this will provide 2.47 square feet of library space per 1,000 Village residents. As described in the Library Planning and Design Booklet, the recommended facility space needs are designed to serve the total service area population which includes residents of other communities. However, the Village of Sussex is entirely responsible for the capital costs of any library expansion. Therefore, the current and projected Village population was used for this impact fee analysis.

This same service level of 2.47 square feet per 1,000 residents was applied to the Village's 2015 population. As shown, in order to provide the same level of service to the 2015 population a 26,725 square foot library would have been required, or 3,307 square feet more than the current library space. These 3,307 square feet represent the deficiency share of the recommended library expansion. Or to put it another way, this is the amount of space needed to increase the library facility space to the recommended service level for the existing population as of 2015 when the library impact fee was first adopted.

The Planning and Design Booklet recommended expanding the library space by 13,981 square feet. If 3,307 square feet is needed to increase the service level standard for the existing population as of 2015, the remaining 10,674, or 76 percent, is to provide additional library space for new residents between 2015 and 2040. This represents the share of new library space needed to accommodate new development.

Table 3 - Analysis of Service Levels and Space Needed to Serve Existing and Future Village of Sussex Population

	Square Feet	Percent
<i>Service Level Standard</i>		
Future Expanded Library Facilities	37,399	
Projected 2040 Population	15,163	
Service Level per 1,000 Population	2.47	
<i>Facility Space Needed for Current Population</i>		
Current (2015) Population	10,820	
Service Level per 1,000 Population	2.47	
Current Required Library Space	26,725	
<i>Existing Deficiency in Library Space</i>		
Current Library Space	23,418	
Existing Excess / (Deficiency)	(3,307)	
<i>Proportionate Share of Expanded Facilities for Current vs. Future Population</i>		
Future Increase in Library Space	13,981	100%
Space Required for Existing Population	3,307	24%
Space for Future Growth	10,674	76%

ALLOCATION OF COSTS AND LIBRARY IMPACT FEE CALCULATION

The Planning and Design Booklet provided multiple alternatives for remodeling and expanding the library, with estimated costs ranging from \$9.1 million to \$14.7 million. Based on discussions with Village staff, the cost estimates for Concept G.1 were used for planning purposes to calculate a library impact fee. In addition to the costs for the future library remodeling and expansion, costs include a portion of the cost of expanding the library and civic center parking lot in 2016 and 2017, and the preliminary planning and design costs incurred in 2021 and 2022.

Table 4 - Actual and Estimated Library Remodeling and Expansion Costs

	Actual / Estimated Cost	Growth Percent	Growth Cost	Deficiency Percent	Deficiency Cost
Completed Improvements					
Civic Center Campus Parking ⁽¹⁾	\$350,480	95%	\$333,762	5%	\$16,718
Planned Improvements					
Interim Renovation ⁽²⁾	\$612,669	0%	\$0	100%	\$612,669
Library Renovation and Expansion: ⁽³⁾					
New Addition	\$4,641,000	76%	\$3,543,240	24%	\$1,097,760
Renovate Existing Library - Major	\$3,407,040	0%	\$0	100%	\$3,407,040
Renovate Existing Library - Minor	\$0	0%	\$0	100%	\$0
Renovate Existing Library - Finishes	\$0	0%	\$0	100%	\$0
Code, Maintenance, ADA Corrections	\$1,188,200	0%	\$0	100%	\$1,188,200
Sprinkler System Conversion	\$60,841	0%	\$0	100%	\$60,841
Subtotal Construction	\$9,297,081	38%	\$3,543,240	62%	\$5,753,842
Design / Construction Contingency	\$1,441,047	38%	\$549,202	62%	\$891,845
Sitework	\$828,858	76%	\$632,804	24%	\$196,054
Land Acquisition	\$0	76%	\$0	24%	\$0
Subtotal Construction, Land & Sitework	\$11,566,987	41%	\$4,725,246	59%	\$6,841,741
Soft Costs	\$2,749,452	41%	\$1,123,182	59%	\$1,626,270
Subtotal Library Renovation and Expansion	\$14,316,439	41%	\$5,848,428	59%	\$8,468,011
Preliminary Planning Costs ⁽⁴⁾	\$39,995	41%	\$16,339	59%	\$23,657
Total	\$15,319,583		\$6,198,528		\$9,121,055

(1) Actual costs for Civic Center Parking Lot expansion provided by Village staff. 41% of the parking lot expansion costs were allocated to the library based on square footage of the library and civic center buildings. Growth percentage is from the 2015 library impact fee study.

(2) Cost estimate from the Planning and Design Booklet.

(3) Cost estimate for Concept G.1 from the Planning and Design Booklet. Excludes land acquisition.

(4) Actual costs for FEH Design to prepare the Planning and Design Booklet.

The calculation of the proposed library impact fee is shown in Table 5. Based on the projected increase in the number of housing units of 2,273 between 2015 and 2040, impact fee eligible costs amount to \$2,727 per dwelling unit.

Table 5 - Library Impact Fee Calculation

	Fee Calculation
Total Impact Fee Eligible Costs	\$6,198,528
Projected Growth in Housing Units, 2015-2040	2,273
Fee per Dwelling Unit	\$2,727

INTRODUCTION

The purpose of this study was to analyze the potential for an impact fee to recover a portion of the capital cost of expanding the library facilities in the Village of Sussex. The report fulfills the public facilities needs assessment procedural requirement under Wisconsin Statutes §66.0617.

To determine the appropriate amount of the fees, the following analysis was performed:

- An inventory was conducted of the existing facility in the Village.
- Forecasts were made regarding future conditions in the Village.
- Service level standards for the facility were determined.
- Costs of the project were allocated to the proportionate share of facilities that are needed to serve new development during the planning period.
- A fee was calculated based on the analysis in the previous steps.

RECOMMENDED IMPACT FEE SCHEDULE

Based on the analyses described above, this study demonstrates that the Village could amend its impact fee ordinance to adopt a library impact fee in the amount shown in Table 5. This amount reflects the maximum amount that the Village could impose, based on the application of Wisconsin Statutes 66.0617. The Village may choose to impose a lesser amount as a matter of policy.

Wisconsin Statutes allow, but do not require, municipalities to designate different impact fees for specific areas in the municipality based on differences in the facilities needed to serve those areas. In the case of the library in the Village of Sussex, the facility serves the entire municipality, and the same fee should be imposed on all areas of the Village.

IMPACT ON THE AVAILABILITY OF AFFORDABLE HOUSING

One of the requirements of Wisconsin Statute §66.0617 is to estimate the cumulative effect of all proposed and existing impact fees on the availability of affordable housing within the municipality. In addition to the library impact fee, the Village also imposes a park impact fee. The existing and proposed impact fees are summarized in Table 6.

Table 6 - Existing and Proposed Impact Fees

	Existing Fee ⁽¹⁾	Proposed Fee
Park Impact Fee	\$2,975.69	\$2,975.69
Library Impact Fee	\$1,084.34	\$2,727.03
Total	\$4,060.03	\$5,702.72

(1) Existing fees as of 1/1/2023. Fees are subject to annual inflationary increases of 3% per year per ordinance.

The proposed impact fees were evaluated relative to existing incomes and home values in the Village. Table 7 summarizes various income and housing characteristics within the Village. Section 1 of the table shows the total annual household income, 30 percent of that level, which represents a guideline for maximum annual affordable housing costs, and the monthly income available for housing costs, for the median household income (MHI) and several ranges of income below the MHI. Section 2 calculates the maximum price that households at each income level would be able to afford when purchasing a home, assuming there is a down payment of 10 percent. Section 3 shows the same calculation, including the total impact fees in the cost of the home. As the table shows, the monthly mortgage payment would be approximately \$32.75 higher with the proposed impact fee as compared to no impact fees, which represents only 0.4 percent of the median household income in the Village but a larger percent for households with less than the median household income.

Section 4 summarizes the statistics on housing value within the Village. The table shows that about 31 percent of housing stock in the Village is valued at less than \$250,000. According to Section 3, even with impact fees, a household earning 61 percent of median household income could afford at least 31 percent of the homes in the Village, and those earning 41 percent of median household income could afford between 8 and 18 percent of the housing stock. Assuming no more than 30 percent of income is spent on housing, and assuming that the rental prices as shown in Section 5 would be similarly affected by impact fees, households with 61 percent of median household income would be able to afford about 91 percent of all rental units in the Village. Depending on the breakdown within the category, those households earning 41 percent of median household income could afford about 55 percent of rental units in the Village.

Table 7 - Cumulative Effect of Impact Fees on Housing Affordability

1. Income Statistics	Annual Income	30% of MHI ⁽²⁾	Monthly Income for Housing
2021 Median Household Income ⁽¹⁾	\$96,837	\$29,051	\$2,421
80% of Median Household Income	\$77,470	\$23,241	\$1,937
60% of Median Household Income	\$58,102	\$17,431	\$1,453
40% of Median Household Income	\$38,735	\$11,620	\$968

2. Housing Costs	Total Mortgage Amount	Monthly Mortgage Payment ⁽³⁾	Housing Sales Price
100% of Median Household Income	\$379,369	\$2,421	\$421,521
80% of Median Household Income	\$303,495	\$1,937	\$337,217
60% of Median Household Income	\$227,621	\$1,453	\$252,913
40% of Median Household Income	\$151,748	\$968	\$168,608

3. Housing Costs with Impact Fees ⁽⁴⁾	Housing Sales Price with Impact Fees	Total Mortgage with Impact Fees	Monthly Mortgage Payment ⁽³⁾	Required Annual Income	% MHI
100% of Median Household Income	\$427,224	\$384,501	\$2,454	\$98,147	101%
80% of Median Household Income	\$342,920	\$308,628	\$1,969	\$78,780	81%
60% of Median Household Income	\$258,615	\$232,754	\$1,485	\$59,412	61%
40% of Median Household Income	\$174,311	\$156,880	\$1,001	\$40,045	41%

4. Housing Value Statistics (Single-Family) ⁽¹⁾	Units	% of Total
Up to \$50,000	18	0.6%
\$50,000 - \$99,999	14	0.5%
\$100,000 - \$149,999	199	7.1%
\$150,000 - \$199,999	264	9.4%
\$200,000 - \$249,999	383	13.6%
\$250,000 - \$299,999	686	24.3%
\$300,000 - \$399,999	688	24.4%
\$400,000 - \$499,999	433	15.3%
\$500,000 - \$999,999	137	4.9%
\$1,000,000 or more	-	0.0%
	2,822	
Median Home Value	\$306,000	

5. Gross Monthly Rent Statistics ⁽¹⁾	Units	% of Total
Up to \$200	89	7.0%
\$200 - \$299	14	1.1%
\$300 - \$499	38	3.0%
\$500 - \$749	142	11.2%
\$750 - \$999	417	32.8%
\$1,000 - \$1,499	465	36.6%
\$1,500 or more	106	8.3%
	1,271	

(1) Source: United States Census Bureau, American Community Survey 2017-2021.

(2) Based on standard rule-of-thumb for maximum amount of income to be spent on housing costs in order to be considered affordable.

(3) Based on a 30-year mortgage with an interest rate of 6.5 percent.

(4) Proposed fees per single-family unit.

ENACTING THE IMPACT FEE ORDINANCE

Prior to amending a local ordinance to impose impact fees on new development, a municipality must comply with the following procedural requirements:

1. Prepare a needs assessment for the public facilities for which it is anticipated that impact fees may be imposed. This report contains the following components required for a public facilities needs assessment:
 - a. An inventory of existing public facilities, including identification of any existing deficiencies in those public facilities, for which it is anticipated that an impact fee may be imposed.
 - b. An identification of new, improved or expanded public facilities that will be required because of new development, or the identification of excess capacity in existing public facilities that are used by new development. This shall be based upon an explicit level of service and standards.
 - c. A detailed estimate of the capital costs of providing or constructing the new, improved or expanded public facilities, including an estimate of the cumulative effect of all proposed and existing impact fees on the availability of affordable housing within the municipality.
2. Publish a Class 1 notice of a public hearing on the proposed ordinance that specifies where a copy of the proposed ordinance and public facilities needs assessment may be obtained.
3. Hold a public hearing prior to enacting or amending an ordinance to impose impact fees. The public facilities needs assessment must be available for public review for at least 20 days before the date of the hearing.

IMPOSITION AND COLLECTION OF FEES

Impact fees may be imposed on persons developing land, where development is defined as the creation of additional residential dwelling units that create the need for new, expanded or improved public facilities. In other words, development can mean the construction of a new residential building, or the expansion or remodeling of an existing building that results in a use that requires a higher demand for public services than the previous use.

The impact fees collected must be reduced to compensate for other capital costs imposed by the municipality to provide or pay for public facilities due to new land development. For example, if a developer is required to contribute land, facilities, or other items of value to

provide a facility that a municipality would otherwise fund with impact fees, then the impact fee charged to the developer must be reduced proportionately.

In general, impact fees may not be collected until a building permit is issued. However, 2017 Wisconsin Act 243 modified Wisconsin Statutes §66.0617(6) to require that if the total impact fees imposed on a development are more than \$75,000, the municipality must allow the developer to defer payment of the fees for four years or until 6 months before the municipality incurs costs to construct the facility for which the impact fees are imposed. While fees are deferred, the developer must maintain a bond or irrevocable letter of credit in the amount of the unpaid fees.

2017 Wisconsin Act 243 also created Wisconsin Statutes §66.0617(7) that requires a municipality to provide the developer that pays the impact fees with an accounting of how the impact fees will be spent.

MANAGING IMPACT FEES

Impact fees must be placed into segregated accounts, meaning each type of fee has its own account. The impact fees and any interest earned on the account balance must be expended only for the facilities for which the fees have been imposed. Impact fees may be used to pay directly for project costs or may be used to pay for the debt service on bonds issued to finance a capital project.

In order to ensure that impact fees are not used to pay for more than the proportionate share of capital costs for facilities needed to serve new development, the public facilities needs assessment should be referenced when determining the amount of impact fee revenues to apply to funding for a specific facility. If a project is modified from what is detailed in the needs assessment, it may be necessary to review and update the needs assessment and impact fee ordinance.

Impact fees that are collected but are not used within a reasonable period after collection to pay for the capital costs for which they were imposed must be refunded to the payer of the fees. 2017 Wisconsin Act 243 amended the impact fee statute to change the time limits for spending impact fees. The current time limits require impact fees and accumulated interest earnings to be spent within 8 years of when the fees are collected for most public facilities, and 10 years for sanitary sewerage facilities. It also changed the refund requirement to have the refund made to the payer of the fees instead of the current property owner at the time of the refund.

ANNUAL ADJUSTMENT AND PERIODIC REVIEW

It is recommended that the Village increase the amount of the fees each year by an inflationary factor to make the fees more inter-generationally equitable, in that the amount of the fee paid by any new development is approximately equal to the amount paid in any other year, adjusted for inflation. Fees may be adjusted by the annual increase in an inflation index, such as the Construction Cost Index published by Engineering News Record, or the consumer price index, or by a fixed percentage per year.

The impact fees calculated in this report were based on numerous assumptions and forecasts in future development and service levels provided by the Village. The exact specifications of library's design and costs may vary from the estimates used in this report. Therefore, it is recommended that the impact fees be reviewed on a consistent basis to adjust for changes in inflation, development trends or major changes in project plans.



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MEMORANDUM

To: Village Board
From: Jennifer Moore, Clerk-Treasurer
Re: Village Board Meeting- February 14, 2023
Date: February 9, 2023

4.A. Village President Report- report on meetings attending and upcoming communications, and recognitions including Successfully Sussex Awards.

4.B. There is a public hearing on Ordinance No. 887. Staff will give a brief overview and be available to answer questions from the public. This Ordinance would update the Library Impact Fee.

5.A.1. Finance and Personnel Committee recommends approval of the January Check Register and P-card Statement in the amount of \$1,375,400.98. Please see the disbursement summary and registers for additional information.

5.A.2. Finance and Personnel Committee recommends approval of the 2022 Close-out Ace Hardware purchases in the amount of \$3,435.50. There were no January purchases to review. Please see the disbursement summary for additional information.

5.A.3. Finance and Personnel Committee recommends approval of a temporary Class “B” retail license for the sale of fermented malt beverages for the Humane Animal Welfare Society Romp ‘n Rally event at Village Park on May 6, 2023, Agent: Jessica Pinkos. This event has been running for many years and there have been no significant issues. Please see the application for more information.

5.A.4. Finance and Personnel Committee recommends approval of temporary Class “B” retail licenses for the sale of fermented malt beverages for the Hamilton Jr. Chargers Baseball, Inc. 21st Annual Junior Chargers Summer Classic Baseball Tournament at Sussex Village Park and Armory Park on Jun 23, 2023, Agent: Jamie McMillan. This event has been running for many years and there have been no significant issues. Please see the application for more information.

5.A.5. Finance and Personnel Committee recommends approval of Resolution No. 23-5, A Resolution Designating Public Depositories and Approving Other Financial Institutions for Investment. Village policy requires that the Village Board designate one or more public depositories organized and doing business under the laws of this State or Federal Law and located in this State, in which the Village Treasurer shall deposit. The Village annually updates this resolution. Please see attached resolution for additional details and information.

5.A.6. Finance and Personnel Committee recommends approval of Resolution 23-6, A Resolution Authorizing the Redemption of Certain of the General Obligation Community Development Bonds, Series 2013, Dated September 17, 2013. This Resolution allows the Village to prepay certain TIF 6 debt, which will save taxpayers over \$20,000 annually over the life of the debt. Due to the success of TIF 6 the Village will be able to annually make decisions about prepayment that will reduce the life of the TIF and save the taxpayers significant money. Please see the Resolution for more information.

5.A.7. Finance and Personnel Committee recommends approval of Initial Resolution 23-7, An Initial Resolution Authorizing \$2,945,000 General Obligation Bonds for Street Improvement Projects. This debt would fund the 2023 Road program and due to strategic financial planning and steps taken by the Village Board as part of the annual budget processes to implement that plan the borrowing has been reduced by \$1.4 million. The total amount of G.O. debt will slightly decrease by the end of the year even after this financing. Please see the Resolution for more information.

5.A.8. Finance and Personnel Committee recommends approval of Initial Resolution 23-8, A Resolution Providing for the Sale of Not to Exceed \$2,945,000 General Obligation Street Improvement Bonds, Series 2023A. This Resolution directs staff to put out for sale the bonds. Please see the Resolution for more information.

5.A.9. Finance and Personnel Committee recommends approval of Ordinance 887 to repeal and recreate Subsections 18.10065(B) “Fee Amounts”, and 18.10065(D) “Refund of Impact Fees” of Chapter 18, the Land Division and Development Ordinance with respect to amending the Library Impact Fee. The Library Fee would increase to \$2,707. Please see the Ordinance and Impact Fee Report for more information.

5.A.10. Finance and Personnel Committee recommends approval of the 2022 4th Quarter Investment Report. Tax collections resulting in higher fund values and interest rates increased significantly in the State pool. Please see the report for more information.

5.A.11. The Finance and Personnel Committee recommends approval of the Red Flag Rules – 2022 Annual Report. In May, 2009 the Village Board approved the Identity Theft Prevention Program for the Village and the Fire Department in accordance with the Federal Trade Commission’s Red Flag Rules which went into effect in June of 2010. One of the requirements of the program is to provide the Board with an annual update of its effectiveness and any identity theft incidents. Since the last report covering 2021, no instances of identity theft have been reported. Please see the attached memo from staff for additional information.

5.B.1. Public Works Committee recommends approval of the January invoices in the amount of \$17,590.94. Please see the bills for more information.

5.B.2. Public Works Committee recommends approval of the 2023 Road Program Construction to Wolf Paving Co., Inc. per their bid including alternate #1 for a total of \$5,722,712.70 and the contract for Inspection and Survey/Construction Staking Consulting to raSmith per their proposal for a total of \$129,690.00 including the standard 10% contingency for both contracts for a total project allocation of \$6,437,642.97. Please see the memo from Judy Neu, Village Engineer/Public Works Director for more information.

5.B.3. Public Works Committee recommends approval of the HVAC equipment three-year contract for the Village of Sussex public billings with Helm Mechanical per their proposal for a cost of \$17,123.00 in 2023; \$17,980.00 in 2024; and \$17,980.00 in 2025. Please see the memo from Judy Neu, Village Engineer/Public Works Director for more information.

5.B.4. Public Works Committee recommends approval of Resolution 23-9 “Emergency Repairs Designation” for Well #4 and approval to move forward with Well #4 removal and repairs as necessary. The known cost of \$38,805 plus a \$25,000 contingency to cover any possible replacement parts, for a total allocation of \$64,805. Well #4 is the highest capacity well in the village, has been in service since 1990 and was last serviced in 2015. There has been increasing vibration with this well, telling us there are some components beginning to wear out. If we allow this to continue it will create additional damage to the well piping and pump, with the potential need to shut down the well for an extended period of time possibly during the summer months when needs are the highest. Please see the memo from Jon Baumann, Public Works Foreman and the Resolution for more information.

5.B.5. The Public Works Committee recommends approval of Resolution 23-3 setting forth the Main Street Road closure for the Lions Daze Parade on July 16, 2023 and allowing the use of Village equipment for Lions Daze Special Event in 2023. This event has been held for decades in the community and the annual request for the parade street closure and use of Village equipment is similar as in years past. Please see the request and Resolution for more information.

5.B.6. The Public Works Committee recommends Resolution No. 23-4 A Resolution Closing Village Streets for various Village Special Events. Every year the Village holds almost 3 dozen special events and activities and a few of them take place on Village streets. Village Code requires the Village Board to authorize closing of the street for these activities. Please see the Resolution for more information.

5.B.7. The Public Works Committee recommends approval of the mailbox damage reimbursement per Village Policy for damage to Trusetee Uecker’s property. Trustee Uecker asked for this item to be on the agenda for transparency purposes. Please see the memo from Judy Neu, Village Engineer/Public Works Director for more information.

5.B.8. The Public Works Committee recommends approval of the purchase of water meters and transmitters for a total cost of \$117,612.00. The Water Utility is starting year two of the 4-year program to replace all water meters 1” and larger. Due to supply chain issues, they were unable to obtain all of the meters and transmitters in 2022. Unused funds from the 2022 budget will be used to cover the additional 2023 cost. Please see the memo from Jon Baumann, Public Works Foreman for more information.

5.B.9. The 2008 Ford F350 Water Utility truck is due for replacement. The Sewer Utility will sell their used 2018 F350 to the Water Utility and put the 2008 F350 up for auction on the Wisconsin Surplus website once the new truck is received. The Public Works Committee recommends approval of the purchase of a new Ford F350 utility truck with a crane and plow for a not to exceed cost of \$117,675.00, the purchase of a Ford Ranger from Lynch Burlington for the amount of \$42,2421.00, and that the Water Utility’s 2008 Ford F350 be declared as surplus. Please see the memo from Jon Baumann, Public Works Foreman for more information.

5.B.10. Staff has analyzed the 62 properties annexed to Sussex in 2022 to determine if sewer and water services is reasonably available. Sewer and/or water were considered

reasonably available if there is a building/home on the property and the building/home is located less than 80 feet from the right of way and a lateral exists (or the main is located outside the pavement area.) The Public Works Committee recommends 60 feet be the standard at this time for annexed properties and that letters be sent to those properties giving the property owners ten years to connect their properties to the utility that has been determined to be reasonably available. The letter will include information on how to appeal the decision to the Public Works Committee. The committee further recommends a separate letter be sent to the remaining properties that they could hook up if physically available, but Sussex is not going to require it at this time based on current policy. A future Board could change this policy at any time. For further information please see the memo from Village Engineer Judy Neu.

10.A. The Village Clerk has several election inspectors for consideration to utilize for the 2023 elections. Please see the list for more information.

**Village of Sussex
Village Board Payment Approvals
Jan-2023**

Payroll Registers

First Pay Period - Regular	\$	138,283.49	
First Pay Period - Committee Pay	\$	-	
Second Pay Period - Regular	\$	147,504.55	
Second Pay Period - Board Monthly	\$	2,833.35	
Second Pay Period - Sick PayOuts	\$	-	
Third Pay Period - Regular	\$	-	
		<u> </u>	
Total Payroll	\$	<u>288,621.39</u>	
Check Register (12/31/2022 Closing Period)	\$	330,847.96	(less Ace Hardware)
Check Register (01/01/2023 - 01/31/2023)	\$	<u>755,931.63</u>	(NO Ace Hardware)
Grand Total	\$	<u>1,375,400.98</u>	

VILLAGE OF SUSSEX
CHECK REGISTER
CLOSING 2022

DATE	CHECK#	VENDOR	AMOUNT	COMMENTS
01/06/23	018805	E.H. WOLF & SONS INC.-SLINGER	\$1,226.06	DIESEL FUEL G 100-16120 Diesel Inventory
01/06/23	018805	E.H. WOLF & SONS INC.-SLINGER	\$829.03	DIESEL FUEL G 100-16120 Diesel Inventory
01/06/23	018805	E.H. WOLF & SONS INC.-SLINGER	\$285.54	NO LEAD GASOLINE G 100-16110 Inventory
01/06/23	018806	HOOPER HANDS	\$3,432.00	BASKETBALL - 101 11/12-12/17/2022 E 100-55350-000-140 Program Instructors
01/06/23	018806	HOOPER HANDS	\$396.00	BASKETBALL - 201 10/30-12/4/2022 E 100-55350-000-140 Program Instructors
01/06/23	018807	DAN PLAUTZ CLEANING SERVICE	\$947.00	CLEANING SERVICE - DECEMBER 2022 E 100-52100-000-242 Maint--Bldg & Facilities
01/06/23	018808	RIVER RUN COMPUTERS INC.	\$7,519.98	RMIT E 100-51430-000-340 Data Processing Services
01/06/23	018808	RIVER RUN COMPUTERS INC.	\$2,219.61	RMIT E 610-53700-000-923 Outside Services Employed
01/06/23	018808	RIVER RUN COMPUTERS INC.	\$1,904.25	RMIT E 620-53610-100-212 Outside Services
01/06/23	018808	RIVER RUN COMPUTERS INC.	\$485.16	RMIT E 640-53650-000-340 Data Processing Services
01/06/23	018808	RIVER RUN COMPUTERS INC.	\$571.00	RMIT E 100-52200-000-340 Data Processing Services
01/06/23	018812	PULVERMACHER, ANNE	\$75.00	REIMBURSEMENT - METER READ MILEAGE E 610-53700-000-930 Misc General Expenses
01/13/23	018816	IDEAL MECHANICAL	\$2,844.94	HVAC REPAIRS - POLICE DEPT E 100-52100-000-242 Maint--Bldg & Facilities
01/13/23	018816	IDEAL MECHANICAL	\$1,467.00	REPAIRS - FIRE DEPT E 100-52200-000-242 Maint--Bldg & Facilities
01/13/23	018816	IDEAL MECHANICAL	\$144.00	FILTER REPLACEMENT - PARK BLDG E 100-55200-000-242 Maint--Bldg & Facilities
01/13/23	018816	IDEAL MECHANICAL	\$382.56	FILTER REPLACEMENT - THE GROVE E 100-55200-000-242 Maint--Bldg & Facilities
01/13/23	018816	IDEAL MECHANICAL	\$371.63	FILTER REPLACEMENT - POLICE E 100-52100-000-242 Maint--Bldg & Facilities
01/13/23	018817	JASTER, JOEL	\$30.63	MILEAGE - INSPECTIONS - 12/7-22/2022 E 100-52400-000-390 Expenses
01/13/23	018818	MENOMONEE FALLS CE & REC	\$1,802.00	CHURCHES & CHOCOLATE E 100-55350-000-404 Adult Trips
01/13/23	018818	MENOMONEE FALLS CE & REC	\$2,100.00	FIRESIDE WHITE CHRISTMAS E 100-55350-000-404 Adult Trips
01/13/23	018819	PREMIER BUILDING INSPECTIONS	\$70.00	NOVEMBER 2022 INSPECTIONS E 100-52400-000-290 Contractual Fees
01/13/23	018820	RELIANT FIRE APPARATUS INC	\$3,691.88	REPAIRS - UNIT 24094, 1682 E 100-52200-000-244 Maint--Vehicle
01/13/23	018821	RUEKERT & MIELKE	\$74.50	2022 GIS SERVICES THRU 11/04/2022-CLASS REG PROGRAM E 100-55350-000-390 Expenses
01/13/23	018821	RUEKERT & MIELKE	\$223.50	2022 GIS SERVICES THRU 11/04/2022-EDIT ZONING ANNEX E 100-56700-000-216 Engineering
01/13/23	018821	RUEKERT & MIELKE	\$182.00	2022 GIS SERVICES THRU 11/04/2022--WATER ADJUSTMENTS E 610-53700-000-923 Outside Services Employed
01/13/23	018821	RUEKERT & MIELKE	\$327.50	2022 GIS SERVICES THRU 11/04/2022-MAPLE AENUE E 410-57331-000-216 Engineering
01/20/23	018826	IDEAL MECHANICAL	\$464.07	FILTER REPLACEMENT - FIRE DEPT E 100-52200-000-242 Maint--Bldg & Facilities
01/20/23	018826	IDEAL MECHANICAL	\$331.65	FILTER REPLACEMENT E 610-53700-000-955 Pumping-Maint of Equipment
01/20/23	018826	IDEAL MECHANICAL	\$706.63	FILTER REPLACEMENT E 620-53610-100-249 Maint--General Plant
01/20/23	018826	IDEAL MECHANICAL	\$100.00	FILTER REPLACEMENT E 100-53311-000-242 Maint--Bldg & Facilities
01/27/23	018827	INFOSEND, INC.	\$554.39	NOVEMBER 2022 UB PROCESSING E 610-53700-000-903 Accounting Supplies & Expenses
01/27/23	018827	INFOSEND, INC.	\$554.21	NOVEMBER 2022 UB PROCESSING E 620-53610-100-215 Accountant
01/27/23	018827	INFOSEND, INC.	\$554.21	NOVEMBER 2022 UB PROCESSING E 640-53650-000-310 Office Supplies
12/15/22	018834	WAVE - *MUNIPLATFORM	\$450.00	SERIES 2022B PROMISSORY NOTE E 470-58200-000-691 Bond Issuance Expenses
12/23/22	018835	QUILL CORPORATION	\$31.49	W2 TAX FORMS G 100-14500 Due from Haass Library
12/23/22	018835	QUILL CORPORATION	\$3.15	W2 TAX FORMS E 100-51410-000-310 Office Supplies
12/23/22	018835	QUILL CORPORATION	\$34.64	W2 TAX FORMS E 100-51420-000-310 Office Supplies
12/23/22	018835	QUILL CORPORATION	\$3.15	W2 TAX FORMS E 100-51491-000-310 Office Supplies
12/23/22	018835	QUILL CORPORATION	\$3.15	W2 TAX FORMS E 100-51510-000-310 Office Supplies
12/23/22	018835	QUILL CORPORATION	\$47.22	W2 TAX FORMS E 100-52200-000-345 Supplies
12/23/22	018835	QUILL CORPORATION	\$3.15	W2 TAX FORMS E 100-52400-000-390 Expenses
12/23/22	018835	QUILL CORPORATION	\$6.30	W2 TAX FORMS E 100-53311-000-345 Supplies
12/23/22	018835	QUILL CORPORATION	\$9.45	W2 TAX FORMS E 100-55200-000-390 Expenses

12/23/22	018835	QUILL CORPORATION	\$25.19 W2 TAX FORMS	E 100-55300-000-310 Office Supplies
12/23/22	018835	QUILL CORPORATION	\$9.45 W2 TAX FORMS	E 610-53700-000-921 Office Supplies & Expenses
12/23/22	018835	QUILL CORPORATION	\$9.45 W2 TAX FORMS	E 620-53610-100-310 Office Supplies
12/23/22	018835	QUILL CORPORATION	\$3.15 W2 TAX FORMS	E 640-53650-000-310 Office Supplies
12/16/22	018836	USA BLUE BOOK	\$79.53 EYEWASH, DANGER SIGN	E 610-53700-000-955 Pumping-Maint of Equipment
12/16/22	018836	USA BLUE BOOK	\$210.46 ROCHELLE SALT SOLUTION	E 610-53700-000-632 Treatment-Supplies & Expenses
12/16/22	018836	USA BLUE BOOK	\$2,311.68 LAB SUPPLIES - CREDIT 156209 \$135.00 -CODE 651	E 610-53700-000-632 Treatment-Supplies & Expenses
12/15/22	018837	BATTERIES PLUS	\$425.00 I-BEAM LED HIGH BAY	E 100-52200-000-242 Maint--Bldg & Facilities
01/04/23	018838	GRAEF	\$7,500.00 2023 ROAD PROGRAM - THRU JULY 30 2022	E 410-57331-000-216 Engineering
01/04/23	018838	GRAEF	\$7,500.00 2023 ROAD PROGRAM - THRU OCT 1 2022	E 410-57331-000-216 Engineering
12/13/22	018839	AMAZON.COM	\$28.88 depot-floor cleaner	E 100-55200-000-298 Contract--Misc Sanitation
12/13/22	018839	AMAZON.COM	\$11.59 depot-floor cleaner	E 100-55200-000-298 Contract--Misc Sanitation
12/13/22	018839	AMAZON.COM	\$3.00 office supplies	E 100-51420-000-310 Office Supplies
12/13/22	018839	AMAZON.COM	\$0.37 office supplies	E 100-55200-000-390 Expenses
12/13/22	018839	AMAZON.COM	\$2.99 office supplies	E 100-55300-000-310 Office Supplies
12/13/22	018839	AMAZON.COM	\$0.41 office supplies	E 610-53700-000-921 Office Supplies & Expenses
12/13/22	018839	AMAZON.COM	\$0.41 office supplies	E 620-53610-100-310 Office Supplies
12/13/22	018839	AMAZON.COM	\$0.30 office supplies	E 640-53650-000-310 Office Supplies
12/14/22	018840	BARTZS THE PARTY STORE	\$8.36 balloons for holiday party	E 100-54600-000-390 Expenses
12/14/22	018841	CINTAS CORP	\$109.56 CLEANING SUPPLIES - NOVEMBER 2022	E 100-52200-000-242 Maint--Bldg & Facilities
12/14/22	018841	CINTAS CORP	\$358.18 UNIFORMS	E 100-53311-000-345 Supplies
12/14/22	018841	CINTAS CORP	\$409.42 UNIFORMS	E 610-53700-000-930 Misc General Expenses
12/14/22	018841	CINTAS CORP	\$409.42 UNIFORMS	E 620-53610-100-349 Other Operating Supplies
12/14/22	018842	PICK N SAVE	\$42.89 senior dinner party	E 100-54600-000-390 Expenses
12/16/22	018843	R A SMITH NATIONAL INC	\$15,706.13 VISTA RUN PHASE 2 PROF SERV SEPT 2022	E 100-51491-000-216 Engineering
12/16/22	018843	R A SMITH NATIONAL INC	\$5,813.13 WOODLAND TRAILS S/D PHASE 1 PROF SERV 9/1-10/31/22	E 100-51491-000-216 Engineering
12/16/22	018843	R A SMITH NATIONAL INC	\$9,296.63 VISTA RUN PHASE 1 PROF SERV OCT 2022	E 100-51491-000-216 Engineering
12/15/22	018844	EMERGENCY MEDICAL PRODUC	\$221.20 MEDICAL SUPPLIES	E 100-52200-000-342 Medical Supplies
12/15/22	018844	EMERGENCY MEDICAL PRODUC	\$180.52 MEDICAL SUPPLIES	E 100-52200-000-342 Medical Supplies
12/15/22	018844	EMERGENCY MEDICAL PRODUC	\$9.27 MEDICAL SUPPLIES	E 100-52200-000-342 Medical Supplies
12/15/22	018845	MENARDS PEWAUKEE WI	\$47.88 POTHOLE PATCH	E 100-53311-000-230 Maint--Street Materials
12/15/22	018845	MENARDS PEWAUKEE WI	\$5.48 SPIKE LIGHT	E 100-55200-000-298 Contract--Misc Sanitation
12/15/22	018845	MENARDS PEWAUKEE WI	\$65.91 AIR FILTERS, COFFEE	E 610-53700-000-955 Pumping-Maint of Equipment
12/15/22	018845	MENARDS PEWAUKEE WI	\$58.65 RUST CARTRIDGE, SANDPAPER, UNION, NIPPLES	E 620-53610-100-249 Maint--General Plant
12/15/22	018845	MENARDS PEWAUKEE WI	\$45.40 Building supplies FD: Plate,screws,box,conduit	E 100-52200-000-242 Maint--Bldg & Facilities
12/15/22	018845	MENARDS PEWAUKEE WI	\$22.55 Ice Rink Ramp mat	E 100-55200-000-401 Ice Rink
12/15/22	018845	MENARDS PEWAUKEE WI	\$43.98 BALLAST	E 100-52100-000-242 Maint--Bldg & Facilities
12/15/22	018845	MENARDS PEWAUKEE WI	\$29.98 EDGE BANDING	E 100-55200-000-242 Maint--Bldg & Facilities
12/15/22	018845	MENARDS PEWAUKEE WI	\$62.79 SUPPLIES	E 620-53610-100-249 Maint--General Plant
12/16/22	018846	NCL OF WISCONSIN INC	\$888.82 LAB SUPPLIES	E 620-53610-300-420 Lab Supplies--Treatment
12/15/22	018847	ATT* BILL PAYMENT	\$83.87 CELL PHONES	E 100-51410-000-220 Utilities--Telephone
12/15/22	018847	ATT* BILL PAYMENT	\$22.14 CELL PHONES	E 100-51420-000-220 Utilities--Telephone
12/15/22	018847	ATT* BILL PAYMENT	\$15.01 CELL PHONES	E 100-51491-000-220 Utilities--Telephone
12/15/22	018847	ATT* BILL PAYMENT	\$23.01 CELL PHONES	E 100-51600-000-220 Utilities--Telephone
12/15/22	018847	ATT* BILL PAYMENT	\$19.40 PHONES	E 100-51600-000-220 Utilities--Telephone
12/15/22	018847	ATT* BILL PAYMENT	\$19.40 PHONES	E 100-52100-000-220 Utilities--Telephone
12/15/22	018847	ATT* BILL PAYMENT	\$23.50 CELL PHONES	E 100-52200-000-220 Utilities--Telephone
12/15/22	018847	ATT* BILL PAYMENT	\$95.93 CELL PHONES	E 100-53311-000-220 Utilities--Telephone

12/15/22	018847	ATT* BILL PAYMENT	\$77.60 PHONES	E 100-53311-000-220 Utilities--Telephone
12/15/22	018847	ATT* BILL PAYMENT	\$216.01 CELL PHONES	E 100-55200-000-220 Utilities--Telephone
12/15/22	018847	ATT* BILL PAYMENT	\$94.55 CELL PHONES	E 100-55300-000-220 Utilities--Telephone
12/15/22	018847	ATT* BILL PAYMENT	\$52.05 CELL PHONES	E 100-56700-000-390 Expenses
12/15/22	018847	ATT* BILL PAYMENT	\$28.32 CELL PHONES	E 610-53700-000-650 Maint of Distribution System
12/15/22	018847	ATT* BILL PAYMENT	\$89.50 CELL PHONES - PRO 2	E 610-53700-000-651 Maint of Mains
12/15/22	018847	ATT* BILL PAYMENT	\$121.22 CELL PHONES	E 610-53700-000-921 Office Supplies & Expenses
12/15/22	018847	ATT* BILL PAYMENT	\$38.80 PHONES	E 610-53700-000-921 Office Supplies & Expenses
12/15/22	018847	ATT* BILL PAYMENT	\$24.53 CELL PHONES - MTR RD PH	E 610-53700-000-935 Maint--Genl Plant & Equip
12/15/22	018847	ATT* BILL PAYMENT	\$28.39 CELL PHONES	E 610-53700-000-953 Pumping-Supplies & Expenses
12/15/22	018847	ATT* BILL PAYMENT	\$19.39 PHONES	E 610-53700-000-953 Pumping-Supplies & Expenses
12/15/22	018847	ATT* BILL PAYMENT	\$182.51 CELL PHONES	E 620-53610-100-310 Office Supplies
12/15/22	018847	ATT* BILL PAYMENT	\$19.40 PHONES	E 620-53610-100-310 Office Supplies
12/15/22	018847	ATT* BILL PAYMENT	\$58.20 PHONES	E 620-53610-200-243 Maint--Collection Pump Equip
12/15/22	018847	ATT* BILL PAYMENT	\$51.90 CELL PHONES	E 640-53650-000-220 Utilities--Telephone
12/29/22	018848	MID-AMERICAN RESEARCH CHE	\$327.42 VEG A KILL PLUS	E 620-53610-100-249 Maint--General Plant
12/29/22	018848	MID-AMERICAN RESEARCH CHE	\$453.60 ENERGIZER LIFT STATION DEG AID - LANNON	E 620-53610-416-249 Maint--General Plant
12/21/22	018849	WALDSCHMIDTS TOWN & COUN	\$131.06 FILTERS, SHIELD, SPACER, BOLT, PULLEY IDLER	E 100-55200-000-240 Maint--Equipment
12/22/22	018850	DSPS EPAY ISE	\$20.00 BACKFLOW ITEMS	E 610-53700-000-654 Maint of Hydrants
12/16/22	018851	USPS	\$9.55 Engineering Mailing	E 100-51491-000-390 Expenses
12/16/22	018851	USPS	\$25.20 Return of dance costumes	E 100-55350-000-390 Expenses
12/26/22	018852	THE HOME DEPOT	\$127.00 1500 WATT ELECTRIC OUTDOOR & 2 YEAR PROT PLAN	E 610-53700-000-650 Maint of Distribution System
12/26/22	018852	THE HOME DEPOT	\$127.00 1500 WATT ELECTRIC OUTDOOR & 2 YEAR PROT PLAN	E 620-53610-100-249 Maint--General Plant
01/06/23	018853	PAYNE & DOLAN INC	\$49.24 COMMERCIAL 9.5 MM	E 100-53311-000-230 Maint--Street Materials
12/15/22	018854	WOLF PAVING CO., INC.	\$126.08 1.58 TON	E 100-53311-000-230 Maint--Street Materials
12/15/22	018855	PROHEALTH WORKS (SEEGER)	\$619.00 PREEMPLOYMENT TEST - BB	E 100-52200-000-294 Contract--Medical Fees
12/15/22	018855	PROHEALTH WORKS (SEEGER)	\$35.00 PREEMPLOYMENT TEST - JT	E 100-53311-000-390 Expenses
12/15/22	018855	PROHEALTH WORKS (SEEGER)	\$18.66 RANDOM DOT - JC	E 100-53311-000-390 Expenses
12/15/22	018855	PROHEALTH WORKS (SEEGER)	\$18.67 RANDOM DOT - JC	E 610-53700-000-930 Misc General Expenses
12/15/22	018855	PROHEALTH WORKS (SEEGER)	\$18.67 RANDOM DOT - JC	E 620-53610-100-345 Supplies
12/28/22	018856	CONSOLIDATED DOORS	\$4,414.00 REPLACE SPRINGS OVERHEAD DOOR	E 620-53610-100-249 Maint--General Plant
12/15/22	018857	MEIJER	\$39.24 holiday dinner party beer	E 100-54600-000-405 Program Expenses
12/15/22	018857	MEIJER	\$106.18 holiday dinner party	E 100-54600-000-405 Program Expenses
12/15/22	018858	SALAMONE SUPPLIES INC	\$392.60 CLEANING SUPPLIES	E 100-51600-000-242 Maint--Bldg & Facilities
12/28/22	018859	IN *BUSINESS TELEPHONE &	\$106.25 FIXED OUTDIALING AT THE GROVE	E 100-55200-000-220 Utilities--Telephone
12/22/22	018860	DSPS E SERVICE FEE COM	\$0.40 CONVENIENCE FEE - BACKFLOW ITEMS	E 610-53700-000-654 Maint of Hydrants
01/06/23	018861	PORT-A-JOHN -CLV	\$100.00 SEASONAL RR	E 620-53610-100-249 Maint--General Plant
12/14/22	018862	SPECTRUM	\$42.26 PRI & INTERNET	E 100-52100-000-220 Utilities--Telephone
12/14/22	018862	SPECTRUM	\$42.26 PRI & INTERNET	E 100-52200-000-220 Utilities--Telephone
12/14/22	018862	SPECTRUM	\$42.26 PRI & INTERNET	E 100-52200-000-220 Utilities--Telephone
12/14/22	018862	SPECTRUM	\$97.62 ROADRUNNER	E 100-51600-000-220 Utilities--Telephone
12/14/22	018862	SPECTRUM	\$149.98 ROADRUNNER	E 620-53610-100-310 Office Supplies
12/14/22	018862	SPECTRUM	\$49.31 PRI & INTERNET	G 100-14500 Due from Haass Library
12/14/22	018862	SPECTRUM	\$49.33 PRI & INTERNET	G 100-14500 Due from Haass Library
12/14/22	018862	SPECTRUM	\$1,300.47 PRI & INTERNET	E 100-51600-000-220 Utilities--Telephone
12/14/22	018862	SPECTRUM	\$1,299.51 PRI & INTERNET	E 100-51600-000-220 Utilities--Telephone
12/14/22	018862	SPECTRUM	\$42.26 PRI & INTERNET	E 100-52100-000-220 Utilities--Telephone
12/15/22	018863	AIRGAS USA, LLC	\$55.28 PROPANE CYL	E 100-53311-000-230 Maint--Street Materials

12/15/22	018863	AIRGAS USA, LLC	\$17.48 CARBON DIOXIDE	E 610-53700-000-653 Maint of Meters
12/15/22	018863	AIRGAS USA, LLC	\$581.70 LEASE RENEWAL 1/1-12/31/2023	E 100-53311-000-230 Maint--Street Materials
12/15/22	018863	AIRGAS USA, LLC	\$188.61 OXYGEN	E 100-52200-000-342 Medical Supplies
12/14/22	018864	PAGEFREEZER.COM	\$28.38 Social Media Archiving Service/Annual 2023	E 640-53650-000-340 Data Processing Services
12/15/22	018865	SQ *PIEPER ELECTRIC INC./	\$1,435.11 BOILER #1 REPAIR - PHPL	G 100-14500 Due from Haass Library
12/15/22	018865	SQ *PIEPER ELECTRIC INC./	\$2,236.33 REPL ALL 4 BOILER IGNITORS & FLAME SENSORS	G 100-14500 Due from Haass Library
12/15/22	018865	SQ *PIEPER ELECTRIC INC./	\$7,153.89 RELIFE VALVE & WTR TANK REPLACEMENTS	G 100-14500 Due from Haass Library
12/15/22	018865	SQ *PIEPER ELECTRIC INC./	\$586.50 FILTER REPLACEMENT	G 100-14500 Due from Haass Library
12/15/22	018865	SQ *PIEPER ELECTRIC INC./	\$919.50 FILTER REPLACEMENT	E 100-51600-000-242 Maint--Bldg & Facilities
12/15/22	018865	SQ *PIEPER ELECTRIC INC./	\$8,200.00 REPLACEMENT UNIT HEATER	G 620-18331 Structures & Improvements
12/15/22	018865	SQ *PIEPER ELECTRIC INC./	\$8,200.00 STAND ALONE UNIT HEATER	G 620-18331 Structures & Improvements
12/29/22	018866	A/E GRAPHICS, INC.	\$8.57 PLOTTER MAINT. & COPIES	E 100-51491-000-310 Office Supplies
12/29/22	018866	A/E GRAPHICS, INC.	\$14.30 PLOTTER MAINT. & COPIES	E 100-55300-000-310 Office Supplies
12/29/22	018866	A/E GRAPHICS, INC.	\$8.57 PLOTTER MAINT. & COPIES	E 100-56700-000-390 Expenses
12/29/22	018866	A/E GRAPHICS, INC.	\$5.71 PLOTTER MAINT. & COPIES	E 610-53700-000-921 Office Supplies & Expenses
12/29/22	018866	A/E GRAPHICS, INC.	\$5.71 PLOTTER MAINT. & COPIES	E 620-53610-100-310 Office Supplies
12/29/22	018866	A/E GRAPHICS, INC.	\$8.57 PLOTTER MAINT. & COPIES	G 100-14500 Due from Haass Library
12/29/22	018866	A/E GRAPHICS, INC.	\$5.71 PLOTTER MAINT. & COPIES	E 640-53650-000-310 Office Supplies
12/29/22	018866	A/E GRAPHICS, INC.	\$10.37 PLOTTER MAINT & COPIES	G 100-14500 Due from Haass Library
12/29/22	018866	A/E GRAPHICS, INC.	\$10.37 PLOTTER MAINT & COPIES	E 100-51491-000-310 Office Supplies
12/29/22	018866	A/E GRAPHICS, INC.	\$17.27 PLOTTER MAINT & COPIES	E 100-55300-000-310 Office Supplies
12/14/22	018867	COSTCO WHSE	\$263.35 holiday dinner party	E 100-54600-000-405 Program Expenses
12/13/22	018868	AMZN MKTP US	\$33.27 office supplies	E 100-51420-000-310 Office Supplies
12/13/22	018868	AMZN MKTP US	\$4.16 office supplies	E 100-55200-000-390 Expenses
12/13/22	018868	AMZN MKTP US	\$33.26 office supplies	E 100-55300-000-310 Office Supplies
12/13/22	018868	AMZN MKTP US	\$4.57 office supplies	E 610-53700-000-921 Office Supplies & Expenses
12/13/22	018868	AMZN MKTP US	\$4.57 office supplies	E 620-53610-100-310 Office Supplies
12/13/22	018868	AMZN MKTP US	\$3.33 office supplies	E 640-53650-000-310 Office Supplies
12/13/22	018868	AMZN MKTP US	\$11.79 concession door stop	E 100-55200-000-242 Maint--Bldg & Facilities
12/13/22	018868	AMZN MKTP US	\$10.00 depot-swiffer pad refills	E 100-55200-000-298 Contract--Misc Sanitation
12/13/22	018868	AMZN MKTP US	\$16.99 Red Truck-Antenna Base	E 100-55200-000-244 Maint--Vehicle
12/13/22	018868	AMZN MKTP US	\$41.30 Civic Campus Building Maint	E 100-51600-000-242 Maint--Bldg & Facilities
12/13/22	018868	AMZN MKTP US	\$15.99 Day Camp Phone Case	E 100-55300-000-220 Utilities--Telephone
12/13/22	018868	AMZN MKTP US	\$14.25 dance recital supplies	E 100-55350-000-390 Expenses
12/13/22	018868	AMZN MKTP US	\$37.46 dance recital supplies	E 100-55350-000-390 Expenses
12/13/22	018868	AMZN MKTP US	\$49.66 Civic Campus Building Maint	E 100-51600-000-242 Maint--Bldg & Facilities
12/13/22	018868	AMZN MKTP US	\$79.96 Safety glass cases 2022 budget	E 100-52200-000-390 Expenses
12/13/22	018868	AMZN MKTP US	\$50.12 adult fitness supplies	E 100-55350-000-390 Expenses
12/13/22	018868	AMZN MKTP US	\$268.82 drop in play time equipment	E 100-55350-000-390 Expenses
12/13/22	018868	AMZN MKTP US	\$31.08 office supplies	E 100-55300-000-310 Office Supplies
12/13/22	018868	AMZN MKTP US	\$9.99 dance recital supplies	E 100-55350-000-390 Expenses
12/13/22	018868	AMZN MKTP US	\$10.49 Ergo Mouse for Kelsey	E 100-57190-000-810 Equipment
12/13/22	018868	AMZN MKTP US	\$3.50 Ergo Mouse for Kelsey	E 610-53700-000-921 Office Supplies & Expenses
12/13/22	018868	AMZN MKTP US	\$3.50 Ergo Mouse for Kelsey	E 620-53610-100-310 Office Supplies
12/28/22	018869	EUROFINS SF ANALYTICAL LA	\$275.80 FINAL EFFLUENT	E 620-53610-300-212 Outside Services
12/28/22	018869	EUROFINS SF ANALYTICAL LA	\$544.36 FINAL EFFLUENT	E 620-53610-300-212 Outside Services
12/29/22	018870	MILLER BRADFORD RISBERG	\$1,401.73 HYDRAULIC LEAK	E 100-53311-000-244 Maint--Vehicle
12/29/22	018870	MILLER BRADFORD RISBERG	\$1,615.51 HYDRAULIC LEAK	E 100-53311-000-244 Maint--Vehicle

12/16/22	018871	BRAKE AND EQUIPMENT COMPA	\$1,747.19	REPAIRS - UNIT #62	E 100-53311-000-244 Maint--Vehicle
12/15/22	018872	COMPLETE OFFICE OF WISCON	\$0.95	3rd Floor Calendars	E 100-51410-000-310 Office Supplies
12/15/22	018872	COMPLETE OFFICE OF WISCON	\$2.04	3rd Floor Calendars	E 100-51491-000-310 Office Supplies
12/15/22	018872	COMPLETE OFFICE OF WISCON	\$0.95	3rd Floor Calendars	E 100-51510-000-310 Office Supplies
12/15/22	018872	COMPLETE OFFICE OF WISCON	\$0.54	3rd Floor Calendars	E 100-52200-000-345 Supplies
12/15/22	018872	COMPLETE OFFICE OF WISCON	\$2.04	3rd Floor Calendars	E 100-52400-000-390 Expenses
12/15/22	018872	COMPLETE OFFICE OF WISCON	\$0.95	3rd Floor Calendars	E 100-53311-000-345 Supplies
12/15/22	018872	COMPLETE OFFICE OF WISCON	\$2.78	3rd Floor Calendars	E 610-53700-000-921 Office Supplies & Expenses
12/15/22	018872	COMPLETE OFFICE OF WISCON	\$2.78	3rd Floor Calendars	E 620-53610-100-310 Office Supplies
12/15/22	018872	COMPLETE OFFICE OF WISCON	\$0.54	3rd Floor Calendars	E 640-53650-000-310 Office Supplies
12/15/22	018872	COMPLETE OFFICE OF WISCON	\$27.81	Garbage can liners 2022 Budget	E 100-52100-000-390 Expenses
12/15/22	018873	NORTHERN LAKE SERVICE- IN	\$120.00	TOTAL COLIFORM BACTERIA	E 610-53700-000-632 Treatment-Supplies & Expenses
12/15/22	018873	NORTHERN LAKE SERVICE- IN	\$24.00	TOTAL COLIFORM BACTERIA	E 610-53700-000-632 Treatment-Supplies & Expenses
12/15/22	018873	NORTHERN LAKE SERVICE- IN	\$120.00	TOTAL COLIFORM BACTERIA	E 610-53700-000-632 Treatment-Supplies & Expenses
12/15/22	018873	NORTHERN LAKE SERVICE- IN	\$48.00	TOTAL COLIFORM BACTERIA	E 610-53700-000-632 Treatment-Supplies & Expenses
01/09/23	018874	GALLS	\$12.39	LIGHT - NT	E 100-52200-000-344 Uniforms & Protective Clothes
01/09/23	018874	GALLS	\$84.16	INSIGNIA - AB	E 100-52200-000-344 Uniforms & Protective Clothes
01/09/23	018874	GALLS	\$133.44	PANTS & BELT - NT	E 100-52200-000-344 Uniforms & Protective Clothes
01/09/23	018875	OLSEN SAFETY EQUIPMENT CO	\$268.60	CALIBRATION GAS LITER BOTTLE	E 620-53610-100-345 Supplies
12/14/22	018876	MILWAUKEE JOURNAL	\$14.99	Journal Digital	E 100-51410-000-180 Human Resources Expense
12/23/22	018877	PB LEASING	\$13.96	METER LEASE 10/25/22 - 1/24/23	E 100-51410-000-310 Office Supplies
12/23/22	018877	PB LEASING	\$79.76	METER LEASE 10/25/22 - 1/24/23	E 100-51420-000-310 Office Supplies
12/23/22	018877	PB LEASING	\$29.91	METER LEASE 10/25/22 - 1/24/23	E 100-51491-000-310 Office Supplies
12/23/22	018877	PB LEASING	\$13.96	METER LEASE 10/25/22 - 1/24/23	E 100-51510-000-310 Office Supplies
12/23/22	018877	PB LEASING	\$7.98	METER LEASE 10/25/22 - 1/24/23	E 100-52200-000-345 Supplies
12/23/22	018877	PB LEASING	\$29.91	METER LEASE 10/25/22 - 1/24/23	E 100-52400-000-390 Expenses
12/23/22	018877	PB LEASING	\$13.96	METER LEASE 10/25/22 - 1/24/23	E 100-53311-000-345 Supplies
12/23/22	018877	PB LEASING	\$9.97	METER LEASE 10/25/22 - 1/24/23	E 100-55200-000-390 Expenses
12/23/22	018877	PB LEASING	\$79.76	METER LEASE 10/25/22 - 1/24/23	E 100-55300-000-310 Office Supplies
12/23/22	018877	PB LEASING	\$51.85	METER LEASE 10/25/22 - 1/24/23	E 610-53700-000-921 Office Supplies & Expenses
12/23/22	018877	PB LEASING	\$51.85	METER LEASE 10/25/22 - 1/24/23	E 620-53610-100-310 Office Supplies
12/23/22	018877	PB LEASING	\$15.95	METER LEASE 10/25/22 - 1/24/23	E 640-53650-000-310 Office Supplies
12/15/22	018878	NELSON BROS POWER CENTER	\$51.15	simplicity zero turn-parts	E 100-55200-000-240 Maint--Equipment
12/16/22	018879	WEISSMAN S THEATRICAL SU	\$264.75	dance recital costumes	E 100-55350-000-390 Expenses
12/16/22	018879	WEISSMAN S THEATRICAL SU	-\$239.75	dance costume returns	E 100-55350-000-390 Expenses
12/16/22	018879	WEISSMAN S THEATRICAL SU	-\$104.90	dance costumes returns	E 100-55350-000-390 Expenses
12/23/22	018880	IN *NILES XPEDITE SOLUTIO	\$1,155.00	WASTEWATER SAMPLE DELIVERY	E 620-53610-300-212 Outside Services
01/11/23	018908	WE ENERGIES	\$618.32	PSB - gas	E 100-52100-000-222 Utilities--Heat
01/11/23	018908	WE ENERGIES	\$618.32	PSB - gas	E 100-52200-000-222 Utilities--Heat
01/03/23	018909	WE ENERGIES	\$12,715.22	Street Lighting Electric	E 100-53420-000-224 Utilities--Electric
01/11/23	018910	WE ENERGIES	\$1,587.83	Parks - electric	E 100-55200-000-224 Utilities--Electric
01/11/23	018910	WE ENERGIES	\$365.54	Parks - heat	E 100-55200-000-222 Utilities--Heat
01/11/23	018911	WE ENERGIES	\$34.54	Sewer - other govt electric	R 620-110-46412 Sewer--Other Governments
01/11/23	018912	WE ENERGIES	\$83.30	Storm electric	E 640-53650-000-224 Utilities--Electric
01/24/23	018913	WE ENERGIES	\$299.22	Emergency Govt - electric	E 100-52900-000-001 Emergency Government
01/11/23	018914	WE ENERGIES	\$957.56	Fire - electric	E 100-52200-000-224 Utilities--Electric
01/03/23	018915	WE ENERGIES	\$350.67	Water - electric	E 610-53700-000-641 Operation Supplies & Expenses
01/03/23	018915	WE ENERGIES	\$17,239.59	Water - electric for pumping	E 610-53700-000-952 Pumping-Power Purchases

01/03/23	018915	WE ENERGIES	\$376.56	Water - gas	E 610-53700-000-921 Office Supplies & Expenses
01/03/23	018915	WE ENERGIES	\$843.89	Water - gas	E 610-53700-000-953 Pumping-Supplies & Expenses
01/11/23	018916	WE ENERGIES	\$16.66	LIONS CLUB METER	E 100-55200-000-224 Utilities--Electric
01/04/23	018917	PAYMENT SERVICE NETWORK	\$354.56	BILLING INVOICE	E 610-53700-000-903 Accounting Supplies & Expenses
01/04/23	018917	PAYMENT SERVICE NETWORK	\$354.57	BILLING INVOICE	E 620-53610-100-310 Office Supplies
01/04/23	018917	PAYMENT SERVICE NETWORK	\$354.57	BILLING INVOICE	E 640-53650-000-340 Data Processing Services
01/11/23	018918	WE ENERGIES	\$138.16	TRAFFIC SIGNALS	E 100-53311-000-224 Utilities--Electric
01/04/23	018919	PAYMENT SERVICE NETWORK	\$69.30	BILLING INVOICE	E 100-51490-000-327 Real Estate Tax Expense
01/11/23	018920	WE ENERGIES	\$814.06	THE GROVE - ELECTRIC	E 100-55200-000-224 Utilities--Electric
01/11/23	018920	WE ENERGIES	\$1,053.50	THE GROVE - GAS	E 100-55200-000-222 Utilities--Heat
01/05/23	018921	RHYME BUSINESS PRODUCTS	\$56.23	FINANCE COPIER	E 100-51420-000-240 Maint--Equipment
01/05/23	018921	RHYME BUSINESS PRODUCTS	\$40.16	FINANCE COPIER	E 610-53700-000-921 Office Supplies & Expenses
01/05/23	018921	RHYME BUSINESS PRODUCTS	\$40.16	FINANCE COPIER	E 620-53610-100-310 Office Supplies
01/05/23	018921	RHYME BUSINESS PRODUCTS	\$24.09	FINANCE COPIER	E 640-53650-000-310 Office Supplies
01/25/23	018922	RHYME BUSINESS PRODUCTS	\$254.05	PSB/POLICE COPIER	E 100-52100-000-390 Expenses
01/25/23	018922	RHYME BUSINESS PRODUCTS	\$212.38	ONE STOP COPIER	E 100-51420-000-240 Maint--Equipment
01/25/23	018922	RHYME BUSINESS PRODUCTS	\$182.91	ONE STOP COPIER	E 100-55300-000-310 Office Supplies
01/25/23	018922	RHYME BUSINESS PRODUCTS	\$101.62	PSB/FIRE COPIER	E 100-52200-000-345 Supplies
01/25/23	018922	RHYME BUSINESS PRODUCTS	\$0.00	3RD FLOOR COPIER	E 100-51420-000-240 Maint--Equipment
01/25/23	018922	RHYME BUSINESS PRODUCTS	\$29.47	3RD FLOOR COPIER	E 100-53311-000-240 Maint--Equipment
01/25/23	018922	RHYME BUSINESS PRODUCTS	\$88.41	3RD FLOOR COPIER	E 100-52400-000-390 Expenses
01/25/23	018922	RHYME BUSINESS PRODUCTS	\$147.35	3RD FLOOR COPIER	E 100-51491-000-390 Expenses
01/01/23	018923	UNITED HEALTHCARE 2022	\$8,733.00	HEALTH INSURANCE	G 100-14500 Due from Haass Library
01/01/23	018923	UNITED HEALTHCARE 2022	\$5,537.24	HEALTH INSURANCE	E 610-53700-000-926 Employee Pension & Benefits
01/01/23	018923	UNITED HEALTHCARE 2022	\$6,098.55	HEALTH INSURANCE	E 620-53610-100-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$596.76	HEALTH INSURANCE	E 100-51491-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$2,280.99	HEALTH INSURANCE	E 640-53650-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$0.00	HEALTH INSURANCE	E 100-51410-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$1,240.82	HEALTH INSURANCE	E 100-51420-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$466.13	HEALTH INSURANCE	E 100-51430-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$2,430.69	HEALTH INSURANCE	E 100-51510-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$411.18	HEALTH INSURANCE	E 100-51600-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$3,298.17	HEALTH INSURANCE	E 100-53311-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$644.06	HEALTH INSURANCE	E 100-53635-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$218.33	HEALTH INSURANCE	E 100-52400-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$1,462.78	HEALTH INSURANCE	E 100-56700-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$2,224.00	HEALTH INSURANCE	E 100-55200-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$0.00	HEALTH INSURANCE	E 100-52100-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$8,807.94	HEALTH INSURANCE	E 100-52200-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$327.49	HEALTH INSURANCE	E 100-54600-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$400.26	HEALTH INSURANCE	E 100-55202-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$1,964.93	HEALTH INSURANCE	E 100-55350-000-135 Employee Insurance
01/01/23	018923	UNITED HEALTHCARE 2022	\$1,543.20	HEALTH INSURANCE	E 100-55300-000-135 Employee Insurance
01/26/23	018924	WI DEPARTMENT OF REVENUE	\$110.66	SALES TAX	E 100-51490-000-390 Expenses
01/26/23	018924	WI DEPARTMENT OF REVENUE	\$32.09	SALES TAX	E 100-55300-000-390 Expenses
01/26/23	018924	WI DEPARTMENT OF REVENUE	\$4.19	SALES TAX	E 100-54600-000-899 Sales Tax Remitted
01/26/23	018924	WI DEPARTMENT OF REVENUE	\$236.58	SALES TAX	E 100-55202-000-403 Special Events
01/26/23	018924	WI DEPARTMENT OF REVENUE	\$151.47	SALES TAX	E 100-55350-000-899 Sales Tax Remitted

01/26/23	018924	WI DEPARTMENT OF REVENUE	\$1,070.92 SALES TAX	G 100-21101 Sales Tax Payable
01/06/23	066636	CRAIG D CHILDS, PHD, S.C.	\$500.00 PSYCH EVALUATION - MT	E 100-52200-000-390 Expenses
01/06/23	066637	FALLS AUTO PARTS & SUPPLIES	\$502.26 OIL, FUEL & AIR FILTERS	E 100-53311-000-244 Maint--Vehicle
01/06/23	066637	FALLS AUTO PARTS & SUPPLIES	\$721.45 OIL, FUEL, AIR, HYDRAULIC FILTERS, SPARK PLUGS, OIL	E 100-55200-000-240 Maint--Equipment
01/06/23	066637	FALLS AUTO PARTS & SUPPLIES	\$149.22 AIR & FUEL FILTERS	E 640-53650-000-244 Maint--Vehicle
01/06/23	066637	FALLS AUTO PARTS & SUPPLIES	\$508.94 BRAKE PADS-UNIT #52	E 100-53311-000-244 Maint--Vehicle
01/06/23	066637	FALLS AUTO PARTS & SUPPLIES	\$158.26 INCANDESCENT SLD BMS, LAMP KIT	E 100-53311-000-244 Maint--Vehicle
01/06/23	066637	FALLS AUTO PARTS & SUPPLIES	-\$66.36 CREDIT - LAMP KIT	E 100-53311-000-244 Maint--Vehicle
01/06/23	066637	FALLS AUTO PARTS & SUPPLIES	\$140.64 BATTERY - INFARED TRAILER	E 100-53311-000-240 Maint--Equipment
01/06/23	066637	FALLS AUTO PARTS & SUPPLIES	\$1.90 TERMINAL ASSORTMENT - INFARED TRAILER	E 100-53311-000-240 Maint--Equipment
01/06/23	066637	FALLS AUTO PARTS & SUPPLIES	\$63.84 D EARTH	E 100-53311-000-345 Supplies
01/06/23	066637	FALLS AUTO PARTS & SUPPLIES	\$23.27 ANTIFREEZE, DE-ICER	E 610-53700-000-955 Pumping-Maint of Equipment
01/06/23	066638	MUNICIPAL LAW & LITIGATION	\$3,090.00 ATTORNEY FEES	E 100-51300-000-210 Legal Fees--Traffic
01/06/23	066638	MUNICIPAL LAW & LITIGATION	\$6,518.50 ATTORNEY FEES	E 100-51300-000-211 Legal Fees--Opinions
01/06/23	066639	OUR CREATIVE OUTLET	\$432.00 ARTRAGEOUS JUNE	E 100-55350-000-140 Program Instructors
01/06/23	066639	OUR CREATIVE OUTLET	\$594.00 ARTRAGEOUS JULY	E 100-55350-000-140 Program Instructors
01/06/23	066639	OUR CREATIVE OUTLET	\$864.00 ARTRAGEOUS AUGUST	E 100-55350-000-140 Program Instructors
01/06/23	066639	OUR CREATIVE OUTLET	\$288.00 PAINT YOUR OWN POTTERY AUGUST 15	E 100-55350-000-140 Program Instructors
01/06/23	066639	OUR CREATIVE OUTLET	\$360.00 MAKE YOUR OWN ICE CREAM JULY 13	E 100-55350-000-140 Program Instructors
01/06/23	066639	OUR CREATIVE OUTLET	\$247.50 MAKE YOUR OWN ICE CREAM AUGUST 22	E 100-55350-000-140 Program Instructors
01/06/23	066639	OUR CREATIVE OUTLET	\$520.00 POTTERY WHEEL CLASS JULY 28	E 100-55350-000-140 Program Instructors
01/06/23	066639	OUR CREATIVE OUTLET	\$416.00 TOAD/FAIRY HOUSE CREATION	E 100-55350-000-140 Program Instructors
01/06/23	066640	WAUKESHA CTY TREAS-RM148	\$188.00 NOV 2022 PRISONER HOUSING	E 100-52100-000-290 Contractual Fees
01/12/23	066675	CEDAR CORPORATION	\$302.50 MELINDA WEAVER PARK IMPROVEMENTS THRU 12/10/2022	E 100-57620-000-820 Improvements
01/12/23	066676	DIGGERS HOTLINE INC.	\$91.20 DECEMBER 2022 - LOCATES	E 620-53610-100-212 Outside Services
01/12/23	066676	DIGGERS HOTLINE INC.	\$91.20 DECEMBER 2022 - LOCATES	E 610-53700-000-641 Operation Supplies & Expenses
01/12/23	066677	LANE TANK COMPANY INC	\$3,000.00 EMERGENCY REPAIR LEAKING FILL PIPE WOODSIDE TOWER	E 610-53700-000-650 Maint of Distribution System
01/12/23	066678	PIGGLY WIGGLY - NEW	\$14.76 ICE	E 620-53610-300-420 Lab Supplies--Treatment
01/12/23	066678	PIGGLY WIGGLY - NEW	\$11.97 SALAD - SENIOR DINNER	E 100-54600-000-390 Expenses
01/12/23	066678	PIGGLY WIGGLY - NEW	\$5.34 BEANS - SENIOR DINNER	E 100-54600-000-390 Expenses
01/12/23	066678	PIGGLY WIGGLY - NEW	\$6.99 SUPPLIES - SENIOR DINNER	E 100-54600-000-390 Expenses
01/12/23	066679	RITTER TECHNOLOGY LLC	\$111.02 CRIMP HOSE ASSEMBLY, NIPPLE-UNIT #51	E 100-53311-000-244 Maint--Vehicle
01/12/23	066680	THE MASTER S TOUCH, LLC-SPOKAN	\$1,651.68 BALANCE DUE - POSTAGE TAX BILLS	E 100-51490-000-327 Real Estate Tax Expense
01/12/23	066681	TRAWICKI ELECTRIC, INC.	\$506.00 ELECTRICAL WORK - SPRING GREEN PARK	E 100-55200-000-298 Contract--Misc Sanitation
01/12/23	066682	WI DEPT OF JUSTICE - 93970	\$14.00 BACKGROUND CHECKS	R 100-000-44120 Operator s Licenses
01/18/23	066695	D.F. TOMASINI, INC.	\$5,439.50 SANITARY MANHOLE REPAIR-W232N6789 WAUKESHA AVE	E 620-53610-200-241 Maint--Collection System
01/18/23	066696	LANGER ROOFING & SHEET ME	\$57,589.00 WWTP ROOF	G 620-18331 Structures & Improvements
01/18/23	066697	STICKYBOYZ, LLC	\$53.90 NUMBER DECALS	E 100-53311-000-244 Maint--Vehicle
01/18/23	066698	TOWN OF LISBON	\$632.97 4TH QTR 2022 WASTE HAULERS	R 620-125-46414 Other Sewer Services (Hauling)
01/18/23	066699	VISU-SEWER, INC.	\$13,468.00 JOINT SEALING/GROUTING - NORTHEAST INTERCEPTOR	E 620-53610-200-241 Maint--Collection System
01/26/23	066701	IMRIE, JANE E	\$160.00 NOVEMBER 2022 BASKET STUDIO	E 100-55350-000-140 Program Instructors
01/26/23	066701	IMRIE, JANE E	\$140.00 DECEMBER 2022 BASKET STUDIO	E 100-55350-000-140 Program Instructors
01/26/23	066702	MEDPRO MIDWEST GROUP	\$743.00 AMB ANNUAL COT MAINTENANCE	E 100-52200-000-240 Maint--Equipment

\$330,847.96

VILLAGE OF SUSSEX
CHECK REGISTER
Jan-23

DATE	CHECK#	VENDOR	AMOUNT	COMMENTS	ACCOUNT DESCRIPTION
01/06/23	018809	PROFESSIONAL AUDIO DESIGNS	\$3,074.40	2023 PAD SUPPORT ASSURANCE REMOTE MONITORING	E 100-51430-000-397 Licensing Costs
01/06/23	018809	PROFESSIONAL AUDIO DESIGNS	\$892.08	2023 PAD SUPPORT ASSURANCE REMOTE MONITORING	E 610-53700-000-923 Outside Services Employed
01/06/23	018809	PROFESSIONAL AUDIO DESIGNS	\$856.80	2023 PAD SUPPORT ASSURANCE REMOTE MONITORING	E 620-53610-100-212 Outside Services
01/06/23	018809	PROFESSIONAL AUDIO DESIGNS	\$216.72	2023 PAD SUPPORT ASSURANCE REMOTE MONITORING	E 640-53650-000-340 Data Processing Services
01/06/23	018810	NORTH SHORE BANK, FSB	\$1,423.23	DEFERRED COMPENSATION	G 100-21520 North Shore Withheld
01/06/23	018811	PROFESSIONAL FIRE FIGHTERS OF	\$429.48	UNION DUES - JANUARY 2023	G 100-21550 Union Dues Withheld
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$72.71	SPAM FILTERING - JANUARY 2023	E 100-51430-000-397 Licensing Costs
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$21.09	SPAM FILTERING - JANUARY 2023	E 610-53700-000-923 Outside Services Employed
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$20.26	SPAM FILTERING - JANUARY 2023	E 620-53610-100-212 Outside Services
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$5.12	SPAM FILTERING - JANUARY 2023	E 640-53650-000-340 Data Processing Services
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$135.37	WEBROOT MONTHLY - JANUARY 2023	E 100-51430-000-397 Licensing Costs
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$39.28	WEBROOT MONTHLY - JANUARY 2023	E 610-53700-000-923 Outside Services Employed
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$37.73	WEBROOT MONTHLY - JANUARY 2023	E 620-53610-100-212 Outside Services
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$9.54	WEBROOT MONTHLY - JANUARY 2023	E 640-53650-000-340 Data Processing Services
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$68.63	DUO MONTHLY - JANUARY 2023	E 100-51430-000-397 Licensing Costs
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$19.91	DUO MONTHLY - JANUARY 2023	E 610-53700-000-923 Outside Services Employed
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$19.13	DUO MONTHLY - JANUARY 2023	E 620-53610-100-212 Outside Services
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$4.83	DUO MONTHLY - JANUARY 2023	E 640-53650-000-340 Data Processing Services
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$851.32	OFFICE 365 MONTHLY - JANUARY 2023	E 100-51430-000-397 Licensing Costs
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$247.02	OFFICE 365 MONTHLY - JANUARY 2023	E 610-53700-000-923 Outside Services Employed
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$237.25	OFFICE 365 MONTHLY - JANUARY 2023	E 620-53610-100-212 Outside Services
01/06/23	018813	RIVER RUN COMPUTERS INC.	\$60.01	OFFICE 365 MONTHLY - JANUARY 2023	E 640-53650-000-340 Data Processing Services
01/13/23	018814	ASSOCIATED APPRAISAL CONSULT	\$4,280.05	ASSESSOR FEES - JANUAR 2023	E 100-51530-000-218 Assessor--Fees
01/13/23	018815	E.H. WOLF & SONS INC.-SLINGER	\$269.55	NO LEAD GASOLINE	G 100-16110 Inventory
01/13/23	018815	E.H. WOLF & SONS INC.-SLINGER	\$812.96	DIESEL FUEL	G 100-16120 Diesel Inventory
01/13/23	018822	RUEKERT & MIELKE	\$3,404.00	2023 GIS	E 100-51430-000-397 Licensing Costs
01/13/23	018822	RUEKERT & MIELKE	\$7,124.00	2023 GIS	E 610-53700-000-923 Outside Services Employed
01/13/23	018822	RUEKERT & MIELKE	\$7,844.00	2023 GIS	E 620-53610-100-212 Outside Services
01/13/23	018822	RUEKERT & MIELKE	\$6,404.00	2023 GIS	E 640-53650-000-216 Engineering
01/20/23	018823	E.H. WOLF & SONS INC.-SLINGER	\$504.62	NO LEAD GASOLINE	G 100-16110 Inventory
01/20/23	018823	E.H. WOLF & SONS INC.-SLINGER	\$378.65	DIESEL FUEL	G 100-16120 Diesel Inventory
01/20/23	018824	IDEAL MECHANICAL	\$2,208.33	NEW BURNER CONTROL, OIL FILTER-LYONS BLDG	E 100-55200-000-242 Maint--Bldg & Facilities
01/20/23	018825	NORTH SHORE BANK, FSB	\$1,573.23	DEFERRED COMPENSATION	G 100-21520 North Shore Withheld
01/27/23	018828	CHEMTRADE CHEMICALS US LLC	\$10,475.40	HYPER + ION	E 620-53610-300-411 Phosphorus Removal Chemical
01/27/23	018829	E.H. WOLF & SONS INC.-SLINGER	\$369.75	NO LEAD GASOLINE	G 100-16110 Inventory
01/27/23	018829	E.H. WOLF & SONS INC.-SLINGER	\$351.69	DIESEL FUEL	G 100-16120 Diesel Inventory
01/27/23	018829	E.H. WOLF & SONS INC.-SLINGER	\$907.26	FUEL OIL	E 100-55200-000-222 Utilities--Heat
01/27/23	018830	FAMILY STRONG SUSSEX	\$819.49	SKILLZ MARTIAL ARTS - 1/9-23/2023	E 100-55350-000-140 Program Instructors
01/27/23	018831	HAWKINS, INC.	\$2,735.29	AZONE	E 610-53700-000-631 Treatment-Chemicals
01/27/23	018832	REINDERS	\$153.25	NAILS, FILTER	E 100-55200-000-240 Maint--Equipment
01/27/23	018833	RIVER RUN COMPUTERS INC.	\$250.21	HPE SOURCING 600 GB HARD DRIVE	E 100-57190-000-810 Equipment
01/27/23	018833	RIVER RUN COMPUTERS INC.	\$83.40	HPE SOURCING 600 GB HARD DRIVE	E 610-53700-000-921 Office Supplies & Expenses
01/27/23	018833	RIVER RUN COMPUTERS INC.	\$83.40	HPE SOURCING 600 GB HARD DRIVE	E 620-53610-100-310 Office Supplies
01/04/23	018881	AMAZON.COM	\$7.59	supplies	E 100-55300-000-310 Office Supplies
01/04/23	018881	AMAZON.COM	\$1.05	3rd Floor Calendars	E 100-51410-000-310 Office Supplies
01/04/23	018881	AMAZON.COM	\$6.52	3rd Floor Office Supplies	E 100-51410-000-310 Office Supplies

01/04/23	018881	AMAZON.COM	\$2.25	3rd Floor Calendars	E 100-51491-000-310 Office Supplies
01/04/23	018881	AMAZON.COM	\$13.98	3rd Floor Office Supplies	E 100-51491-000-310 Office Supplies
01/04/23	018881	AMAZON.COM	\$1.05	3rd Floor Calendars	E 100-51510-000-310 Office Supplies
01/04/23	018881	AMAZON.COM	\$6.52	3rd Floor Office Supplies	E 100-51510-000-310 Office Supplies
01/04/23	018881	AMAZON.COM	\$166.29	Vac Civic Building Maint	E 100-51600-000-242 Maint--Bldg & Facilities
01/04/23	018881	AMAZON.COM	\$0.60	3rd Floor Calendars	E 100-52200-000-345 Supplies
01/04/23	018881	AMAZON.COM	\$3.73	3rd Floor Office Supplies	E 100-52200-000-345 Supplies
01/04/23	018881	AMAZON.COM	\$2.25	3rd Floor Calendars	E 100-52400-000-390 Expenses
01/04/23	018881	AMAZON.COM	\$13.98	3rd Floor Office Supplies	E 100-52400-000-390 Expenses
01/04/23	018881	AMAZON.COM	\$1.05	3rd Floor Calendars	E 100-53311-000-345 Supplies
01/04/23	018881	AMAZON.COM	\$6.52	3rd Floor Office Supplies	E 100-53311-000-345 Supplies
01/04/23	018881	AMAZON.COM	\$49.57	pint sized basketball supplies	E 100-55350-000-390 Expenses
01/04/23	018881	AMAZON.COM	\$3.07	3rd Floor Calendars	E 610-53700-000-921 Office Supplies & Expenses
01/04/23	018881	AMAZON.COM	\$19.11	3rd Floor Office Supplies	E 610-53700-000-921 Office Supplies & Expenses
01/04/23	018881	AMAZON.COM	\$3.07	3rd Floor Calendars	E 620-53610-100-310 Office Supplies
01/04/23	018881	AMAZON.COM	\$16.79	Sewer Office Supplies	E 620-53610-100-310 Office Supplies
01/04/23	018881	AMAZON.COM	\$19.11	3rd Floor Office Supplies	E 620-53610-100-310 Office Supplies
01/04/23	018881	AMAZON.COM	\$0.60	3rd Floor Calendars	E 640-53650-000-310 Office Supplies
01/04/23	018881	AMAZON.COM	\$3.73	3rd Floor Office Supplies	E 640-53650-000-310 Office Supplies
01/04/23	018882	TYCOINTEGRATEDSECURITY	\$73.04	SECURITY ALARM - WOODSIDE TOWER	E 610-53700-000-650 Maint of Distribution System
01/04/23	018882	TYCOINTEGRATEDSECURITY	\$77.90	SECURITY ALARM - WELL 5	E 610-53700-000-650 Maint of Distribution System
01/04/23	018882	TYCOINTEGRATEDSECURITY	\$77.89	SECURITY ALARM - WELL 5	E 610-53700-000-955 Pumping-Maint of Equipment
01/04/23	018882	TYCOINTEGRATEDSECURITY	\$91.94	SECURITY ALARM - WELL 4	E 610-53700-000-955 Pumping-Maint of Equipment
01/04/23	018882	TYCOINTEGRATEDSECURITY	\$118.53	SECURITY ALARM - WELL 6 & 7	E 610-53700-000-955 Pumping-Maint of Equipment
01/06/23	018883	ATT* BILL PAYMENT	\$19.40	PHONES	E 100-51600-000-220 Utilities--Telephone
01/06/23	018883	ATT* BILL PAYMENT	\$19.40	PHONES	E 100-52100-000-220 Utilities--Telephone
01/06/23	018883	ATT* BILL PAYMENT	\$77.60	PHONES	E 100-53311-000-220 Utilities--Telephone
01/06/23	018883	ATT* BILL PAYMENT	\$38.80	PHONES	E 610-53700-000-921 Office Supplies & Expenses
01/06/23	018883	ATT* BILL PAYMENT	\$19.39	PHONES	E 610-53700-000-953 Pumping-Supplies & Expenses
01/06/23	018883	ATT* BILL PAYMENT	\$19.40	PHONES	E 620-53610-100-310 Office Supplies
01/06/23	018883	ATT* BILL PAYMENT	\$58.20	PHONES	E 620-53610-200-243 Maint--Collection Pump Equip
12/26/22	018884	KALAHARI RESORT - WI	\$117.00	WPRA conference hotel	E 100-55300-000-324 Schooling & Dues
01/09/23	018885	THE HOME DEPOT	\$149.60	27 Gallon Tote and LED Lights: FD	E 100-52200-000-242 Maint--Bldg & Facilities
01/06/23	018886	ULINE *SHIP SUPPLIES	\$681.12	WELDED STAINLESS STEEL MACHINE TABLE	E 620-53610-100-249 Maint--General Plant
01/06/23	018886	ULINE *SHIP SUPPLIES	\$260.90	Face Masks	E 100-52200-000-342 Medical Supplies
01/05/23	018887	MEIJER	\$164.98	bingo prizes for feb & March 2023	E 100-54600-000-405 Program Expenses
01/09/23	018888	RHYME BUSINESS PRODUCTS L	\$20.90	SHARP MAINT & COPIES WWTP	E 620-53610-100-310 Office Supplies
12/14/22	018889	SPECTRUM	\$39.23	DIGITAL ADAPTERS	E 100-52100-000-220 Utilities--Telephone
12/14/22	018889	SPECTRUM	\$75.00	ROADRUNNER	E 100-52100-000-220 Utilities--Telephone
12/14/22	018889	SPECTRUM	\$178.73	Digital Adapters	E 100-52200-000-220 Utilities--Telephone
12/14/22	018889	SPECTRUM	\$74.99	ROADRUNNER	E 100-52200-000-220 Utilities--Telephone
12/14/22	018889	SPECTRUM	\$5.45	DIGITAL ADAPTERS	E 100-53311-000-220 Utilities--Telephone
12/14/22	018889	SPECTRUM	\$64.99	ROADRUNNER	E 100-53311-000-220 Utilities--Telephone
12/14/22	018889	SPECTRUM	\$5.45	DIGITAL ADAPTERS	E 100-55200-000-220 Utilities--Telephone
12/14/22	018889	SPECTRUM	\$65.00	ROADRUNNER	E 100-55200-000-220 Utilities--Telephone
01/09/23	018890	LEAGUE WI MUNICIPALITIES	\$5,665.96	2023 RENEWAL MEMBERSHIP	E 100-51100-000-320 Municipality Dues
12/14/22	018891	PAGEFREEZER.COM	\$402.60	Social Media Archiving Service/Annual 2023	E 100-51430-000-397 Licensing Costs
12/14/22	018891	PAGEFREEZER.COM	\$116.82	Social Media Archiving Service/Annual 2023	E 610-53700-000-923 Outside Services Employed
12/14/22	018891	PAGEFREEZER.COM	\$112.20	Social Media Archiving Service/Annual 2023	E 620-53610-100-212 Outside Services
01/09/23	018892	A/E GRAPHICS, INC.	\$10.37	PLOTTER MAINT & COPIES	E 100-56700-000-390 Expenses
01/09/23	018892	A/E GRAPHICS, INC.	\$6.91	PLOTTER MAINT & COPIES	E 610-53700-000-921 Office Supplies & Expenses

01/09/23	018892	A/E GRAPHICS, INC.	\$6.91	PLOTTER MAINT & COPIES	E 620-53610-100-310 Office Supplies
01/09/23	018892	A/E GRAPHICS, INC.	\$6.91	PLOTTER MAINT & COPIES	E 640-53650-000-310 Office Supplies
01/09/23	018893	OFFICEMAX/DEPOT	\$82.16	dance recital supplies	E 100-55350-000-390 Expenses
01/06/23	018894	ZORO TOOLS INC	\$54.26	HARD HAT	E 620-53610-100-345 Supplies
12/21/22	018895	AMZN MKTP US	\$75.54	adult fitness supplies	E 100-55350-000-390 Expenses
12/21/22	018895	AMZN MKTP US	\$10.39	supplies	E 100-55300-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$43.94	forestry-link replacement	E 100-55200-000-400 Forestry Efforts
12/21/22	018895	AMZN MKTP US	\$3.62	3rd Floor Office Supplies	E 100-51410-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$2.13	3rd Floor Office Supplies	E 100-51410-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$71.98	Office Supplies - 2023	E 100-51420-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$7.76	3rd Floor Office Supplies	E 100-51491-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$4.57	3rd Floor Office Supplies	E 100-51491-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$3.62	3rd Floor Office Supplies	E 100-51510-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$2.13	3rd Floor Office Supplies	E 100-51510-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$44.51	Garbage bags and kitchen sponges FD	E 100-52200-000-242 Maint--Bldg & Facilities
12/21/22	018895	AMZN MKTP US	\$2.07	3rd Floor Office Supplies	E 100-52200-000-345 Supplies
12/21/22	018895	AMZN MKTP US	\$1.22	3rd Floor Office Supplies	E 100-52200-000-345 Supplies
12/21/22	018895	AMZN MKTP US	\$7.76	3rd Floor Office Supplies	E 100-52400-000-390 Expenses
12/21/22	018895	AMZN MKTP US	\$4.57	3rd Floor Office Supplies	E 100-52400-000-390 Expenses
12/21/22	018895	AMZN MKTP US	\$39.21	PW Building Maint.	E 100-53311-000-242 Maint--Bldg & Facilities
12/21/22	018895	AMZN MKTP US	\$48.48	Battery Back Up PW Garage	E 100-53311-000-242 Maint--Bldg & Facilities
12/21/22	018895	AMZN MKTP US	\$3.62	3rd Floor Office Supplies	E 100-53311-000-345 Supplies
12/21/22	018895	AMZN MKTP US	\$2.13	3rd Floor Office Supplies	E 100-53311-000-345 Supplies
12/21/22	018895	AMZN MKTP US	\$491.52	Hand Dryers 2 for armory and 2 for village park	E 100-55200-000-242 Maint--Bldg & Facilities
12/21/22	018895	AMZN MKTP US	\$7.99	new trail event-reflective tacks	E 100-55200-000-298 Contract--Misc Sanitation
12/21/22	018895	AMZN MKTP US	\$9.00	Office Supplies - 2023	E 100-55200-000-390 Expenses
12/21/22	018895	AMZN MKTP US	\$40.87	forestry-replacement saw chain	E 100-55200-000-400 Forestry Efforts
12/21/22	018895	AMZN MKTP US	\$71.98	Office Supplies - 2023	E 100-55300-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$66.75	Office Supplies - 2023	E 100-55350-000-390 Expenses
12/21/22	018895	AMZN MKTP US	\$5.49	pint sized basketball supplies	E 100-55350-000-390 Expenses
12/21/22	018895	AMZN MKTP US	\$10.60	3rd Floor Office Supplies	E 610-53700-000-921 Office Supplies & Expenses
12/21/22	018895	AMZN MKTP US	\$6.25	3rd Floor Office Supplies	E 610-53700-000-921 Office Supplies & Expenses
12/21/22	018895	AMZN MKTP US	\$9.90	Office Supplies - 2023	E 610-53700-000-921 Office Supplies & Expenses
12/21/22	018895	AMZN MKTP US	\$10.60	3rd Floor Office Supplies	E 620-53610-100-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$6.25	3rd Floor Office Supplies	E 620-53610-100-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$9.90	Office Supplies - 2023	E 620-53610-100-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$2.07	3rd Floor Office Supplies	E 640-53650-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$1.22	3rd Floor Office Supplies	E 640-53650-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$7.20	Office Supplies - 2023	E 640-53650-000-310 Office Supplies
12/21/22	018895	AMZN MKTP US	\$71.99	FD TV Mount	E 100-52200-000-242 Maint--Bldg & Facilities
12/21/22	018895	AMZN MKTP US	\$6.99	office supplies-calendar	E 100-55200-000-310 Office Supplies
01/06/23	018896	IN *WISCONSIN LAKE & POND	\$1,074.50	POND MANAGEMENT AGREEMENT & PERMIT 2023	E 640-53650-000-242 Maint--Bldg & Facilities
01/09/23	018897	COMPLETE OFFICE OF WISCON	\$9.53	3rd Floor Office Supplies	E 100-51410-000-310 Office Supplies
01/09/23	018897	COMPLETE OFFICE OF WISCON	\$20.42	3rd Floor Office Supplies	E 100-51491-000-310 Office Supplies
01/09/23	018897	COMPLETE OFFICE OF WISCON	\$9.53	3rd Floor Office Supplies	E 100-51510-000-310 Office Supplies
01/09/23	018897	COMPLETE OFFICE OF WISCON	\$321.12	FD Clean supplies	E 100-52200-000-242 Maint--Bldg & Facilities
01/09/23	018897	COMPLETE OFFICE OF WISCON	\$5.44	3rd Floor Office Supplies	E 100-52200-000-345 Supplies
01/09/23	018897	COMPLETE OFFICE OF WISCON	\$20.42	3rd Floor Office Supplies	E 100-52400-000-390 Expenses
01/09/23	018897	COMPLETE OFFICE OF WISCON	\$9.53	3rd Floor Office Supplies	E 100-53311-000-345 Supplies
01/09/23	018897	COMPLETE OFFICE OF WISCON	\$27.90	3rd Floor Office Supplies	E 610-53700-000-921 Office Supplies & Expenses
01/09/23	018897	COMPLETE OFFICE OF WISCON	\$27.90	3rd Floor Office Supplies	E 620-53610-100-310 Office Supplies

01/09/23	018897	COMPLETE OFFICE OF WISCON	\$5.44	3rd Floor Office Supplies	E 640-53650-000-310 Office Supplies
12/19/22	018898	WISCONSIN PARK AND RECREA	\$300.00	wpra dobbeck	E 100-55300-000-324 Schooling & Dues
01/05/23	018899	SOCIALPILOT	\$153.72	Social Media Management Platform/1 year 2023	E 100-51430-000-397 Licensing Costs
01/05/23	018899	SOCIALPILOT	\$44.60	Social Media Management Platform/1 year 2023	E 610-53700-000-923 Outside Services Employed
01/05/23	018899	SOCIALPILOT	\$42.84	Social Media Management Platform/1 year 2023	E 620-53610-100-212 Outside Services
01/05/23	018899	SOCIALPILOT	\$10.84	Social Media Management Platform/1 year 2023	E 640-53650-000-340 Data Processing Services
01/05/23	018900	FLEET FARM	\$234.96	SAFETY EQUIPMENT	E 620-53610-100-345 Supplies
01/02/23	018901	WISCMUNCLERKS	\$32.50	WMCA renewal	E 100-51420-000-390 Expenses
01/02/23	018901	WISCMUNCLERKS	\$16.25	WMCA renewal	E 610-53700-000-930 Misc General Expenses
01/02/23	018901	WISCMUNCLERKS	\$16.25	WMCA renewal	E 620-53610-100-345 Supplies
01/05/23	018902	SCHOOL HEALTH CORP	\$159.52	pint size basketball supplies	E 100-55350-000-390 Expenses
01/05/23	018903	WEISSMAN S THEATRICAL SU	\$104.96	dance costumes	E 100-55350-000-390 Expenses
01/05/23	018903	WEISSMAN S THEATRICAL SU	-\$9.78	dance costumes refund	E 100-55350-000-390 Expenses
01/05/23	018903	WEISSMAN S THEATRICAL SU	-\$5.00	dance costume refund	E 100-55350-000-390 Expenses
01/09/23	018904	ESUTURES.COM	\$301.19	EMS Supplies	E 100-52200-000-342 Medical Supplies
01/10/23	018905	KRYTERION WEBASSESSOR	\$78.75	Kelsey ICMA Credentials - 2023	E 100-51410-000-390 Expenses
01/04/23	018906	LAKESHORE RECYCLING SYST	\$32,367.10	RESIDENTIAL TRASH SERVICE	E 100-53620-000-290 Contractual Fees
01/04/23	018906	LAKESHORE RECYCLING SYST	\$13,308.30	RECYCLING TRASH SERVICE	E 100-53635-000-290 Contractual Fees
01/06/23	018907	FEMCO INC	\$99.26	skag mower-Kit Mount Bracket	E 100-55200-000-240 Maint--Equipment
01/06/23	018925	WI DEPARTMENT OF REVENUE	\$5,279.05	State Taxes	G 100-21513 State Taxes Withheld
01/06/23	018926	EFTPS	\$32,243.47	Federal Taxes	G 100-21512 Federal Taxes Withheld
01/20/23	018927	EFTPS	\$36,332.41	Federal Taxes	G 100-21512 Federal Taxes Withheld
01/20/23	018928	WI DEPARTMENT OF REVENUE	\$5,979.31	State Taxes	G 100-21513 State Taxes Withheld
01/31/23	018929	EMPLOYEE TRUST FUNDS	\$42,313.74	WI Retirement	G 100-21511 WI Retirement Payable
01/11/23	018930	WE ENERGIES	\$104.09	Sewer - collection electric	E 620-53610-200-224 Utilities--Electric
01/11/23	018930	WE ENERGIES	\$1,662.30	Sewer - treatment electric	E 620-53610-300-224 Utilities--Electric
01/11/23	018930	WE ENERGIES	\$597.68	Sewer - gas	E 620-53610-300-222 Utilities--Heat
01/11/23	018930	WE ENERGIES	\$2.55	Sewer - gas	E 620-53610-200-222 Utilities--Heat
01/11/23	018930	WE ENERGIES	\$15,838.17	Sewer	G 620-21100 Vouchers Payable
01/19/23	018931	WE ENERGIES	\$438.93	Police - electric	E 100-52100-000-224 Utilities--Electric
01/19/23	018931	WE ENERGIES	\$475.51	Police - electric	G 100-21100 Vouchers Payable
01/11/23	018932	WE ENERGIES	\$461.67	CIVIC CENTER	E 100-51600-000-224 Utilities--Electric
01/11/23	018932	WE ENERGIES	\$531.88	CIVIC CENTER	E 100-51600-000-222 Utilities--Heat
01/11/23	018932	WE ENERGIES	\$3,559.52	CIVIC CENTER	G 100-21100 Vouchers Payable
01/11/23	018932	WE ENERGIES	\$3,089.67	CIVIC CENTER	G 100-21100 Vouchers Payable
01/24/23	018933	WE ENERGIES	\$270.84	GARAGE ELECTRIC	E 100-53311-000-224 Utilities--Electric
01/24/23	018933	WE ENERGIES	\$132.76	GARAGE ELECTRIC	E 100-55200-000-224 Utilities--Electric
01/24/23	018933	WE ENERGIES	\$42.48	GARAGE ELECTRIC	E 610-53700-000-921 Office Supplies & Expenses
01/24/23	018933	WE ENERGIES	\$42.48	GARAGE ELECTRIC	E 620-53610-100-224 Utilities--Electric
01/24/23	018933	WE ENERGIES	\$42.48	GARAGE ELECTRIC	E 640-53650-000-224 Utilities--Electric
01/24/23	018933	WE ENERGIES	\$1,164.88	GARAGE GAS	E 100-53311-000-222 Utilities--Heat
01/24/23	018933	WE ENERGIES	\$571.01	GARAGE GAS	E 100-55200-000-222 Utilities--Heat
01/24/23	018933	WE ENERGIES	\$182.72	GARAGE GAS	E 610-53700-000-921 Office Supplies & Expenses
01/24/23	018933	WE ENERGIES	\$182.72	GARAGE GAS	E 620-53610-100-222 Utilities--Heat
01/24/23	018933	WE ENERGIES	\$182.72	GARAGE GAS	E 640-53650-000-222 Utilities--Heat
01/24/23	018933	WE ENERGIES	\$143.98	Garage	G 610-21100 Vouchers Payable
01/24/23	018933	WE ENERGIES	\$143.98	Garage	G 620-21100 Vouchers Payable
01/24/23	018933	WE ENERGIES	\$143.98	Garage	G 640-21100 Vouchers Payable
01/24/23	018933	WE ENERGIES	\$1,367.86	Garage	G 100-21100 Vouchers Payable
01/10/23	018934	WI DEPT. OF TRANSP. TV&RP	\$3.00	SUSPENSIONS	R 100-000-45110 Fines & Tickets
01/24/23	018935	WI DEPT. OF TRANSP. TV&RP	\$3.00	SUSPENSIONS	R 100-000-45110 Fines & Tickets

01/19/23	018936	DELTA DENTAL	\$273.20 DENTAL INSURANCE	G 100-14500 Due from Haass Library
01/19/23	018936	DELTA DENTAL	\$250.66 DENTAL INSURANCE	E 610-53700-000-926 Employee Pension & Benefits
01/19/23	018936	DELTA DENTAL	\$275.02 DENTAL INSURANCE	E 620-53610-100-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$113.50 DENTAL INSURANCE	E 640-53650-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$28.25 DENTAL INSURANCE	E 100-51491-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$13.85 DENTAL INSURANCE	E 100-51410-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$56.56 DENTAL INSURANCE	E 100-51420-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$109.33 DENTAL INSURANCE	E 100-51510-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$0.00 DENTAL INSURANCE	E 100-52100-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$20.16 DENTAL INSURANCE	E 100-51600-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$12.60 DENTAL INSURANCE	E 100-52400-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$18.91 DENTAL INSURANCE	E 100-54600-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$157.93 DENTAL INSURANCE	E 100-53311-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$32.17 DENTAL INSURANCE	E 100-53635-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$87.64 DENTAL INSURANCE	E 100-56700-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$20.80 DENTAL INSURANCE	E 100-51430-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$113.28 DENTAL INSURANCE	E 100-55200-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$863.10 DENTAL INSURANCE	E 100-52200-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$22.37 DENTAL INSURANCE	E 100-55202-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$113.44 DENTAL INSURANCE	E 100-55350-000-135 Employee Insurance
01/19/23	018936	DELTA DENTAL	\$80.24 DENTAL INSURANCE	E 100-55300-000-135 Employee Insurance
01/19/23	018937	DELTA DENTAL	\$178.85 VISION INSURANCE	G 100-21596 Vision Insurance
01/19/23	018937	DELTA DENTAL	\$12.09 VISION INSURANCE	G 100-14500 Due from Haass Library
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$67.14 LIFE INSURANCE	G 100-14500 Due from Haass Library
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$61.58 LIFE INSURANCE	E 610-53700-000-926 Employee Pension & Benefits
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$67.46 LIFE INSURANCE	E 620-53610-100-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$5.76 LIFE INSURANCE	E 100-51491-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$20.95 LIFE INSURANCE	E 640-53650-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$12.79 LIFE INSURANCE	E 100-51410-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$10.56 LIFE INSURANCE	E 100-51420-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$25.73 LIFE INSURANCE	E 100-51510-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$28.01 LIFE INSURANCE	E 100-53311-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$4.71 LIFE INSURANCE	E 100-53635-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$2.77 LIFE INSURANCE	E 100-52400-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$12.22 LIFE INSURANCE	E 100-56700-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$2.32 LIFE INSURANCE	E 100-51430-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$7.46 LIFE INSURANCE	E 100-51600-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$26.77 LIFE INSURANCE	E 100-55200-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$2.72 LIFE INSURANCE	E 100-55202-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$75.49 LIFE INSURANCE	E 100-52200-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$4.31 LIFE INSURANCE	E 100-52100-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$1.64 LIFE INSURANCE	E 100-54600-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$7.43 LIFE INSURANCE	E 100-55350-000-135 Employee Insurance
01/01/23	018938	RELIANCE STANDARD LIFE INS CO	\$6.70 LIFE INSURANCE	E 100-55300-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$8.15 LIFE INSURANCE	E 100-51600-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$30.56 LIFE INSURANCE	E 100-53311-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$5.23 LIFE INSURANCE	E 100-53635-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$3.02 LIFE INSURANCE	E 100-52400-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$12.79 LIFE INSURANCE	E 100-56700-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$31.31 LIFE INSURANCE	E 100-55200-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$4.59 LIFE INSURANCE	E 100-52100-000-135 Employee Insurance

01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$93.32 LIFE INSURANCE	E 100-52200-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$1.80 LIFE INSURANCE	E 100-54600-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$2.95 LIFE INSURANCE	E 100-55202-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$8.25 LIFE INSURANCE	E 100-55350-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$7.34 LIFE INSURANCE	E 100-55300-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$59.74 LIFE INSURANCE	G 100-14500 Due from Haass Library
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$64.73 LIFE INSURANCE	E 610-53700-000-926 Employee Pension & Benefits
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$70.89 LIFE INSURANCE	E 620-53610-100-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$5.88 LIFE INSURANCE	E 100-51491-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$22.62 LIFE INSURANCE	E 640-53650-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$12.83 LIFE INSURANCE	E 100-51410-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$11.40 LIFE INSURANCE	E 100-51420-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$2.32 LIFE INSURANCE	E 100-51430-000-135 Employee Insurance
01/24/23	018939	RELIANCE STANDARD LIFE INS CO	\$26.12 LIFE INSURANCE	E 100-51510-000-135 Employee Insurance
09/21/22	066387	CRAIG D CHILDS, PHD, S.C.	-\$500.00 NEW HIRE EVALUATION	E 100-52200-000-294 Contract--Medical Fees
09/21/22	066387	CRAIG D CHILDS, PHD, S.C.	\$500.00 NEW HIRE EVALUATION	E 100-52200-000-390 Expenses
11/22/22	066558	CRAIG D CHILDS, PHD, S.C.	-\$500.00 NEW HIRE EVALUATION - BB	E 100-52200-000-294 Contract--Medical Fees
11/22/22	066558	CRAIG D CHILDS, PHD, S.C.	\$500.00 NEW HIRE EVALUATION - BB	E 100-52200-000-390 Expenses
01/05/23	066641	APWA - EDUCATION DEPT.	\$122.00 2023 MEMBERSHIP RENEWAL - J NEU	E 100-51491-000-390 Expenses
01/05/23	066641	APWA - EDUCATION DEPT.	\$48.80 2023 MEMBERSHIP RENEWAL - J NEU	E 610-53700-000-930 Misc General Expenses
01/05/23	066641	APWA - EDUCATION DEPT.	\$61.00 2023 MEMBERSHIP RENEWAL - J NEU	E 620-53610-100-345 Supplies
01/05/23	066641	APWA - EDUCATION DEPT.	\$12.20 2023 MEMBERSHIP RENEWAL - J NEU	E 640-53650-000-390 Expenses
01/05/23	066642	HUMANE ANIMAL WELFARE SOCIETY	\$3,630.00 2023 SERVICE AGREEMENT	E 100-54100-000-290 Contractual Fees
01/05/23	066643	MISSION SQUARE	\$308.41 DEFERRED COMPENSATION #302052 VILLAGE OF SUSSEX	G 100-14500 Due from Haass Library
01/05/23	066643	MISSION SQUARE	\$2,011.45 DEFERRED COMPENSATION #302052 VILLAGE OF SUSSEX	G 100-21521 ICMA Withheld
01/05/23	066644	TIM O BRIEN HOMES	\$100.00 OCC BD REF:W254N6548 ASPEN CT, SUSSEX	G 100-23230 Occupancy Deposits
01/05/23	066645	TITAN PUBLIC SAFETY SOLUTIONS	\$1,774.00 TIPSS PARKING - ANNUAL SUPPORT	E 100-52100-000-390 Expenses
01/05/23	066646	WAUKESHA COUNTY PW ASSOC	\$35.00 MEMBERSHIP DUES - DW, SA	E 100-53311-000-390 Expenses
01/05/23	066646	WAUKESHA COUNTY PW ASSOC	\$35.00 MEMBERSHIP DUES - DW, SA	E 610-53700-000-930 Misc General Expenses
01/05/23	066646	WAUKESHA COUNTY PW ASSOC	\$35.00 MEMBERSHIP DUES - DW, SA	E 620-53610-100-345 Supplies
01/05/23	066646	WAUKESHA COUNTY PW ASSOC	\$35.00 MEMBERSHIP DUES - DW, SA	E 640-53650-000-324 Schooling & Dues
01/05/23	066647	WCMA	\$12.50 MEMBERSHIP RENEWAL-KMA	E 620-53610-100-345 Supplies
01/05/23	066647	WCMA	\$103.87 MEMBERSHIP RENEWAL-JS	E 100-51410-000-390 Expenses
01/05/23	066647	WCMA	\$51.94 MEMBERSHIP RENEWAL-JS	E 610-53700-000-930 Misc General Expenses
01/05/23	066647	WCMA	\$51.94 MEMBERSHIP RENEWAL-JS	E 620-53610-100-345 Supplies
01/05/23	066647	WCMA	\$25.00 MEMBERSHIP RENEWAL-KMA	E 100-51410-000-390 Expenses
01/05/23	066647	WCMA	\$12.50 MEMBERSHIP RENEWAL-KMA	E 610-53700-000-930 Misc General Expenses
01/05/23	066648	WI DEPT OF REVENUE-MANUF FEE	\$9,247.90 MANUFACTURING FEE	E 100-51530-000-390 Expenses
01/05/23	066649	WI EMERGENCY MANAGEMENT988	\$205.00 TIER II FEE	E 620-53610-300-349 Other Operating Supplies
01/05/23	066650	WI SCTF	\$969.22 GRADE #7195758 PAY DATE 01/06/2023	G 100-21555 Child Support
01/05/23	066651	CLOVER RIDGE APARTMENTS, LLC	\$189.55 REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/05/23	066652	EBERLE, KYLE & EMMA	\$460.81 REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/05/23	066653	GATZOW, CHRISTINE A	\$5.55 REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/05/23	066654	GREENFEATHER SEVEN LLC	\$4,306.43 REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/05/23	066655	HAINES, DONNA	\$658.52 REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/05/23	066656	KROLCZYK, BENJAMIN	\$22.28 REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/05/23	066657	KURYLO, PATRICIA L	\$20.00 REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/05/23	066658	ROWE, JACQUES	\$511.96 REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/05/23	066659	SHANE, DAVID	\$214.71 REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/05/23	066660	TURNER, MADDIE WAYNE	\$1,019.47 REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/05/23	066661	WELLS FARGO BANK-BOX 10335	\$1,002.44 REFUND TAX OVERAGE CK #7039038289	G 100-21910 Tax Check Change

01/12/23	066662	ASSOCIATED BANK - STEVENS POINT	\$6,104.56	REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/12/23	066663	CORE LOGIC, INC.	\$3,480.15	REFUND TAX OVERAGE - LOSHNIV NAZAR	G 100-21910 Tax Check Change
01/12/23	066663	CORE LOGIC, INC.	\$2,973.35	REFUND TAX OVERAGE - DEVLynn IHLENFELD	G 100-21910 Tax Check Change
01/12/23	066664	LANDMARK CREDIT UNION	\$864.68	REFUND TAX OVERAGE - ANDY HEISLER	G 100-21910 Tax Check Change
01/12/23	066664	LANDMARK CREDIT UNION	\$5,498.85	REFUND TAX OVERAGE - MARK UTECHT	G 100-21910 Tax Check Change
01/12/23	066665	NEHEMIAH PROPERTIES LLC	\$112.71	REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/12/23	066666	OLD NATIONAL BANK	\$7,073.18	REFUND TAX OVERAGE - EDGAR FLORES/BRITNEY KOLESKE	G 100-21910 Tax Check Change
01/12/23	066667	POWER TEST INC.	\$509.03	REFUND TAX OVERAGE	G 100-21910 Tax Check Change
01/12/23	066668	ALLAN BUILDERS-NEW GTOWN	\$100.00	OCC BD REF:W237N6976 RED OAK KNOLL, SUSSEX	G 100-23230 Occupancy Deposits
01/12/23	066669	EDGERTON	\$1,500.00	REFUND HYDRANT DEPOSIT	G 610-23250 Special Deposits
01/12/23	066670	GLOBE CONTRACTORS - BOX	\$1,500.00	REFUND - HYDRANT DEPOSIT	G 610-23250 Special Deposits
01/12/23	066671	KAEREK HOMES INC.	\$100.00	OCC BD REF:N73W23657 CRAVEN DR, SUSSEX	G 100-23230 Occupancy Deposits
01/12/23	066672	VERIZON WIRELESS	\$40.01	HOT SPOT - PARK GARAGE	E 100-55200-000-220 Utilities--Telephone
01/12/23	066672	VERIZON WIRELESS	\$40.01	HOT SPOT - ARMORY PARK	E 100-55200-000-220 Utilities--Telephone
01/12/23	066672	VERIZON WIRELESS	\$40.01	HOT SPOT - MADELINE PARK	E 100-55200-000-220 Utilities--Telephone
01/12/23	066673	WAUKESHA CTY TREAS-RM148	\$1,919.72	023 TRUNKED RADIO COST	E 100-52200-000-246 Maint--Radio
01/12/23	066674	WRWA	\$615.00	SYSTEM MEMBERSHIP RENEWAL	E 610-53700-000-930 Misc General Expenses
01/18/23	066683	BOUND TREE MEDICAL LLC	\$114.99	SWAB CAP	E 100-52200-000-342 Medical Supplies
01/18/23	066684	DIGGERS HOTLINE INC.	\$960.00	1ST PREPAYMENT - 2023	E 610-53700-000-641 Operation Supplies & Expenses
01/18/23	066684	DIGGERS HOTLINE INC.	\$960.00	1ST PREPAYMENT - 2023	E 620-53610-100-212 Outside Services
01/18/23	066685	EMPLOYEE BENEFITS CORPORATION	\$15.00	COBRA - JANUARY 2023	E 100-51410-000-135 Employee Insurance
01/18/23	066685	EMPLOYEE BENEFITS CORPORATION	\$15.00	COBRA - JANUARY 2023	E 610-53700-000-926 Employee Pension & Benefits
01/18/23	066685	EMPLOYEE BENEFITS CORPORATION	\$15.00	COBRA - JANUARY 2023	E 620-53610-100-135 Employee Insurance
01/18/23	066685	EMPLOYEE BENEFITS CORPORATION	\$15.00	COBRA - JANUARY 2023	E 640-53650-000-135 Employee Insurance
01/18/23	066686	FERGUSON WATERWORKS #1476	\$244.89	VALVE	E 610-53700-000-651 Maint of Mains
01/18/23	066686	FERGUSON WATERWORKS #1476	\$89.78	NIPPLES	E 610-53700-000-653 Maint of Meters
01/18/23	066687	FREEDOM MORTGAGE	\$440.40	REFUND TAX OVERAGE-BRAD POULSEN, N62W23832 SUNSET DR, SUSSEX	G 100-21910 Tax Check Change
01/18/23	066687	FREEDOM MORTGAGE	\$3,603.36	REFUND TAX OVERAGEROBERT & AMY KIEWSKI,N65W23390 ELM DR, SUSSEX	G 100-21910 Tax Check Change
01/18/23	066688	HALEN HOMES LLC	\$200.00	OCC BD REF:W252N6634-36 ASPEN LN, SUSSEX	G 100-23230 Occupancy Deposits
01/18/23	066689	INDELCO PLASTICS CORPORATION	\$13.71	NIPPLES	E 610-53700-000-635 Trtmt-Maint of Equipment
01/18/23	066690	MEYER, PAM	\$125.00	REFUND - TRIP CANCELLED	R 100-250-46710 Registration Fees
01/18/23	066691	MISSION SQUARE	\$308.41	DEFERRED COMPENSATION #302052 VILLAGE OF SUSSEX	G 100-14500 Due from Haass Library
01/18/23	066691	MISSION SQUARE	\$2,011.45	DEFERRED COMPENSATION #302052 VILLAGE OF SUSSEX	G 100-21521 ICMA Withheld
01/18/23	066692	MULCAHY SHAW WATER	\$1,567.94	REPLACEMENT CONTROL PANEL ASSEMBLY	E 620-53610-300-420 Lab Supplies--Treatment
01/18/23	066693	VILLAGE OF RICHFIELD	\$7,215.57	JANUARY 2023 BUILDING INSPECTION CONTRACT	E 100-52400-000-290 Contractual Fees
01/18/23	066694	WI SCTF	\$969.22	GRADE #7195758 PAY DATE 01/20/2023	G 100-21555 Child Support
01/26/23	066703	AIR ONE EQUIPMENT, INC.	\$607.00	FILTERS - ANNUAL COMPRESSOR MAINT.	E 100-52200-000-240 Maint--Equipment
01/26/23	066704	BAATZ, BETTY	\$230.00	REFUND DEPOSIT-RENTAL	R 100-999-48230 Village Property Rent
01/26/23	066704	BAATZ, BETTY	\$150.00	REFUND DEPOSIT	G 100-23410 Rent Deposits
01/26/23	066704	BAATZ, BETTY	\$12.75	REFUND DEPOSIT-TAX	G 100-21101 Sales Tax Payable
01/26/23	066705	BRAHM PLUMBING	\$997.00	REPAIR BROKEN SECTION VEND PIPE & ADJUST FLOW	E 620-53610-100-249 Maint--General Plant
01/26/23	066706	BURBACH HOMES INC	\$100.00	OCC BD REF:N69W23689 DONNA DR S, SUSSEX	G 100-23230 Occupancy Deposits
01/26/23	066707	ENVIRONMENTAL CONSULTING	\$1,600.00	CHRONIC WET REPEAT #2	E 620-53610-300-212 Outside Services
01/26/23	066708	HARBOR HOMES	\$400.00	L/S BD REF:W226N7883 TIMBERLAND DR, SUSSEX	G 100-23240 Landscaping/Erosion Deposits
01/26/23	066708	HARBOR HOMES	\$2,000.00	ST BD REF:W226N7883 TIMBERLAND DR, SUSSEX	G 100-23220 Road Cleaning Deposits
01/26/23	066709	INDELCO PLASTICS CORPORATION	\$34.32	COUPLER, ADAPTER	E 620-53610-100-249 Maint--General Plant
01/26/23	066710	JEST, ANNINA	\$12.89	REIMBURSEMENT - MUSIC DANCE RECITAL EXPENSES	E 100-55350-000-390 Expenses
01/26/23	066710	JEST, ANNINA	\$1.35	REIMBURSEMENT - MUSIC DANCE RECITAL EXPENSES	E 100-55350-000-390 Expenses
01/26/23	066710	JEST, ANNINA	\$3.74	REIMBURSEMENT - MUSIC DANCE RECITAL EXPENSES	E 100-55350-000-390 Expenses
01/26/23	066711	KURITA AMERICA, INC.	\$390.14	GASKET FOR DUROMETER	E 610-53700-000-955 Pumping-Maint of Equipment
01/26/23	066712	MACQUEEN EQUIPMENT	\$2,885.00	HOSES, FOAM, SPRAY BOTTLES	E 100-52200-000-345 Supplies

01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$91.82 PACKAGE - POLICY #67181 LWMMI	E 100-51410-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$36.61 PACKAGE - POLICY #67181 LWMMI	E 100-51420-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$66.68 PACKAGE - POLICY #67181 LWMMI	E 100-51430-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$63.31 PACKAGE - POLICY #67181 LWMMI	E 100-51510-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$108.60 PACKAGE - POLICY #67181 LWMMI	E 100-51600-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$3,534.74 PACKAGE - POLICY #67181 LWMMI	E 100-51938-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$2,860.65 PACKAGE - POLICY #67181 LWMMI	E 100-53311-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$1,317.74 PACKAGE - POLICY #67181 LWMMI	E 100-52100-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$3,402.78 PACKAGE - POLICY #67181 LWMMI	E 100-52200-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$81.00 PACKAGE - POLICY #67181 LWMMI	E 100-52400-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$30.32 PACKAGE - POLICY #67181 LWMMI	E 100-56700-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$563.78 PACKAGE - POLICY #67181 LWMMI	E 100-55200-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$213.80 PACKAGE - POLICY #67181 LWMMI	E 100-55300-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$365.80 PACKAGE - POLICY #67181 LWMMI	G 100-14500 Due from Haass Library
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$52.71 PACKAGE - POLICY #67181 LWMMI	E 100-51491-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$134.93 PACKAGE - POLICY #67181 LWMMI	E 640-53650-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$837.06 PACKAGE - POLICY #67181 LWMMI	E 610-53700-000-924 Property Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$1,177.67 PACKAGE - POLICY #67181 LWMMI	E 620-53610-100-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$651.66 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-51410-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$526.92 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-51420-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$316.25 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	G 100-14500 Due from Haass Library
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$245.82 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-51491-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$940.93 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 640-53650-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$1,694.14 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 610-53700-000-924 Property Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$3,104.45 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 620-53610-100-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$265.98 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-51430-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$666.96 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-51510-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$660.32 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-51600-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$367.26 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-51938-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$1,568.05 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-53311-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$270.36 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-52100-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$7,047.45 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-52200-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$189.63 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-52400-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$526.70 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-56700-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$1,783.81 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-55200-000-510 Insurance
01/26/23	066713	R & R INSURANCE SERVICES, INC.	\$2,178.31 WC - POLICY #0900062597 UNITED HEARTLAND LWMMI	E 100-55300-000-510 Insurance
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$6.73 CHECKS-VOS AP	E 100-51410-000-310 Office Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$38.43 CHECKS-VOS AP	E 100-51420-000-310 Office Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$14.41 CHECKS-VOS AP	E 100-51491-000-310 Office Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$6.73 CHECKS-VOS AP	E 100-51510-000-310 Office Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$3.84 CHECKS-VOS AP	E 100-52200-000-345 Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$14.41 CHECKS-VOS AP	E 100-52400-000-390 Expenses
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$6.73 CHECKS-VOS AP	E 100-53311-000-345 Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$4.80 CHECKS-VOS AP	E 100-55200-000-310 Office Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$38.42 CHECKS-VOS AP	E 100-55300-000-310 Office Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$24.98 CHECKS-VOS AP	E 610-53700-000-921 Office Supplies & Expenses
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$24.98 CHECKS-VOS AP	E 620-53610-100-310 Office Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$7.69 CHECKS-VOS AP	E 640-53650-000-310 Office Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$5.39 CHECKS-VOS PAYROLL	E 100-51410-000-310 Office Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$30.79 CHECKS-VOS PAYROLL	E 100-51420-000-310 Office Supplies
01/26/23	066714	RITWAY BUSINESS FORMS-CL	\$11.55 CHECKS-VOS PAYROLL	E 100-51491-000-310 Office Supplies

01/26/23	066714	RITEWAY BUSINESS FORMS-CL	\$5.39 CHECKS-VOS PAYROLL	E 100-51510-000-310 Office Supplies
01/26/23	066714	RITEWAY BUSINESS FORMS-CL	\$3.08 CHECKS-VOS PAYROLL	E 100-52200-000-345 Supplies
01/26/23	066714	RITEWAY BUSINESS FORMS-CL	\$11.55 CHECKS-VOS PAYROLL	E 100-52400-000-390 Expenses
01/26/23	066714	RITEWAY BUSINESS FORMS-CL	\$5.39 CHECKS-VOS PAYROLL	E 100-53311-000-345 Supplies
01/26/23	066714	RITEWAY BUSINESS FORMS-CL	\$3.85 CHECKS-VOS PAYROLL	E 100-55200-000-310 Office Supplies
01/26/23	066714	RITEWAY BUSINESS FORMS-CL	\$30.78 CHECKS-VOS PAYROLL	E 100-55300-000-310 Office Supplies
01/26/23	066714	RITEWAY BUSINESS FORMS-CL	\$20.01 CHECKS-VOS PAYROLL	E 610-53700-000-921 Office Supplies & Expenses
01/26/23	066714	RITEWAY BUSINESS FORMS-CL	\$20.01 CHECKS-VOS PAYROLL	E 620-53610-100-310 Office Supplies
01/26/23	066714	RITEWAY BUSINESS FORMS-CL	\$6.16 CHECKS-VOS AP	E 640-53650-000-310 Office Supplies
01/26/23	066715	RITTER TECHNOLOGY LLC	\$88.39 CRIMP HOSE ASSEMBLY-UNIT #51	E 100-53311-000-244 Maint--Vehicle
01/26/23	066716	SCHULTE, KATHY	\$150.00 REFUND DEPOSIT	G 100-23410 Rent Deposits
01/26/23	066717	TIM O BRIEN HOMES	\$100.00 OCC BD REF:W254N6567 ASPEN CT, SUSSEX	G 100-23230 Occupancy Deposits
01/26/23	066717	TIM O BRIEN HOMES	\$100.00 OCC BD REF:W254N6555 ASPEN CT, SUSSEX	G 100-23230 Occupancy Deposits
01/26/23	066717	TIM O BRIEN HOMES	\$100.00 OCC BD REF:W254N6568 ASPEN CT, SUSSEX	G 100-23230 Occupancy Deposits
01/26/23	066718	WASC C/O RITA MARTIN	\$65.00 MEMBERSHIP RENEWAL - AV	E 100-55300-000-324 Schooling & Dues
01/26/23	066719	WAUKESHA CTY TREAS-RM148	\$325,422.76 2023 JAN & FEB POLICE SERVICES	E 100-52100-000-290 Contractual Fees
01/26/23	066720	WE ENERGIES A299	\$26,375.64 BALANCE DUE LED LIGHTING PROJECT	G 410-21100 Vouchers Payable
01/26/23	066721	WERNER ELECTRIC SUPPLY	\$267.36 FUSE	E 620-53610-100-249 Maint--General Plant
01/26/23	066722	WES ALLEN CONSTRUCTION CO.	\$200.00 OCC BD REF:N60W22951 SILVER SPRING, UT #17&18, SUSSEX	G 100-23230 Occupancy Deposits
01/26/23	066723	WI DEPT OF JUSTICE - TIME	\$180.00 1ST QTR 2023 TIME ACCESS	E 100-52100-000-390 Expenses
			\$755,931.63	

Posting Date	Merchant Name	Amount	Cardholder
2022/12/16	WEISSMAN'S THEATRICAL SU	264.75	CHARLOTTE ABT
2022/12/16	USPS PO 5681000089	25.20	CHARLOTTE ABT
2022/12/19	AMZN MKTP US*3H67J4343	14.25	CHARLOTTE ABT
2022/12/19	AMZN MKTP US*FM5YO7TH3	37.46	CHARLOTTE ABT
2022/12/21	AMZN MKTP US*FJ1QF4EQ3	75.54	CHARLOTTE ABT
2022/12/22	AMZN MKTP US*670SR8GL3	50.12	CHARLOTTE ABT
2022/12/26	MENARDS PEWAUKEE WI	22.55	CHARLOTTE ABT
2022/12/29	AMZN MKTP US*955D86K63	9.99	CHARLOTTE ABT
2023/01/05	WEISSMAN'S THEATRICAL SU	104.96	CHARLOTTE ABT
2023/01/05	SCHOOL HEALTH CORP	159.52	CHARLOTTE ABT
2023/01/06	WEISSMAN'S THEATRICAL SU	(9.78)	CHARLOTTE ABT
2023/01/06	WEISSMAN'S THEATRICAL SU	(5.00)	CHARLOTTE ABT
2023/01/09	OFFICEMAX/DEPOT 6869	82.16	CHARLOTTE ABT
2023/01/09	AMAZON.COM*G97C90AR3	49.57	CHARLOTTE ABT
2023/01/09	AMZN MKTP US*XO3GJ0RO3	5.49	CHARLOTTE ABT
2023/01/09	AMZN MKTP US*EH6NW23D3	246.71	CHARLOTTE ABT
2022/12/22	DSPS E SERVICE FEE COM	0.40	JONATHAN S BAUMANN
2022/12/22	DSPS EPAY ISE	20.00	JONATHAN S BAUMANN
2022/12/26	THE HOME DEPOT 4940	254.00	JONATHAN S BAUMANN
2023/01/05	FLEET FARM 1600	234.96	JONATHAN S BAUMANN
2023/01/06	ZORO TOOLS INC	54.26	JONATHAN S BAUMANN
2023/01/06	ULINE *SHIP SUPPLIES	681.12	JONATHAN S BAUMANN
2022/12/13	AMAZON.COM*EW9059SU3 AMZN	28.88	THOMAS A BERRES
2022/12/14	AMZN MKTP US*YZ0IZ45K3	11.79	THOMAS A BERRES
2022/12/15	NELSON BROS POWER CENTER	51.15	THOMAS A BERRES
2022/12/15	AMAZON.COM*G064S3AS3 AMZN	11.59	THOMAS A BERRES
2022/12/15	AMZN MKTP US*J25OI2ZT3	10.00	THOMAS A BERRES
2022/12/16	AMZN MKTP US*KZ6VZ0893	16.99	THOMAS A BERRES
2023/01/06	FEMCO INC	99.26	THOMAS A BERRES
2023/01/06	AMZN MKTP US*7O2LB6ZV3	43.94	THOMAS A BERRES
2023/01/09	AMZN MKTP US*BO7UR2MW3	40.87	THOMAS A BERRES
2023/01/09	AMZN MKTP US*202TA4XO3	491.52	THOMAS A BERRES
2023/01/09	AMZN MKTP US*0H3JB7AL3	7.99	THOMAS A BERRES
2023/01/10	AMZN MKTP US*CD8R23E63	6.99	THOMAS A BERRES
2022/12/26	BAKER & TAYLOR - BOOKS	444.62	PHPL BOOKS
2022/12/26	BAKER & TAYLOR - BOOKS	376.91	PHPL BOOKS
2022/12/26	BAKER & TAYLOR - BOOKS	202.58	PHPL BOOKS
2022/12/26	BAKER & TAYLOR - BOOKS	969.46	PHPL BOOKS
2022/12/26	BAKER & TAYLOR - BOOKS	995.35	PHPL BOOKS
2022/12/26	BAKER & TAYLOR - BOOKS	202.56	PHPL BOOKS
2022/12/26	BAKER & TAYLOR - BOOKS	466.34	PHPL BOOKS
2022/12/26	BAKER & TAYLOR - BOOKS	69.69	PHPL BOOKS
2022/12/29	AMZN MKTP US*SF9723XO3	17.49	DIANE BRUNS
2022/12/14	BARTZS THE PARTY STORE	8.36	HALIE DOBBECK
2022/12/14	PICK N SAVE #374	42.89	HALIE DOBBECK
2022/12/19	WISCONSIN PARK AND RECREA	300.00	HALIE DOBBECK
2022/12/23	AMZN MKTP US*6883S3X53	268.82	HALIE DOBBECK
2022/12/26	KALAHARI RESORT - WI	117.00	HALIE DOBBECK
2023/01/02	WEISSMAN'S THEATRICAL SU	(239.75)	HALIE DOBBECK
2023/01/02	WEISSMAN'S THEATRICAL SU	(104.90)	HALIE DOBBECK
2023/01/04	AMAZON.COM*ZR1NN3LF3 AMZN	7.59	HALIE DOBBECK
2023/01/04	AMZN MKTP US*NX6BE0QV3	10.39	HALIE DOBBECK
2022/12/23	QUILL CORPORATION	188.94	DONNA M EVERS
2023/01/05	MENARDS PEWAUKEE WI	79.84	JEFFREY GOODYEAR

2022/12/19	MENARDS PEWAUKEE WI	45.40	KRISTOPHER GROD
2023/01/09	ESUTURES.COM	301.19	KRISTOPHER GROD
2023/01/09	ULINE *SHIP SUPPLIES	260.90	KRISTOPHER GROD
2023/01/09	THE HOME DEPOT #4940	149.60	KRISTOPHER GROD
2022/12/15	MEIJER # 275	39.24	CHRIS LIEDTKE
2022/12/29	AMZN MKTP US*PM53B2JO3	31.08	CHRIS LIEDTKE
2022/12/22	WALGREENS #7731	25.00	ADELE M LORIA
2022/12/29	METRO MARKET #380	18.80	ADELE M LORIA
2023/01/02	UWCC REGISTRATIONS	425.00	ADELE M LORIA
2023/01/02	WISCONSIN LIBRARY ASSOCIA	135.00	ADELE M LORIA
2023/01/03	AMZN MKTP US*ZK6U07IR3	36.98	ADELE M LORIA
2023/01/09	COSTCO WHSE #1101	123.44	ADELE M LORIA
2023/01/10	KRYTERION WEBASSESSOR	78.75	K MCELROY ANDERSON
2022/12/14	SPECTRUM	217.96	SANDRA A MEYER
2022/12/14	SPECTRUM	2,867.66	SANDRA A MEYER
2022/12/14	SPECTRUM	149.99	SANDRA A MEYER
2022/12/14	CINTAS CORP	109.56	SANDRA A MEYER
2022/12/15	EMERGENCY MEDICAL PRODUC	221.20	SANDRA A MEYER
2022/12/15	MENARDS PEWAUKEE WI	177.92	SANDRA A MEYER
2022/12/15	ATT* BILL PAYMENT	1,152.44	SANDRA A MEYER
2022/12/15	NORTHERN LAKE SERVICE- IN	312.00	SANDRA A MEYER
2022/12/15	SQ *PIEPER ELECTRIC INC./	1,435.11	SANDRA A MEYER
2022/12/15	SQ *PIEPER ELECTRIC INC./	2,236.33	SANDRA A MEYER
2022/12/15	SQ *PIEPER ELECTRIC INC./	7,153.89	SANDRA A MEYER
2022/12/15	AIRGAS USA, LLC	72.76	SANDRA A MEYER
2022/12/15	ATT* BILL PAYMENT	252.19	SANDRA A MEYER
2022/12/15	SALAMONE SUPPLIES INC	392.60	SANDRA A MEYER
2022/12/15	PROHEALTH WORKS (SEEGER)	710.00	SANDRA A MEYER
2022/12/15	WAVE - *MUNIPLATFORM	450.00	SANDRA A MEYER
2022/12/15	WOLF PAVING CO., INC.	126.08	SANDRA A MEYER
2022/12/15	BATTERIES PLUS #600	425.00	SANDRA A MEYER
2022/12/16	BRAKE AND EQUIPMENT COMPA	1,747.19	SANDRA A MEYER
2022/12/16	R A SMITH NATIONAL INC	30,815.89	SANDRA A MEYER
2022/12/16	AIRGAS USA, LLC	581.70	SANDRA A MEYER
2022/12/16	NCL OF WISCONSIN INC	888.82	SANDRA A MEYER
2022/12/16	USA BLUE BOOK	79.53	SANDRA A MEYER
2022/12/21	WALDSCHMIDT'S TOWN & COUN	131.06	SANDRA A MEYER
2022/12/21	SPECTRUM	10.90	SANDRA A MEYER
2022/12/21	SPECTRUM	129.99	SANDRA A MEYER
2022/12/23	IN *NILES XPEDITE SOLUTIO	1,155.00	SANDRA A MEYER
2022/12/23	PB LEASING	398.82	SANDRA A MEYER
2022/12/23	ILLINGWORTH KILGUST MECHA	2,500.00	SANDRA A MEYER
2022/12/23	SALAMONE SUPPLIES INC	48.61	SANDRA A MEYER
2022/12/23	KAPCO	122.60	SANDRA A MEYER
2022/12/26	DEMCO	747.95	SANDRA A MEYER
2022/12/26	DEMCO	93.62	SANDRA A MEYER
2022/12/26	JAMES IMAGING SYSTEMS, IN	193.92	SANDRA A MEYER
2022/12/28	CONSOLIDATED DOORS	4,414.00	SANDRA A MEYER
2022/12/28	SPECTRUM	97.62	SANDRA A MEYER
2022/12/28	SPECTRUM	149.98	SANDRA A MEYER
2022/12/28	SQ *PIEPER ELECTRIC INC./	17,906.00	SANDRA A MEYER
2022/12/28	IN *BUSINESS TELEPHONE &	106.25	SANDRA A MEYER
2022/12/28	EUROFINS SF ANALYTICAL LA	275.80	SANDRA A MEYER
2022/12/29	MILLER BRADFORD RISBERG	3,017.24	SANDRA A MEYER
2022/12/29	EMERGENCY MEDICAL PRODUC	189.79	SANDRA A MEYER

2022/12/29	MENARDS PEWAUKEE WI	136.75	SANDRA A MEYER
2022/12/29	A/E GRAPHICS, INC.	57.14	SANDRA A MEYER
2022/12/29	MID-AMERICAN RESEARCH CHE	781.02	SANDRA A MEYER
2022/12/29	USA BLUE BOOK	2,522.14	SANDRA A MEYER
2023/01/04	LAKESHORE RECYCLING SYST	45,675.40	SANDRA A MEYER
2023/01/04	GRAEF	15,000.00	SANDRA A MEYER
2023/01/04	TYCOINTEGRATEDSECURITY	73.04	SANDRA A MEYER
2023/01/04	TYCOINTEGRATEDSECURITY	155.79	SANDRA A MEYER
2023/01/04	TYCOINTEGRATEDSECURITY	91.94	SANDRA A MEYER
2023/01/04	TYCOINTEGRATEDSECURITY	118.53	SANDRA A MEYER
2023/01/06	PAYNE & DOLAN INC 1010	49.24	SANDRA A MEYER
2023/01/06	PORT-A-JOHN -CLV	100.00	SANDRA A MEYER
2023/01/06	IN *WISCONSIN LAKE & POND	1,074.50	SANDRA A MEYER
2023/01/06	ATT* BILL PAYMENT	252.19	SANDRA A MEYER
2023/01/06	CINTAS CORP	1,177.02	SANDRA A MEYER
2023/01/06	EUROFINS SF ANALYTICAL LA	544.36	SANDRA A MEYER
2023/01/09	RHYME BUSINESS PRODUCTS L	20.90	SANDRA A MEYER
2023/01/09	OLSEN SAFETY EQUIPMENT CO	268.60	SANDRA A MEYER
2023/01/09	A/E GRAPHICS, INC.	69.11	SANDRA A MEYER
2023/01/09	LEAGUE WI MUNICIPALITIES	5,665.96	SANDRA A MEYER
2023/01/09	GALLS	229.99	SANDRA A MEYER
2023/01/09	AIRGAS USA, LLC	188.61	SANDRA A MEYER
2022/12/13	AMZN MKTP US*0G9G27X63	83.16	JENNIFER A MOORE
2022/12/21	AMAZON.COM*OX76O8V83	7.48	JENNIFER A MOORE
2023/01/02	WISCMUNCLERKS	65.00	JENNIFER A MOORE
2022/12/14	PAGEFREEZER.COM	660.00	LORI NISWONGER
2023/01/05	SOCIALPILOT	252.00	LORI NISWONGER
2022/12/16	PIGGLY WIGGLY	3.27	ANNA OLESZCZAK
2022/12/19	AMAZON.COM*094XT96L3 AMZN	22.02	ANNA OLESZCZAK
2022/12/19	AMAZON.COM*3S7421UF3	22.99	ANNA OLESZCZAK
2022/12/20	AMAZON.COM*WQ2ND8GN3 AMZN	97.23	ANNA OLESZCZAK
2022/12/22	AMAZON.COM*2T4VU4KD3	18.64	ANNA OLESZCZAK
2022/12/27	AMAZON.COM*489MP52I3	9.99	ANNA OLESZCZAK
2022/12/28	AMAZON.COM*PB0J622O3 AMZN	45.92	ANNA OLESZCZAK
2022/12/29	USPS PO 5681000089	3.49	ANNA OLESZCZAK
2023/01/03	AMAZON.COM*5C1U25JZ3	24.00	ANNA OLESZCZAK
2023/01/03	AMAZON.COM*FN67X0CL3	140.79	ANNA OLESZCZAK
2023/01/09	AMAZON.COM*OK4BN0W13	45.98	ANNA OLESZCZAK
2023/01/09	AMZN MKTP US*SY0P45873 AM	59.94	ANNA OLESZCZAK
2023/01/09	AMAZON.COM*0Q5W82Y63	293.98	ANNA OLESZCZAK
2023/01/10	AMAZON.COM*C01AW7FH3	17.96	ANNA OLESZCZAK
2022/12/13	FINDAWAY	15.92	LISA PONTO
2022/12/14	AMZN MKTP US*4K22Z5US3	18.00	LISA PONTO
2022/12/15	AMZN MKTP US*B28DS0KE3	26.85	LISA PONTO
2022/12/16	AMZN MKTP US*XT79E36H3	16.94	LISA PONTO
2022/12/19	AMZN MKTP US*HV00D4T73	9.98	LISA PONTO
2022/12/19	TRACFONE *SERVICES	25.63	LISA PONTO
2022/12/19	AMZN MKTP US*OC7OB55O3	23.97	LISA PONTO
2022/12/19	AMZN MKTP US*4T75E04I3	122.95	LISA PONTO
2022/12/20	AMZN MKTP US*CE4AX0CT3	63.36	LISA PONTO
2022/12/21	AMZN MKTP US	(16.94)	LISA PONTO
2022/12/21	AMAZON.COM*O71MC6UC3 AMZN	11.49	LISA PONTO
2022/12/21	AMERLIBASSOC ECOMMERCE	180.00	LISA PONTO
2022/12/22	AMZN MKTP US*Y98BD4CU3	102.32	LISA PONTO
2022/12/23	AMZN MKTP US*FI27R20A3	49.95	LISA PONTO

2022/12/30	GORDON ELECTRIC SUPPLY I	648.52	LISA PONTO
2022/12/30	SUSSEX ACE HARDWARE	3.58	LISA PONTO
2022/12/30	COSTCO WHSE #1101	364.34	LISA PONTO
2023/01/02	USPS PO 5681000089	60.00	LISA PONTO
2023/01/02	AMZN MKTP US*CC8K99113	45.97	LISA PONTO
2023/01/02	AMZN MKTP US*4L7T91LV3	49.92	LISA PONTO
2023/01/02	SOFTWARE TECHNIQUES INC	600.00	LISA PONTO
2023/01/03	AMZN MKTP US*WG8D39UI3	140.40	LISA PONTO
2023/01/03	AMAZON.COM*ZW8FM84L3	12.58	LISA PONTO
2023/01/04	AMZN MKTP US*LG7OC48P3	76.48	LISA PONTO
2023/01/04	AMZN MKTP US*5708I0053	16.89	LISA PONTO
2023/01/04	AMZN MKTP US*T92KI59X3	7.99	LISA PONTO
2023/01/05	AMZN MKTP US*C892Y2GY3	32.46	LISA PONTO
2023/01/05	AMZN MKTP US*K03QI4IK3	16.97	LISA PONTO
2023/01/05	AMZN MKTP US*RD4K23NY3	30.96	LISA PONTO
2023/01/05	AMZN MKTP US*104KN4ZD3	14.88	LISA PONTO
2023/01/06	AMAZON.COM*BK0X73NV3 AMZN	7.99	LISA PONTO
2023/01/06	AMAZON.COM*E70QN4FL3 AMZN	51.97	LISA PONTO
2023/01/06	AMAZON.COM*RB4G37X13 AMZN	15.99	LISA PONTO
2023/01/06	AMAZON.COM*RI6B952C3 AMZN	15.99	LISA PONTO
2023/01/06	AMZN MKTP US*GR1G13JL3	138.06	LISA PONTO
2023/01/06	AMZN MKTP US*BI2ZH86G3	43.16	LISA PONTO
2023/01/06	AMAZON.COM*UJ6HA45K3	20.48	LISA PONTO
2023/01/09	AMAZON.COM*LY3YY5O73	48.57	LISA PONTO
2023/01/09	AMAZON.COM*8C8TU3QH3 AMZN	15.30	LISA PONTO
2023/01/09	AMAZON.COM*B43AQ6Y43 AMZN	31.49	LISA PONTO
2023/01/10	AMZN MKTP US*R218D2GC3	10.98	LISA PONTO
2022/12/15	COMPLETE OFFICE OF WISCON	13.57	ANNE PULVERMACHER
2022/12/14	MILWAUKEE JOURNAL	14.99	ANNE PULVERMACHER
2022/12/16	USPS PO 5681000089	9.55	ANNE PULVERMACHER
2022/12/19	AMZN MKTP US*S54IG3UE3	41.30	ANNE PULVERMACHER
2022/12/19	AMZN MKTP US*GG9DS6AF3 AM	15.99	ANNE PULVERMACHER
2022/12/21	AMZN MKTP US*MW1T553J3	49.66	ANNE PULVERMACHER
2023/01/09	AMAZON.COM*LZ1QN2SA3 AMZN	93.20	ANNE PULVERMACHER
2023/01/09	COMPLETE OFFICE OF WISCON	136.11	ANNE PULVERMACHER
2023/01/09	AMZN MKTP US*9R1Z88463	39.21	ANNE PULVERMACHER
2023/01/09	AMAZON.COM*632KT85V3 AMZN	14.99	ANNE PULVERMACHER
2023/01/09	AMAZON.COM*FB84D61Y3 AMZN	166.29	ANNE PULVERMACHER
2023/01/09	AMAZON.COM*9W9BI1JX3	16.79	ANNE PULVERMACHER
2023/01/09	AMZN MKTP US*MS8H71J63	30.47	ANNE PULVERMACHER
2023/01/09	AMZN MKTP US*CN3C82UD3	48.48	ANNE PULVERMACHER
2023/01/09	AMZN MKTP US*8E9E71OT3	51.72	ANNE PULVERMACHER
2022/12/16	COMPLETE OFFICE OF WISCON	27.81	BRENDA TENNYSON
2022/12/21	AMZN MKTP US*EX8CJ45K3	79.96	BRENDA TENNYSON
2023/01/09	COMPLETE OFFICE OF WISCON	321.12	BRENDA TENNYSON
2023/01/09	AMZN MKTP US*932EG1J23	44.51	BRENDA TENNYSON
2023/01/10	AMZN MKTP US*218UG3PX3	71.99	BRENDA TENNYSON
2022/12/14	COSTCO WHSE #1101	263.35	LYDIA VANDERPOEL
2022/12/15	MEIJER # 275	106.18	LYDIA VANDERPOEL
2023/01/05	MEIJER # 275	164.98	LYDIA VANDERPOEL
		<u>174,679.36</u>	

VILLAGE OF SUSSEX

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Payroll Summary

Regular

Pay Group: 01 BI-WEEKLY

Check Date: 1/6/2023 per. 1

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net Pay
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941 Deposit

Federal Tax	\$11,712.21
Medicare	\$3,891.58
Social Security	\$16,639.68
Advanced EIC	None
Total Deposit	\$32,243.47

Pay Summary

Gross	138,283.49
Federal Gross	121,904.99
State Gross	121,904.99
FICA Gross	134,191.29

Tax Summary

Federal Tax	11,712.21	
State Tax	5,279.05	
Local Tax		
FICA Ded/Ben	8,319.84	8,319.84
Medicare Ded/Ben	1,945.79	1,945.79

Others

Retirement	8,851.62
Tax-Sheltered	7,526.88
Voluntary	1,427.41
Tips	0.00
Reimbursement	0.00
Net Pay (-tips)	93,220.69

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Regular

Regular

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net Pay
941 Deposit		Pay Summary			Tax Summary							Others		
Federal Tax	\$13,510.83	Gross	147,504.55		Federal Tax		13,510.83					Retirement	9,525.71	
Medicare	\$4,164.22	Federal Gross	130,488.39		State Tax		5,799.31					Tax-Sheltered	7,676.88	
Social Security	\$17,805.24	State Gross	130,488.39		Local Tax							Voluntary	997.93	
Advanced EIC	None	FICA Gross	143,590.78		FICA Ded/Ben		8,902.62		8,902.62			Tips	0.00	
Total Deposit	\$35,480.29				Medicare Ded/Ben		2,082.11		2,082.11			Reimbursement	0.00	
												Net Pay (-tips)	99,009.16	

Employee		Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net Pay
941 Deposit		<u>Pay Summary</u>				<u>Tax Summary</u>							<u>Others</u>		
Federal Tax	\$418.62	Gross		2,833.35		Federal Tax		418.62					Retirement		
Medicare	\$82.20	Federal Gross		2,833.35		State Tax		180.00					Tax-Sheltered		
Social Security	\$351.30	State Gross		2,833.35		Local Tax							Voluntary		
Advanced EIC	None	FICA Gross		2,833.35		FICA Ded/Ben		175.65		175.65			Tips		0.00
Total Deposit	\$852.12					Medicare Ded/Ben		41.10		41.10			Reimbursement		0.00
													Net Pay (-tips)		2,017.98

VILLAGE OF SUSSEX
ACE HARDWARE - CHECK REGISTER
CLOSING 2022

DATE	CHECK#	VENDOR	AMOUNT	COMMENTS	ACCOUNT DESCRIPTION
01/26/23	066700	ACE HARDWARE	\$27.15	MOUSE SAND SHEET	E 100-55200-000-242 Maint--Bldg & Facilities
01/26/23	066700	ACE HARDWARE	\$134.99	ENTRY LOCK	E 100-55200-000-242 Maint--Bldg & Facilities
01/26/23	066700	ACE HARDWARE	\$2.00	H/W	E 100-53311-000-345 Supplies
01/26/23	066700	ACE HARDWARE	\$27.95	ELBOW	E 620-53610-100-249 Maint--General Plant
01/26/23	066700	ACE HARDWARE	\$20.12	MOTOR OIL	E 100-52200-000-244 Maint--Vehicle
01/26/23	066700	ACE HARDWARE	\$4.99	BRUSHES	E 100-52100-000-242 Maint--Bldg & Facilities
01/26/23	066700	ACE HARDWARE	\$10.58	H/W	E 100-53311-000-244 Maint--Vehicle
01/26/23	066700	ACE HARDWARE	\$3.59	EYE BOLT	E 640-53650-000-244 Maint--Vehicle
01/26/23	066700	ACE HARDWARE	\$9.99	H/W	E 610-53700-000-955 Pumping-Maint of Equipment
01/26/23	066700	ACE HARDWARE	\$8.98	SPARK TORCH LIGHTER	E 100-53311-000-345 Supplies
01/26/23	066700	ACE HARDWARE	\$17.91	KEY	E 620-53610-100-249 Maint--General Plant
01/26/23	066700	ACE HARDWARE	\$27.84	PAINT	E 100-55200-000-242 Maint--Bldg & Facilities
01/26/23	066700	ACE HARDWARE	\$19.38	CONDUIT, CONN STR	E 100-52200-000-242 Maint--Bldg & Facilities
01/26/23	066700	ACE HARDWARE	\$11.86	BRUSHES, PAINT PAILS	E 100-52100-000-242 Maint--Bldg & Facilities
01/26/23	066700	ACE HARDWARE	\$5.03	NAILS	E 610-53700-000-955 Pumping-Maint of Equipment
01/26/23	066700	ACE HARDWARE	\$3.59	BUSHINGS	E 610-53700-000-955 Pumping-Maint of Equipment
01/26/23	066700	ACE HARDWARE	\$3,083.57	ICE MELT	E 100-53311-000-376 Salt & Sand
01/26/23	066700	ACE HARDWARE	<u>\$15.98</u>	ROLLERS	E 100-51600-000-242 Maint--Bldg & Facilities
			\$3,435.50		

VILLAGE OF SUSSEX
ACE HARDWARE - CHECK REGISTER
Jan-23

There were no Ace Hardware payments in January for 2023

RESOLUTION NO. 23-5

RESOLUTION DESIGNATING PUBLIC DEPOSITORIES AND
APPROVING OTHER FINANCIAL INSTITUTIONS FOR INVESTMENT

WHEREAS: The Village Board of the Village of Sussex has adopted Resolution 13-07 to establish a policy for public deposits and investments of public monies; and

WHEREAS: Said policy requires that the Village Board designate one or more public depositories organized and doing business under the laws of this State or Federal Law and located in this State, in which the Village Treasurer shall deposit all public monies received by him/her; and

WHEREAS: The aforesaid policy further requires that the Village Board designate and approve financial institutions for the investment of public monies.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that:

1. That the following depositories are hereby designated as public depositories in which public money shall be deposited without any restriction as to the amount of deposit or collateralization:

Local Government Investment Pool (LGIP)

2. That the following banks, savings and loans, and credit unions be and are hereby designated as public depositories in which all public money shall be deposited in either time deposits, demand deposits or savings deposits, subject to the restrictions in the investment policy regarding maximum deposits and collateralization:

Associated Bank
BMO Harris Bank

3. That the following banks, savings and loan associations, and credit unions be and are hereby designated as public depositories in which all public money shall be deposited in either time deposits, demand deposits or savings deposits and that not more than two hundred fifty thousand dollars (\$250,000.00) be invested at each institution, unless the investment is collateralized with a perfected security interest in Federal government bonds or securities which are a direct obligation of or guaranteed as to principal and interest by the Federal government, and/or bonds or securities which are obligations of an agency, commission, board or other instrumentality of the Federal government, where principal and interest are guaranteed by the Federal Government, the securities having a market value of one hundred ten percent (110%) of the investment:

Landmark Credit Union
North Shore Bank
Hometown Bank
Summit Credit Union
First Federal Bank
Westbury Bank

4. That the following financial institutions and investment advisory firms are hereby approved for the purchase and sale of investments as authorized in the Village of Sussex investment policy Section VII:

Associated Bank
U. S. Bank
Chase Bank
BMO Harris Bank

Adopted this _____ day of _____, 2023.

Village President

ATTEST: _____
Clerk-Treasurer

RESOLUTION NO. 23-6

RESOLUTION AUTHORIZING THE REDEMPTION OF CERTAIN OF THE
GENERAL OBLIGATION COMMUNITY DEVELOPMENT BONDS, SERIES 2013,
DATED SEPTEMBER 17, 2013

WHEREAS, the Village of Sussex, Waukesha County, Wisconsin (the "Village") has outstanding its General Obligation Community Development Bonds, Series 2013, dated September 17, 2013 (the "Bonds");

WHEREAS, the Village Board has determined that it is necessary and desirable to call the 2028 through 2030 maturities of the Bonds for redemption on March 20, 2023 with funds of the Village on hand;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village, that the 2028 through 2030 maturities of the Bonds shall be prepaid with Village funds and are called for prior payment on March 20, 2023 at the price of par plus accrued interest to the date of redemption.

The Village hereby directs the Village Clerk to work with PFM Financial Advisors LLC to cause timely notice of redemption, in substantially the form attached hereto as Exhibit A and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice.

Adopted, approved and recorded February 14, 2023.

Anthony J. LeDonne
President

ATTEST:

Jennifer Moore
Village Clerk

(SEAL)

EXHIBIT A

NOTICE OF CALL*

Regarding

VILLAGE OF SUSSEX
WAUKESHA COUNTY, WISCONSIN
GENERAL OBLIGATION COMMUNITY DEVELOPMENT BONDS, SERIES 2013,
DATED SEPTEMBER 17, 2013

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called by the Village for prior payment on March 20, 2023 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
09/01/2028	\$170,000	3.75%	869315SZ5**
09/01/2029	175,000	4.00	869315TA9**
09/01/2030	185,000	4.00	869315TB7**

The Village shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before March 20, 2023.

Said Bonds will cease to bear interest on March 20, 2023.

By Order of the
Village Board
Village of Sussex
Village Clerk

Dated _____

* To be provided by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to March 20, 2023 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

**Represents a full call of this maturity.

RESOLUTION NO. 23-7

INITIAL RESOLUTION AUTHORIZING \$2,945,000 GENERAL
OBLIGATION BONDS FOR STREET IMPROVEMENT
PROJECTS

BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$2,945,000 for the public purpose of paying the cost of street improvement projects.

Adopted, approved and recorded February 14, 2023.

Anthony J. LeDonne
President

ATTEST:

Jennifer Moore
Village Clerk

(SEAL)



Village of Sussex

TID Update & Pre-Sale Presentation

General Obligation Street Improvement Bonds, Series 2023A

Finance Committee Meeting: February 7, 2023

PFM Financial
Advisors LLC

115 South 84th Street
Suite 315
Milwaukee, WI 53214

414-771-2700
pfm.com



TID Update



Tax Increment District No. 6 - Revenues

Const. Year	Jan. 1 Valuation	Revenue Collection	New Construction	Total Increment	Tax Rate	Estimated TID Revenues
2013	2014	2015	3,313,600	3,313,600	17.23	57,095
2014	2015	2016	5,979,300	9,292,900	17.23	160,112
2015	2016	2017	9,723,700	19,016,600	16.75	318,485
2016	2017	2018	4,359,700	23,376,300	16.37	382,555
2017	2018	2019	10,705,700	34,082,000	16.62	566,329
2018	2019	2020	6,473,500	40,555,500	16.87	684,035
2019	2020	2021	4,747,800	45,303,300	15.87	719,020
2020	2021	2022	4,388,200	49,691,500	15.13	751,897
2021	2022	2023	24,948,800	74,640,300	14.39	1,074,321
2022	2023	2024		74,640,300	14.39	1,074,321
2023	2024	2025		74,640,300	14.39	1,074,321
2024	2025	2026		74,640,300	14.39	1,074,321
2025	2026	2027		74,640,300	14.39	1,074,321
2026	2027	2028		74,640,300	14.39	1,074,321
2027	2028	2029		74,640,300	14.39	1,074,321
2028	2029	2030		74,640,300	14.39	1,074,321
2029	2030	2031		74,640,300	14.39	1,074,321
2030	2031	2032		74,640,300	14.39	1,074,321
2031	2032	2033		74,640,300	14.39	1,074,321
2032	2033	2034		74,640,300	14.39	1,074,321
2033	2034	2035		74,640,300	14.39	1,074,321
2034	2035	2036		74,640,300	14.39	1,074,321
2035	2036	2037		74,640,300	14.39	1,074,321
2036	2037	2038		74,640,300	14.39	1,074,321
2037	2038	2039		74,640,300	14.39	1,074,321
2038	2039	2040		74,640,300	14.39	1,074,321
2039	2040	2041		74,640,300	14.39	1,074,321
			74,640,300			24,051,629



Tax Increment District No. 6 – Debt Service

Year	2013 G.O. Bonds			2016B G.O. Bonds			2016D TID Bonds			2017D TID Bonds				2018B TID Bonds				Total - TID No. 6		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Rate	Interest	Total	Principal	Rate	Interest	Total	Principal	Interest	Total
2013																		0	0	0
2014	-	57,226	57,226															0	57,226	57,226
2015	-	59,888	59,888															0	59,888	59,888
2016	50,000	59,888	109,888															50,000	59,888	109,888
2017	100,000	58,888	158,888		6,927	6,927		57,052	57,052									100,000	160,273	260,273
2018	100,000	56,888	156,888		7,400	7,400		68,463	68,463			51,647	51,647					100,000	199,669	299,669
2019	100,000	54,888	154,888		7,400	7,400	100,000	68,463	168,463			68,863	68,863	4.00%		98,796	98,796	200,000	298,409	498,409
2020	100,000	51,888	151,888	15,000	7,400	22,400	100,000	66,463	166,463			68,863	68,863	4.00%		87,819	87,819	215,000	282,431	497,431
2021	100,000	48,888	148,888	15,000	7,100	22,100	140,000	64,463	204,463	100,000		68,863	168,863	4.00%		87,819	87,819	355,000	277,131	632,131
2022	100,000	45,888	145,888	15,000	6,800	21,800	145,000	61,663	206,663	100,000		66,863	166,863	130,000	4.00%	85,869	215,869	490,000	267,081	757,081
2023	100,000	42,888	142,888	15,000	6,500	21,500	150,000	58,763	208,763	100,000		64,863	164,863	130,000	4.00%	81,969	211,969	495,000	254,981	749,981
2024	130,000	39,888	169,888	15,000	6,200	21,200	150,000	55,763	205,763	100,000		62,863	162,863	135,000	4.00%	77,994	212,994	530,000	242,706	772,706
2025	145,000	35,988	180,988	15,000	5,900	20,900	150,000	52,763	202,763	100,000		60,863	160,863	140,000	4.00%	73,869	213,869	550,000	229,381	779,381
2026	150,000	31,275	181,275	15,000	5,600	20,600	160,000	49,763	209,763	100,000		58,863	158,863	145,000	4.00%	69,594	214,594	570,000	215,094	785,094
2027	150,000	26,025	176,025	15,000	5,300	20,300	160,000	46,563	206,563	100,000		56,863	156,863	150,000	4.00%	65,169	215,169	575,000	199,919	774,919
2028	170,000	20,775	190,775	20,000	5,000	25,000	175,000	43,363	218,363	100,000		54,713	154,713	155,000	4.00%	60,594	215,594	620,000	184,444	804,444
2029	175,000	14,400	189,400	20,000	4,550	24,550	180,000	39,863	219,863	100,000		51,713	151,713	155,000	4.00%	55,944	210,944	630,000	166,469	796,469
2030	185,000	7,400	192,400	20,000	4,050	24,050	190,000	36,083	226,083	100,000		48,713	148,713	160,000	4.00%	51,219	211,219	655,000	147,464	802,464
2031				20,000	3,550	23,550	200,000	31,903	231,903	200,000		45,713	245,713	165,000	4.00%	46,344	211,344	585,000	127,509	712,509
2032				20,000	3,050	23,050	210,000	27,303	237,303	200,000		39,713	239,713	170,000	4.00%	41,213	211,213	600,000	111,278	711,278
2033				20,000	2,500	22,500	220,000	22,368	242,368	200,000		33,713	233,713	175,000	4.00%	35,713	210,713	615,000	94,293	709,293
2034				20,000	1,950	21,950	220,000	17,088	237,088	200,000		27,713	227,713	185,000	4.00%	29,863	214,863	625,000	76,613	701,613
2035				20,000	1,350	21,350	225,000	11,588	236,588	225,000		21,713	246,713	190,000	4.00%	23,769	213,769	660,000	58,419	718,419
2036				25,000	750	25,750	225,000	5,850	230,850	225,000		14,850	239,850	195,000	4.00%	17,391	212,391	670,000	38,841	708,841
2037										250,000		7,875	257,875	200,000	4.00%	10,725	210,725	450,000	18,600	468,600
2038														210,000	4.00%	3,675	213,675	210,000	3,675	213,675
2039																				
2040																				
	1,855,000	712,963	2,567,963	305,000	99,277	404,277	3,100,000	885,582	3,985,582	2,500,000		975,834	3,475,834	2,790,000		1,105,343	3,895,343	10,550,000	3,831,678	14,381,678
Call Date	9/1/2022			3/1/2025			9/1/2026			9/1/2027				9/1/2027						
Amount	1,205,000			215,000			2,005,000			1,800,000				1,960,000						

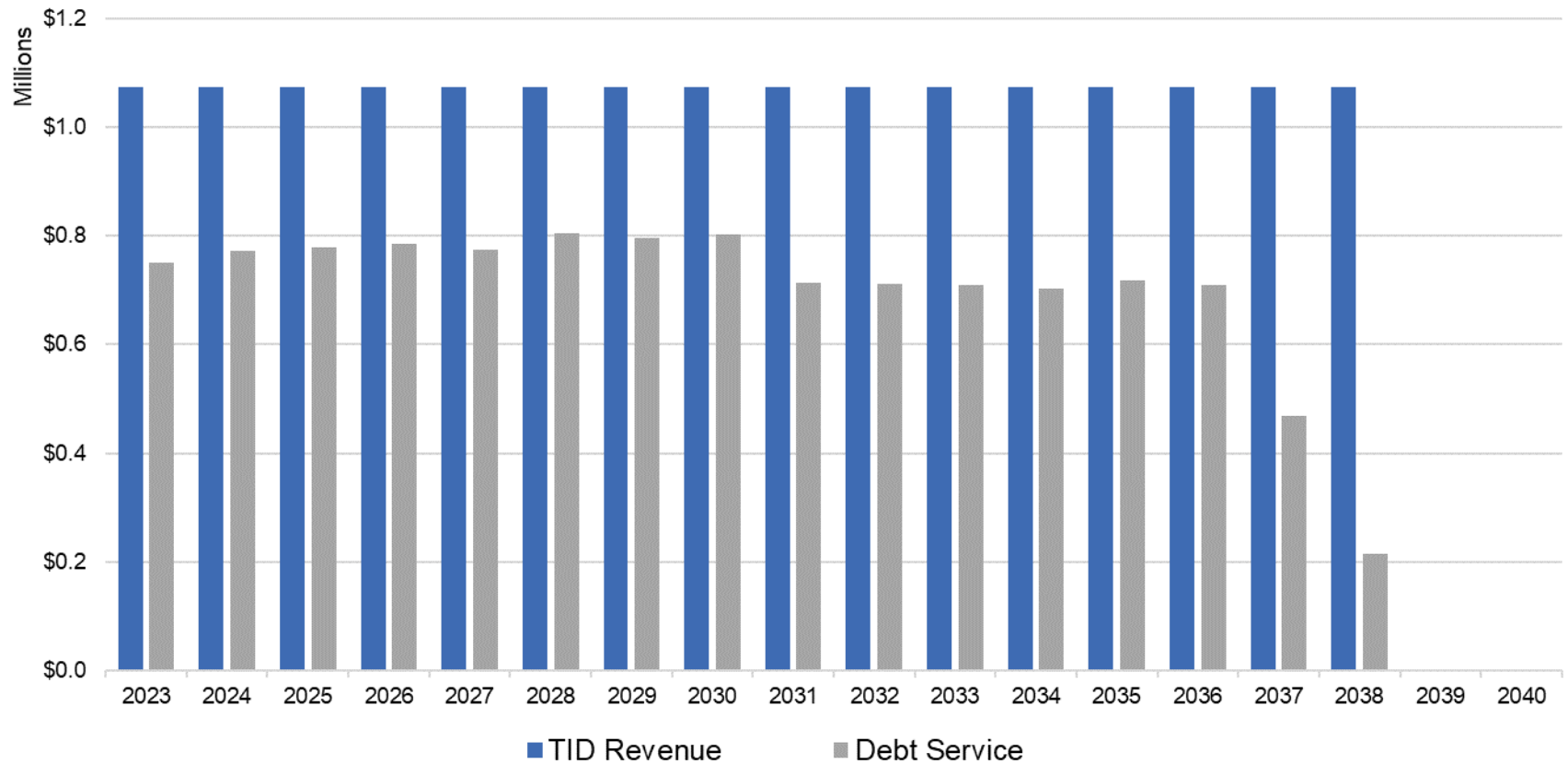


Tax Increment District No. 6 – Cash Flow

Year	Tax Increment Revenue	Principal	Interest	P&I	Annual Surplus	Cumulative Surplus	Principal Outstanding
2018	\$ 382,555	\$ 100,000	\$ 199,669	\$ 299,669	\$ 82,887	\$ 158,846	\$ 10,400,000
2019	566,329	200,000	298,409	498,409	67,920	226,766	10,300,000
2020	684,035	215,000	282,431	497,431	186,604	413,370	10,100,000
2021	719,020	355,000	277,131	632,131	86,888	500,258	9,885,000
2022	751,897	490,000	267,081	757,081	(5,184)	495,074	9,530,000
2023	1,074,321	495,000	254,981	749,981	324,340	819,414	9,040,000
2024	1,074,321	530,000	242,706	772,706	301,615	1,121,029	8,545,000
2025	1,074,321	550,000	229,381	779,381	294,940	1,415,969	8,015,000
2026	1,074,321	570,000	215,094	785,094	289,227	1,705,196	7,465,000
2027	1,074,321	575,000	199,919	774,919	299,402	2,004,598	6,895,000
2028	1,074,321	620,000	184,444	804,444	269,877	2,274,476	6,320,000
2029	1,074,321	630,000	166,469	796,469	277,852	2,552,328	5,700,000
2030	1,074,321	655,000	147,464	802,464	271,857	2,824,185	5,070,000
2031	1,074,321	585,000	127,509	712,509	361,812	3,185,998	4,415,000
2032	1,074,321	600,000	111,278	711,278	363,044	3,549,041	3,830,000
2033	1,074,321	615,000	94,293	709,293	365,029	3,914,070	3,230,000
2034	1,074,321	625,000	76,613	701,613	372,709	4,286,778	2,615,000
2035	1,074,321	660,000	58,419	718,419	355,902	4,642,681	1,990,000
2036	1,074,321	670,000	38,841	708,841	365,480	5,008,161	1,330,000
2037	1,074,321	450,000	18,600	468,600	605,721	5,613,882	660,000
2038	1,074,321	210,000	3,675	213,675	860,646	6,474,529	210,000
2039	1,074,321			--	1,074,321	7,548,850	
2040	1,074,321			--	1,074,321	8,623,171	
	22,441,616	\$ 10,400,000	\$ 3,494,404	\$ 13,894,404			



Projected TID No. 6 Revenues and Debt Service





- In 2023, TID #6 will generate a surplus of \$324,340
- The 2013 Debt Issue used to partially fund TIF improvements is currently callable
- The Village can choose to apply the surplus to call (prepay) some of this debt or repay prior fund advances
- The Resolution for your consideration provides for the prepayment of the 2028-2030 maturities of the 2013 Bonds in the amount of \$530,000 with cash on hand
- Prepaying these maturities will save the Village approximately \$20,775 annually in interest costs
- Prepaying this debt combined with the annually required payments means that the Village will end 2023 with slightly less total outstanding debt, even after the 2023A borrowing for the street program



Tax Increment District No. 7 - Revenues

Const. Year	Jan. 1 Valuation	Revenue Collection	New Construction	Total Increment	Tax Rate	TID Revenues
2018	2019	2020				-
2019	2020	2021	1,430,300	1,430,300	15.80	22,599
2020	2021	2022	5,076,200	6,506,500	14.12	91,855
2021	2022	2023	12,085,800	18,592,300	12.97	241,121
2022	2023	2024	39,750,000	58,342,300	12.97	756,635
2023	2024	2025	12,750,000	71,092,300	12.97	921,988
2024	2025	2026		71,092,300	12.97	921,988
2025	2026	2027		71,092,300	12.97	921,988
2026	2027	2028		71,092,300	12.97	921,988
2027	2028	2029		71,092,300	12.97	921,988
2028	2029	2030		71,092,300	12.97	921,988
2029	2030	2031		71,092,300	12.97	921,988
2030	2031	2032		71,092,300	12.97	921,988
2031	2032	2033		71,092,300	12.97	921,988
2032	2033	2034		71,092,300	12.97	921,988
2033	2034	2035		71,092,300	12.97	921,988
2034	2035	2036		71,092,300	12.97	921,988
2035	2036	2037		71,092,300	12.97	921,988
2036	2037	2038		71,092,300	12.97	921,988
2037	2038	2039		71,092,300	12.97	921,988
2038	2039	2040		71,092,300	12.97	921,988
			71,092,300			15,864,016



Tax Increment District No. 7 – Cash Flow

Year	Tax Increment Revenues	Capitalized Interest	Total	Advance Repayment	Project Costs	2022 Notes Principal	2022 Notes Interest	2022 Notes P&I	Annual Surplus	Cumulative Surplus
2020										
2021				-						
2022	91,855	-	91,855	-		-		-	91,855	91,855
2023	241,121	-	241,121	-		-	84,563	84,563	156,559	248,414
2024	756,635		756,635	-		-	84,563	84,563	672,072	920,486
2025	921,988		921,988	-		-	84,563	84,563	837,425	1,757,912
2026	921,988		921,988	-	-	-	84,563	84,563	837,425	2,595,337
2027	921,988		921,988	908,492	-	2,255,000	84,563	2,339,563	(2,326,067)	269,271
2028	921,988		921,988	921,988			-	-	-	269,271
2029	921,988		921,988	532,688	389,300		-	-	-	269,271
2030	921,988		921,988	-	921,988		-	-	-	269,271
2031	921,988		921,988	-	188,712		-	-	733,276	1,002,546
2032	921,988		921,988	-		-	-	-	921,988	1,924,534
2033	921,988		921,988	-		-	-	-	921,988	2,846,522
2034	921,988		921,988	-		-	-	-	921,988	3,768,510
2035	921,988		921,988	-		-	-	-	921,988	4,690,498
2036	921,988		921,988	-		-	-	-	921,988	5,612,486
2037	921,988		921,988	-		-	-	-	921,988	6,534,474
2038	921,988		921,988	-		-	-	-	921,988	7,456,462
2039	921,988		921,988	-		-	-	-	921,988	8,378,450
2040	921,988		921,988	-		-	-	-	921,988	9,300,437
Total	15,841,418	-	15,749,562	2,363,168	1,500,000	2,255,000	422,813	2,677,813		



- In 2023, TID #7 will generate a surplus of \$156,559
- The Village has the option of:
 - A) Setting aside the funds to pay the 2027 principal payment on the 2022 Notes when they mature
 - B) Repaying the fund advance from the Village's sewer utility
 - C) Funding eligible project costs in TID #7
- Each year, the Village board can determine how to apply the annual surplus



2023A Borrowing



2023 Borrowing Needs

The Village anticipates financing the 2023 road program as follows:

New Projects:	General	Water	Sewer	Storm	Total
Road Construction	3,892,611	646,116	316,868	809,890	5,665,485
Road Inspection	432,512	71,791	35,208	89,988	629,499
Sub-total	4,325,123	717,907	352,076	899,878	6,294,984
Less: Funds on Hand		(717,907)	(352,076)	(899,878)	(1,069,983)
Less: Road Depreciation Fund	(1,340,000)				(1,340,000)
Less: Remaining Design Funds	<u>(125,000)</u>				<u>(125,000)</u>
Borrowing Needed	<u>\$ 2,860,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>\$ 2,860,000</u>



General Obligation Street Improvement Bonds, Series 2023A

Preliminary Debt Service Estimate

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Debt Service</u>
2024	\$ --	\$ 208,604	\$ 208,604
2025	100,000	144,750	244,750
2026	100,000	139,750	239,750
2027	105,000	134,625	239,625
2028	110,000	129,250	239,250
2029	115,000	123,625	238,625
2030	120,000	117,750	237,750
2031	130,000	111,500	241,500
2032	135,000	104,875	239,875
2033	140,000	98,000	238,000
2034	150,000	90,750	240,750
2035	155,000	83,125	238,125
2036	165,000	75,125	240,125
2037	175,000	66,625	241,625
2038	185,000	57,625	242,625
2039	190,000	48,250	238,250
2040	200,000	38,500	238,500
2041	210,000	28,250	238,250
2042	225,000	17,375	242,375
2043	235,000	5,875	240,875
Total	<u>\$ 2,945,000</u>	<u>\$ 1,824,229</u>	<u>\$ 4,769,229</u>

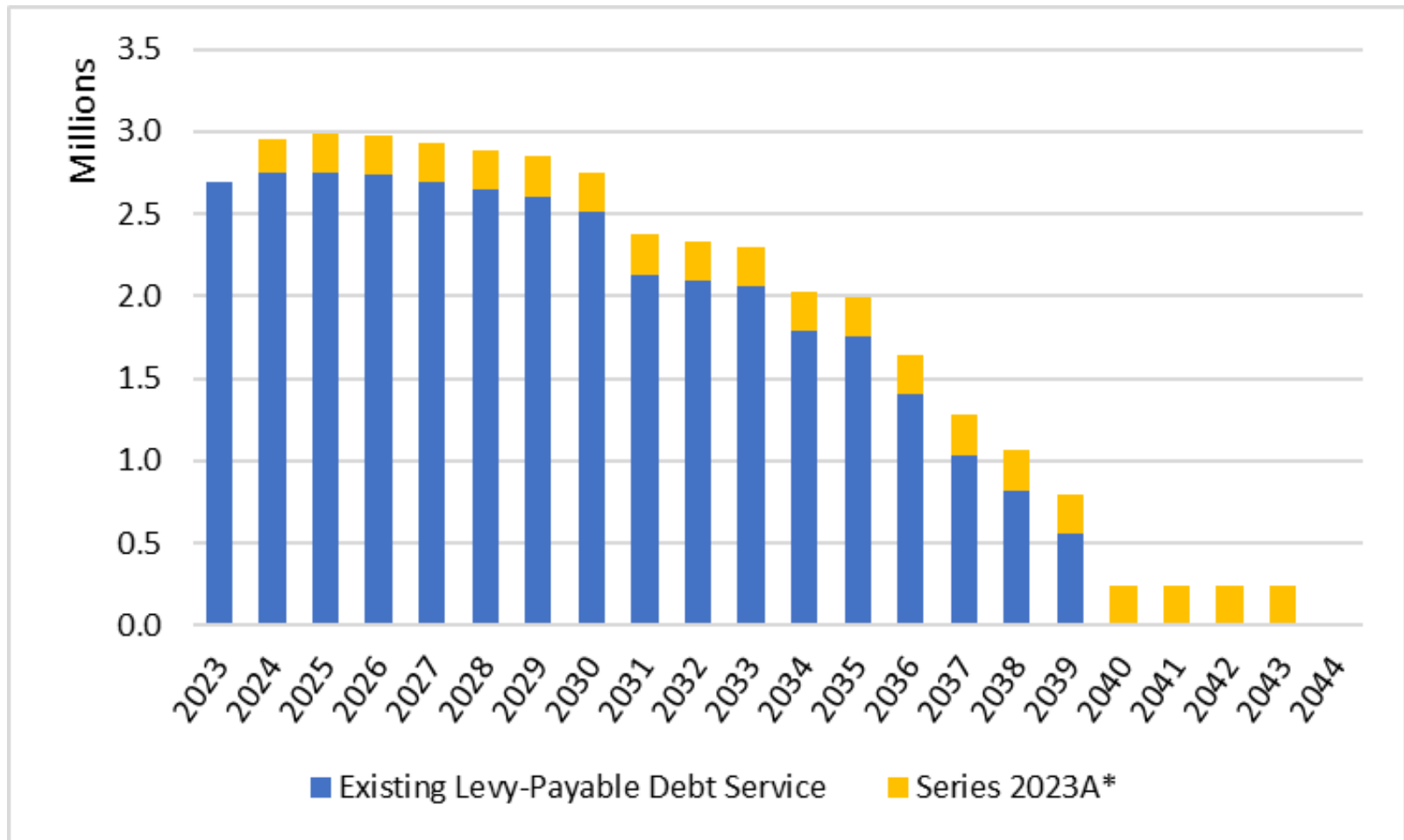


Preliminary Borrowing Plan

Year	Existing Levy Supported	Series 2023A Level Debt Service			Total Debt	Tax Base	Tax Rate	\$ Change to \$300,000 House
	Debt Service	Principal	Interest	Debt Service	Service Levy			
2023	2,694,624	-	-	-	2,694,624	1,828,089	1.47	
2024	2,746,463	-	208,604	208,604	2,955,067	1,882,931	1.57	29
2025	2,746,376	100,000	144,750	244,750	2,991,126	1,882,931	1.59	6
2026	2,737,663	100,000	139,750	239,750	2,977,413	1,882,931	1.58	(2)
2027	2,692,013	105,000	134,625	239,625	2,931,638	1,882,931	1.56	(7)
2028	2,648,713	110,000	129,250	239,250	2,887,963	1,882,931	1.53	(7)
2029	2,608,213	115,000	123,625	238,625	2,846,838	1,882,931	1.51	(7)
2030	2,515,163	120,000	117,750	237,750	2,752,913	1,882,931	1.46	(15)
2031	2,130,550	130,000	111,500	241,500	2,372,050	1,882,931	1.26	(61)
2032	2,097,416	135,000	104,875	239,875	2,337,291	1,882,931	1.24	(6)
2033	2,062,738	140,000	98,000	238,000	2,300,738	1,882,931	1.22	(6)
2034	1,789,988	150,000	90,750	240,750	2,030,738	1,882,931	1.08	(43)
2035	1,759,438	155,000	83,125	238,125	1,997,563	1,882,931	1.06	(5)
2036	1,403,072	165,000	75,125	240,125	1,643,197	1,882,931	0.87	(56)
2037	1,036,044	175,000	66,625	241,625	1,277,669	1,882,931	0.68	(58)
2038	821,856	185,000	57,625	242,625	1,064,481	1,882,931	0.57	(34)
2039	553,175	190,000	48,250	238,250	791,425	1,882,931	0.42	(44)
2040	-	200,000	38,500	238,500	238,500	1,882,931	0.13	(88)
2041	-	210,000	28,250	238,250	238,250	1,882,931	0.13	(0)
2042	-	225,000	17,375	242,375	242,375	1,882,931	0.13	1
2043	-	235,000	5,875	240,875	240,875	1,882,931	0.13	(0)
2044	-	-	-	-	-	1,882,931	0.00	(38)
Total	35,043,500	2,945,000	1,824,229	4,769,229	39,812,729			



Estimated Outstanding Annual Debt Service: Tax Levy





Timeline

Date	Action
February 7	Finance Committee Approval of Set Sale Resolution
Week of February 13	Rating Presentation
February 14	Village Board Approval of Set Sale Resolution
March 3	Ratings Received
March 14	Bids Taken / Bonds Awarded
April 5	Delivery of Bond Proceeds

RESOLUTION NO. 23-8

RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED \$2,945,000 GENERAL OBLIGATION STREET IMPROVEMENT BONDS, SERIES 2023A

WHEREAS, the Village of Sussex, Waukesha County, Wisconsin (the "Village") has adopted an initial resolution (the "Initial Resolution") authorizing the issuance of not to exceed \$2,945,000 general obligation bonds for the public purpose of paying the cost of street improvement projects (the "Project"); and

WHEREAS, the Village Board hereby finds and determines that the Project is within the Village's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Issuance of the Bonds. The bonds authorized by the Initial Resolution shall be designated "General Obligation Street Improvement Bonds, Series 2023A" (the "Bonds") and the Village shall issue the Bonds in an amount not to exceed \$2,945,000.

Section 2. Sale of the Bonds. The Village Board hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The Village Clerk (in consultation with PFM Financial Advisors LLC ("PFM")) be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the Village Clerk may determine and to cause copies of a complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk may determine.

Section 4. Official Statement. The Village Clerk (in consultation with PFM) shall cause an Official Statement to be prepared and distributed. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Section 5. Reimbursement. The Village Board hereby officially declares its intent pursuant to Treasury Regulation Section 1.150-2 to reimburse any expenditures made prior to the issuance of the Bonds in connection with the street improvement projects with the proceeds of the Bonds in an amount not to exceed \$2,945,000.

Adopted, approved and recorded February 14, 2023.

Anthony J. LeDonne
President

ATTEST:

Jennifer Moore
Village Clerk

(SEAL)

ORDINANCE NO. 887

ORDINANCE TO REPEAL AND RECREATE SUBSECTIONS 18.10065(B) "FEE AMOUNTS" and 18.10065(D) "REFUND OF IMPACT FEES" OF CHAPTER 18, THE "LAND DIVISION AND DEVELOPMENT ORDINANCE" OF THE VILLAGE OF SUSSEX, TO UPDATE THE IMPACT FEES ON DEVELOPERS TO PAY FOR THE CAPITAL COSTS THAT ARE NECESSARY TO ACCOMMODATE LAND DEVELOPMENT FOR PARKS, PLAYGROUNDS AND LAND FOR ATHLETIC FIELDS AND LIBRARIES

WHEREAS, Wis. Stats. 66.0617 authorizes Sussex, to enact and update impact fees to pay for the capital costs that are necessary to accommodate land development including for libraries; and

WHEREAS, in order to reasonably determine the existing public facilities needs and future facilities needs related to Libraries the Village of Sussex authorized the firm of Trilogy Consulting, LLC., to prepare an updated public facility needs assessment from 2015 assessment; and

WHEREAS, the Village has previously established an Impact Fee for Parks under Ordinance No. 705, whose findings and study are incorporated herein as the basis for the Parks Impact Fee; and

WHEREAS, the public facilities needs assessment was prepared per Wis. Stats. 66.0617(4); and

WHEREAS, said public facilities needs assessment was made available for public inspection and copying in the Office of the Village of Sussex Village Clerk and Notice of Public Hearing regarding this matter was provided as allowed by law as a Class 1 Notice, including specifying where a copy of the proposed Ordinance and the Public Facilities Needs Assessment could be obtained; and

WHEREAS, the Sussex Village Board held a public hearing on the proposed Ordinance at the Village of Sussex Civic Center on February 14, 2023 pursuant to Wis. Stats. 66.0617(3); and

WHEREAS, the Village Board finds that the conclusions of the Public Facilities Needs Assessment and Impact Fee Study are reasonable and appropriate, with regard to the impact fees relevant to libraries, and in particular the Village Board finds that the same

- a. bear a rational relationship to the need for new, expanded or improved public facilities that are required to serve land development;
- b. do not exceed the proportionate share of the capital costs that are required to serve land development, as compared to existing uses of land within the Village of Sussex;
- c. are based upon actual capital costs or reasonable estimates of capital costs for new, expanded or improved public facilities;
- d. compensate, as necessary, for other capital costs proposed by Sussex with respect to land development to provide or pay for public facilities, including special assessments, special charges, land dedications or fees in lieu of landing dedications under Chapter 236 or any other items of value;
- e. compensate, as necessary, for monies received from the Federal and State Government specifically to provide or pay for public facilities for which the impact fees are imposed;
- f. do not include amounts necessary to address existing deficiencies in public facilities;
- g. shall be payable by the Developer to Sussex, prior to the issuance of a building permit; and

WHEREAS, the Village Board shall refund such fees as may be collected but which are not used within the timeframe set forth by the Statute as required by law, unless such time is extended pursuant to applicable laws; and,

WHEREAS, the Village Board had previously created and updated the Park Impact Fee and is now updating the Library Impact Fee, which necessitates the updating of existing Ordinance language.

NOW THEREFORE, The Village Board of the Village of Sussex, Waukesha County, Wisconsin, does hereby ordain as follows:

SECTION 1: Chapter 18, "Land Division and Development Ordinance," SubSection 18.10065(B), "FEE AMOUNTS", of the Village Ordinances of the Village of Sussex is hereby repealed and recreated as follows:

(B) FEE AMOUNTS.

(1) Park Impact Fee.

1. The amount of the impact fee established in 2008 was \$1,479.28 per residential dwelling unit with annual increases of 8% until \$2,383.61 was reached.
2. In order to account for future increases in construction costs and interest costs, and in order to ensure that the fees are equitably distributed between current and future Developers, the base impact fees described herein shall automatically adjust on an annual basis on January 1 of each year by the percentage increase or decrease in the United States Bureau of Labor Statistics Midwest Region All Items Consumer Price Index for All Urban Consumers from January 1 of the preceding year.
3. The Fee Amount may be changed at any time by the Village Board in accordance with the law.

(2) Library Impact Fee.

1. The amount of the impact fee established in 2015 was \$800.00 per residential dwelling unit with annual increases of 4% until \$1,966 was reached. A new study was completed in 2023 establishing the rate at \$2,707.03 per residential dwelling unit .
2. In order to ensure that the fees are equitably distributed between current and future Developers, the base impact fees described herein shall automatically adjust on an annual basis on January 1 of each year by the percentage increase or decrease in the United States Bureau of Labor Statistics Midwest Region All Items Consumer Price Index for All Urban Consumers from January 1 of the preceding year.
3. The Fee Amount may be changed at any time by the Village Board in accordance with the law.

SECTION 2: Chapter 18, "Land Division and Development Ordinance," SubSection 18.10065(D), "REFUND OF IMPACT FEES", of the Village Ordinances of the Village of Sussex is hereby repealed and recreated as follows:

(D) REFUND OF IMPACT FEES.

Impact fees that are imposed and collected by the Village of Sussex must be spent or refunded pursuant to Wisconsin Statute Section 66.0617. The Village of Sussex may collect and utilize impact fees in any manner and timeframe as otherwise allowed by law.

SECTION 3: SEVERABILITY.

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance, which shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: ADMINISTRATIVE IMPLEMENTATION AND EFFECTIVE DATE.

The Village Clerk is hereby directed to take any administrative action necessary to enable this Ordinance to go into effect including clerical corrections to code numbers, cross references, etc. This ordinance shall take effect immediately upon passage and posting or publication as provided bylaw.

Passed this 14th day of February, 2023 by the Sussex Village Board.

Anthony J. LeDonne, Village President

ATTEST:

Jennifer Moore, Village Clerk

ORDINANCE NO. ____

**ORDINANCE TO REPEAL AND RECREATE SECTION 18.10065 OF CHAPTER 18,
THE "LAND DIVISION AND DEVELOPMENT ORDINANCE" OF THE VILLAGE OF
SUSSEX, TO UPDATE THE IMPACT FEES ON DEVELOPERS TO PAY FOR THE CAPITAL
COSTS THAT ARE NECESSARY TO ACCOMMODATE LAND DEVELOPMENT FOR
PARKS, PLAYGROUNDS AND LAND FOR ATHLETIC FIELDS AND LIBRARIES**

WHEREAS, Wis. Stats. 66.0617 authorizes Sussex, to enact and update impact fees to pay for the capital costs that are necessary to accommodate land development including for libraries; and

WHEREAS, in order to reasonably determine the existing public facilities needs and future facilities needs related to Libraries the Village of Sussex authorized the firm of Trilogy Consulting, LLC., to prepare an updated public facility needs assessment from 2015 assessment; and

WHEREAS, the Village has previously established an Impact Fee for Parks under Ordinance No. 705, whose findings and study are incorporated herein as the basis for the Parks Impact Fee; and

WHEREAS, the public facilities needs assessment was prepared per Wis. Stats. 66.0617(4); and

WHEREAS, said public facilities needs assessment was made available for public inspection and copying in the Office of the Village of Sussex Village Clerk and Notice of Public Hearing regarding this matter was provided as allowed by law as a Class 1 Notice, including specifying where a copy of the proposed Ordinance and the Public Facilities Needs Assessment could be obtained; and

WHEREAS, the Sussex Village Board held a public hearing on the proposed Ordinance at the Village of Sussex Civic Center on February 14, 2023 pursuant to Wis. Stats. 66.0617(3); and

WHEREAS, the Village Board finds that the conclusions of the Public Facilities Needs Assessment and Impact Fee Study are reasonable and appropriate, with regard to the impact fees relevant to libraries, and in particular the Village Board finds that the same

- a. bear a rational relationship to the need for new, expanded or improved public facilities that are required to serve land development;
- b. do not exceed the proportionate share of the capital costs that are required to serve land development, as compared to existing uses of land within the Village of Sussex;
- c. are based upon actual capital costs or reasonable estimates of capital costs for new, expanded or improved public facilities;
- d. compensate, as necessary, for other capital costs proposed by Sussex with respect to land development to provide or pay for public facilities, including special assessments, special charges, land dedications or fees in lieu of land dedications under Chapter 236 or any other items of value;
- e. compensate, as necessary, for monies received from the Federal and State Government specifically to provide or pay for public facilities for which the impact fees are imposed;
- f. do not include amounts necessary to address existing deficiencies in public facilities;
- g. shall be payable by the Developer to Sussex, prior to the issuance of a building permit; and

WHEREAS, the Village Board shall refund such fees as may be collected but which are not used within the timeframe set forth by the Statute as required by law, unless such time is extended pursuant to applicable laws; and,

WHEREAS, the Village Board finds it to be reasonable that an appeal may be made by a Developer, as required by Wisconsin Statute Section 66.0617(10), in the same manner that other fees imposed under Chapter 18 may be brought before the Village Board under Section 18.1000 of the Village of Sussex Land Division and Development Ordinance, and

WHEREAS, the Village Board had previously created and updated the Park Impact Fee and is now updating the Library Impact Fee, which necessitates the updating of existing Ordinance language.

NOW THEREFORE, The Village Board of the Village of Sussex, Waukesha County, Wisconsin, does hereby ordain as follows:

SECTION 1: Chapter 18, "Land Division and Development Ordinance," SubSection 18.10065(B), "FEE AMOUNTS", of the Village Ordinances of the Village of Sussex is hereby repealed and recreated as follows:

(B) FEE AMOUNTS.

(1) Park Impact Fee.

1. The amount of the impact fee established in 2008 was \$1,479.28 per residential dwelling unit with annual increases of 8% until \$2,383.61 was reached.

~~2. In order to account for the difference between the above listed fees and the full costs eligible to be charged by the Community to address park and open space projects as outlined in the Public Facilities Needs Assessment and Impact Fee Study, the annual increase of the impact fee shall be 8% per year until the base impact fee reaches \$2,383.61.~~

3.2. ~~Once the fee reaches \$2,383.61~~ In order to account for future increases in construction costs and interest costs, and in order to ensure that the fees are equitably distributed between current and future Developers, the base impact fees described herein shall automatically adjust on an annual basis on January 1 of each year by the percentage increase or decrease in the United States Bureau of Labor Statistics Midwest Region All Items Consumer Price Index for All Urban Consumers from January 1 of the preceding year.

4.3. The Fee Amount may be changed at any time by the Village Board in accordance with the law.

(2) Library Impact Fee.

1. The amount of the impact fee established in 2015 ~~shall be~~ was \$800.00 per residential dwelling unit with annual increases of 4% until \$1,966 was reached. A new study was completed in 2023 establishing the rate at \$2,707.03 per residential dwelling unit.

~~2. In order to account for the difference between the above listed fees and the full costs eligible to be charged by the Community to address library facilities needs as outlined in the Public Facilities Needs Assessment and Impact Fee Study, the annual increase of the impact fee shall be 4% per year until the base impact fee reaches \$1,966.00.~~

3.2. ~~Once the fee reach \$1,966.00~~ In order to ensure that the fees are equitably distributed between current and future Developers, the base impact fees described herein shall automatically adjust on an annual basis on January 1 of each year by the percentage increase or decrease in the United States Bureau of Labor Statistics Midwest Region All Items Consumer Price Index for All Urban Consumers from January 1 of the preceding year.

4.3. The Fee Amount may be changed at any time by the Village Board in accordance with the law.

SECTION 2: Chapter 18, "Land Division and Development Ordinance," SubSection 18.10065(D), "REFUND OF IMPACT FEES", of the Village Ordinances of the Village of Sussex is hereby repealed and recreated as follows:

(D) REFUND OF IMPACT FEES.

Impact fees that are imposed and collected by the Village of Sussex ~~within 7 years of the effective date of this ordinance~~ must be spent or refunded ~~within ten years of the~~

~~effective date of the ordinance, unless extended by resolution~~ pursuant to Wisconsin Statute Section 66.0617. ~~Refunds shall be made to the then-current owner of the property with respect to which the impact fees were imposed along with any interest that has accumulated.~~ The Village of Sussex may collect and utilize impact fees in any manner and timeframe as otherwise allowed by law.

SECTION 3: SEVERABILITY.

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance, which shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: ADMINISTRATIVE IMPLEMENTATION AND EFFECTIVE DATE.

The Village Clerk is hereby directed to take any administrative action necessary to enable this Ordinance to go into effect including clerical corrections to code numbers, cross references, etc. This ordinance shall take effect immediately upon passage and posting or publication as provided bylaw.

Passed this 14th day of February, 2023 by the Sussex Village Board.

Anthony J. LeDonne, Village President

ATTEST:

Jennifer Moore, Village Clerk

Public Facilities Needs Assessment and Library Impact Fee Study Update

Prepared for the
Village of Sussex

by Trilogy Consulting, LLC

January 2023



Chapter 1: Introduction 2

Chapter 2: Development Projections..... 6

Chapter 3: Library Impact Fee Calculation 7

Chapter 4: Recommended Fee & Implementation 13

INTRODUCTION

Under Wisconsin Statutes 66.0617, municipalities may adopt impact fees to pay for the proportionate share of facilities needed to serve new development.

The Village of Sussex (Village) has seen and is expecting population growth and corresponding growth in housing in the future. As a result, the Village has determined the need for additional library space as well as remodeling of the existing library to better optimize the space for the growth of its services.

In 2015, the Village was planning to provide additional library space in conjunction with a new civic center building. The Village retained Trilogy Consulting to perform a Public Facilities Needs Assessment and Impact Fee Study to establish the amount of those capital costs for expanded library space that is attributable to future growth and to determine an appropriate and fair impact fee to recover those costs. The study recommended a maximum library impact fee of \$1,966 per dwelling unit. The Village amended Section 18.10065 of the Village of Sussex Municipal Code to implement a library impact fee in the amount of \$800 per residential dwelling unit. The ordinance also provided that the fee would be increased by 4 percent per year until it reached \$1,966 and would increase by 3 percent per year thereafter.

When the Village proceeded with the Civic Center Campus project, the parking lot was expanded in part for library use, however the Village did not expand or remodel the library in conjunction with that project.

In 2021, the Village retained FEH Design to complete a Planning and Design Booklet for the library. The final report recommended substantial remodeling and expansion of the library.

Because the current plans for library expansion have been updated, the Village retained Trilogy Consulting to update the library impact fee study.

This report satisfies the requirements of Wisconsin State Statutes §66.0617, properly allocates the capital costs for the facilities between existing development and new development and may be used by the Village as the basis for amending its impact fee ordinance.

AUTHORITY TO IMPOSE IMPACT FEES UNDER WISCONSIN STATUTES

In 1993, Wisconsin Act 305 created Section §66.55 (now §66.0617) of the Wisconsin Statutes, which provides the authority for cities, villages, and towns to impose impact fees on new development for recovering capital costs of public facilities. The statute specifies the type of facilities for which impact fees may be imposed and prescribes the procedural requirements for impact fee ordinances enacted by a municipality. In 2006, the statute was amended by

Wisconsin Acts 206 and 477. In 2007, the statute was again amended by Wisconsin Act 44. Most recently, the statute was amended by 2017 Wisconsin Act 243.

Eligible Facilities

The impact fee statute allows the use of impact fees for a wide variety of public facilities projects. Impact fees may be used to pay for a proportionate share of capital costs of highways, traffic control facilities, sewerage facilities, storm water facilities, water supply facilities, parks facilities, solid waste and recycling facilities, fire protection facilities, law enforcement facilities, emergency medical facilities and libraries that are necessary to serve related growth. Impact fees may not be used for any public facilities that are not listed in statutes.

Eligible Costs

Impact fees may only be used to fund capital costs of public facilities, which are defined as the cost to construct, expand or improve public facilities. Eligible costs may include land, legal, planning, engineering and design costs. Impact fees may not be used for the purchase of vehicles and equipment or for operation and maintenance expenses.

Determining the Amount of the Fees

Impact fee law requires that impact fees must bear a rational relationship to the need for new, expanded or improved public facilities. This means that impact fees should not be charged to new development if that development is not likely to create a demand for the specific type of facility for which an impact fee is imposed. For example, most communities that charge an impact fee for libraries do not impose them on nonresidential development. It also means that the amount of the impact fee should be based on a reasonable estimate of the demand that a new development will create for public facilities. For services that serve both residential and nonresidential properties, such as water and sewer service, this requires finding a reasonable basis for determining the amount of capital costs of facilities are required for residential versus nonresidential development.

Impact fees may not be used to correct existing deficiencies in the public facilities for which they are imposed. Examples of existing deficiencies may include:

- Facilities or portions of facilities that need to be replaced due to age or obsolescence.
- Improvements made to existing facilities to meet state or federal requirements or utilize improved technology.
- Facilities or portions of facilities that are required to provide the desired service level standard for existing development.

State law also requires that impact fees cannot exceed the proportionate share of the capital costs required to serve new development as compared to existing development. The share of the costs to serve new development versus existing development must be determined based on explicitly defined service level standards. Service level standards are not dictated by state statute but must be identified by the municipality imposing impact fees. Each facility must be analyzed to determine the share of the facility that is needed to provide the established service level to the existing development versus the excess facility space that is available to serve new development. The same service level should be applied to both existing and new development when determining if there is a portion of facilities that are needed to provide the desired service level to existing development. If new facilities are needed in part to provide the desired service level standards to existing development, then a portion of the total capital costs may need to be allocated to meet an existing deficiency when determining the amount of total costs that are eligible to be recovered through impact fees.

The amount to be recovered through impact fees must be reduced to compensate for other charges imposed on land development to pay for the capital costs of new facilities, such as special assessments, land dedications, or fees in lieu of land dedication. Impact fees must also be reduced to compensate for state or federal grants received by a municipality to pay for the facilities for which the fees are imposed.

2017 Wisconsin Act 243 added a new standard for impact fees, that the fees ‘May not include amounts for an increase in service capacity greater than the capacity necessary to serve the development for which the fee is imposed.’ This is more specific than the requirement that fees ‘May not exceed the proportionate share of the capital costs that are required to serve land development, as compared to existing uses of land within the municipality.’ This standard has not yet been interpreted by the courts to determine what standards municipalities may be required to meet to prove that an impact fee isn’t more than the cost of capacity needed to serve a specific development.

Procedural Requirements

Before adopting or amending an impact fee ordinance, a municipality must prepare a Public Facilities Needs Assessment that includes the following components:

- An inventory of existing public facilities, including an identification of any existing deficiencies in the quantity or quality of those public facilities, for which it is anticipated that an impact fee may be imposed.
- An identification of the new public facilities, or improvements or expansions of existing public facilities, that will be required because of land development for which it is

anticipated that impact fees may be imposed. This identification shall be based on explicitly identified service areas and service standards.

- A detailed estimate of the capital costs of providing the new public facilities or the improvements or expansions in existing public facilities, including an estimate of the cumulative effect of all proposed and existing impact fees on the availability of affordable housing within the municipality

A municipality must also hold a public hearing on the proposed impact fee ordinance and make a copy of the public facilities needs assessment and proposed ordinance available for public review at least 20 days prior to the public hearing.

Summary

Wisconsin impact fee law contains specific requirements for the process of adopting or amending an impact fee ordinance and for determining the amount that can be charged for an impact fee. Impact fees imposed under Wisconsin Statutes §66.0617 may not be used to correct any existing deficiencies in public facilities. Fees must also bear a rational relationship to the need for new, expanded or improved public facilities for which they are imposed and the fee may not exceed the proportionate share of capital costs required to serve new development versus existing uses. The impact fee charged to a property owner must also be reduced to compensate for other capital costs required by the municipality on land development to provide or pay for any public facilities for which impact fees are imposed. Wisconsin Statutes §66.0617 imposes additional standards and requirements upon the imposition of impact fees that may be relevant in particular situations.

In summary, it is important that a municipality that adopts impact fees:

- Prepares a public facilities needs assessment and conducts a public hearing;
- Ensures that the public facilities needs assessment contains all the items listed above, as prescribed by Wisconsin Statutes, and that the computed fee does not include any portion of capital costs that are needed to remedy any existing deficiencies or serve existing development;
- Follows the plan as laid out in the public facilities needs assessment in terms of the share of capital costs that are intended to be recovered through impact fees; and
- Revises the needs assessment if specific projects change significantly.

INTRODUCTION

An important element of determining appropriate impact fees is projecting the amount of future development that will occur in the service area during the selected planning period.

The planning period for the 2015 library impact fee study was 2015 through projected build out of the Village, roughly projected for 2040. This update uses the same planning period.

HISTORICAL AND FORECAST POPULATION AND HOUSEHOLDS

The basis of the projections of future population and housing growth are the Village of Sussex 2040 Comprehensive Plan, adopted May 22, 2018, and the Planning and Design Booklet prepared for the Pauline Haass Public Library by FEH Design in 2021. Table 1 shows the historical and projected population and households in the Village. As shown, population is expected to increase by a total of 4,343 persons between 2015 and 2040.

Table 1 - Historical and Projected Population and Households

Year	Population	Households	Average Household Size
1990 ⁽¹⁾	5,039	1,745	2.89
2000 ⁽¹⁾	8,828	3,310	2.67
2010 ⁽¹⁾	10,518	4,186	2.51
2015 ⁽²⁾	10,820	4,277	2.53
2020 ⁽¹⁾	11,487	4,383	2.62
2030 ⁽³⁾	13,500	5,750	2.35
2040 ⁽⁴⁾	15,163	6,550	2.31

(1) From the U.S. Census and American Community Survey.

(2) From the Wisconsin Department of Administration.

(3) From the Village's 2040 Comprehensive Plan Intermediate Growth projections (pages 7 and 10).

(4) 2040 population estimate is from page 46 of the "Planning and Design Booklet, Pauline Haass Library", FEH Design, 2021. This is consistent with the Village's 2040 Comprehensive Plan Intermediate Growth Population Projection of 15,500 (page 7). Projected households are from the Village's 2040 Comprehensive Plan Intermediate Growth Housing Projections (page 10).

INTRODUCTION AND HISTORY

The existing library facility was constructed in 1996. Since that time, the library has expanded its collection of materials and its programs offered to serve a growing population and changing preferences in services. In order to continue to serve its users at the same level of service, the library needs expanded space to accommodate its growing services, collection space, special use areas, and meeting rooms.

In 2015, the Village was planning to provide additional library space in conjunction with a new civic center building. When the Village proceeded with the Civic Center Campus project, the parking lot was expanded in part for library use, however the Village did not expand or remodel the library in conjunction with that project.

In 2021 the Village retained FEH Design to complete a Planning and Design Booklet for the library. The final report recommended substantial remodeling and expansion of the library.

INVENTORY OF EXISTING FACILITIES / FUTURE FACILITIES

Table 2 shows the inventory of the library’s space in the existing facility and the recommended space that will be used by each function in the remodeled and expanded library space.

Table 2 - Existing and Recommended Future Library Space by Function

Type of Space	Existing Space (sq. ft.) ⁽¹⁾	Recommended Future Space (sq. ft.) ⁽²⁾
Adult Collection	3,227	5,972
Adult Seating Areas	1,695	1,920
Adult Computer Area	450	320
Reference	200	-
Audio/Video Collections	408	-
Study Rooms	350	850
Teen Area	750	1,200
Children's Area	4,425	4,783
Special Use Areas	144	1,440
Circulation	500	-
Staff Work Space	3,200	4,700
Meeting Rooms	1,680	5,190
Mechanical / Storage	1,390	2,843
Common / Nonassignable Areas	4,999	8,181
Total Space	23,418	37,399

(1) From the Public Facilities Needs Assessment and Library Impact Fee Study, Trilogy Consulting, 2015.

(2) From the Planning and Design Booklet for the Pauline Haass Public Library, FEH Design, 2021.

SERVICE LEVEL STANDARDS AND DEFICIENCY / GROWTH ANALYSIS

Wisconsin Statutes require that a public facilities needs assessment (impact fee study) identify any deficiencies in existing facilities. It also limits impact fees to recovering only the proportionate share of the cost of facilities required to serve new development as opposed to existing land uses, based on explicitly defined service level standards. Therefore, the share of the cost of expanding the library related to remedying any existing deficiencies and the share related to serving new development must be identified.

The service level standard for libraries is not set by Wisconsin Statutes, rather it is determined by amount of facility space that the Village decides is necessary to provide service. The planning period for the expanded library is through 2040, therefore, the service level standard for Library facilities is based on the amount of space to be provided to serve the projected 2040 population.

As shown in Table 3, the Village plans to expand the library to provide a total of 37,399 square feet of library space. Based on the projected 2040 Village population of 15,163, this will provide 2.47 square feet of library space per 1,000 Village residents. As described in the Library Planning and Design Booklet, the recommended facility space needs are designed to serve the total service area population which includes residents of other communities. However, the Village of Sussex is entirely responsible for the capital costs of any library expansion. Therefore, the current and projected Village population was used for this impact fee analysis.

This same service level of 2.47 square feet per 1,000 residents was applied to the Village's 2015 population. As shown, in order to provide the same level of service to the 2015 population a 26,725 square foot library would have been required, or 3,307 square feet more than the current library space. These 3,307 square feet represent the deficiency share of the recommended library expansion. Or to put it another way, this is the amount of space needed to increase the library facility space to the recommended service level for the existing population as of 2015 when the library impact fee was first adopted.

The Planning and Design Booklet recommended expanding the library space by 13,981 square feet. If 3,307 square feet is needed to increase the service level standard for the existing population as of 2015, the remaining 10,674, or 76 percent, is to provide additional library space for new residents between 2015 and 2040. This represents the share of new library space needed to accommodate new development.

Table 3 - Analysis of Service Levels and Space Needed to Serve Existing and Future Village of Sussex Population

	Square Feet	Percent
<i>Service Level Standard</i>		
Future Expanded Library Facilities	37,399	
Projected 2040 Population	15,163	
Service Level per 1,000 Population	2.47	
<i>Facility Space Needed for Current Population</i>		
Current (2015) Population	10,820	
Service Level per 1,000 Population	2.47	
Current Required Library Space	26,725	
<i>Existing Deficiency in Library Space</i>		
Current Library Space	23,418	
Existing Excess / (Deficiency)	(3,307)	
<i>Proportionate Share of Expanded Facilities for Current vs. Future Population</i>		
Future Increase in Library Space	13,981	100%
Space Required for Existing Population	3,307	24%
Space for Future Growth	10,674	76%

ALLOCATION OF COSTS AND LIBRARY IMPACT FEE CALCULATION

The Planning and Design Booklet provided multiple alternatives for remodeling and expanding the library, with estimated costs ranging from \$9.1 million to \$14.7 million. Based on discussions with Village staff, the cost estimates for Concept G.1 were used for planning purposes to calculate a library impact fee. In addition to the costs for the future library remodeling and expansion, costs include a portion of the cost of expanding the library and civic center parking lot in 2016 and 2017, and the preliminary planning and design costs incurred in 2021 and 2022.

Table 4 - Actual and Estimated Library Remodeling and Expansion Costs

	Actual / Estimated Cost	Growth Percent	Growth Cost	Deficiency Percent	Deficiency Cost
Completed Improvements					
Civic Center Campus Parking ⁽¹⁾	\$350,480	95%	\$333,762	5%	\$16,718
Planned Improvements					
Interim Renovation ⁽²⁾	\$612,669	0%	\$0	100%	\$612,669
Library Renovation and Expansion: ⁽³⁾					
New Addition	\$4,641,000	76%	\$3,543,240	24%	\$1,097,760
Renovate Existing Library - Major	\$3,407,040	0%	\$0	100%	\$3,407,040
Renovate Existing Library - Minor	\$0	0%	\$0	100%	\$0
Renovate Existing Library - Finishes	\$0	0%	\$0	100%	\$0
Code, Maintenance, ADA Corrections	\$1,188,200	0%	\$0	100%	\$1,188,200
Sprinkler System Conversion	\$60,841	0%	\$0	100%	\$60,841
Subtotal Construction	\$9,297,081	38%	\$3,543,240	62%	\$5,753,842
Design / Construction Contingency	\$1,441,047	38%	\$549,202	62%	\$891,845
Sitework	\$828,858	76%	\$632,804	24%	\$196,054
Land Acquisition	\$0	76%	\$0	24%	\$0
Subtotal Construction, Land & Sitework	\$11,566,987	41%	\$4,725,246	59%	\$6,841,741
Soft Costs	\$2,749,452	41%	\$1,123,182	59%	\$1,626,270
Subtotal Library Renovation and Expansion	\$14,316,439	41%	\$5,848,428	59%	\$8,468,011
Preliminary Planning Costs ⁽⁴⁾	\$39,995	41%	\$16,339	59%	\$23,657
Total	\$15,319,583		\$6,198,528		\$9,121,055

(1) Actual costs for Civic Center Parking Lot expansion provided by Village staff. 41% of the parking lot expansion costs were allocated to the library based on square footage of the library and civic center buildings. Growth percentage is from the 2015 library impact fee study.

(2) Cost estimate from the Planning and Design Booklet.

(3) Cost estimate for Concept G.1 from the Planning and Design Booklet. Excludes land acquisition.

(4) Actual costs for FEH Design to prepare the Planning and Design Booklet.

The calculation of the proposed library impact fee is shown in Table 5. Based on the projected increase in the number of housing units of 2,273 between 2015 and 2040, impact fee eligible costs amount to \$2,727 per dwelling unit.

Table 5 - Library Impact Fee Calculation

	Fee Calculation
Total Impact Fee Eligible Costs	\$6,198,528
Projected Growth in Housing Units, 2015-2040	2,273
Fee per Dwelling Unit	\$2,727

INTRODUCTION

The purpose of this study was to analyze the potential for an impact fee to recover a portion of the capital cost of expanding the library facilities in the Village of Sussex. The report fulfills the public facilities needs assessment procedural requirement under Wisconsin Statutes §66.0617.

To determine the appropriate amount of the fees, the following analysis was performed:

- An inventory was conducted of the existing facility in the Village.
- Forecasts were made regarding future conditions in the Village.
- Service level standards for the facility were determined.
- Costs of the project were allocated to the proportionate share of facilities that are needed to serve new development during the planning period.
- A fee was calculated based on the analysis in the previous steps.

RECOMMENDED IMPACT FEE SCHEDULE

Based on the analyses described above, this study demonstrates that the Village could amend its impact fee ordinance to adopt a library impact fee in the amount shown in Table 5. This amount reflects the maximum amount that the Village could impose, based on the application of Wisconsin Statutes 66.0617. The Village may choose to impose a lesser amount as a matter of policy.

Wisconsin Statutes allow, but do not require, municipalities to designate different impact fees for specific areas in the municipality based on differences in the facilities needed to serve those areas. In the case of the library in the Village of Sussex, the facility serves the entire municipality, and the same fee should be imposed on all areas of the Village.

IMPACT ON THE AVAILABILITY OF AFFORDABLE HOUSING

One of the requirements of Wisconsin Statute §66.0617 is to estimate the cumulative effect of all proposed and existing impact fees on the availability of affordable housing within the municipality. In addition to the library impact fee, the Village also imposes a park impact fee. The existing and proposed impact fees are summarized in Table 6.

Table 6 - Existing and Proposed Impact Fees

	Existing Fee ⁽¹⁾	Proposed Fee
Park Impact Fee	\$2,975.69	\$2,975.69
Library Impact Fee	\$1,084.34	\$2,727.03
Total	\$4,060.03	\$5,702.72

(1) Existing fees as of 1/1/2023. Fees are subject to annual inflationary increases of 3% per year per ordinance.

The proposed impact fees were evaluated relative to existing incomes and home values in the Village. Table 7 summarizes various income and housing characteristics within the Village. Section 1 of the table shows the total annual household income, 30 percent of that level, which represents a guideline for maximum annual affordable housing costs, and the monthly income available for housing costs, for the median household income (MHI) and several ranges of income below the MHI. Section 2 calculates the maximum price that households at each income level would be able to afford when purchasing a home, assuming there is a down payment of 10 percent. Section 3 shows the same calculation, including the total impact fees in the cost of the home. As the table shows, the monthly mortgage payment would be approximately \$32.75 higher with the proposed impact fee as compared to no impact fees, which represents only 0.4 percent of the median household income in the Village but a larger percent for households with less than the median household income.

Section 4 summarizes the statistics on housing value within the Village. The table shows that about 31 percent of housing stock in the Village is valued at less than \$250,000. According to Section 3, even with impact fees, a household earning 61 percent of median household income could afford at least 31 percent of the homes in the Village, and those earning 41 percent of median household income could afford between 8 and 18 percent of the housing stock. Assuming no more than 30 percent of income is spent on housing, and assuming that the rental prices as shown in Section 5 would be similarly affected by impact fees, households with 61 percent of median household income would be able to afford about 91 percent of all rental units in the Village. Depending on the breakdown within the category, those households earning 41 percent of median household income could afford about 55 percent of rental units in the Village.

Table 7 - Cumulative Effect of Impact Fees on Housing Affordability

1. Income Statistics	Annual Income	30% of MHI ⁽²⁾	Monthly Income for Housing
2021 Median Household Income ⁽¹⁾	\$96,837	\$29,051	\$2,421
80% of Median Household Income	\$77,470	\$23,241	\$1,937
60% of Median Household Income	\$58,102	\$17,431	\$1,453
40% of Median Household Income	\$38,735	\$11,620	\$968

2. Housing Costs	Total Mortgage Amount	Monthly Mortgage Payment ⁽³⁾	Housing Sales Price
100% of Median Household Income	\$379,369	\$2,421	\$421,521
80% of Median Household Income	\$303,495	\$1,937	\$337,217
60% of Median Household Income	\$227,621	\$1,453	\$252,913
40% of Median Household Income	\$151,748	\$968	\$168,608

3. Housing Costs with Impact Fees ⁽⁴⁾	Housing Sales Price with Impact Fees	Total Mortgage with Impact Fees	Monthly Mortgage Payment ⁽³⁾	Required Annual Income	% MHI
100% of Median Household Income	\$427,224	\$384,501	\$2,454	\$98,147	101%
80% of Median Household Income	\$342,920	\$308,628	\$1,969	\$78,780	81%
60% of Median Household Income	\$258,615	\$232,754	\$1,485	\$59,412	61%
40% of Median Household Income	\$174,311	\$156,880	\$1,001	\$40,045	41%

4. Housing Value Statistics (Single-Family) ⁽¹⁾	Units	% of Total
Up to \$50,000	18	0.6%
\$50,000 - \$99,999	14	0.5%
\$100,000 - \$149,999	199	7.1%
\$150,000 - \$199,999	264	9.4%
\$200,000 - \$249,999	383	13.6%
\$250,000 - \$299,999	686	24.3%
\$300,000 - \$399,999	688	24.4%
\$400,000 - \$499,999	433	15.3%
\$500,000 - \$999,999	137	4.9%
\$1,000,000 or more	-	0.0%
	2,822	
Median Home Value	\$306,000	

5. Gross Monthly Rent Statistics ⁽¹⁾	Units	% of Total
Up to \$200	89	7.0%
\$200 - \$299	14	1.1%
\$300 - \$499	38	3.0%
\$500 - \$749	142	11.2%
\$750 - \$999	417	32.8%
\$1,000 - \$1,499	465	36.6%
\$1,500 or more	106	8.3%
	1,271	

(1) Source: United States Census Bureau, American Community Survey 2017-2021.

(2) Based on standard rule-of-thumb for maximum amount of income to be spent on housing costs in order to be considered affordable.

(3) Based on a 30-year mortgage with an interest rate of 6.5 percent.

(4) Proposed fees per single-family unit.

ENACTING THE IMPACT FEE ORDINANCE

Prior to amending a local ordinance to impose impact fees on new development, a municipality must comply with the following procedural requirements:

1. Prepare a needs assessment for the public facilities for which it is anticipated that impact fees may be imposed. This report contains the following components required for a public facilities needs assessment:
 - a. An inventory of existing public facilities, including identification of any existing deficiencies in those public facilities, for which it is anticipated that an impact fee may be imposed.
 - b. An identification of new, improved or expanded public facilities that will be required because of new development, or the identification of excess capacity in existing public facilities that are used by new development. This shall be based upon an explicit level of service and standards.
 - c. A detailed estimate of the capital costs of providing or constructing the new, improved or expanded public facilities, including an estimate of the cumulative effect of all proposed and existing impact fees on the availability of affordable housing within the municipality.
2. Publish a Class 1 notice of a public hearing on the proposed ordinance that specifies where a copy of the proposed ordinance and public facilities needs assessment may be obtained.
3. Hold a public hearing prior to enacting or amending an ordinance to impose impact fees. The public facilities needs assessment must be available for public review for at least 20 days before the date of the hearing.

IMPOSITION AND COLLECTION OF FEES

Impact fees may be imposed on persons developing land, where development is defined as the creation of additional residential dwelling units that create the need for new, expanded or improved public facilities. In other words, development can mean the construction of a new residential building, or the expansion or remodeling of an existing building that results in a use that requires a higher demand for public services than the previous use.

The impact fees collected must be reduced to compensate for other capital costs imposed by the municipality to provide or pay for public facilities due to new land development. For example, if a developer is required to contribute land, facilities, or other items of value to

provide a facility that a municipality would otherwise fund with impact fees, then the impact fee charged to the developer must be reduced proportionately.

In general, impact fees may not be collected until a building permit is issued. However, 2017 Wisconsin Act 243 modified Wisconsin Statutes §66.0617(6) to require that if the total impact fees imposed on a development are more than \$75,000, the municipality must allow the developer to defer payment of the fees for four years or until 6 months before the municipality incurs costs to construct the facility for which the impact fees are imposed. While fees are deferred, the developer must maintain a bond or irrevocable letter of credit in the amount of the unpaid fees.

2017 Wisconsin Act 243 also created Wisconsin Statutes §66.0617(7) that requires a municipality to provide the developer that pays the impact fees with an accounting of how the impact fees will be spent.

MANAGING IMPACT FEES

Impact fees must be placed into segregated accounts, meaning each type of fee has its own account. The impact fees and any interest earned on the account balance must be expended only for the facilities for which the fees have been imposed. Impact fees may be used to pay directly for project costs or may be used to pay for the debt service on bonds issued to finance a capital project.

In order to ensure that impact fees are not used to pay for more than the proportionate share of capital costs for facilities needed to serve new development, the public facilities needs assessment should be referenced when determining the amount of impact fee revenues to apply to funding for a specific facility. If a project is modified from what is detailed in the needs assessment, it may be necessary to review and update the needs assessment and impact fee ordinance.

Impact fees that are collected but are not used within a reasonable period after collection to pay for the capital costs for which they were imposed must be refunded to the payer of the fees. 2017 Wisconsin Act 243 amended the impact fee statute to change the time limits for spending impact fees. The current time limits require impact fees and accumulated interest earnings to be spent within 8 years of when the fees are collected for most public facilities, and 10 years for sanitary sewerage facilities. It also changed the refund requirement to have the refund made to the payer of the fees instead of the current property owner at the time of the refund.

ANNUAL ADJUSTMENT AND PERIODIC REVIEW

It is recommended that the Village increase the amount of the fees each year by an inflationary factor to make the fees more inter-generationally equitable, in that the amount of the fee paid by any new development is approximately equal to the amount paid in any other year, adjusted for inflation. Fees may be adjusted by the annual increase in an inflation index, such as the Construction Cost Index published by Engineering News Record, or the consumer price index, or by a fixed percentage per year.

The impact fees calculated in this report were based on numerous assumptions and forecasts in future development and service levels provided by the Village. The exact specifications of library's design and costs may vary from the estimates used in this report. Therefore, it is recommended that the impact fees be reviewed on a consistent basis to adjust for changes in inflation, development trends or major changes in project plans.



Investments as of December 31, 2022

	Term	Interest Rate	Balance	Comments
BMO Harris Bank				
Checking Account		0.00%	2,428,843.39	Fully collateralized
Money Market Account		1.02%	12,704,508.21	Fully collateralized
Associated Bank				
Certificate of Deposit		1.65%	500,000.00	Fully collateralized
Money Market Account		1.00%	817,482.12	Fully collateralized
Landmark Credit Union				
Shareholder Account			5.00	Acct required in order to have a CD at the credit union
Certificate of Deposit	6/18/22 - 12/18/23	0.90%	248,421.74	
Summit Credit Union				
Shareholder Account			5.00	Acct required in order to have a CD at the credit union
Certificate of Deposit	8/7/21 - 2/6/23	0.20%	248,924.79	
Local Govt Investment Pool				
Sub Accounts #1, 2 & 5		4.05%	13,636,842.60	
			<u>30,585,032.85</u>	

All funds held at BMO Harris and Associated Bank are collateralized.

Highlights of the Quarter:

- ❖ The balances show a net increase of just over \$10 million since the last quarter. The increase is due to tax collections and other revenues offset by the call of the sewer debt.
- ❖ All rates have been steadily increasing for the past several months.
- ❖ Based on the balances at quarter-end, the average yield for the quarter increased from 1.54% to 2.29% for the fourth quarter.

While the total of investments may seem like a large amount, there are various reserves required by our borrowing instruments. Other funds are set aside for specific purposes as set by the Village Board or Village policies. Funds are categorized as follows:

Amounts Set Aside for Specific Purposes:		
Fund	Approximate Amount	Comments
General	1,613,006	Set aside for impact fees, deposits, working capital and senior activities
General	5,212,613	Set aside for insurance contingencies, future purchases (prior surplus set aside for other purposes), equipment replacement
ARPA	506,898	Funds received from federal government under the American Rescue Plan
Park	940,879	Park impact fees received that are for specific purposes
Recreation Scholarships	36,348	Funds available for providing scholarships
Cemetery Fund	8,096	Funds for cemetery operations
Debt Service	36,651	Funds for debt service payments
Capital Projects	594,897	Borrowed money held to pay for projects as payments are due.
TIF #6	36,929	Tax increment for debt repayment
TIF #7	1,404,670	State loan proceeds waiting for developer payments to be made
Water	2,327,244	Funds for debt payments, construction funds, reserves required by our debt instruments, and RCA's collected to be used for specific purposes.
Sewer	1,993,786	Funds for debt payments, construction funds, reserves required by our debt instruments, and RCA's collected to be used for specific purposes.
CDA	293,250	Funds set aside for future TIF start ups & other development initiatives.
Stormwater	583,962	Funds set aside for equipment replacement and debt service.
Taxes	<u>10,741,738</u>	Collections of taxes that will be paid out to the other districts, including the Village.
Sub-total	26,330,967	Portion of all funds that are set aside/required to be held.
	<u>4,254,066</u>	Balance in all funds to be used for current year expenditures/expenses. In the general fund, taxes are collected early in the year and paid out over the course of the year.
	<u><u>30,585,033</u></u>	



Finance Department
N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 372-3478
Email: twalls@villagesussex.org
Website: www.villagesussex.org

To: Finance and Personnel Committee and Village Board

From: Taylor Walls, Finance Director

Date: January 13, 2023

RE: Annual update regarding Identity Theft Prevention Program

In May, 2009 the Village Board approved the Identity Theft Prevention Program for the Village and Fire Department in accordance with the Federal Trade Commission's Red Flag Rules which went into effect in June of 2010. One of the requirements of the program is to provide the board with an annual update of its effectiveness and any identity theft incidents.

In May, 2010, the village hall staff as well as the fire department staff received training. They have also been sent an e-mail with a copy of the policy to refresh their understanding of it.

Since the last report covering 2021, no instances of identity theft have been reported.

VILLAGE OF SUSSEX				
PUBLIC WORKS COMMITTEE				
BILLS FOR PAYMENT				
2/7/2023				
VENDOR	AMOUNT		%COMPLETED	NOTES
R A SMITH	\$ 566.25	VISTA RUN PHASE 1 - PROF. SERVICES DECEMBER 2022	ONGOING	BILL TO DEVELOPER: NEUMANN
R A SMITH	\$ 2,274.25	VISTA RUN PHASE 2 - PROF. SERVICES DECEMBER 2022	ONGOING	BILL TO DEVELOPER: NEUMANN
R A SMITH	\$ 123.75	WOODLAND TRAILS S/D PHASE 1 - PROF. SERVICES DECEMBER 2022	ONGOING	BILL TO DEVELOPER: NEUMANN
GRAEF	\$ 8,201.49	2023 ROAD PROGRAM - PROF. SERV, THRU DECEMBER 31, 2022	82.80%	
RUEKERT & KIELKE, INC.	\$ 5,449.45	2022 GIS ANNUAL SERVICES - MAPLE AVE & GENERAL GIS - PROF. SERVICES FROM 11/5-12/2/2022	100.0%	
RUEKERT & KIELKE, INC.	\$ 975.75	REDFORD HILLS S/D - PROF. SERVICES 7/16-8/12/2022	ONGOING	BILL TO DEVELOPER: CAS IMVESTMENTS
TOTAL	\$ 17,590.94			



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MEMORANDUM

To: Public Works Committee
From: Judith A. Neu, Village Engineer/Public Works Director
Date: January 31, 2023
Re: **2023 Road Program:**

Construction Bids and Inspection Services Recommendations

Before the Committee tonight are the two contracts necessary for the construction phase of the 2023 Road Program project. We expect construction to start in late March / Early April, weather permitting. The contractor will have until October 2, 2023, to achieve Substantial Completion and until October 30, 2023, to achieve Final Completion.

2023 Road Program Construction Bids:

Bids for the 2023 Road Program were received and opened at 2:00 PM on Thursday, January 26, 2023. Four (4) bids were received and are listed below.

2023 Road Program:

Contractor	City, State	Base Bid Total	Alternate No. 1 Bid Total	Project Grand Total
Wolf Paving Co., Inc.	Hartland, WI	\$5,610,594.10	\$112,118.60	\$5,722,712.70
Stark Pavement Corporation	Brookfield, WI	\$6,014,966.40	\$124,019.50	\$6,138,986.00
Payne & Dolan Inc.	Jackson, WI	\$6,694,271.70	\$146,931.50	\$6,841,203.20
LaLonde Contractors, Inc.	Waukesha, WI	\$6,906,883.61	\$160,351.45	\$7,067,235.06

Staff has reviewed the bids and the qualifications of Wolf Paving Co., Inc. the low bidder for 2023 Road Program. Based on previous work done for the Village of Sussex and other municipalities, and a review of their Prequalification Statement and Bidders Proof of Responsibility, we find that they are capable of performing the work described in the Contract Documents.

The project budget in 2022 was estimated at \$6.3 million. Funds from the Water Utility, Sewer Utility, Stormwater Utility, General Fund, and cash capital will be used to cover the cost of this project. Approximately \$2.860 million will be general funds slightly under the budget estimate of \$2.885 million. This is inclusive of the \$112,118.60 alternate to pave the driveway at the yard waste site.

Consultant Inspection Services

Consultant Inspection Services Proposals were solicited in January 2023 for the 2023 Road Program. Requests were sent to 8 consultants. One (1) proposal was received on January 18, 2023. We spoke to the other consultants after the bid opening and they chose not to bid because they are short staffed or their staff with relevant experience was already committed to projects.

2023 Road Program:

Consultant	City, State	Consultant's Estimated Cost - Not to Exceed
raSmith	Brookfield, WI	\$129,690.00

Staff reviewed the proposal from raSmith based on the qualifications of the lead inspector; qualifications of other members of the team; project documentation; and cost. The company has a proven track record with the Village of Sussex with Phase 1 and Phase 2 of the Main Street reconstruction projects, Good Hope Road reconstruction, and Maple Avenue #1 and #2 Reconstruction projects. Additionally, staff has worked with the proposed lead inspector on the Vista Run Phase 1 and 2 development projects. The lead inspector assigned to this project, Cheryl Bahr, has over 11 years of experience.

The price is just over 2% of the contract which is under the industry norm of around 3-5% for similar work. Part of these savings is attributable to our staff performing some of the inspection work and oversight. Staff recommends raSmith for the Consultant Inspection Services. This is a Time and Materials project.

Recommendations:

Staff recommends that the two contracts be awarded as follows:

Construction of the 2023 Road Program Project: Wolf Paving Co., Inc. – per their bid, including alternate #1, \$5,722,712.70.

Inspection and Survey/Construction Staking Consultant: raSmith – per their proposal, \$129,690.00.

The total cost of the two contracts is \$5,852,402.70. We recommend that the standard 10% contingency of \$585,240.27 be established for a total project allocation of \$6,437,642.97.



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MEMORANDUM

To: Public Works Committee
From: Judith A. Neu, Village Engineer/Public Works Director
Date: January 31, 2023
Re: **Village of Sussex Public Buildings - Heating, Ventilating, & Air Conditioning (HVAC) Equipment Preventative Maintenance (PM) Contract Recommendations**

Proposals for a 3-year contract to provide HVAC equipment preventative maintenance service at public buildings were solicited in January 2023. The request for proposal outlined the contractor's responsibilities and included a complete list of all the HVAC equipment at all Sussex owned public buildings.

Village of Sussex Public Buildings – HVAC Equipment PM Contract Proposals:

Proposals were received and opened at 2:00 PM on Thursday, January 19, 2023. Seven (7) proposals were received and are listed below.

Contractor	City, State	Total Points	Cost Year 1 2023	Cost Year 2 2024	Cost Year 3 2025
Helm Mechanical	Waukesha, WI	72.6	\$17,123.00	\$17,980.00	\$17,980.00
Ideal Mechanical	New Berlin, WI	71.9	\$19,200.00	\$20,087.00	\$21,010.00
JM Brennan	Milwaukee, WI	65.6	\$23,993.00	\$24,713.00	\$25,455.00
Bassett Mechanical	Menomonee Falls, WI	61.5	\$24,900.00	\$24,900.00	\$24,900.00
Advanced Chiller Services	Waukesha, WI	14.6	\$34,240.00	\$35,955.00	\$37,745.00
Lee Mechanical	Kenosha, WI	13.2	\$37,723.00	\$38,900.00	\$40,069.00
Zien Mechanical	Glendale, WI	13.0	\$35,847.00	\$37,282.00	\$38,773.00

Staff from various departments evaluated and scored the proposals based on the qualifications of the dedicated service manager; qualifications of other on-site service technicians and inspection documentation; and cost. Helm Mechanical scored the highest in the competitive quality-based selection process. The company opened their doors in 1969 and provides installation and building maintenance services in the mechanical and plumbing markets in the states of Illinois, Indiana, Iowa, Nebraska, and Wisconsin. The company has 16 HVAC technicians locally.

Based on the proposal documentation, reference checks with other municipalities, and the Bidders Proof of Responsibility and Qualifications Statement, we find that Helm Mechanical is capable of performing the preventative maintenance contract work described in the request for proposal.

Recommendations:

Staff recommends that the HVAC equipment PM three-year contract for the Village of Sussex public buildings be awarded as follows:

Helm Mechanical – per their proposal, annual total cost for each year of **\$17,123.00 in 2023; \$17,980.00 in 2024; \$17,980.00 in 2025.**

The annual costs will be split between various budgets including Fire, Police, Parks, Library, Utilities, etc. The 2022 contract cost was \$8,378.00. The Helm contract will be \$4,724 more than anticipated in the General Fund budgets, \$1625 more than anticipated in the Library budget, and \$2,126 more than anticipated in the utility budgets. These costs will be covered by other operating expenses in the existing budgets.



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MEMORANDUM

To: Public Works Committee
From: Jon Baumann, Public Works Foreman
Date: 1/27/23
Re: **Well #4 Rehabilitation**

Well #4 has been in service since 1990 and was last serviced in 2015. This well is currently our highest capacity well in the village. There has been an increase of vibration with Well #4, which tells us there are some components that are beginning to wear out. If we allow the vibrations to continue, this will create additional damage to the well piping and pump. The consequence of this could be the potential need to shut down the well for an extended period of time when the water supply needs are highest in the summer which has the potentiality of creating an emergency situation. We would like to have this well serviced prior to our high demand summer months. This approach will prevent any catastrophic failures or further damage to the equipment. The work recommended and quoted by CTW Corporation is as follows.

- Remove pumping equipment, disassemble pump, assess components, and consider recommendations.
- Televiser well.
- Air impulse blasting (in 2015 this increased the specific capacity by 12.1%)
- Rebuild equipment (Vesconite run dry bearings, stuffing box rebuild, install transducer carrier pipe)
- DNR correspondence, reinstall equipment and sample.
- Send motor in for inspection and repairs (if repairs are necessary).

Known project cost: \$39,805

Once the pump has been removed and inspected, the below pricing is available for replacement parts if needed.

- Stainless steel shafting - \$679 per 10ft shaft
- 8" SCH 40 pipe - \$760 per 10ft pipe
- Pump Rebuild – approximately \$8,000

Recommendation

Staff recommends approval of the resolution declaring these repairs to be an emergency and moving forward with the well #4 removal and repairs as necessary. We would like to add a \$25,000 contingency to cover any replacement parts that may be needed. This is a total allocation of \$64,805. This work was not planned for 2023, but Water Utility has sufficient funds to cover the cost.

RESOLUTION No. 23-9 "Emergency Repairs Designation"

- WHEREAS: The Village of Sussex operates a complex Water Utility with assets of \$45 million, 5 wells, multiple pressure zones and serving multiple school districts and communities; and
- WHEREAS: The Village of Sussex has been providing water service for over 50 years; and
- WHEREAS: The Village staff that manage the water system have considerable experience with the system and are acutely aware of its performance, and
- WHEREAS: Staff has recently identified a vibration in Well #4 that from past experience if not addressed quickly will in all likelihood lead to significant damage to the well pump and its operations, and
- WHEREAS: The Water Utility sets aside funds every year for various maintenance needs including well pump repairs because operating a complex system does result in items that fail unexpectedly, and
- WHEREAS: The Water Utility has funds to repair Well #4 without impact to rates, and
- WHEREAS: While unable to predict exactly when significant failure may occur, the vibrations will only increase with time and given the time of year and current vibration conditions, failure is more likely to occur during the summer months when water demand is at its peak and the Village can least afford to take a well out of service, and
- WHEREAS: Bidding this repair work would delay repairs by months at this juncture causing both additional damage and costs to repair and an emergency where the well is out of service during peak demand season of June, July, and August., and
- WHEREAS: Proceeding to utilize a contractor ready and able to perform these emergency repairs and have Well #4 down during the winter/spring months of 2023 will be the most cost effective for rate payers as it prevents additional damage to Well #4 and avoids the Village's highest producing well from being out of service during peak demand season.

NOW, THEREFORE, BE IT RESOLVED that the Village Public Works Committee finds that the Well #4 pump damage, potential for additional damage and timing of the same has created an Emergency Situation, which the Sussex Village Board has concurred with to meet the standards under Wis. Stats. 62.15(1b) to bypass bidding for these repairs.

IT IS FURTHER RESOLVED that the Village Public Works Director/Engineer is hereby authorized to take the necessary administrative actions to enter into a contract for and realize the pump repairs at Well #4 with the goal to minimize further damage and costs and avoid shutdowns during the summer months.

Adopted this ____ day of _____, 2023.

Anthony J. LeDonne
President, Village of Sussex

ATTEST: _____
Jennifer Moore, Village Clerk

RESOLUTION No. 23-3

WHEREAS: The Sussex Lions Club will sponsor their annual Lions Daze Event in Village Park July 14-16; and

WHEREAS: Lions Daze will require the closure of Kneiske Drive north to Ivy Avenue, Main Street from Waukesha Avenue, west to Weaver Drive at the entrance to Village Park, between the hours of 10:00 a.m. and 12:00 p.m. on Sunday, July 16, 2023; and

WHEREAS: The Village has a good working relationship with the Lions Club and a vested interest in their event's success, the Village hereby offers to allow for the use of Village owned equipment, which includes the bucket truck and front-end loader, before, during and after the scheduled Lions Daze event; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Sussex approves the Main Street and Kneiske Drive road closures for Lions Daze Parade on July 16, 2023.

Adopted this ____ day of _____, 2023.

Anthony J. LeDonne
President, Village of Sussex

ATTEST: _____
Jennifer Moore, Village Clerk



Application for Special Event Street Closure

A special event that requires the temporary closure of a Village street requires a permit. Special events include but are not limited to parades, athletic events, runs or walks. Applications are required to be filed with the Village Clerk's office at least 30 days prior to the event. The Clerk will then forward the application to the Village Board for consideration. The Board may approve the permit, approve the permit with conditions or deny the permit. Review of the application shall take into consideration the protection of health, safety, welfare of the Village. The protection of persons in the street closure area. The nature of activities to be held in the street. The extent of interference with traffic or emergency vehicle service in the area and repairs or other construction work in the street closure area.

APPLICANT INFORMATION

Contact Name Rick Vodikka Phone 262-894-1010
Organization/ Business Name Sussex Lions Club
Address PO Box 22 City Sussex Zip Code 53089
Email RICKBVODICKA@GMAIL.COM

EVENT INFORMATION

Event Name Sussex Lions Daze Parade
Type of Event Parade Date of Event _____
Start Time 9am End Time 12pm

Requested Streets/ Right of Way Areas to be Closed

See Attached Letter

SIGNATURE

I hereby agree to comply with all Municipal Ordinances and with the conditions of this permit and understand that if approved, I agree to assume all responsibility for the use of the Village street during the approved time, which includes the right and obligation to control all access, uses and commercial activities within the Village street right of way, but shall not exclude access to Village law enforcement or emergency services personnel and equipment.

[Signature]
Signature of Applicant

1/16/23
Date

Village of Sussex
Email: info@villagesussex.org
N64W23760 Main Street, Sussex WI 53089
Phone 262-246-5200 Fax 262-246-5222

For Office Use Only

Date of Application: _____ Date Sent to WCSD: _____ Village Board Approval: _____

Conditions of Approval:

Year: _____

Date of License Issuance: _____



Sussex
LIONS CLUB INC.

Post Office Box 22
Sussex, Wisconsin 53089

January 16, 2023

Re: Sussex Lions Daze Parade on Sunday July 16th, 2023 – 10:30am

Dear Sussex Village Board,

The Sussex Lions Club will sponsor the annual Lions Daze Parade on Sunday July 16th, 2023. The parade will be held in conjunction with the celebration of Lions Daze in the Village Park from July 14th to July 16th. This featured event represents a continuing commitment by the Sussex Lions Club to serve the residents in the Village of Sussex and the Town of Lisbon.

The Lions Club requests to close the following parade route between the hours of 10:00am to approximately 12:00pm. The staging areas will be used starting at 9:00am. I have included the Special Event Street Closure App with this letter.

We plan to have the parade on Main St as always, starting at the corner of Kneiske Dr. and Main St. We plan to stage east along both sides of Main St to Waukesha Ave. as well as north on Kneiske Dr. to Ivy Ave. The parade would proceed west on Main St to Weaver Dr. and south into Village Park.

The parade will start at 10:30am.

This request will also be sent to the Waukesha County Sheriff's Department. If you have any questions, please feel free to contact me at 262-894-1010.

Should you have any questions, please call me, or email me at any time.

Regards,

Rick Vodicka
Sussex Lions Daze
W239 N7180 Maple Ave
Sussex, WI 53089
262-894-1010
rickbvodicka@gmail.com

cc: Lions Daze Chairmen



Application for a Special Event

Sussex Parks & Recreation Department

N64 W23760 Main Street - Sussex, WI 53089

Phone: 262-246-5200 Fax: 262-246-5222

Email: info@villagesussex.org

A Special Event is defined as an event with more than 200 people and/or open to the public. Reservations must be made 45 days in advance and are subject to an approval process.

ORGANIZATION INFORMATION

Name of Organization: Sussex Lions Club
Address: PO Box 22 City, State, Zip: Sussex, WI 53089
Website: www.sussexlions.org Tax Exempt Number (attach proof): _____

CONTACT INFORMATION

Event Contact Person: Rick Vodicica Email: RICKBVODICKA@GMAIL.COM
Day Phone: _____ Evening Phone: _____ Cell Phone: 262-894-1010
Alternate Contact: _____ Email: _____
Day Phone: _____ Evening Phone: _____ Cell Phone: _____

EVENT INFORMATION - Answer all questions completely

Name of Event: Sussex Lions Daze
Date(s) of Rental: 7/14/23 - 7/16/23
Rental Hours (including set-up/take-down): See Attached Doc
Estimated Parking Needs: Village Park + Maple Ave Estimated Attendance: 15,000
Location of Event: ☒ Village Park ☐ Armory Park ☐ Civic Center

Check the following applicable components of your event:

☒ Fundraiser
☒ Sell concessions/Sales of Any Kind
☒ Food Trucks
☒ Fireworks Display

☐ Overnight Camping
☒ Attracts more than 200 people
☒ Amusement Rides, Inflatables
☒ Tractor Show/Pull
☒ Parade or Run/Walk event
☐ Other (explain)

Please describe the purpose of your event, list any additional activities at your event or special requests:

Sussex Lions Daze is a weekend fundraiser in Sussex Village Park.
Additional docs for parade, street closure, + use of equipment attached
Village COI also Attached.

RENTAL FEES:

Check, cash and credit card are accepted (checks payable to: Village of Sussex). A convenience fee will be added to transactions paid with a credit/debit card. After your rental application has been processed and approved an invoice will be created. Fees and deposit must be paid within 30 days of invoice.

(R) - Resident, (NR) - Non-Resident. A resident is classified by the municipality to whom you pay your taxes.

\$150.00 REFUNDABLE DEPOSIT REQUIRED WITH ALL RENTALS.

RENTABLE SPACES:

Park Open Air Shelters

(Capacity determined by # of picnic tables at each shelter.

Picnic tables will not be relocated)

- _____ \$155R/ \$184NR Village Park Lions Open Air Shelter (Cap. 240)
- _____ \$55R/ \$69NR Village Park Early Days Open Air Shelter (Cap. 40)
- _____ \$80R/ \$100NR Village Park North Open Air Shelter (Cap. 60)
- _____ \$45R/ \$57NR Village Park Concession Stand Shelter (Cap. 30)
- _____ \$40R/ \$50NR Armory Park Open Air Shelter (Cap. 24)

Enclosed Facilities

- _____ \$100R/ \$125NR Village Park Lion's Building (Cap. 40)
- _____ \$75R/ \$94NR Armory Concession Stand w/ shelter Cap. 40)
- _____ \$75R/ 94NR Madeline Park Train Depot (Cap. 25)

NEW ... The Grove at Village Park (2 Hour Minimum)

The Oak Room

(Capacity 150)

(Seated at Tables 104)

- _____ \$55/ hour (R)
- _____ \$69/ hour (NR)

The Maple Room & Kitchen

(Capacity 75)

(Seated at Tables 48)

- _____ \$45/ hour (R)
- _____ \$57/ hour (NR)

Green Space (Approval Needed)

- _____ \$25R/ \$32NR (Village Park Designated Green Space)
- _____ \$25R/ \$32NR Circlemasters Green Space

Additional Option

- _____ \$20 Lion's Building Indoor Restrooms (per day)

You will have access to these indoor restrooms from the outside of the building. Parks crew will open them prior to your event.

Soccer Fields (3 hour period per rental)

- _____ \$30 Armory #1-6 _____ \$5 Armory #7

Baseball/Softball Diamonds (3 hour period/field)

- _____ \$15 Village Park #1 South
- _____ \$15 Village Park #2 Central
- _____ \$15 Village Park #3 North
- _____ \$15 Village Park Lighted Diamond
- _____ \$10 Lights for Lighted Diamond (fee/day)
- _____ \$15 Hardball Diamond
- _____ \$15 Armory Park #1
- _____ \$15 Armory Park #2
- _____ \$15 Armory Park #3
- _____ \$15 Armory Park #4 (T-ball/Little League)
- _____ \$15 Field Prep Per Diamond
- _____ \$200 Tournament Fee per field

Disc Golf

- _____ \$100R/ \$125NR Closure for special event
- _____ \$25R/ \$32NR League (3 hour period per day)

Tennis Courts (fee per court)

- _____ \$10R/ \$13NR Melinda Weaver #1
- _____ \$10R/ \$13NR Melinda Weaver #2

Volleyball Courts (fee per court)

- _____ \$10R/ \$13NR Village Park #1
- _____ \$10R/ \$13NR Village Park #2

Rental time must include set-up, take-down and clean-up time.

Deposit: _____

Rental Fees: _____

Extra Fees (p3): _____

TOTAL FEES: _____

EVENT DETAILS	NO	YES	ACTION TO BE TAKEN	FEE
Was a Special Event Permit ever previously approved or denied for this event?		X		
Will there be outdoor amplified sound?		X	See Chapter 9 in Village of Sussex Municipal Code regarding noise regulations.	
Will alcohol be consumed?		X	\$15 Beer/Beverage Permit Fee per day	
Will alcohol be sold? (This includes any charges made for alcohol directly or indirectly for alcohol)		X	\$10 Temporary Alcohol License, \$10 Operator License for each individual serving alcohol and actual cost for each background check	
Are you requesting any Village street(s) to be closed to traffic?		X	Prepare traffic control plan in conformance with Waukesha County Sheriffs Department and provide to the Village of Sussex.	
Will items or services be sold or given away at the event?		X	A State Sellers/Raffle permit may be required.	
Does this event involve a plan for tents, stages, inflatable bounce houses or temporary structures?		X	Must contact Diggers Hotline & Village of Sussex DPW to have the area marked. Any fees will be the responsibility of the renter. Show on site plan.	
Does your event include food concession, preparation areas, and/or do you intend to cook food in the event area? If so, will there be open flame cooking in booths, food trucks, or trailers?		X	The food vendors may need to be licensed through the state. Any food vendors that need to be licensed through the State need to provide the license to the Village of Sussex.	
Will you be using electricity?		X	Use of electricity may be metered and charged after the event is complete.	
Will there be a need for additional refuse or recycling containers?		X	Indicate on your site plan your anticipated refuse and recycling needs. An additional fee may apply.	We handle this
Do you plan to provide additional portable toilets at your event based on expected attendance?		X	Ratio 1 to 100 or 1 to 50 for Alcohol Focused Events required. If not, Village of Sussex staff will determine needs for additional restrooms and bill you accordingly. For any special event, port-o-johns will be assessed a special cleaning fee for each day of the event if using Village port-o-johns.	
Does this event involve banners/signage?		X	\$30 Temporary Sign Permit is required.	
Have you provided a plan that includes information about security and emergency services on your site plan?		X	Show on site plan. Consultation with the Fire and Sheriff's Dept. may be needed.	
Will you be having any kind of animals, performances, or amusement rides?		X	Must provide a certificate of insurance listing Village of Sussex as additional insured.	
Have you determined your parking plan?		X	Show on site plan.	
Are you requesting the use of traffic safety equipment, signs or barricades?		X	On your site plan, please provide details of number and event location of requested traffic safety equipment. No additional fee will be assessed.	
Does your event have a fireworks display?		X	A permit is required from the Fire Dept and a copy must be given to the Village of Sussex.	
Have you provided a copy of the event liability insurance to the Village of Sussex with the Village of Sussex named as additionally insured?		X		
TOTAL OF FEES				

Village Park Site Map



2023 Sussex Lions Daze Park Rental Request

Sussex Lions Club

PO Box 22

Sussex, WI 53089

Agent: Rick Vodicka

Phone: 262-894-1010

Email: rickbvodicka@gmail.com

*****All rentals are at Sussex Village Park on Weaver Dr. *****

Reservations:

Village Park – The Grove Building

Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Ball Diamond #1 South

Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Ball Diamond #2 Central

Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Ball Diamond #3 North – **No Prep of North Diamond Required*****

Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Hardball Diamond

Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Lighted Diamond

Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Village Park Disc Golf - Closed

Monday	7/10/23	6:00 AM – 11:00 PM
Tuesday	7/11/23	6:00 AM – 11:00 PM
Wednesday	7/12/23	6:00 AM – 11:00 PM
Thursday	7/13/23	6:00 AM – 11:00 PM
Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Early Day Open Air Shelter

Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Lion's Building

Wednesday	7/12/23	6:00 AM – 11:00 PM
Thursday	7/13/23	6:00 AM – 11:00 PM
Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Lion’s Open-Air Shelter

Monday	7/10/23	6:00 AM – 11:00 PM
Tuesday	7/11/23	6:00 AM – 11:00 PM
Wednesday	7/12/23	6:00 AM – 11:00 PM
Thursday	7/13/23	6:00 AM – 11:00 PM
Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – North Open-Air Shelter

Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Village Park Open Space

Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Volleyball Court #1

Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM

Village Park – Volleyball Court #2

Friday	7/14/23	6:00 AM – 11:00 PM
Saturday	7/15/23	6:00 AM – 11:00 PM
Sunday	7/16/23	6:00 AM – 11:00 PM



Sussex
LIONS CLUB INC.

Post Office Box 22
Sussex, Wisconsin 53089

January 16, 2023

Jeremy Smith, Village Administrator
Village of Sussex
N64 W23760 Main Street
Sussex, WI 53089

Subject: Sussex Lions Daze 2023

Dear Jeremy,

Please accept this letter on behalf of the Sussex Lions Club, Inc. to request the use of Village Park for Lions Daze 2023.

The dates for Lions Daze 2023 are July 14, 15, and 16, 2023.

We will need use of the park from July 10th thru July 17th, 2023. As in the past, Disc Golf will need to be closed for these entire periods because of set up and tear down activities.

The Sussex Lions Club, Inc. is requesting the potential use of the bucket truck and front-end loader before, during, and after our events. Village personnel would be the only ones operating Village property.

Also, the Sussex Lions Club is requesting that the Village of Sussex not issue peddler's permits allowing individuals or businesses to sell items either in Village Park or along the parade route before, during, or after the parade.

I have attached a Certificate of Insurance.

If you have any questions, please call, or email me at any time.

Regards,

Rick Vodicka
Sussex Lions Daze
W239 N7180 Maple Ave
Sussex, WI 53089
262-894-1010
rickbvodicka@gmail.com

cc: Lions Daze Chairmen

RESOLUTION No. 23-04

- WHEREAS: The Village of Sussex sponsors the annual Classic Car Cruise Night, 4th of July Kiddie Parade, National Night Out, Main Street Block Party and Touch-A-Truck events; and
- WHEREAS: Classic Car Cruise Night will require the closure of Main Street from Elmwood Avenue, east to the Sussex Civic Center entrance driveway between the hours of 6 p.m. and 8:30 p.m. on Thursday, June 15, 2023; and
- WHEREAS: 4th of July Kiddie Parade will require the closure of Main Street from the Sussex Civic Center entrance driveway, west to Village Park between the hours of 9:00 a.m. and 10:30 a.m. on Tuesday, July 4, 2023; and
- WHEREAS: National Night Out will require the closure of Main Street from Elmwood Avenue, east to the Sussex Civic Center entrance driveway between the hours of 5:00 p.m. and 8:30 p.m. on Wednesday, August 2, 2023; and
- WHEREAS: Main Street Block Party will require the closure of Main Street from Elmwood Avenue, east to the Civic Center entrance driveway between the hours of 9:00 a.m. to 4:00 p.m. on Sunday, August 13, 2023; and
- WHEREAS: Touch-A-Truck will require the closure of Maple Avenue, between Maple Grove Lane and Sussex Preserve Boulevard between the hours of 7:00 a.m. to 3:00 p.m. on Saturday, September 9, 2023.

NOW, THEREFORE, BE IT RESOLVED the Sussex Village Board approves the Main Street road closures for the following Village of Sussex sponsored events;

1. Classic Car Cruise Night on June 15, 2023,
2. 4th of July Kiddie Parade on July 4, 2023,
3. National Night Out on August 2, 2023,
4. Main Street Block Party on August 13, 2023
5. Touch-A-Truck event on September 9, 2023

IT IS FURTHER RESOLVED that the Village Engineer/Public Works Director and Director of Police Services are hereby directed to take the necessary administrative actions to close the road and enforce the same for the times approximately as detailed above and on the dates as mentioned herein to support the great Village of Sussex special events.

Adopted this ____ day of _____, 2023.

Anthony J. LeDonne
President, Village of Sussex

ATTEST: _____
Jennifer Moore, Sussex Village Clerk



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Email: info@villagesussex.org
Website: www.villagesussex.org

MEMORANDUM

To: Public Works Committee
From: Judith A. Neu, Village Engineer
Date: February 1, 2023
Re: Trustee Uecker Mailbox Damage

On December 24, 2022, one of the Public Works snow plows hit and damaged Trustee Uecker's mailbox. Public Works staff repaired the mailbox well enough that they can get their mail, but the post cover and mailbox were both cracked. Standard Operating Procedure is that if we damage a mailbox with the plow, we repair or replace it at Village cost, or we reimburse the owner up to \$75. Since Trustee Uecker's mailbox cannot be reasonably repaired, it will need to be replaced when weather allows and we expect that cost to be less than \$75. Trustee Uecker asked that this item be disclosed at the Public Works Committee meeting for transparency purposes.

Staff recommends that the Committee approve the replacement of Trustee Uecker's mailbox.



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MEMORANDUM

To: Public Works Committee
From: Jon Baumann, Public Works Foreman
Date: 1/24/23
Re: Purchase of E-Series Water Meters & Residential Water Meter Transmitters

The Village of Sussex Water Utility is starting year 2 of the 4-year program to replace all water meters 1" and larger. With this program the Water Utility will and has been replacing meters/transmitters that are outdated and beyond their life cycle with newer technologies. As the mechanical components of the old meters wear down, the accuracy of the meter is also affected. In most cases the meter slows down which means lost revenue. The new meters are made of stainless steel which means they are "lead free" and there are no moving parts that wear out.

Due to the unavailability to purchase large quantities of residential transmitters last year the Utility is also requesting a bulk purchase of transmitters. This purchase will help keep up with the new homes being built this year and maintain an inventory for replacement transmitters.

Staff is requesting to purchase:

30 – 1 ½" E-Series meters w/ORION ME transmitters @ \$995.00 each =	\$29,850.00
15 – 2" E-Series meters w/ORION ME transmitters @ \$1,310.00 each =	\$19,650.00
4 – 3" E-Series meters w/ORION ME transmitters @ \$3,420.00 each =	\$13,680.00
216 – ORION ME transmitters for M25 (Residential) meters @ 252.00 each =	\$54,432.00

Total Cost: \$117,612.00

A total of \$95,000 was budgeted in 2023 to purchase meters as part of the Water Utility Budget. Due to supply chain issues, we were unable to obtain additional meters and transmitters in 2022. Therefore, we would roll over unspent meter funds from the 2022 budget to cover the additional cost.



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MEMORANDUM

To: Public Works Committee
From: Jon Baumann, Public Works Foreman
Date: 1/31/23
Re: Sewer Utility Truck Purchases

Utility Truck Purchase

The 2008 F350 Water Utility truck is due for replacement. The utility truck is in year 15 of service. This truck has been used to plow and carries a heavy service load. The Sewer Utility will be selling their used 2018 F350 to the Water Utility and looking to purchase a new F350 utility truck with a crane and plow to mimic the existing sewer utility truck. The 2008 F350 will be put up for auction on the Wisconsin Surplus website once the new truck is received. There were 3 quotes obtained to be considered for the chassis along with the service body, crane and plow.

TRUCK CHASSIS

Lynch – Burlington (white)	\$55,075.00
Lynch – Mukwonago (white)	\$55,140.00
Badger (blue)	\$52,655.00

BODY, CRANE, PLOW

Lynch – Burlington	\$56,276.00 add \$2,500 if other than white
Badger	\$61,980.00
Casper's Truck Equipment	\$57,800.00 add \$2,500 if other than white

Pick Up Truck Purchase

The Sewer Utility is also purchasing a pickup truck as approved in the 2023 Budget. Staff has determined that a Ford Ranger would best suit this need. There were 3 quotes obtained to be considered. This price also includes \$3,051.00 for the safety lighting package.

Lynch – Burlington	\$42,241.00
Lynch – Mukwonago	\$42,641.00
Soren's Ford	\$45,008.00

Recommendations

For the F350, dealers cannot guarantee prices for more than about a week, so staff requests authority to purchase from the lowest cost dealer(s) at the time of purchase. Lynch Burlington is currently lowest with a total of \$111,351. Staff further requests that the Water Utility's 2008 F350 be declared as surplus. A total of \$117,675 was budgeted to cover the cost of this truck.

Staff recommends awarding Lynch Burlington the purchase of the Ford Ranger in the amount of \$42,241.00. This request is under the \$50,000.00 in the capital outlay of the 2023 Sewer Utility budget.



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MEMORANDUM

To: Public Works Committee
From: Judith A. Neu, Village Engineer
Date: January 19, 2023
Re: Sewer and Water Availability for 62 Properties Annexed to Sussex via 2022 Boundary Agreement

Staff has analyzed each of the 62 properties annexed to Sussex via the 2022 Boundary Agreement to determine if sewer and water service is reasonably available to them.

The following criteria was used to make that determination. Sewer and/or Water were considered reasonably available if there is a building/home on the property, AND the building/home is located less than 80 feet from the right of way and a lateral exists (or the main is located outside of the pavement area).

A spreadsheet containing the property owners name and address, the determination of availability of sewer and/or water and the distance from the right of way line to the front of the house can be found in the packet. A map showing the location of these 62 properties along with the location of the sanitary sewer and water mains is also in the packet. The cost of a 1 1/4" water lateral is approximately \$150/foot in 2023 and the cost of a 6" sanitary lateral is approximately \$300/foot in 2023 including road repair costs. For an 80-foot-long set of laterals, this equates to about \$36,000. Because these homes do have laterals stubbed out of the roadway area or do not need to cross the road to get to the mains, these numbers may be a little high. Reserve Capacity Assessments for 2023 are \$3,440 for water and \$6,010 for sewer.

Policy Question: Is 80 feet from the right of way a reasonable distance to use to determine availability of sewer and water?

Of the 62 properties annexed, 51 properties have buildings on them. Hookup requirements would impact 13 properties. Sanitary sewer and water service is reasonably available to 9 properties, and water service is reasonably available to an additional 4 properties. Some issues of note:

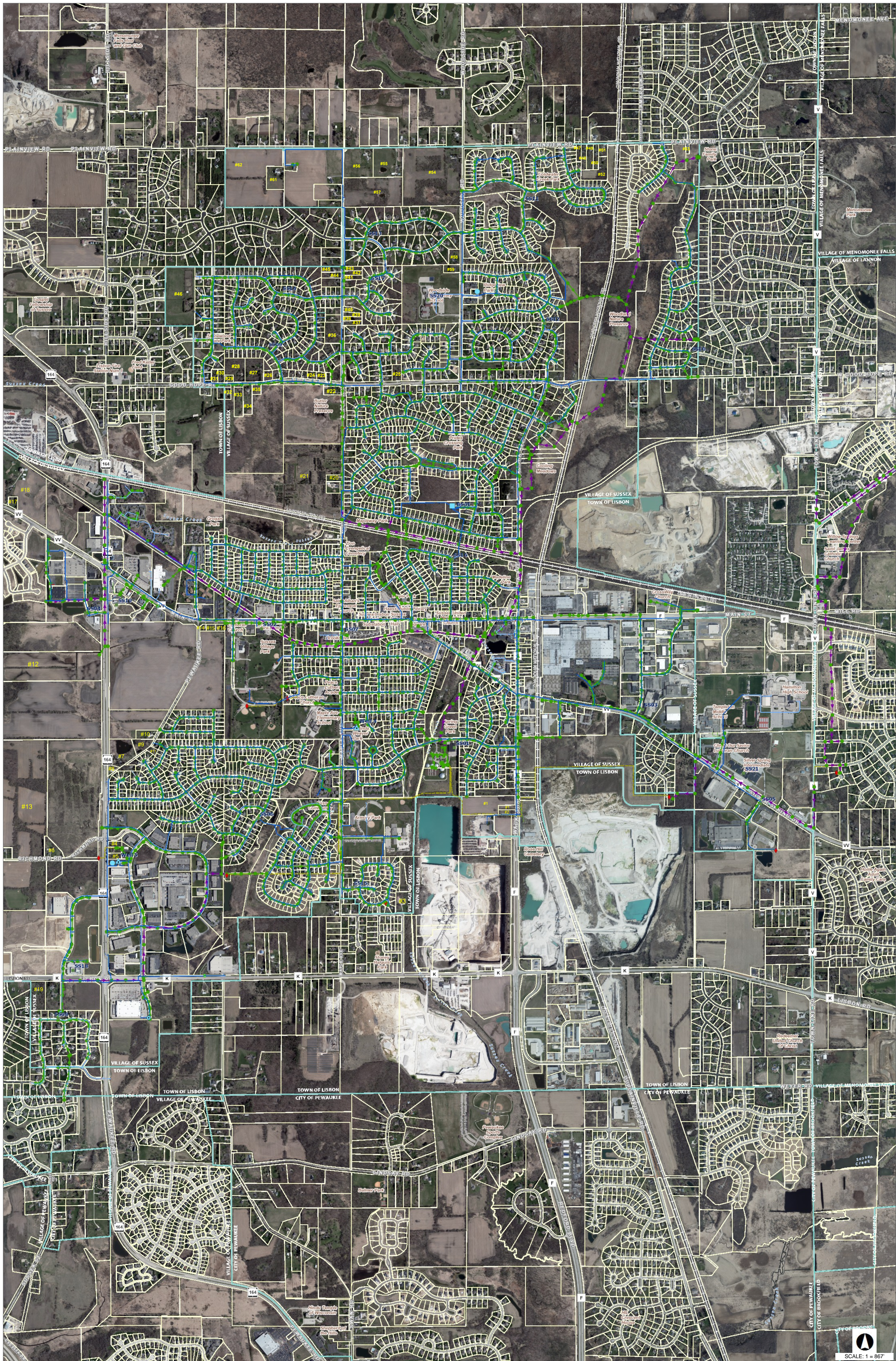
- In some cases, sewer and/or water may be reasonably available to a property, but not to the adjacent property. This is mostly a factor of the setback distance of the house.
- In some cases, only one of the two utilities is reasonably available. This may be because only one of the systems exist near the property.
- In some cases, mains and laterals have been installed but due to building setbacks, those utilities are not considered reasonably available.

Staff recommends that letters be sent to those properties where sewer and/or water is reasonably available giving the property owners 10 years to connect their properties to

the utility that has been determined to be reasonably available. The letter will include information on how to appeal the decision to the Public Works Committee. We further recommend that a separate letter be sent to the remaining properties explaining that they could hook up (if physically available) but Sussex is not going to require hook up at this time based on the current policy, but that a future Board could change this policy at any time.

Date: February 2, 2023
Subject: Sewer and Water Availability for recently attached parcels

Sewer	Water	Buildings (Y/N)	Distance Building to ROW	Parcel #			Notes	
Y	Y	N		1	Paul Acres LLC	N56W23418 Mitchell Ln		Sussex, WI 53089
Y	Y	N		2	JKO Enterprises LLC	Land		Sussex, WI 53089
N	N	Y	N/A	3	Johansson Farms LLC	N51W23563 Lisbon Rd		Sussex, WI 53089
N	N	Y	117	4	Janice Barnes	W249N5662 State Road 164		Sussex, WI 53089
N	N	Y	120	5	Steven Wilde	W249N5608 State Road 164		Sussex, WI 53089
Y	Y	Y	75	6	James Koldkoski	N56W25236 Richmond Rd	See Redford Hills Plans	Sussex, WI 53089
N	N	Y	N/A	7	Wanda Pulvermacher	W249N5935 Pewaukee Rd		Sussex, WI 53089
N	N	N		8	Waukesha County			Sussex, WI 53089
N	N	Y	N/A	9	Andrew Morrissey	W247N6063 Pewaukee Rd	Extensions needed	Sussex, WI 53089
N	N	Y	N/A	10	Brian Ruffing	W247N6021 Pewaukee Rd	Extensions needed	Sussex, WI 53089
N	N	Y	N/A	11	Allen Ebel	W247N6002 Pewaukee Rd	Extensions needed	Sussex, WI 53089
Y	N	N		12	Paul & Sandra Bobrowitz	Land		Sussex, WI 53089
Y	Y	N		13	Lisbon Hilltop LLC	Land	See Redford Hills Plans, Booster Station needed	Sussex, WI 53089
N	N	Y	123	14	Richard Stone	N63W24577 Silver Spring Dr	No laterals	Sussex, WI 53089
N	N	Y	120	15	Jodi Marx	N63W24535 Silver Spring Dr	No laterals	Sussex, WI 53089
N	N	Y	127	16	John Anthony	N63W24511 Silver Spring Dr	No laterals	Sussex, WI 53089
N	N	Y	N/A	17	Shawn Zabel	N68W25422 Silver Spring Dr	See Vista Run Plans	Sussex, WI 53089
N	N	Y	N/A	18	Gordon & Mahala Rankin	N68W25424 Silver Spring Dr	See Vista Run Plans, Water touches land	Sussex, WI 53089
N	N	Y	N/A	19	Keith Braden	N51W25281 Lisbon Rd		Sussex, WI 53089
Y	Y	Y	51	20	Michael Tetzlaff	W240N6881 Maple Ave	Already connected 11/14/22	Sussex, WI 53089
Y	Y	N		21	Urbanscape Development	Land		Sussex, WI 53089
N	N	Y	95	22	Alan Schmackle	W240N7181 Maple Ave		Sussex, WI 53089
Y	Y	Y	65	23	Thomas Nowak	N72W24090 Good Hope Rd		Sussex, WI 53089
Y	Y	Y	58	24	Theodore Dhein	N72W24130 Good Hope Rd		Sussex, WI 53089
N	N	Y	N/A	25	James Schinner	N72W23772 Good Hope Rd	Via Butler Court	Sussex, WI 53089
N	N	Y	157	26	James Schneider	N72W24320 Good Hope Rd		Sussex, WI 53089
N	N	Y	265	27	Robert Klingelhoets	N72W24360 Good Hope Rd		Sussex, WI 53089
N	N	Y	175	28	John Fugarino	N72W24444 Good Hope Rd		Sussex, WI 53089
Y	Y	Y	52	29	James Radtke	N72W24474 Good Hope Rd		Sussex, WI 53089
Y	Y	Y	65	30	Jon Kuzba	N72W24516 Good Hope Rd		Sussex, WI 53089
Y	Y	Y	60	31	James Buschke	N72W24540 Good Hope Rd		Sussex, WI 53089
N	N	Y	109	32	John Szafranski	N71W24477 Good Hope Rd		Sussex, WI 53089
Y	Y	Y	49	33	John & Mary Binder	N71W24433 Good Hope Rd		Sussex, WI 53089
Y	Y	Y	67	34	Ronald Sather	N71W24397 Good Hope Rd		Sussex, WI 53089
Y	Y	N		35	Urbanscape Development	Land		Sussex, WI 53089
Y	Y	Y	64	36	Cudnohowski Development	W240N7375 Maple Ave		Sussex, WI 53089
N	Y	Y	37	37	Maple Pond LLC	W239N7414 Maple Ave		Sussex, WI 53089
N	Y	N		38	Maple Pond LLC			Sussex, WI 53089
N	Y	N		39	Curtis & Sharon Hackbarth	Land		Sussex, WI 53089
N	N	Y	123	40	Curtis & Sharon Hackbarth	W239N7456 Maple Ave		Sussex, WI 53089
N	N	Y	107	41	Ryan Weister	W239N7562 Maple Ave		Sussex, WI 53089
N	N	Y	263	42	Linda Johnson	W239N7574 Maple Ave		Sussex, WI 53089
N	N	Y	112	43	Thomas Novacek	W239N7596 Maple Ave		Sussex, WI 53089
N	N	Y	187	44	John Schulte	W40N7571 Maple Ave		Sussex, WI 53089
N	N	Y	164	45	Philip Reeves	W240N7595 Maple Ave		Sussex, WI 53089
Y	Y	Y		46	Richard Merske	N74W24659 Lauren Dr	Via Overland and Stonewood Ct, no letter, development coming	Sussex, WI 53089
N	Y	Y	54	47	Charles Dahm	N79W23011 Plainview Rd		Sussex, WI 53089
N	Y	Y	58	48	Kelvin Kobs	N79W22983 Planview Rd		Sussex, WI 53089
N	N	Y	83	49	Michael & Teresa Walsh	N79W22959 Plainview Rd		Sussex, WI 53089
N	N	Y	174	50	Donald Hutson	N79W22937 Plainview Rd		Sussex, WI 53089
N	Y	Y	68	51	Gary Boe	N79W22889 Plainview Rd		Sussex, WI 53089
N	N	Y	N/A	52	Gorski Living Trust	N79W22891 Plainview Rd	Rabbit Run?	Sussex, WI 53089
N	N	Y	N/A	53	Steven Ollenburg	N79W22545 Plainview Rd		Sussex, WI 53089
N	N	Y	N/A	54	Judith Mortl	W235N7941 Woodside Rd	Via Woodside Drive	Sussex, WI 53089
N	N	Y	N/A	55	William Perego III	N79W23767 Plainview Rd		Sussex, WI 53089
N	N	Y	N/A	56	Corey Smith	N79W23885 Plainview Rd	Water on Maple	Sussex, WI 53089
N	Y	N		57	William Kumprey	Land		Sussex, WI 53089
N	N	Y	140	58	John Plese	W235N7617 Woodside Rd		Sussex, WI 53089
N	N	Y	93	59	Jason Wegner	W235N7585 Woodside Rd		Sussex, WI 53089
N	N	Y	202	60	Richard Schmidt	W240N7813 Maple Ave		Sussex, WI 53089
N	N	Y	156	60	Jeffrey Ritchie	N79W24255 Plainview Rd	Well 6/7	Sussex, WI 53089
N	N	N		62	Mary Reinhard Siegel	Land		Sussex, WI 53089





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MEMORANDUM

To: Village Board
From: Jennifer A Moore, Village Clerk
Re: Appointment of Election Inspectors, Term 2022-2023
Date: February 2, 2023

The following individuals have indicated that they would like to be appointed as Election Inspectors for the upcoming two year term 2022-2023.

Please note that those individuals with a "R" or "D" after their name have been nominated by the Republican or Democratic Party.

<u>First Name</u>	<u>Last Name</u>	<u>Address</u>	<u>City</u>
David	Breault	600 W Field Way Unit 4	Pewaukee
Daniel	Davenport	W252N4945 Aberdeen Dr	Pewaukee
Pamila	Davenport	W252N4945 Aberdeen Dr	Pewaukee
Nicole	Mszal	W230N7147 Canyon Meadows Court	Sussex
John	Rashel	N62W24211 Sunset Dr	Sussex
Denise	Wheeler	N57W24112 N Sycamore Cir	Sussex
Suzanne	Asleson	20179 W Good Hope Rd Lot 13	Lannon
Theresa	Johnson	N62W244071 Sunset Dr	Sussex
Lauretta	Wenger	N74W23445 Water Tower Ct Unit 4-D	Sussex
Raye	Quoss	N66W24536 Champeny Rd	Sussex
Christine	Whelan	W234N7791 Cranberry Ct	Sussex
Lisa	Worthley	7085 N Parkview Dr	Lannon
Micki	Hobbs	W246N6500 Pewaukee Rd Apt. 201	Sussex
Pete	Bonovich	N73W23866 Craven Dr	Sussex
Alexander	Kolander	W234N6587 Laurel Ct	Sussex
Michael	Trader	N70W23594 Prides Rd	Sussex
Kathy	Goggin	N63W23347 Main St	Sussex
Patty	Hudson	W245N7524 Stonefield Dr	Sussex
Christine	Weiss	N75W23299 N Ridgeview Cir	Sussex
Carole	Artus	W246N6693 Champeny Ct	Sussex
Richard	Natynski	N50W25078 William Dr	Sussex

Darren	Sheehan	W250N4991 William Dr	Sussex
Jean	Urban	W241N7509 N Woodview	Sussex
Terri	Mitchell	N77W23178 Red Fox Cove	Sussex
JoAnn	Hempeck	N60W23801 Butternut Ln	Sussex

